

# San Ysidro School District Governing Board

## **AGENDA**

Thursday  
March 12, 2020  
5:00 p.m.

### **WELCOME**

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

Smythe School  
Auditorium  
1880 Smythe Avenue  
San Ysidro

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, MARCH 12, 2020**  
**5:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, March 12, 2020 with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at **Smythe School - 1880 Smythe Avenue, San Ysidro, CA 92173**. Closed Session will be conducted in accordance with applicable sections of California Law.

**THIS MEETING WILL BE TAPE RECORDED**

**A G E N D A**

**1. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Humberto Gurmilan, Board President  
Mr. Antonio Martinez, Board Vice-President  
Mr. Rudy Lopez, Board Clerk  
Mrs. Irene Lopez, Member  
Mrs. Rosaleah Pallasigue, Member

**3. AGENDA**

Corrections and additions to the agenda.  
Approve the agenda for the meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

**5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**

**5.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Colom)**

Pursuant to Government Code Section 54956.9(d)(1)  
Name of Case: Student v. San Ysidro School District  
OAH Case No. 20191110004

**5.2 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)**

Pursuant to Government Code Section 54956.9(d)(1)  
Case: San Diegans for Open Government vs. Fonseca  
Case No. 37-2017-00007369-CU-MC-CTL

**5.3 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)**

Pursuant to Government Code Section 54956.9(d)(1)  
Case: San Diegans for Open Government vs. San Ysidro School District, et. al.  
Case No. 37-2017-00048800-CU-MC-CTL

**5.4 GOVERNMENT CODE SECTION 54957 (Farkas)  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

**5.5 GOVERNMENT CODE SECTION 54957.6  
CONFERENCE WITH LABOR NEGOTIATORS (Farkas)**

Agency Negotiators: David Farkas, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**RECONVENE into OPEN SESSION** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

**6. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

- Mr. Humberto Gurmilan, Board President
- Mr. Antonio Martinez, Board Vice-President
- Mr. Rudy Lopez, Board Clerk
- Mrs. Irene Lopez, Member
- Mrs. Rosaleah Pallasigue, Member

**8. FLAG SALUTE**

**9. BOARD RECOGNITIONS - DISTINGUISHED CHAMPIONS (Mata)**

- 9.1 Smythe Student Recognitions - Presenter Manuela Colom
- 9.2 Las Americas Art Student Contest Winners - Presenter Manuela Colom
- 9.3 San Ysidro Middle School & Vista Del Mar Middle School Boys & Girls Basketball Teams - Presenter Omar Calleros
- 9.4 David Flores - Community Development Director, Casa Familiar - Presenter Paulo Azevedo
- 9.5 School Parent Teacher Association (PTA) Leaders - Presenter Manuela Colom

**10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**  
 Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of meeting.**

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

**11. ITEMS FROM THE BOARD & SUPERINTENDENT**

**12. CONFERENCE SESSION**

**Reports/Presentations**

- 12.1 Promise Neighborhood - Coordinator of Community Schools & Expanding Learning Programs, Omar Calleros
- 12.2 Second Interim Financial Report - Chief Business Official, Marilyn Adrianzen
- 12.3 Coronavirus District Emergency Planning - Director of Special Education, Oscar Madera and Cabinet Members: Superintendent Gina Potter, Ed.D., Executive Director of Curriculum, Instruction & Innovation, Manuela Colom, Chief Business Official, Marilyn Adrianzen and Executive Director of Human Resources, David Farkas, Ed.D.

**13. GENERAL ADMINISTRATION**

**13.1 MINUTES**

Approve the minutes of the Regular Board Meeting of February 13, 2020 and the minutes of the Special Board Meeting of February 26, 2020.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.2 RESOLUTION NO. 19/20-0029 - CESAR CHAVEZ DAY (Colom/Farkas)**

Adopt Resolution No. 19/20-0029 celebrating the life, values and sacrifices of Cesar Chavez by honoring his birthday on March 31st as “Cesar Chavez Day.”

