

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, APRIL 15, 2021

5:00 p.m.

Via Zoom Teleconference

Pursuant to Governor Newsom's Executive Order N-29-20, this Regular Meeting of the San Ysidro School District Board was held by teleconference. Trustees of San Ysidro School District Board and the public participated in this meeting via teleconference. The Public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>. Public comment may be submitted by email to publiccomment@sysdschools.org on or before Thursday, April 15, 2021 at 3:00 p.m. Public wanting to address the Governing Board telephonically may submit the Public Comment Request Form: <https://forms.gle/Q89x5toMRtUwn5qM8> on or before Thursday, April 15, 2021 at 3:00 p.m. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). To listen to this meeting in Spanish, please call 1 (812) 727-7671 and enter the access code 723 932 246#. Closed Session was held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. Closed Session was conducted in accordance with applicable sections of California Law.

MINUTES

1. CALL TO ORDER Who: President Martinez Time: 5:00 p.m.

President Martinez announced that this Governing Board meeting is conducted pursuant to Governor Newsom's Executive Order N-29-20.

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members Present:

Mr. Antonio Martinez, Board President

Mr. Rudy Lopez, Board Vice-President

Mrs. Rosaleah Pallasigue, Board Clerk

Mr. Humberto Gurmilan, Member

Mrs. Irene Lopez, Member

All votes during this meeting were completed by roll call.

3. AGENDA

The Board approved the agenda with the following corrections:

- 1) Pulled Consent Calendar Item 14B.1 from the agenda.

Motion: Gurmilan Second: Pallasigue Vote: 5-0

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Persons who wish to comment on topics included on the Closed Session Agenda item were invited to submit comments via email to the following email address publiccomment@sysdschools.org on or before Thursday, April 15, 2021 at 3:00 pm. Public wanting to address the Governing Board telephonically may submit the Public Comment Request Form: <https://forms.gle/Q89x5toMRtUwn5qM8> on or before Thursday, April 15, 2021 at 3:00 p.m. Please limit comments to 300 words or less. All comments submitted will be read aloud

during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes.

There were no public comments.

Board Member Irene Lopez made a motion to recess to Closed Session, seconded by Board Clerk Pallasigue. The vote was 5-0.

5. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:05 p.m. in accordance with section 54954.5 regarding:

**5.1 GOVERNMENT CODE SECTION 54957 (Gonzales)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

**5.2 GOVERNMENT CODE SECTION 54957.6 (Gonzales)
CONFERENCE WITH LABOR NEGOTIATORS**
Agency Negotiators: Linda Gonzales, Executive Director of Human Resources
Employee Organizations:
San Ysidro Education Association/CTA
California School Employees Association, Chapter 154
Unrepresented:
Administrators, Classified Management, Confidential/Supervisory

RECONVENED into OPEN SESSION at 6:01 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board had nothing to report from Closed Session.

6. CALL TO ORDER Who: President Martinez Time: 6:01 p.m.

President Martinez announced that this Governing Board meeting is conducted pursuant to Governor Newsom’s Executive Order N-29-20.

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members Present:
Mr. Antonio Martinez, Board President
Mr. Rudy Lopez, Board Vice-President
Mrs. Rosaleah Pallasigue, Board Clerk
Mr. Humberto Gurmilan, Member
Mrs. Irene Lopez, Member

Superintendent Potter commented that Cox internet went down in San Ysidro this afternoon. We had hoped to run the Board meeting virtually out of the district office but had to relocate everyone to a teleworking situation.

