

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, AUGUST 11, 2022**  
**5:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board was held on Thursday, August 11, 2022, and conducted its business meeting at **San Ysidro School District - Education Center/Board Room, 4350 Otay Mesa Road, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session was held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. Closed Session was conducted in accordance with applicable sections of California Law.

**MINUTES**

**1. CALL TO ORDER** Who: Vice President Pallasigue Time: 5:00 p.m.

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members Present:

Mr. Rudy Lopez, Board President - *Absent due to a family emergency*

Mrs. Rosaleah Pallasigue, Board Vice-President

Mrs. Irene Lopez, Board Clerk

Mr. Antonio Martinez, Member

Mrs. Zenaida Rosario, Member

**3. AGENDA**

The Board approved the agenda with the following corrections:

- 1) Changed Consent Calendar Agenda Item 14C.2 from Assistant Principals to Assistant Principal
- 2) Changed Consent Calendar Agenda Item 14C.4 from Temporary Assistant Principals to Temporary Assistant Principal
- 3) Pulled Consent Calendar Agenda Item 14E.13 Acceptance of Reading Recovery Grant Award

Motion: Martinez Second: I. Lopez Vote: 4-0

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address

Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

There were no public comments.

Board Member Martinez made a motion to recess to Closed Session, seconded by Board Member Rosario. The vote was 4-0.

**5. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:03 p.m. in accordance with section 54954.5 regarding:**

**5.1 GOVERNMENT CODE SECTION 54957.6 (Olea)  
CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Linda Olea, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**5.2 GOVERNMENT CODE SECTION 54957 (Olea)**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

**5.3 PUBLIC EMPLOYEE EMPLOYMENT PURSUANT TO GOVERNMENT CODE §54957 (Potter)**

Title: Assistant Superintendent of Administrative Leadership, School Support & Safety

Assistant Superintendent of Educational Leadership & Pupil Services

**RECONVENED into OPEN SESSION at 6:15 p.m.** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board had nothing to report from Closed Session

**6. CALL TO ORDER** Who: Vice President Pallasigue Time: 6:15 p.m.

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members Present:

Mr. Rudy Lopez, Board President - *Absent due to a family emergency*

Mrs. Rosaleah Pallasigue, Board Vice-President

Mrs. Irene Lopez, Board Clerk

Mr. Antonio Martinez, Member

Mrs. Zenaida Rosario, Member

**8. FLAG SALUTE** by Rosaleah Pallasigue, Board Vice President

**9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Mata)**

**9.1** Cristina D'Oleire, School Administrative Assistant at Vista Del Mar Middle School - Presented by Vista Del Mar Middle School Principal Irene Herrera-Cevallos

**10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of the meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

**Sandy Clifton, Past President of the CA Association for Supervision and Curriculum Development,**

**Commented:** 1) Presented Superintendent Gina Potter with the CASCD Outstanding Instructional Leadership Award for the significant contributions she's made to student learning, influencing and advocating for all students and demonstrating statewide instructional leadership. 2) Dr. Potter first garnered statewide recognition through her finance knowledge for financing schools. She then began to be recognized statewide for instructional leadership along with her notable legislative advocacy for students and education.

**Fernanda Rios, CSEA Chapter 154 President, Commented:** 1) Shared CSEA member concerns regarding the superintendent's raise on the agenda. 2) CSEA struggles to make ends meet and it took CSEA months to reach an agreement.

**Darryl Olszewski, Community Member, Commented:** 1) Asked the board to refer to the original design for Vista Del Mar Middle School and consider building the second set of classrooms that will meet the needs for several years to come.

## 11. ITEMS FROM THE BOARD & SUPERINTENDENT

**Board Member Martinez, Commented:** 1) Thanked everyone for the opening of schools. 2) Wants to make sure that safety is the biggest concern for our students, staff and their families. Would like everyone to feel comfortable with the overall safety of our students and staff. 3) Would like Board Member Rosario to have a comprehensive overview of maintenance, facilities and construction, of how we will use the bond money and of the Master Facilities Plan. 4) He visited San Ysidro Middle School the first day of school. Thanked Mr. Bojorquez. 5) Safety is the priority above everything else.

**Board Vice President Pallasigue, Commented:** 1) Thanked everyone for a successful school reopening. It's amazing what this community does when we pull together. 2) She is excited about Mrs. Rosario being on the Board. 3) It's a year of restoration and rebuilding. 4) Thanked everyone for attending.

