

# **San Ysidro School District Governing Board**

## **AGENDA**

Thursday  
August 12, 2021  
5:00 p.m.

### **WELCOME**

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

**Smythe School  
Auditorium  
1880 Smythe Ave  
San Ysidro, CA 92173**

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, AUGUST 12, 2021**  
**5:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, August 12, 2021, to conduct its business meeting at **Smythe Elementary School - Auditorium, 1880 Smythe Ave, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

**THIS MEETING WILL BE TAPE RECORDED**

**AGENDA**

**1. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Antonio Martinez, Board President

Mr. Rudy Lopez, Board Vice-President

Mrs. Rosaleah Pallasigue, Board Clerk

Mr. Humberto Gurmilan, Member

Mrs. Irene Lopez, Member

**3. AGENDA**

Corrections and additions to the agenda.

Approve the agenda for the meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

**5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**

**5.1 GOVERNMENT CODE SECTION 54957 (Gonzales/Farkas)**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

**5.2 GOVERNMENT CODE SECTION 54957.6 (Gonzales/Farkas)**

**CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Linda Gonzales, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**5.3 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Gonzalez/Madera)**

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Student v. San Ysidro School District

OAH Case No. 2021040140

**5.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Potter)**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 3

**RECONVENE into OPEN SESSION** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

**6. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Antonio Martinez, Board President

Mr. Rudy Lopez, Board Vice-President

Mrs. Rosaleah Pallasigue, Board Clerk

Mr. Humberto Gurmilan, Member

Mrs. Irene Lopez, Member

**8. FLAG SALUTE**

**9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of the meeting.**

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

**10. ITEMS FROM THE BOARD & SUPERINTENDENT**

**11. CONFERENCE SESSION**

**Reports/Presentations**

**11.1** National Center for Urban School Transformation (NCUST) - Dr. Joseph Johnson

**11.2** Governmental Accounting Standards Board (GASB) 75 and Other Post-Employment Benefits (OPEB) - Nyhart Actuary Representative, Ms. Sandy DeKalb

**12. GENERAL ADMINISTRATION**

**12.1 MINUTES**

Approve the minutes of the Regular Board Meeting of July 15, 2021 and the Special Board Meeting of July 15, 2021.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12.2 GOVERNING ACCOUNTING STANDARDS BOARD (GASB) STATEMENT NO. 75 - REPORT FOR FISCAL YEAR 2020-21 (Adrianzen)**

Information Only. *(A representative from Nyhart Company will be present to answer questions from the Governing Board.)*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12.3 RESOLUTION NO. 21/22-0009 DESIGNATING AUTHORIZED AGENTS TO THE PROTECTED INSURANCE PROGRAM FOR SCHOOLS (P.I.P.S.) JOINT POWERS AUTHORITY (Adrianzen)**

Approve and adopt Resolution No. 21/22-0009 designating Dr. Gina A. Potter, Superintendent and Ms. Marilyn Adrianzen, Chief Business Official as the authorized representatives to the Protected Insurance Program for Schools Joint Powers Authority (PIPS JPA).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12.4 RESOLUTION NO. 21/22-0010 DESIGNATING AUTHORIZED AGENTS TO THE SOUTHERN CALIFORNIA REGIONAL LIABILITY EXCESS FUND (RELIEF) JOINT POWERS AUTHORITY (Adrianzen)**

Approve and adopt Resolution No. 21/22-0010 designating Dr. Gina A. Potter, Superintendent and Ms. Marilyn Adrianzen, Chief Business Official as the authorized representatives to the Southern California Regional Liability Excess Fund Joint Powers Authority.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12.5 RESOLUTION NO. 21/22-0011 REQUESTING A TEMPORARY TRANSFER OF FUNDS FOR FISCAL YEAR 2021-22 (Adrianzen)**

Adopt Resolution No. 21/22-0011 and approve the agreement with the County of San Diego requesting a Property Tax Temporary Transfer of Funds from the County Treasury as needed for fiscal year 2021-22. *Marilyn Adrianzen, Chief Business Official, will provide a brief explanation of this item as it relates to payroll.*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12.6 FIRST READING AND ADOPTION OF REVISED BOARD POLICY AND ADMINISTRATIVE REGULATION 6158 - INDEPENDENT STUDY (Farkas)**

