

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, FEBRUARY 11, 2021

5:00 p.m.

Via Zoom Teleconference

Pursuant to Governor Newsom's Executive Order N-29-20, this Regular Meeting of the San Ysidro School District Board was held by teleconference. Trustees of San Ysidro School District Board and the public participated in this meeting via teleconference. The Public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>. Public comment was submitted by email to publiccomment@sysdschools.org on or before Thursday, February 11, 2021 at 3:00 p.m. Public wanting to address the Governing Board telephonically may submit the Public Comment Request Form: <https://forms.gle/LrMLLG94iqibYDja8> on or before Thursday, February 11, 2021 at 3:00 p.m. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). To listen to this meeting in Spanish, please call 1(402) 961-1241 and enter the access code 162 258 988#. Closed Session was held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. Closed Session was conducted in accordance with applicable sections of California Law.

MINUTES

1. CALL TO ORDER Who: President Martinez Time: 5:01 p.m.

President Martinez announced that this Governing Board meeting is conducted pursuant to Governor Newsom's Executive Order N-29-20.

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members Present:

Mr. Antonio Martinez, Board President

Mr. Rudy Lopez, Board Vice-President

Mrs. Rosaleah Pallasigue, Board Clerk

Mr. Humberto Gurmilan, Member

Mrs. Irene Lopez, Member

All votes during this meeting were completed by roll call.

3. AGENDA

The Board approved the agenda with the following corrections:

- 1) Tabled General Administration Item 12.5.

Board Vice-President Rudy Lopez commented on General Administration Item 12.5.:

1) There are concerns regarding the possible increase of reserves, especially during the pandemic. Having a reserve is sound fiscal policy. We have a state mandated reserve of three percent and are trying to get to a seven percent goal. It is not a mandate that every year we will set aside seven percent. However, it is important to set a goal and be fiscally sound.

Motion: Pallasigue Second: I. Lopez Vote: 4 Ayes - 1 Noe (R. Lopez)

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Persons who wish to comment on topics included on the Closed Session Agenda item were invited to submit comments via email to the following email address publiccomment@sysdschools.org on or before Thursday, February 11, 2021 at 3:00 pm. Public wanting to address the Governing Board telephonically may submit the Public Comment Request Form: <https://forms.gle/LrMLLG94iqibYDja8> on or before Thursday, February 11, 2021 at 3:00 p.m. Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes.

There were no public comments.

Board Member Irene Lopez made a motion to recess to Closed Session, seconded by Board Vice-President Rudy Lopez. The vote was 5-0.

5. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:10 p.m. in accordance with section 54954.5 regarding:

5.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: JL and RL v. San Ysidro School District; Case Number: 37-2020-8236-cu-po-ctl

5.2 GOVERNMENT CODE SECTION 54957 (Gonzales)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.3 GOVERNMENT CODE SECTION 54957.6 (Gonzales)

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Linda Gonzales, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

RECONVENED into OPEN SESSION at 6:05 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board had nothing to report from Closed Session.

6. CALL TO ORDER Who: President Martinez Time: 6:05 p.m.

President Martinez announced that this Governing Board meeting is conducted pursuant to Governor Newsom's Executive Order N-29-20.

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members Present:

Mr. Antonio Martinez, Board President

Mr. Rudy Lopez, Board Vice-President

Mrs. Rosaleah Pallasigue, Board Clerk

Mr. Humberto Gurmilan, Member

Mrs. Irene Lopez, Member

8. FLAG SALUTE by Antonio Martinez, Board President

9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

Persons who want to comment on topics not included on the agenda or comment on agenda items were invited to submit comments via email to the following email address publiccomment@sysdschools.org on or before Thursday, February 11, 2021 at 3:00 pm. Please limit comments to 300 words or less. Public wanting to address the Governing Board telephonically may submit the Public Comment Request Form: <https://forms.gle/LrMLLG94iqibYDja8> on or before Thursday, February 11, 2021 at 3:00 p.m. All comments submitted were read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes. If your comment is related to a specific Agenda item, please identify the Agenda item in the subject of your email.

Public comments are attached.