8. FLAG SALUTE by Antonio Martinez, Board President

9. BOARD RECOGNITIONS - DISTINGUISHED CHAMPION AWARDS (Mata)

9.1 My Favorite Sci Phy STEM Project of the Year by Kinder Students

- Sci Phy Teacher Patricia Burch
- La Mirada Student: Sophia Morales

- Ocean View Hills Student: Kaileena Sebastian
 - Willow Student: Oscar Quintanilla
- 9.2** San Ysidro Middle School Spelling Bee Winner: Valentina Romero - *Was not present.*
- 9.3** District Federal Program Monitoring Team
- 9.4** District Virtual Event & Zoom Planners: Director of Education Technology Todd Lewis and Administrative Confidential Secretary Miguel Ortega

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

Persons who want to comment on topics not included on the agenda or comment on agenda items were invited to submit comments via email to the following email address publiccomment@sysdschools.org on or before Thursday, April 15, 2021 at 3:00 pm. Please limit comments to 300 words or less. Public wanting to address the Governing Board telephonically may submit the Public Comment Request Form: <https://forms.gle/O89x5toMRtUwn5qM8> on or before Thursday, April 15, 2021 at 3:00 p.m. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes. If your comment is related to a specific Agenda item, please identify the Agenda item in the subject of your email.

There were no public comments.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

Board Member Irene Lopez, Commented: 1) Thanked staff for their support. 2) We have suffered through this pandemic but we need to move forward for our student's sake. We are a family and together we can make a change. 3) Thanked everyone for all the work they've done. We will put San Ysidro back on the map and it's beginning to show.

Board Member Gurmilan, Commented: 1) Congratulated the students and teachers that participated in the meeting. It's a testament of what is going on in the virtual classroom and in the district. 2) Visited Smythe School and was excited to see the students in the classroom. With safety in mind, hopes that soon we see our schools full. 3) Students have adapted so well. 4) Students are resilient and are able to adapt to changing environments. Let's make our schools and district better to serve students in a variety of ways pushing them forward so they can become amazing professionals. 5) He is grateful to all the teachers, classified staff, principals, leadership and parents for navigating this pandemic with us. 6) He is honored to be a part of this board and district. He's always said, we can become the best district in the state if we continue working together.

Board Clerk Pallasigue, Commented: 1) The first day of school felt like a day of victory. This is a major step of taking our lives back from this egregious virus. 2) Some students didn't do well with distance learning and struggled emotionally and mentally. School has always been a place of safety for every child. 3) Appreciates certificated, classified staff and this board.

Board Vice-President Rudy Lopez, Commented: 1) Congratulated all Distinguished Champions. 2) Visited La Mirada School. It was great to see all the hard work that went into the opening of schools from teachers and classified staff. Students can see their classmates who continue on distance learning. 3) He is happy to see his son at school and engaged. One of the things that got us to this point is access to vaccinations. 4) There will be a vaccination event on Saturday that we are hosting at San Ysidro Middle School. 5) Welcomed everyone back.

Board President Martinez, Commented: 1) Would like to see more Distinguished Champions at Board meetings. Seeing the work the kids have done virtually is an honor. This shows the great work that teachers and classified staff have done throughout the school year. 2) He had the opportunity to be at Vista

Del Mar Middle and San Ysidro Middle Schools. Every parent was happy to have their kids back in school. Dr. Potter and her team did a fantastic job. 3) He is looking forward to full time in class instruction when everything is safe. Safety continues to be the priority. 4) This was one step towards normality and we will get there. 5) Would like to see Mr. Mata receive a Distinguished Champion Award next month. Mr. Mata has been the hero in making sure that positivity goes out in every message and in everything he does.

Superintendent Potter, Commented: 1) The communication from Mr Mata this pandemic year has been remarkable and much needed with the pandemic. 2) We pulled together as a family for the children and opened our schools after a year and a month. 3) For many of the students, it was the first time they saw their school and physically saw their friends. 4) We took a step towards healing. Thanked the San Ysidro family for pulling together and giving this special moment back to our children.