Approve the first reading and adoption of revised board policy and administrative regulation 6158 - Independent Study to reflect new law (AB 130), which requires all districts, for the 2021-22 school year, to offer independent study to meet the educational needs of students unless a waiver is obtained and to adopt policy with specified components in order to generate apportionment for independent study.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12.7 TEMPORARY CERTIFICATED MANAGEMENT CONTRACT/OFFER OF EMPLOYMENT FOR SUBSTITUTE EXECUTIVE DIRECTOR OF HUMAN RESOURCES (Gonzales/Farkas)**

Approve the Temporary Certificated Management Contract/Offer of Employment for Substitute Executive Director of Human Resources.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12.8 MEMORANDUM OF UNDERSTANDING REGARDING COVID-19 PROTOCOLS FOR THE 2021-2022 SCHOOL YEAR WITH THE SAN YSIDRO EDUCATION ASSOCIATION (SYEA) (Gonzales/Farkas)**

Approve the Memorandum of Understanding between San Ysidro School District and the San Ysidro Education Association regarding the ongoing issues related to the COVID-19 pandemic that may impact the 2021-2022 School Year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12.9 REVISED SUBSTITUTE TEACHER SALARY SCHEDULE (Gonzales/Farkas)**

Approve the temporary Substitute Teacher Salary Schedule for the 2021-2022 school year, effective August 13, 2021 until the end of the 2021-2022 school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13. CONSENT CALENDAR**

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13A. PERSONNEL – CLASSIFIED**

**RECRUITMENT (Gonzales/Farkas)**

Approve/Ratify to establish recruitment for the following as recommended by staff:

**13A.1** Instructional Aide, SPED

**13A.2** Instructional Health Care Assistants

**13A.3** Testing Assistants

**RESIGNATION (Gonzales/Farkas)**

Approve/Ratify the resignation for the following as recommended by staff:

**13A.4** Child Nutrition Specialist

**13A.5** Instructional Aide, SPED

**EMPLOYMENT (Gonzales/Farkas)**

Approve the employment for the following as recommended by staff:

**13A.6** Substitute Clerk

**13A.7** Substitute Instructional Aide

**13B. PERSONNEL – CERTIFICATED**

**RECRUITMENT (Gonzales/Farkas)**

Approve/Ratify to establish recruitment for the following as recommended by staff:

**13B.1** Substitute Counselors

**EMPLOYMENT (Gonzales/Farkas)**

Approve/Ratify the employment for the following as recommended by staff:

**13B.2** Substitute Teachers

**13B.3** Temporary Classroom Teacher K-8 (Middle School – English)

**13B.4** Temporary Classroom Teacher K-8 (Middle School – Math)

**13B.5** Temporary Intervention Support Teacher

**13B.6** Temporary Science/Physical Education Enrichment Teacher

**13B.7** Temporary Social Worker

**13C. CURRICULUM & INSTRUCTION**

**13C.1 APPROVAL OF SAN YSIDRO SCHOOL DISTRICT INSTRUCTIONAL MATERIALS LIST FOR THE 2021-2022 SCHOOL YEAR (González)**

Approve the San Ysidro School District Instructional Materials/Textbook List for the 2021-2022 school year.

**13C.2 PROFESSIONAL DEVELOPMENTS - AUGUST (González)**

Approve/Ratify the attendance and participation of District staff to the different professional developments as attached.

**13D. BUSINESS**

**13D.1 PURCHASING REPORT (Adrianzen)**

Approve/Ratify the following purchase orders incurred by the District during the period July 1, 2021 through August 3, 2021.

**13D.2 EXPENDITURE REPORT (Adrianzen)**

Approve/Ratify the expenditures incurred by the District during the period of July 1, 2021 through July 31, 2021 for a total expenditure of \$1,609,560.39.

**13D.3 ACCEPTANCE OF DONATIONS (Adrianzen)**

Accept donations valued at \$4,510.00 to help support and enrich our educational programs.

**13D.4 AGREEMENT WITH WILKINSON HADLEY KING & COMPANY LLP (Adrianzen)**

Approve the 3-year agreement with Wilkinson Hadley King & Co. LLP for bond auditing services at an estimated cost of \$15,300.00 from the Measure T and U funds.