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.3 COLLECTIVE BARGAINING AGREEMENT WITH CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) AND AB1200 (Farkas)**

Approve Successor Collective Bargaining Agreement between the San Ysidro School District and the California School Employees Association (CSEA) for the period of July 1, 2019, through June 30, 2022, and the submittal of AB1200 to the San Diego County Office of Education.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.4 SECOND INTERIM FINANCIAL REPORT FOR 2019-2020 (Adrianzen)**

Approve 2019-20 Second Interim Financial Report.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.5 SUPERINTENDENT EMPLOYMENT AGREEMENT BETWEEN THE SAN YSIDRO SCHOOL DISTRICT AND GINA POTTER (Farkas)**

Approve the amendment to the Superintendent's contract to implement furlough days as part of the Budget Reduction Plan during the 2020-2021 school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.6 RESOLUTION NO. 19/20-0030 - SUPERINTENDENT, MANAGEMENT AND CONFIDENTIAL FURLOUGH DAYS (Farkas)**

Approve Resolution No. 19/20-0030 to implement furlough days for the Superintendent, Cabinet, Management, and Confidential employees as part of the Budget Reduction Plan during the 2020-2021 school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.7 MEMORANDUM OF UNDERSTANDING BETWEEN SAN YSIDRO SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REGARDING THE PILOT DINNER PROGRAM (Farkas)**

Approve Memorandum of Understanding between the San Ysidro School District and the California School Employees Association regarding the Pilot Dinner Program.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14. CONSENT CALENDAR**

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14A. PERSONNEL - CLASSIFIED**

**EMPLOYMENT (Farkas)**

Approve/ratify the employment for the following as recommended by staff:

- 14A.1 Instructional Aides
- 14A.2 Instructional Health Care Assistant
- 14A.3 Instructional Aide, SPED
- 14A.4 Warehouse Distribution Associate
- 14A.5 Substitute Campus Security
- 14A.6 Substitute Clerks
- 14A.7 Substitute Custodian
- 14A.8 Substitute Gardener
- 14A.9 Substitute Instructional Aide

**RESIGNATION (Farkas)**

Approve/ratify the resignation for the following as recommended by staff:

- 14A.10 Administrative Clerk I
- 14A.11 Instructional Aide

**14B. PERSONNEL – CERTIFICATED**

**EMPLOYMENT (Farkas)**

Approve the employment for the following as recommended by staff:

- 14B.1** Special Day Class Teacher
- 14B.2** Substitute Teachers

**JOB DESCRIPTION (Farkas)**

Approve the revised job description for the following as recommended by staff:

- 14B.3** School Counselor

**14C. PERSONNEL – MANAGEMENT**

**JOB DESCRIPTION (Farkas)**

Approve the job description for the following as recommended by staff:

- 14C.1** Principal on Special Assignment

**14D. CURRICULUM & INSTRUCTION**

**14D.1 PARTICIPATION IN THE CALIFORNIA BILINGUAL EDUCATION (CABE) 6<sup>TH</sup> GRADE SCHOLARSHIP BREAKFAST (Colom)**

Approve participation of students and principals from La Mirada, Ocean View Hills, Smythe, Sunset and Willow Schools to the 2020 California Bilingual Education (CABE) 6<sup>th</sup> Grade Scholarship Breakfast at no cost to the District.

**14D.2 22<sup>ND</sup> ANNUAL LEADERSHIP IN BILITERACY SYMPOSIUM (Colom)**

Approve the attendance of 5 people from each of the sites to accompany the District honorees: (TBD) to the 22<sup>nd</sup> Annual Leadership in Biliteracy Symposium to be held in San Diego on April 23, 2020 at the cost of \$600.00 from the Title III fund.

**14D.3 PROFESSIONAL DEVELOPMENT (Colom)**

Approve/Ratify the attendance and participation of District staff to the different professional developments, as scheduled:

<b>PARTICIPANT(S)</b>	<b>EVENT</b>	<b>PLACE</b>	<b>FROM/TO</b>	<b>COST</b>	<b>FUNDING</b>
Martha Murillo, Michelle Rivera, Denise Villezcas, Erika Patrick Ibarra, Karina Victorino	“QPR: Question, Persuade and Refer” Gatekeeper Training for Suicide Prevention Registration	San Diego	March 17, 2020  May 7, 2020	\$0	No Cost
Desiree Arias, Ana Veronica Trattner	A Multisensory Approach to Kindergarten Readiness + K-5 Workshop	San Diego	April 17-18, 2020	\$1,388.70	Title I Fund
Paulo Azevedo	Southern California Facilities Expo	Anaheim, CA	May 5 & 6, 2020	\$0	No Cost