12. CONFERENCE SESSION

Reports/Presentations

12.1 Draft of the Long Range Master Facility Plan Presentation - WLC Architects, Inc. President Jim DiCamillo

12.2 Annual Financial Audit Report 2019-2020 - Wilkinson, Hadley, King & Co. Auditor Michael Mears

13. GENERAL ADMINISTRATION

13.1 MINUTES

The Board approved the minutes of the Regular Board Meeting of March 11, 2021 and minutes of the Special Board Meeting of March 4, 2021.

Motion: I. Lopez Second: Pallasigue Vote: 5-0

13.2 RESOLUTION NO. 20/21-0030 - DAY/WEEK OF THE TEACHER (Gonzales)

The Board adopted Resolution No. 20/21-0030 declaring the observance of Wednesday, May 12, 2021, as the San Ysidro “Day of the Teacher” and the week of May 9-15, 2021, as “Week of the Teacher.”

Motion: I. Lopez Second: Pallasigue Vote: 5-0

13.3 RESOLUTION NO. 20/21-0031 - CLASSIFIED/CONFIDENTIAL SCHOOL EMPLOYEE WEEK (Gonzales)

The Board adopted Resolution No. 20/21-0031 recognizing the week of May 16-22, 2021, as “Classified and Confidential School Employee Week.”

Motion: I. Lopez Second: Gurmilan Vote: 5-0

13.4 ANNUAL FINANCIAL AUDIT REPORT FOR 2019-20 (Adrianzen)

The Board approved the 2019-20 Annual Financial Audit Report. *(A representative of Wilkinson Hadley King LLC, Mr. Michael Mears was present to answer questions from the Board.)*

Motion: I. Lopez Second: Gurmilan Vote: 5-0

13.5 2021-2022 STUDENT CALENDAR (Gonzales)

The Board approved the 2021-2022 Student Calendar.

Motion: Pallasigue Second: I. Lopez Vote: 5-0

- 13.6 2021-2022 CERTIFICATED DIRECTORS/COORDINATORS WORK CALENDAR (Gonzales)**
The Board approved the 2021-2022 Certificated Directors/Coordinators Work Calendar.

Motion: Gurmilan Second: I. Lopez Vote: 5-0

- 13.7 2021-2022 CLASSIFIED EMPLOYEE 10 MONTH (209 DAYS) WORK CALENDAR (Gonzales)**
The Board approved the 2021-2022 Classified Employee 10 Month (209 days) Work Calendar.

Motion: I. Lopez Second: Pallasigue Vote: 5-0

- 13.8 2021-2022 CLASSIFIED EMPLOYEE 10 MONTH (213 DAYS) WORK CALENDAR (Gonzales)**
The Board approved the 2021-2022 Classified Employee 10 Month (213 days) Work Calendar.

Motion: I. Lopez Second: Pallasigue Vote: 5-0

- 13.9 2021-2022 CLASSIFIED EMPLOYEE 11 MONTH WORK CALENDAR (Gonzales)**
The Board approved the 2021-2022 Classified Employee 11 Month Work Calendar.

Motion: I. Lopez Second: Gurmilan Vote: 5-0

- 13.10 2021-2022 CLASSIFIED EMPLOYEE 12 MONTH WORK CALENDAR (Gonzales)**
The Board approved the 2021-2022 Classified Employee 12 Month Work Calendar.

Motion: I. Lopez Second: Gurmilan Vote: 5-0

- 13.11 2021-2022 CLASSIFIED MANAGEMENT & CONFIDENTIAL WORK CALENDAR (Gonzales)**
The Board approved the 2021-2022 Classified Management & Confidential Work Calendar.

Motion: I. Lopez Second: Pallasigue Vote: 5-0

- 13.12 2021-2022 PRINCIPAL/ASSISTANT PRINCIPAL WORK CALENDAR (Gonzales)**
The Board approved the 2021-2022 Principal/Assistant Principal Work Calendar.

Motion: I. Lopez Second: Pallasigue Vote: 5-0

- 13.13 2021-2022 TEACHER WORK CALENDAR (Gonzales)**
The Board approved the 2021-2022 Teacher Work Calendar.

