

# San Ysidro School District Governing Board

## AGENDA

Thursday  
April 15, 2021  
5:00 p.m.  
Via Zoom Teleconference

Pursuant to Governor Newsom's Executive Order N-29-20, this Regular Meeting of the San Ysidro School District Board shall be held by teleconference. Trustees of San Ysidro School District Board and the public shall participate in this meeting via teleconference. The Public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>. Public comment may be submitted by email to [publiccomment@sysdschools.org](mailto:publiccomment@sysdschools.org) on or before Thursday, April 15, 2021 at 3:00 p.m. Public wanting to address the Governing Board telephonically may submit the Public Comment Request Form: <https://forms.gle/Q89x5toMRtUwn5qM8> on or before Thursday, April 15, 2021 at 3:00 p.m. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). To listen to this meeting in Spanish, please call 1 (812) 727-7671 and enter the access code 723 932 246#. Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, APRIL 15, 2021**

**5:00 p.m.**

**Via Zoom Teleconference**

Pursuant to Governor Newsom's Executive Order N-29-20, this Regular Meeting of the San Ysidro School District Board shall be held by teleconference. Trustees of San Ysidro School District Board and the public shall participate in this meeting via teleconference. The Public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>. Public comment may be submitted by email to [publiccomment@sysdschools.org](mailto:publiccomment@sysdschools.org) on or before Thursday, April 15, 2021 at 3:00 p.m. Public wanting to address the Governing Board telephonically may submit the Public Comment Request Form: <https://forms.gle/Q89x5toMRtUwn5qM8> on or before Thursday, April 15, 2021 at 3:00 p.m. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). To listen to this meeting in Spanish, please call 1 (812) 727-7671 and enter the access code 723 932 246#. Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

**THIS MEETING WILL BE TAPE RECORDED**

**AGENDA**

**1. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Antonio Martinez, Board President

Mr. Rudy Lopez, Board Vice-President

Mrs. Rosaleah Pallasigue, Board Clerk

Mr. Humberto Gurmilan, Member

Mrs. Irene Lopez, Member

**3. AGENDA**

Corrections and additions to the agenda.

Approve the agenda for the meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

Persons who wish to comment on topics included on the Closed Session Agenda item are invited to submit comments via email to the following email address [publiccomment@sysdschools.org](mailto:publiccomment@sysdschools.org) on or before Thursday, April 15, 2021 at 3:00 pm. Public wanting to address the Governing Board telephonically may submit the Public Comment Request Form: <https://forms.gle/Q89x5toMRtUwn5qM8> on or before Thursday, April 15, 2021 at 3:00 p.m. Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes.

**5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**

**5.1 GOVERNMENT CODE SECTION 54957 (Gonzales)  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

**5.2 GOVERNMENT CODE SECTION 54957.6 (Gonzales)  
CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Linda Gonzales, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**RECONVENE into OPEN SESSION** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

**6. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Antonio Martinez, Board President

Mr. Rudy Lopez, Board Vice-President

Mrs. Rosaleah Pallasigue, Board Clerk

Mr. Humberto Gurmilan, Member

Mrs. Irene Lopez, Member

**8. FLAG SALUTE**

**9. BOARD RECOGNITIONS - DISTINGUISHED CHAMPION AWARDS (Mata)**

**9.1 My Favorite Sci Phy STEM Project of the Year by Kinder Students**

- Sci Phy Teacher Patricia Burch
- La Mirada Student: Sophia Morales
- Ocean View Hills Student: Kaileena Sebastian
- Willow Student: Oscar Quintanilla

**9.2 San Ysidro Middle School Spelling Bee Winner: Valentina Romero**

**9.3 District Federal Program Monitoring Team**

**9.4 District Virtual Event & Zoom Planners: Director of Education Technology Todd Lewis and Administrative Confidential Secretary Miguel Ortega**

**10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

Persons who want to comment on topics not included on the agenda or comment on agendized topics are invited to submit comments via email to the following email address [publiccomment@syzdschools.org](mailto:publiccomment@syzdschools.org) on or before Thursday, April 15, 2021 at 3:00 pm. Please limit comments to 300 words or less. Public wanting to address the Governing Board telephonically may submit the Public Comment Request Form: <https://forms.gle/Q89x5toMRtUwn5qM8> on or before Thursday, April 15, 2021 at 3:00 p.m. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes. If your comment is related to a specific Agenda item, please identify the Agenda item in the subject of your email.