Todd Lewis, Jose Luis Mejia, Carolina Jaime	SDCOE Synergy Users Conference	SDCOE	March 4, 2020	Mileage	General Fund
Marjorie Palacios	Annual Convention – CSHA Convergence 2020	Anaheim, CA	March 19-22, 2020	\$481.00	MediCal Fund
Oscar Madera, Rick Quintana, Denise Villezcas, Karina Victorino	Juvenile Health & Justice Symposium	San Diego	March 17, 2020	\$0	No Cost
Omar Calleros	STEM Power - Empowering Youth to be STEM-Capable	SDCOE	March 14, 2020	\$0	No Cost
Ana Reyes-Becerra	Evidenced Based Practices for Students with Autism - CAPTAIN Training	National City	March 6, 2020	\$0	No Cost
Irene Lopez, Karen Tovar, Mariela Fonseca	2020 CABA Conference	San Francisco, CA	April 8-11, 2020	\$4,400.00	Title I and General Funds
Adriana Aguilar, Luis Ramos	CAASPP Workshop – Leveraging the Smarter Balanced Interim Assessments	SDCOE	March 3, 2020	\$50.00	Title II Fund
Elizabeth Stratton, Sarah Boron-Trotter, Genevieve Boulais, Shefali Chauhan, Mary Davis, Aleyda Santoyo, Araceli Flores	Making AAC Fun and Functional	SCREC	March 11, 2020	\$0	No Cost
Cynthia Gonzalez, Oscar Madera, Kathleen Cordero	Targeted Monitoring Workshop and Planning	El Cajon	April 20, 2020	\$0	No Cost
Omar Calleros	Flying High with Drone and Aerospace Technology in South County	Chula Vista	March 13, 2020	\$0	No Cost
Omar Calleros, Francisco Mata	Juvenile Health & Justice Symposium	San Diego	March 17, 2020	\$0	No Cost

Omar Calleros, Marta Rodriguez	Celebrating the San Diego County Consortium ASES & 21 <sup>st</sup> CCLC Expanded Learning Programs	San Diego	May 12, 2020	\$0	No Cost
Paulo Azevedo	AHERA Local Education Agency Designee	San Marcos	March 27, 2020	\$0	No Cost
Manuela Colom, Cynthia Gonzalez, Laura English, Maria Rodriguez	ESSA Comprehensive Support and Improvement 4-Part Workshop Series	San Diego	March 13, 2020 March 27, 2020 April 24, 2020 May 15, 2020	\$0	No Cost
Gina Potter, Marilyn Adrianzen, Amber Elliott, Daniel Chavez, Rodrigo Amezcuita, Jennifer Cuestas, Guillermina Sandez, Tina Zabala, Parent Cabinet Members (TBD), Board Members (TBD)	May Revision Workshop	Escondido, CA	May 21, 2020	\$4,200.00 + Mileage + Sub Teachers	General Fund
Marilyn Adrianzen	School Bonds 201: The Practice of Designing and Running School Bonds	UCSD	March 9 - April 6, 2020	\$950 + Parking	General Fund
Adriana Aguilar, Luis Ramos	19-20 CAASPP Results Are In – Now What? Workshop	National City	May 14, 2020	\$100.00	Title II Fund
Evelyn Zarzosa, Sadeer Sahib	CACFP – Promoting Integrity Training	Escondido, CA	March 10, 2020	\$0	No Cost

**14E. BUSINESS**

**14E.1 PURCHASING REPORT (Adrianzen)**

Approve/Ratify the following purchase orders incurred by the District during the period February 3, 2020 through February 25, 2020.

**14E.2 EXPENDITURE REPORT (Adrianzen)**

Approve/Ratify the expenditures incurred by the District during the period of February 4, 2020 through February 27, 2020 for a total expenditure of \$851,064.73.