Motion: Gurmilan Second: I. Lopez Vote: 5-0

- 13.14 DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS (Gonzales)**
The Board approved the 'Declaration of Need' for Fully Qualified Educators, in specific areas which are difficult to fill for the 2021-2022 school year.

Motion: I. Lopez Second: Pallasigue Vote: 5-0

13.15 RESOLUTION NO. 20/21-0029 – LAYOFF OF CLASSIFIED STAFF (Gonzales)

The Board approved Resolution No. 20/21-0029 authorizing the District to reduce and/or eliminate the following particular kinds of services of vacant positions in the District at the close of the 2020-2021 school year for fiscal and budgetary reasons.

Motion: I. Lopez Second: Pallasigue Vote: 5-0

13.16 LONG RANGE MASTER FACILITIES PLAN - DRAFT NO. 1 (Adrianzen)

Information and discussion only. A comprehensive Long Range Master Facilities Plan (LRMFP) is an essential element of a district’s planning process. The LRMFP provides the district with information regarding current and future facility needs to include facilities renovation and expansion requirements to support the district’s educational and programmatic goals, safety and security. Additionally, the LRMFP also assists a district in identifying funding needs for capital improvement and developing financing options and includes accurate projections regarding enrollment, careful determination of school site capacity, consideration of educational specifications, a detailed needs assessment and conclusions and recommendations about the availability and timing of financing and funding.

14. CONSENT CALENDAR

The Board approved the Consent Calendar with the following changes:

- 1) Pulled Consent Calendar Item 14B.1 from the agenda.

Motion: I. Lopez Second: Pallasigue Vote: 5-0

14A. PERSONNEL

CLASSIFIED RETIREMENT (Gonzales)

The Board approved/ratified the retirement for the following as recommended by staff:

- 14A.1** Instructional Aide

RESIGNATION (Gonzales)

The Board approved/ratified the resignation for the following as recommended by staff:

- 14A.2** Campus Aide

LEAVE OF ABSENCE (Gonzales)

The Board approved the leave of absence without pay for the following as recommended by staff:

- 14A.3** Custodian

14B. PERSONNEL

CERTIFICATED RETIREMENT (Gonzales)

The Board approved/ratified the retirement for the following as recommended by staff:

- 14B.1** Classroom Teachers - *Pulled*
- 14B.2** Special Day Class Teachers
- 14B.3** Substitute Teacher

RESIGNATION (Gonzales)

The Board approved/ratified the resignation for the following as recommended by staff:

- 14B.4** Classroom Teacher
- 14B.5** Special Day Class Teacher (Early Childhood)

14C. CURRICULUM & INSTRUCTION

14C.1 COUNTYWIDE AND SAN YSIDRO SCHOOL DISTRICT'S 3-YEAR PLAN 2021-2024 FOR EXPELLED STUDENTS (Farkas/González)

The Board approved the Countywide and San Ysidro School District's 3-Year Plan 2021-2024 for Expelled Students.

14C.2 PURCHASE OF DELTAMATH PLUS ONLINE SUBSCRIPTION FOR SAN YSIDRO MIDDLE SCHOOL (González/Rodriguez)

The Board approved the purchase of the DeltaMath Plus subscription for San Ysidro Middle School at the total cost of \$135.00 from the school's General Fund.

14C.3 PROFESSIONAL DEVELOPMENTS - APRIL (González)

The Board approved/ratified the attendance and participation of District staff to the different professional developments as attached.

14D. BUSINESS

14D.1 PURCHASING REPORT (Adrianzen)

The Board approved/ratified the following purchase orders incurred by the District during the period March 2, 2021 through April 2, 2021.

14D.2 EXPENDITURE REPORT (Adrianzen)

The Board approved/ratified the expenditures incurred by the District during the period of March 2, 2021 through April 2, 2021 for a total expenditure of \$1,053,711.88.