**11. ITEMS FROM THE BOARD & SUPERINTENDENT**

**12. CONFERENCE SESSION**

**Reports/Presentations**

- 12.1 Draft of the Long Range Master Facility Plan Presentation - WLC Architects, Inc. President Jim DiCamillo
- 12.2 Annual Financial Audit Report 2019-2020 - Wilkinson, Hadley, King & Co. Auditor Michael Mears

**13. GENERAL ADMINISTRATION**

**13.1 MINUTES**

Approve the minutes of the Regular Board Meeting of March 11, 2021 and minutes of the Special Board Meeting of March 4, 2021.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.2 RESOLUTION NO. 20/21-0030 - DAY/WEEK OF THE TEACHER (Gonzales)**

Adopt Resolution No. 20/21-0030 declaring the observance of Wednesday, May 12, 2021, as the San Ysidro "Day of the Teacher" and the week of May 9-15, 2021, as "Week of the Teacher."

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.3 RESOLUTION NO. 20/21-0031 - CLASSIFIED/CONFIDENTIAL SCHOOL EMPLOYEE WEEK (Gonzales)**

Adopt Resolution No. 20/21-0031 recognizing the week of May 16-22, 2021, as "Classified and Confidential School Employee Week."

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.4 ANNUAL FINANCIAL AUDIT REPORT FOR 2019-20 (Adrianzen)**

Approve the 2019-20 Annual Financial Audit Report. *(A representative of Wilkinson Hadley King LLC, Mr. Michael Mears will be present to answer questions from the Board.)*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.5 2021-2022 STUDENT CALENDAR (Gonzales)**

Approve the 2021-2022 Student Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.6 2021-2022 CERTIFICATED DIRECTORS/COORDINATORS WORK CALENDAR (Gonzales)**

Approve the 2021-2022 Certificated Directors/Coordinators Work Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.7 2021-2022 CLASSIFIED EMPLOYEE 10 MONTH (209 DAYS) WORK CALENDAR (Gonzales)**

Approve the 2021-2022 Classified Employee 10 Month (209 days) Work Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.8 2021-2022 CLASSIFIED EMPLOYEE 10 MONTH (213 DAYS) WORK CALENDAR (Gonzales)**  
Approve the 2021-2022 Classified Employee 10 Month (213 days) Work Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.9 2021-2022 CLASSIFIED EMPLOYEE 11 MONTH WORK CALENDAR (Gonzales)**  
Approve the 2021-2022 Classified Employee 11 Month Work Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.10 2021-2022 CLASSIFIED EMPLOYEE 12 MONTH WORK CALENDAR (Gonzales)**  
Approve the 2021-2022 Classified Employee 12 Month Work Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.11 2021-2022 CLASSIFIED MANAGEMENT & CONFIDENTIAL WORK CALENDAR (Gonzales)**  
Approve the 2021-2022 Classified Management & Confidential Work Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.12 2021-2022 PRINCIPAL/ASSISTANT PRINCIPAL WORK CALENDAR (Gonzales)**  
Approve the 2021-2022 Principal/Assistant Principal Work Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.13 2021-2022 TEACHER WORK CALENDAR (Gonzales)**  
Approve the 2021-2022 Teacher Work Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.14 DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS (Gonzales)**  
Approve the 'Declaration of Need' for Fully Qualified Educators, in specific areas which are difficult to fill for the 2021-2022 school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.15 RESOLUTION NO. 20/21-0029 – LAYOFF OF CLASSIFIED STAFF (Gonzales)**  
Approve Resolution No. 20/21-0029 authorizing the District to reduce and/or eliminate the following particular kinds of services of vacant positions in the District at the close of the 2020-2021 school year for fiscal and budgetary reasons.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.16 LONG RANGE MASTER FACILITIES PLAN - DRAFT NO. 1 (Adrianzen)**

Information and discussion only. A comprehensive Long Range Master Facilities Plan (LRMFP) is an essential element of a district’s planning process. The LRMFP provides the district with information regarding current and future facility needs to include facilities renovation and expansion requirements to support the district’s educational and programmatic goals, safety and security. Additionally, the LRMFP also assists a district in identifying funding needs for capital improvement and developing financing options and includes accurate projections regarding enrollment, careful determination of school site capacity, consideration of educational specifications, a detailed needs assessment and conclusions and recommendations about the availability and timing of financing and funding.