**14E.3 ACCEPTANCE OF DONATIONS (Adrianzen)**

Accept donations valued at \$2,534.22 to help support and enrich our educational programs.

**14E.4 AGREEMENT WITH FACTORY OF DREAMS HALL (Colom/Cevallos)**

Approve the Event Agreement with Factory of Dreams Hall to use their facilities for the Vista Del Mar Middle School's 8<sup>th</sup> grade promotion event to be held on Thursday, May 28, 2020 at an estimated cost of \$2,800.00 from the Vista Del Mar Middle School's ASB funds.

**14E.5 MEMORANDUM OF UNDERSTANDING WITH ROYAL LINES CHARTER, LLC**

(Adrianzen/Azevedo)

Approve/Ratify the Memorandum of Understanding with Royal Lines Charters, LLC for transportation services during 2019-20 school year at an estimated annual cost of up to \$35,000.00 from various funding sources

**14E.6 AMENDMENT TO TRANSFINDER AGREEMENT (Adrianzen/Azevedo)**

Approve the amendment to the Transfinder Agreement to include the Stopfinder Estimated Time of Arrival parent application feature at an annual cost of \$2,500.00 from the General Fund.

**14E.7 AMENDMENT NO. 1 TO THE NINYO & MOORE AGREEMENT FOR THE OCEAN VIEW HILLS SCHOOL ENTRY GATE PROJECT (Adrianzen/Azevedo)**

Approve/Ratify Amendment No. 1 to the Ninyo and Moore Agreement to continue with the projects associated with the Ocean View Hills entry gate project and DSA closeout estimated cost of \$3,500.00 from the Routine Restricted Maintenance fund.

**14E.8 AMENDMENT NO. 2 TO THE NINYO & MOORE AGREEMENT FOR LA MIRADA AND SMYTHE SCHOOLS MODERNIZATION PROJECTS (Adrianzen/Azevedo)**

Approve/Ratify Amendment No. 2 to the Ninyo and Moore Agreement to continue with the projects associated with the La Mirada and Smythe Schools Modernization and DSA Closeout estimated cost of \$15,000.00 from the Routine Restricted Maintenance fund.

**14E.9 AGREEMENT WITH SCHOOL INNOVATIONS & ADVOCACY, INC. FOR SCHOOL ACCOUNTABILITY REPORT CARD SERVICES (Colom)**

Approve the agreement with School Innovations & Advocacy, Inc. for the preparation of the School Accountability Report Cards (SARC) at a cost of \$8,300.00 from the General fund.

**14E.10 INTER CHILD NUTRITION PROGRAM VENDING AGREEMENT (Adrianzen/Zarzosa)**

Approve/Ratify the Inter Child Nutrition Program Vending Agreement to pilot a Supper Program at La Mirada and San Ysidro Middle Schools during the 2019-20 school year. Cost implications will be paid from school nutrition funds.

**14E.11 AGREEMENT WITH STAFF REHAB FOR 2019-2020 SCHOOL YEAR (Colom/Madera)**

Approve the agreement with Staff Rehab to provide a Special Day Class Teacher for Willow School for 2019-20 school year.

**14E.12 AGREEMENT WITH 3SCREEN.COM (Colom/Carranza)**

Approve the agreement with 3Screens.com to conduct an educational assembly at the Ocean View Hills School on April 7, 2020 at a cost of \$725.00 from Title I funds.

**14E.13 RFP NO. 03 FOR 2019-20 E-RATE CATEGORY 2 EQUIPMENT AND AGREEMENT WITH CDW GOVERNMENT LLC (Adrianzen/Lewis)**

Approve to award RFP No. 03 2019-20 E-Rate Category 2 Equipment to CDW Government LLC and authorize staff to enter into agreement with CDW Government LLC in the amount of \$169,230.25 from E-rate funds.

**14E.14 AGREEMENT WITH ASSISTANCE LEAGUE OF GREATER SAN DIEGO FOR THE OPERATION SCHOOL BELL PROGRAM (Colom/Medina)**

Approve the agreement with the Assistance League of Greater San Diego to continue with the Operation School Bell Program at no direct cost to the District.

**15. ADJOURNMENT**            Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.