14D.3 ACCEPTANCE OF DONATIONS (Adrianzen)

The Board accepted donations valued at \$26,320.35 to help support and enrich our educational programs.

14D.4 THIRD QUARTERLY COMPLAINT REPORT FOR WILLIAMS SETTLEMENT RELATED ISSUES FOR SCHOOL YEAR 2020-21 (Adrianzen)

The Board accepted the Report of William's Settlement related complaints for the third quarter from January 1, 2021 to March 31, 2021 of the 2020-21 school year for submission to the San Diego County Office of Education.

14D.5 AGREEMENT WITH AARDVARK ANT AND PEST CONTROL – ADDENDUM NO. 4 (Farkas/Azevedo)

The Board approved/ratified Addendum No. 4 to the agreement with Aardvark Ant & Pest Control for pest control service at San Ysidro Middle School at an estimated cost of \$3,000.00 from the Routine Restricted Maintenance Account.

14D.6 AGREEMENT WITH CODESP FOR 2021-2022 WITH CODESP WEBSITE SERVICES (Gonzales)

The Board approved the Member Service Agreement and the Agency Security Agreement with the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) to cooperatively develop selection procedures which comply with state and federal requirements to include interview and test materials for the 2021-22 subscription at a cost estimated at \$2,300.00 from the General fund.

14D.7 AGREEMENT WITH NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SERVICES CONSULTANTS (Farkas/Azevedo)

The Board approved/ratified the agreement with Ninyo & Moore Geotechnical and Environmental Services Consultants to perform a Microbial Investigation at La Mirada School at cost of \$3,065.00 from the Routine Restricted Maintenance Account.

14D.8 ADDENDUM NO. 1 TO THE STANLEY CONVERGENT SECURITY SOLUTIONS INC. AGREEMENT (Farkas/Azevedo)

The Board approved/ratified Addendum No. 1 to the 5-year Equipment and Service Agreement with Stanley Convergent Security Solutions, Inc. for Cell Back Up at La Mirada and Smythe Elementary Schools at no additional cost to the District.

14D.9 PURCHASE AGREEMENT WITH COMMON GOAL SYSTEMS, INC. FOR THE FULL TEACHEREASE SOFTWARE PROGRAM FOR THE 2021-22 SCHOOL YEAR (González)

The Board approved the purchase agreement with Common Goal System, Inc. for the Full TeacherEase Software Program to serve as a parent communication portal for San Ysidro Middle and Vista Del Mar Middle Schools during 2021-22 at the total cost of \$7,066.60 from the Supplemental and Concentration Fund.

14D.10 MEMORANDUM OF UNDERSTANDING WITH “RESEARCHERS” FOR THE EVALUATION OF THE NETWORK FOR SCHOOL IMPROVEMENT INITIATIVE (González)

The approved the Memorandum of Understanding with “Researchers” (Mathematica Inc., RAND Corporation and American Institutes for Research) for the evaluation of the Network for School Improvement Initiative from April 2021 to June 2025.

14D.11 AGREEMENT WITH THE SAN DIEGO COUNTY OFFICE OF EDUCATION FOR THE OUTDOOR EDUCATION PROGRAM 6TH GRADE CAMP - ELEMENTARY SCHOOLS FOR 2021-22 (González)

The Board approved the agreement with the San Diego County Office of Education for our Elementary Schools’ sixth grade students to attend the Cuyamaca Camp during school year 2021-22 at an estimated annual cost of \$101,026.40 from student fees, school fundraisers and Supplemental & Concentration funds. The contract allows for flexibility in the case of limitations or discontinuation for the program in the 2021-22 school year.