**14. CONSENT CALENDAR**

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14A. PERSONNEL**

**CLASSIFIED RETIREMENT (Gonzales)**

Approve/Ratify the retirement for the following as recommended by staff:

**14A.1** Instructional Aide

**RESIGNATION (Gonzales)**

Approve/Ratify the resignation for the following as recommended by staff:

**14A.2** Campus Aide

**LEAVE OF ABSENCE (Gonzales)**

Approve the leave of absence without pay for the following as recommended by staff:

**14A.3** Custodian

**14B. PERSONNEL**

**CERTIFICATED RETIREMENT (Gonzales)**

Approve/Ratify the retirement for the following as recommended by staff:

**14B.1** Classroom Teachers

**14B.2** Special Day Class Teachers

**14B.3** Substitute Teacher

**RESIGNATION (Gonzales)**

Approve/Ratify the resignation for the following as recommended by staff:

**14B.4** Classroom Teacher

**14B.5** Special Day Class Teacher (Early Childhood)

**14C. CURRICULUM & INSTRUCTION**

**14C.1 COUNTYWIDE AND SAN YSIDRO SCHOOL DISTRICT’S 3-YEAR PLAN 2021-2024 FOR EXPELLED STUDENTS (Farkas/González)**

Approve the Countywide and San Ysidro School District’s 3-Year Plan 2021-2024 for Expelled Students.

**14C.2 PURCHASE OF DELTAMATH PLUS ONLINE SUBSCRIPTION FOR SAN YSIDRO MIDDLE SCHOOL (González/Rodriguez)**

Approve the purchase of the DeltaMath Plus subscription for San Ysidro Middle School at the total cost of \$135.00 from the school's General Fund.

**14C.3 PROFESSIONAL DEVELOPMENTS - APRIL (González)**

Approve/Ratify the attendance and participation of District staff to the different professional developments as attached.

**14D. BUSINESS**

**14D.1 PURCHASING REPORT (Adrianzen)**

Approve/Ratify the following purchase orders incurred by the District during the period March 2, 2021 through April 2, 2021.

**14D.2 EXPENDITURE REPORT (Adrianzen)**

Approve/Ratify the expenditures incurred by the District during the period of March 2, 2021 through April 2, 2021 for a total expenditure of \$1,053,711.88.

**14D.3 ACCEPTANCE OF DONATIONS (Adrianzen)**

Accept donations valued at \$26,320.35 to help support and enrich our educational programs.

**14D.4 THIRD QUARTERLY COMPLAINT REPORT FOR WILLIAMS SETTLEMENT RELATED ISSUES FOR SCHOOL YEAR 2020-21 (Adrianzen)**

Accept the Report of William's Settlement related complaints for the third quarter from January 1, 2021 to March 31, 2021 of the 2020-21 school year for submission to the San Diego County Office of Education.

**14D.5 AGREEMENT WITH AARDVARK ANT AND PEST CONTROL – ADDENDUM NO. 4 (Farkas/Azevedo)**

Approve/Ratify Addendum No. 4 to the agreement with Aardvark Ant & Pest Control for pest control service at San Ysidro Middle School at an estimated cost of \$3,000.00 from the Routine Restricted Maintenance Account.

**14D.6 AGREEMENT WITH CODESP FOR 2021-2022 WITH CODESP WEBSITE SERVICES (Gonzales)**

Approve the Member Service Agreement and the Agency Security Agreement with the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) to cooperatively develop selection procedures which comply with state and federal requirements to include interview and test materials for the 2021-22 subscription at a cost estimated at \$2,300.00 from the General fund.

**14D.7 AGREEMENT WITH NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SERVICES CONSULTANTS (Farkas/Azevedo)**

Approve/Ratify the agreement with Ninyo & Moore Geotechnical and Environmental Services Consultants to perform a Microbial Investigation at La Mirada School at cost of \$3,065.00 from the Routine Restricted Maintenance Account.

**14D.8 ADDENDUM NO. 1 TO THE STANLEY CONVERGENT SECURITY SOLUTIONS INC. AGREEMENT (Farkas/Azevedo)**

Approve/Ratify Addendum No. 1 to the 5-year Equipment and Service Agreement with Stanley Convergent Security Solutions, Inc. for Cell Back Up at La Mirada and Smythe Elementary Schools at no additional cost to the District.

**14D.9 PURCHASE AGREEMENT WITH COMMON GOAL SYSTEMS, INC. FOR THE FULL TEACHER EASE SOFTWARE PROGRAM FOR THE 2021-22 SCHOOL YEAR (González)**

Approve the purchase agreement with Common Goal System, Inc. for the Full TeacherEase Software Program to serve as a parent communication portal for San Ysidro Middle and Vista Del Mar Middle Schools during 2021-22 at the total cost of \$7,066.60 from the Supplemental and Concentration Fund.

**14D.10 MEMORANDUM OF UNDERSTANDING WITH “RESEARCHERS” FOR THE EVALUATION OF THE NETWORK FOR SCHOOL IMPROVEMENT INITIATIVE (González)**

Approve the Memorandum of Understanding with “Researchers” (Mathematica Inc., RAND Corporation and American Institutes for Research) for the evaluation of the Network for School Improvement Initiative from April 2021 to June 2025.