10. ITEMS FROM THE BOARD & SUPERINTENDENT

Board Member Irene Lopez, Commented: 1) Participated in school visits. Commended administrators and staff at the schools sites for working hard and making a good impact during this difficult time. 2) The Board will continue to work together and listen. 3) She is hopeful that we will have vaccines soon. 4) Thanked those that are behind the scenes helping and supporting and the Business Department for all the work they do. 5) Hopes everyone enjoys the long weekend with their families and wished everyone a "Happy Valentine's Day!"

Board Member Gurmilan, Commented: 1) Thanked everyone for the difficult job they are performing. 2) He is encouraged by the COVID numbers that are going down. Continue face covering and social distancing. 3) He is hopeful that we will soon have one location for vaccines for educators and staff. 4) Thanked students, parents and staff. He appreciates everyone.

Board Clerk Pallasigue, Commented: 1) She is grateful for the continued collaboration. Putting students first is what matters. 2) Some students are struggling and others are flourishing. Would like to be sure that all holistic aspects for student wellness are considered. 3) Data will drive her decision making. 4) Thanked everyone for their continued work ethic.

Board Vice-President Rudy Lopez, Commented: 1) Thanked everyone for continuing to bear with the Board. 2) Participated in school site visits. It's encouraging to see how schools are doing different things to keep the students engaged. 3) Encouraged the community to get vaccinated. There are two local vaccination sites; Southwestern College and Mar Vista High School. Help keep the community safe.

President Martinez, Commented: 1) Attended food distributions at Willow and La Mirada Schools. All people working and organizing these events are heroes. 2) Attended Sunset School's Parent Workshop and thanked Rodrigo Amezcua for inviting him. He is very impressed with the great work that schools are doing. 3) Urged all school staff to get vaccinated throughout the county. He read that schools that are open should get vaccines first. Feels this is discriminatory. His thoughts are school districts in the zip codes that are hardest hit by COVID should be the first to get vaccinated. This is important for our school district to open and for our kids to get back to the classroom. 4) Thanked Dr. Potter for all the work that she's been doing. 5) Announced that Murphy's Produce with Purpose is organizing a food distribution this Saturday at Southwest High School at 9 a.m.

Superintendent Potter, Commented: 1) The school visits and student data reviews have been wonderful. Thanked the Board for joining. 2) Staff is working hard during this difficult time. She is thankful and proud. 3) Thanked families for their support. 4) The County of San Diego opened the first COVID Vaccination Pod at Southwestern College in San Ysidro. 5) Surveys regarding which instructional programs to implement to finish the school year will be sent to families, students and staff. 6) Wished everyone a wonderful Presidents' Day and Valentine's Day weekend!

11. CONFERENCE SESSION

Reports/Presentations

11.1 2021-22 Estimated Revised Budget Reduction Plan - Chief Business Official, Marilyn Adrianzen

12. GENERAL ADMINISTRATION

12.1 MINUTES

The Board approved the minutes of the Regular Board Meeting of January 11, 2021 and minutes of the Special Board Meetings of January 26, 2021 and January 27, 2021.

Motion: Pallasigue Second: Gurmilan Vote: 5-0

12.2 FIRST READING AND ADOPTION OF NEW BOARD POLICIES, ADMINISTRATIVE REGULATIONS AND EXHIBIT – 0000 SERIES (Farkas)

The Board approved the first reading and adoption of new Board Policies, Administrative Regulations and Exhibit – 0000 series.

Motion: R. Lopez Second: Gurmilan Vote: 5-0

12.3 2021 CSBA DELEGATE ASSEMBLY ELECTION (Potter)

The Board elected the following representatives to the 2021 CSBA Delegate Assembly (7 vacancies): Kate Bishop (Chula Vista ESD), Leslie Bunker (Chula Vista ESD)*, Andrew Hayes (Lakeside Union SD)*, Dawn Perfect (Ramon USD)*, Barbara Ryan (Santee SD)*, Lucy Ugarte (Chula Vista ESD) and Maria Betancourt Castañeda (National SD).