14D.12 INTERDISTRICT ATTENDANCE AGREEMENTS (Farkas/Aviles)

The Board approved the Interdistrict Attendance Agreements with Alpine, Cajon Valley, Carlsbad, Coronado, Encinitas, Jamul-Dulzura, La Mesa-Spring Valley, Lemon Grove, Meniffee, Mountain Empire, National, Ramona, San Dieguito, Santee, South Bay, Vista and Warner School Districts. Interdistrict Attendance Agreements will be valid for school years 2021-22 through 2025-26.

14D.13 AGREEMENT WITH VARIOUS INDEPENDENT EDUCATIONAL EVALUATORS (González/Madera)

The Board approved the agreement with various independent educational evaluators to provide independent educational evaluations to a student with special needs at a total amount up to \$6,260.00 from Special Education fund.

14D.14 PURCHASE AGREEMENT WITH BENCHMARK EDUCATION COMPANY FOR SUPPLEMENTAL ENGLISH LANGUAGE ARTS MATERIALS FOR SPECIAL EDUCATION (Gonzalez/Madera)

The Board approved the purchase agreement with Benchmark Education Company for supplemental ELA materials at the total cost of \$232,721.10 from the C.A.R.E.S. Fund.

14D.15 PURCHASE AGREEMENT WITH THE COLLEGE BOARD FOR SPRINGBOARD MATHEMATICS MATERIALS FOR GRADES 6TH – 8TH (Gonzalez)

The Board approved the purchase agreement with College Board for the 2021-22 SpringBoard Math Program for grades 6th to 8th at the cost of \$32,619.52 to be paid from the General fund.

14D.16 AGREEMENT WITH WILKINSON HADLEY KING & CO. LLP FOR AUDITING SERVICES (Adrianzen)

The Board approved the agreement with Wilkinson Hadley King & Co. LLP for auditing services for the next three fiscal years at an estimated cost of \$59,100.00 from the General fund.

14D.17 LICENSE AND MAINTENANCE AGREEMENT WITH LUCID8 LLC (Adrianzen/Lewis)

The Board approved the agreement with Lucid8 LLC for the DigiScope Perpetual License and 3-year maintenance support to update the email server at a cost of \$1,495.00 from the General Fund.

14D.18 MEMORANDUM OF UNDERSTANDING WITH THE STUART FOUNDATION IN PARTNERSHIP WITH THE CALIFORNIA DEPARTMENT OF EDUCATION (CDE) AND THE CALIFORNIANS DEDICATED TO EDUCATION FOUNDATION (CDEF) - EQUITY MINI GRANT (Farkas)

The Board approved/ratified the Memorandum of Understanding with the Stuart Foundation in partnership with the California Department of Education (CDE) and the Californians Dedicated to Education Foundation (CDEF) awarding the Equity Mini Grant to the San Ysidro School District in the amount of \$20,000.00. These funds will provide support services to students and families to address the academic and technological needs of students and families.

14D.19 ACCEPTANCE OF THE HEROES GRANT AND APPROVAL OF THE LEARNING GENIE INC. AGREEMENT (Gonzalez/Reed)

The Board accepted the Heroes Grant in the amount of \$2,100.00 and approved the agreement with Learning Genie Inc. to provide Contactless Modules for attendance and reporting solutions from April 2021 to June 2022 at a cost of \$4,550.00 from the Preschool & Child Development Funds.

14D.20 AGREEMENT WITH AARDVARK ANT AND PEST CONTROL – LA MIRADA SCHOOL (Farkas/Azevedo)

The Board approved/ratified the agreement with Aardvark Ant & Pest Control for pest control service at La Mirada School at an estimated annual cost of \$3,000.00 from the Routine Restricted Maintenance Account.

Board Member Irene Lopez made a motion to adjourn, seconded by Board Member Gurmilan. The vote was 5-0.

April 15, 2021

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15. ADJOURNMENT Time: 8:45 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary
Governing Board

**PLEASE NOTE THAT THE CORPORATION'S MEETING WILL TAKE PLACE FOLLOWING
THE REGULAR BOARD MEETING. THANK YOU**