**13D.5 AGREEMENT WITH GLORIA GONZALEZ PHOTOGRAPHY (Adrianzen)**

Approve the agreement with Gloria Gonzalez Photography to provide school portraits and other specialty items for students and staff for school year 2021-22.

**13D.6 AMENDMENT NO. 1 TO THE ZONAR SYSTEMS AGREEMENT (Farkas/Azevedo)**

Approve/Ratify Amendment No. 1 to the Zonar Systems Agreement to provide service to upgrade hardware to Samsung tablets installed on school buses in the annual amount of \$720.00 from General fund-Transportation.

**13D.7 AMENDMENT NO. 2 TO TRANSFINDER AGREEMENT (Farkas/Azevedo)**

Approve/Ratify Amendment No. 2 to the Transfinder Agreement to provide Wayfinder software license for the Transportation Department at an annual cost of \$3,000.00 from the General-Transportation Fund.

**13D.8 INTERAGENCY AGREEMENT WITH COUNTY OF SAN DIEGO FOR FOSTER CARE EDUCATIONAL SUPPORT (Farkas/Medina)**

Approve/Ratify the 5-year San Diego County Interagency Agreement and continue to provide educational support to students in Foster Care with partnering stakeholders listed in the Interagency Agreement.

**13D.9 SERVICE AGREEMENT WITH e3 AUDIOMETRICS/e3 EMICO FOR CALIBRATION SERVICES (Farkas/Gillchrest)**

Approve the service agreement with e3 Audiometrics/e3 Emico to provide calibration services of audiometers used for student's hearing screenings at the total cost of \$200.00 from the General fund.

**13D.10 SERVICE AGREEMENT WITH 806 TECHNOLOGIES, INC. FOR THE TITLE I CRATE PROGRAM AND IMPLEMENTATION OF THE PLAN4LEARNING SOFTWARE (González)**

Approve the service agreement with 806 Technologies, Inc. to renew the *Title I Crate* Program and to implement the Plan4Learning Software during the 2021-22 school year at the total cost of \$7,750.00 from the General fund.

**13D.11 AGREEMENT WITH MAKENA SOLUTIONS (González/Madera)**

Approve the agreement with Makena Solutions to conduct a full psycho-educational evaluation at a total amount up to \$2,750.00 from the Special Education fund.

**13D.12 AGREEMENT WITH VARIOUS INDEPENDENT EDUCATIONAL EVALUATORS FOR 2021-22 (González/Madera)**

Approve/Ratify the agreement with FITS, ASSESS-APE and Rancho Coastal Speech Therapy, Inc., independent educational evaluators, to provide independent educational evaluations to students with special needs at a total amount up to \$5,550.00 from Special Education fund.

**13D.13 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH VARIOUS NONPUBLIC SCHOOLS FOR 2021-2022 SCHOOL YEAR (González/Madera)**

Approve the San Diego County Nonpublic Schools Master Contracts for Aseltine School, The Institute for Effective Ed., and Stein Education Center, to provide specialized academic services for school year 2021-2022 at an estimated cost up to \$303,900.98 from the Special Education fund.

**13D.14 AGREEMENT WITH PROFESSIONAL TUTORS OF AMERICA, INC.** (González/Madera)  
Approve the agreement with Professional Tutors of America, Inc. to provide one on one academic home tutoring for students with special needs in an amount not to exceed \$12,000.00 from Special Education fund.

**13D.15 MEMORANDUM OF UNDERSTANDING WITH SBCS CORPORATION FOR THE HERE NOW PROGRAM** (González/Calleros)  
Approve/Ratify the Memorandum of Understanding with SBCS Corporation for the HERE Now Program to continue at the middle schools during the 2021-22 school year at no cost to the District.

**13D.16 DISPOSAL OF RECORDS BEYOND LEGAL RETENTION PERIOD** (González/Reed)  
Approve the destruction of documents related to the Preschool & Child Development Programs that have been retained beyond the legal retention period as listed above and dated from 2013 to 2016.

**13D.17 LICENSE AGREEMENT WITH ILLUMINATE EDUCATION FOR THE IMPLEMENTATION OF THE FASTBRIDGE LEARNING ASSESSMENT SYSTEM** (González)  
Approve/Ratify the 2-year license agreement with Illuminate Education for the implementation of the FastBridge Learning Assessment System at the cost of \$30,409.25 from the Expanded Learning Opportunities (ELO) funds.