Motion: Gurmilan Second: R. Lopez Vote: 5-0

12.4 REVISED RESOLUTION NO. 20/21-0025 TO IDENTIFY THE AMOUNT OF BUDGET REDUCTIONS NEEDED IN 2021-22 (Adrianzen)

The Board approved Resolution No. 20/21-0025 to identify the revised amount of budget reductions from \$4.7 million - \$5.2 million to \$1 million - \$2 million. The revised estimated 2021-22 budget reductions are based on current county and state budget assumptions as required by the San Diego County Office of Education and in accordance with California Education Code.

Motion: Pallasigue Second: R. Lopez Vote: 5-0

12.5 FIRST READING AND ADOPTION OF REVISED BOARD POLICY 3100 – BUDGET (Adrianzen) - **TABLED**

Approve the first reading and adoption of revised Board Policy 3100 - Budget in the Business and Non Instructional Services section. Additional language has been added to Board Policy 3100: To ensure economic solvency, adequate funds for education purposes and cash flow, the Board authorizes increasing the reserves for economic uncertainties in the unrestricted general fund from the minimum required 3% up to 7% in any given fiscal year when financially feasible in order to cover one month of district operating expenses.

Motion: _____ Second: _____ Vote: _____

13. CONSENT CALENDAR

The Board approved the Consent Calendar.

Motion: I. Lopez Second: Pallasigue Vote: 5-0

13A. PERSONNEL - CLASSIFIED

13A.1 RESIGNATION (Gonzales)

The Board approved/ratified the resignations for the following as recommended by staff:

13A.1a Child Nutrition Specialist

13A.1b Instructional Aides

13B. PERSONNEL – CERTIFICATED

13B.1 EMPLOYMENT (Gonzales)

The Board approved/ratified the employment for the following as recommended by staff:

13B.1a Temporary Intervention Support Teacher (3.25 hrs)

13C. CURRICULUM & INSTRUCTION

13C.1 COMPREHENSIVE SCHOOL SITE SAFETY PLANS (Farkas)

The Board approved the Comprehensive School Site Safety Plans for all schools for the 2020-21 school year.

13C.2 PURCHASE OF FRECKLE MATH STUDENT SUBSCRIPTION FROM RENAISSANCE LEARNING, INC. FOR SMYTHE ELEMENTARY (Little/Gonzalez)

The Board approved/ratified the purchase of the Freckle Math Student subscription from Renaissance Learning, Inc. for Smythe Elementary at the total cost of \$5,940.00 from the Title I fund.

13C.3 REVISED TITLE I, PART A PARENT AND FAMILY ENGAGEMENT POLICY FOR SAN YSIDRO MIDDLE SCHOOL THE 2020-2021 SCHOOL YEAR (Rodriguez/Gonzalez)

The Board approved the revised Title I, Part A Parent and Family Engagement Policy for the 2020-2021 school year for San Ysidro Middle School.

13C.4 TRAINING PACKAGE FROM CURRICULUM ASSOCIATES FOR THE I-READY LEARNING PROGRAM (Burciaga/Gonzalez)

The Board approved the purchase of the training Package from Curriculum Associates for the i-Ready Learning Program at a total cost of \$500.00 from the Title I Fund.

13C.5 PROFESSIONAL DEVELOPMENTS (Gonzalez)

The Board approved/ratified the attendance and participation of District staff to the different professional developments as attached.

13D. BUSINESS

13D.1 PURCHASING REPORT (Adrianzen)

The Board approved/ratified the following purchase orders incurred by the District during the period January 12, 2021 through February 2, 2021.

13D.2 EXPENDITURE REPORT (Adrianzen)

The Board approved/ratified the expenditures incurred by the District during the period of January 13, 2021 through February 2, 2021 for a total expenditure of \$513,615.21.

13D.3 ACCEPTANCE OF DONATIONS (Adrianzen)

The Board accepted donations with an estimated value of \$9,400.00 to help support and enrich our educational programs.

13D.4 LICENSE AGREEMENT WITH IMAGINE LEARNING (Gonzalez/Little)

The Board approved the agreement with Imagine Learning for a software license to provide math experience to students of Smythe Elementary School during 2020-21 at a cost of \$15,000.00 from the Title I fund.