**14D.11 AGREEMENT WITH THE SAN DIEGO COUNTY OFFICE OF EDUCATION FOR THE OUTDOOR EDUCATION PROGRAM 6<sup>TH</sup> GRADE CAMP - ELEMENTARY SCHOOLS FOR 2021-22 (González)**

Approve the agreement with the San Diego County Office of Education for our Elementary Schools' sixth grade students to attend the Cuyamaca Camp during school year 2021-22 at an estimated annual cost of \$101,026.40 from student fees, school fundraisers and Supplemental & Concentration funds. The contract allows for flexibility in the case of limitations or discontinuation for the program in the 2021-22 school year.

**14D.12 INTERDISTRICT ATTENDANCE AGREEMENTS (Farkas/Aviles)**

Approve the Interdistrict Attendance Agreements with Alpine, Cajon Valley, Carlsbad, Coronado, Encinitas, Jamul-Dulzura, La Mesa-Spring Valley, Lemon Grove, Menifee, Mountain Empire, National, Ramona, San Dieguito, Santee, South Bay, Vista and Warner School Districts. Interdistrict Attendance Agreements will be valid for school years 2021-22 through 2025-26.

**14D.13 AGREEMENT WITH VARIOUS INDEPENDENT EDUCATIONAL EVALUATORS (González/Madera)**

Approve the agreement with various independent educational evaluators to provide independent educational evaluations to a student with special needs at a total amount up to \$6,260.00 from Special Education fund.

**14D.14 PURCHASE AGREEMENT WITH BENCHMARK EDUCATION COMPANY FOR SUPPLEMENTAL ENGLISH LANGUAGE ARTS MATERIALS FOR SPECIAL EDUCATION (Gonzalez/Madera)**

Approve the purchase agreement with Benchmark Education Company for supplemental ELA materials at the total cost of \$232,721.10 from the C.A.R.E.S. Fund.

**14D.15 PURCHASE AGREEMENT WITH THE COLLEGE BOARD FOR SPRINGBOARD MATHEMATICS MATERIALS FOR GRADES 6<sup>TH</sup> – 8<sup>TH</sup> (Gonzalez)**

Approve the purchase agreement with College Board for the 2021-22 SpringBoard Math Program for grades 6<sup>th</sup> to 8<sup>th</sup> at the cost of \$32,619.52 to be paid from the General fund.

**14D.16 AGREEMENT WITH WILKINSON HADLEY KING & CO. LLP FOR AUDITING SERVICES (Adrianzen)**

Approve the agreement with Wilkinson Hadley King & Co. LLP for auditing services for the next three fiscal years at an estimated cost of \$59,100.00 from the General fund.

**14D.17 LICENSE AND MAINTENANCE AGREEMENT WITH LUCID8 LLC (Adrianzen/Lewis)**

Approve the agreement with Lucid8 LLC for the DigiScope Perpetual License and 3-year maintenance support to update the email server at a cost of \$1,495.00 from the General Fund.

**14D.18 MEMORANDUM OF UNDERSTANDING WITH THE STUART FOUNDATION IN PARTNERSHIP WITH THE CALIFORNIA DEPARTMENT OF EDUCATION (CDE) AND THE CALIFORNIANS DEDICATED TO EDUCATION FOUNDATION (CDEF) - EQUITY MINI GRANT (Farkas)**

Approve/Ratify the Memorandum of Understanding with the Stuart Foundation in partnership with the California Department of Education (CDE) and the Californians Dedicated to Education Foundation (CDEF) awarding the Equity Mini Grant to the San Ysidro School District in the amount of \$20,000.00. These funds will provide support services to students and families to address the academic and technological needs of students and families.

**14D.19 ACCEPTANCE OF THE HEROES GRANT AND APPROVAL OF THE LEARNING GENIE INC. AGREEMENT (Gonzalez/Reed)**

Accept the Heroes Grant in the amount of \$2,100.00 and approve the agreement with Learning Genie Inc. to provide Contactless Modules for attendance and reporting solutions from April 2021 to June 2022 at a cost of \$4,550.00 from the Preschool & Child Development Funds.

**14D.20 AGREEMENT WITH AARDVARK ANT AND PEST CONTROL – LA MIRADA SCHOOL (Farkas/Azevedo)**

Approve/Ratify the agreement with Aardvark Ant & Pest Control for pest control service at La Mirada School at an estimated annual cost of \$3,000.00 from the Routine Restricted Maintenance Account.

**15. ADJOURNMENT** Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent’s Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.

**PLEASE NOTE THAT THE CORPORATION’S MEETING WILL TAKE PLACE FOLLOWING THE REGULAR BOARD MEETING. THANK YOU**