**13D.18 AGREEMENT WITH UNIVERSITY OF THE PACIFIC** (Gonzales/Farkas)  
Approve the agreement with University of the Pacific to provide placement opportunities to the candidates that wish to obtain a student teacher/administrative preliminary credential/internship or pupil personnel services credential.

**13D.19 AGREEMENT WITH PIER SOUTH** (Adrianzen)  
Approve/Ratify the agreement with Pier South for the use of their facilities on July 19, 2021 at an estimated cost of \$1,359.58 from the General fund.

**13D.20 AGREEMENT WITH SAN JOAQUIN COUNTY OFFICE OF EDUCATION –FOR 2021-22 EDJOIN WEBSITE SERVICES** (Gonzales/Farkas)  
Approve/Ratify the agreement with San Joaquin County Office of Education – Center for Educational Development and Research for the 2021-22 subscription to EDJOIN website services at a cost of \$1,050.75 from the General fund.

**13D.21 AGREEMENT WITH POINT LOMA NAZARENE UNIVERSITY SERVICES INTERNSHIP PROGRAM** (Gonzales/Farkas)  
Approve the agreement with Point Loma Nazarene University Services Internship Program to aid in the educational development of the University’s students and to employ Interns by providing designated and qualified District personnel as support beginning September 1, 2021 through August 31, 2024.

**13D.22 AGREEMENT WITH POINT LOMA NAZARENE UNIVERSITY TEACHING INTERNSHIP PROGRAM** (Gonzales/Farkas)  
Approve the agreement with Point Loma Nazarene University Teaching Internship Program to aid in the educational development of the University’s students and to employ teacher interns by providing designated and qualified District personnel as support beginning September 1, 2021 through August 31, 2024.

**13D.23 AGREEMENT WITH IMAGE ONE FOR 2021-22 (Adrianzen/Zarzosa)**

Approve the agreement with Image One to maintain the equipment used to process, track and generate Income Survey Forms for LCFF submittal and provides online services for the Child Nutrition Services department in an amount up to \$3,000.00 from the Child Nutrition fund.

**13D.24 AGREEMENT WITH JOHNSON CONTROLS FIRE PROTECTION LP (Adrianzen/Zarzosa)**

Approve/Ratify the agreement with Johnson Controls Fire Protection LP to provide preventive inspections and diagnostic tests of kitchen hood fire suppression systems during FY 2021-22 in the amount of \$3,258.00 from the Child Nutrition fund.

**13D.25 AGREEMENT WITH PROFESSIONAL IEP TRANSLATOR SERVICES (Gonzales/Mata)**

Approve/Ratify the agreement with Mr. Alfonso V. Erdmann, Professional IEP Translator Services on an “as needed” basis during 2021-22. These services are only for substitute work.

**13D.26 MEMORANDUM OF UNDERSTANDING WITH SOUTH BAY CORPORATION FOR IN SCHOOL-BASED PREVENTION AND EARLY INTERVENTION (PEI) (Gonzalez/Calleros)**

Approve to extend the term of the Memorandum of Understanding with South Bay Corporation to provide School-Based Prevention and Early Intervention (PEI) services during the 2021-22 school year at no cost to the District.

**13D.27 AGREEMENT WITH SCHOOL SERVICES OF CALIFORNIA (Adrianzen)**

Approve the agreement with School Services of California, Inc. for Fiscal and Management Information Services from October 1, 2021 to September 30, 2022 at an estimated cost of \$4,880.00 from the General fund.

**13D.28 AGREEMENT WITH CALIFORNIA DEPARTMENT OF PUBLIC HEALTH - POOL TESTING PROGRAM (Farkas)**

Approve the agreement with the California Department of Public Health for the Pool Testing Program at no cost to the district.

**13D.29 AGREEMENT WITH MAXIM HEALTHCARE STAFFING SERVICES (Farkas)**

Approve the Agreement with Maxim Health Staffing Services for 2021-2022 in an amount not to exceed \$200,000.00 from the ESSER III fund.

**14. ADJOURNMENT** Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent’s Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.