13D.5 DISPOSAL OF RECORDS BEYOND LEGAL RETENTION PERIOD (Gonzalez/Reed)

The Board approved the destruction of documents related to the Preschool & Child Development Programs that have been retained beyond the legal retention period as listed above and dated from 2011 to 2015.

13D.6 AGREEMENT WITH MAXIM STAFFING SERVICES, INC. - REVISED (Gonzalez/Madera)

The Board approved/ratified the revised agreement with Maxim Staffing Services, Inc. to provide teaching staff at San Ysidro Middle School and Willow School until the positions are filled at a rate of \$455.00 per day from the General Fund for 2020-2021 school year.

13D.7 EDUCATION FOR HOMELESS CHILDREN AND YOUTH PROGRAM GRANT AWARD FOR 2020-21 FISCAL YEAR - AMENDMENT (Farkas)

The Board accepted the amended Grant Award in the total amount of \$135,000.00 for the Education for Homeless Children and Youth Program to provide supplemental services for District's homeless children and youth.

13D.8 INTERDISTRICT ATTENDANCE AGREEMENTS – ESCONDIDO UNION AND POWAY UNIFIED SCHOOL DISTRICTS (Farkas)

The Board approved/ratified the Interdistrict Attendance Agreements with Escondido Union School District and Poway Unified School District for school years 2020-2026.

13D.9 AGREEMENT WITH THE UNIVERSITY OF SOUTHERN CALIFORNIA FOR TEACHING, SCHOOL COUNSELING, AND SOCIAL WORK PLACEMENTS (Gonzales)

The Board approved the agreement with the University of Southern California for the purpose of providing experience opportunities in the fields of teaching, school counseling, and social work.

13D.10 DISPOSAL OF OBSOLETE, DAMAGED AND OUTDATED TECHNOLOGY EQUIPMENT (Adrianzen/Lewis)

The Board approved the disposal of technology equipment that is obsolete, damaged, outdated and/or beyond economic repair in accordance to California Education Code 17546(c) and Board Policy 3270.

13D.11 AGREEMENT WITH EMS LINQ INC. (Adrianzen/Zarzosa)

The Board approved the agreement with EMS LINQ Inc. to update and transition to Titan, a new software system that hosts the Child Nutrition database at a cost of \$23,100.00 from the Child Nutrition fund.

13D.12 AGREEMENT WITH C. FINANCIAL SERVICES, INC. DBA KEYANALYTICS, A DIVISION OF CALIFORNIA FINANCIAL SERVICES (Adrianzen)

The Board approved the agreement with C. Financial Services, Inc. dba KeyAnalytics, a division of California Financial Services to provide consulting and analytical services at an estimated cost of \$100,000.00 from the Building fund, Capital Projects fund and/or the General fund.

13D.13 SUBSCRIPTION AGREEMENT WITH BRAIN POP (Gonzalez/Little)

The Board approved the subscription agreement with Brain POP for Smythe Elementary at the total cost of \$3,250.00 from the Title I fund.

13D.14 MEMORANDUM OF UNDERSTANDING WITH HIGH TECH HIGH GRADUATE SCHOOL OF EDUCATION TO IMPLEMENT THE CARE NETWORK (Gonzalez)

The Board approved the Memorandum of Understanding with High Tech High Graduate School of Education to implement the CARE Network program at San Ysidro Middle and Vista Del Mar Middle Schools from February 2021 to June 2025.

13D.15 PURCHASE AGREEMENT WITH FOOD HANDLER SOLUTIONS, LLC FOR ONLINE PROFESSIONAL STANDARDS EDUCATION AND TRACKING PROGRAM (Adrianzen/Zarzosa)

The Board approved the purchase agreement with Food Handler Solutions, LLC will provide Child Nutrition staff to access online professional standards training to be in compliance with the USDA . HHFKA mandate at a cost of \$1,575.00 from the CARES Act fund.

Board Member Gurmilan made a motion to adjourn, seconded by Board Member Irene Lopez. The vote was 5-0.

14. ADJOURNMENT Time: 7:09 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary
Governing Board