**Board Member Rosario, Commented:** 1) Her parents always said that education will open many doors. 2) Since childhood, she wanted to be a teacher and her dream came true. 3) Everyone's concerns and needs are important but we need to hear them. The board is a voice for the community. 4) The community needs to work together for the best interest of the children. 5) She is passionate about teaching, what goes on in the classroom, and children growing up making their dreams come true because there is a caring district that will make sure that everything they need is in their hands.

**Board Clerk Irene Lopez, Commented:** 1) Board Member Rosario's character was portrayed in the movie Stand and Deliver. Would like the movie Stand and Deliver brought to our middle schools to show our children that we are a multicultural community and we can all work together and give the students the future that they deserve. 2) We all need to work together, listen to each other and have open doors. 3) Thanked Mr. Olszewski for being involved. We need parent involvement and input. 4) We need to bring more resources to our students.

**Superintendent Potter, Commented:** 1) She is proud of our district for doing a great job opening the school year. This was the first time we opened fully since the two years of the pandemic. 2) It was an honor to receive the state award on behalf of the hard work of our district team and to introduce her family who surprised her and attended. She is proud to come from a family of three generations of educators in the

South Bay community.

**12. CONFERENCE SESSION**

**Reports/Presentations**

- 12.1 2022-23 45-day Budget Update - Presented by Chief Business Official, Marilyn Adrianzen
- 12.2 2022-23 Pathways Program Overview - Presented by Director of Educational Services, Luis Ramos

**13. GENERAL ADMINISTRATION**

**13.1 MINUTES (Potter)**

The Board approved the minutes of the Regular Board Meeting of July 14, 2022.

Motion: Martinez Second: I. Lopez Vote: 4-0

**13.2 RESOLUTION NO. 22/23-0015 - CONTINUING GOVERNING BOARD AUTHORITY TO HOLD VIRTUAL MEETINGS PURSUANT TO AB 361 (Potter)**

The Board approved Resolution No. 22/23-0015 - Continuing Governing Board Authority to hold Virtual Meetings Pursuant to AB 361.

Motion: Martinez Second: I. Lopez Vote: 4-0

**13.3 2022-23 PATHWAYS PROGRAM OVERVIEW (González)**

Information only.

**13.4 2022-23 45-DAY BUDGET UPDATE (Adrianzen)**

The Board approved the 2022-23 45-day budget update.

Motion: Martinez Second: Rosario Vote: 4-0

**13.5 RESOLUTION NO. 22/23-0016 - AUTHORIZING THE TEACHING ASSIGNMENT OF A MULTIPLE SUBJECT TEACHER TO A SINGLE SUBJECT CLASS PURSUANT TO EDUCATION CODE SECTION 44256(b) (Olea)**

The Board approved/ratified the adoption of Resolution No. 22/23-0016 authorizing the teaching assignment of a multiple subject teacher to a single subject class pursuant to Education Code Section 44256(b).

Motion: Martinez Second: Rosario Vote: 4-0

**13.6 TEMPORARY CLASSIFIED MANAGEMENT CONTRACT/OFFER OF EMPLOYMENT FOR STATE AND FEDERAL COMPLIANCE EXTRA HELP FOR CHILD NUTRITION (Olea)**

The Board approved the offer of employment for Sarah Spero as State and Federal Compliance Extra Help for Child Nutrition, effective as early as August 15, 2022.

Motion: Pallasigue Second: I. Lopez Vote: 4-0

**13.7 REVISIONS TO THE LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR SCHOOL YEAR 2022-2023 (González)**

Information only.

**13.8 AB1200 FOR SUPERINTENDENT (Adrianzen)**

The Board approved/ratified the submittal of AB1200 to the San Diego County Office of Education to provide an equivalent salary schedule increase to the Superintendent.

Motion: Pallasigue Second: Martinez Vote: 4-0

**13.9 SIXTH AMENDMENT TO EMPLOYMENT AGREEMENT WITH SUPERINTENDENT**

(R. Lopez/Adrianzen)

The Board took action on the sixth amendment to the Superintendent employment agreement.

The contract will be amended to increase the Superintendent's salary by 3% effective January 1, 2022. She will also receive a one-time 2% off-schedule payment based on the updated salary as of January 1, 2022.

These changes are consistent with the negotiated salary modifications to the other labor groups.

Motion: Martinez Second: I. Lopez Vote: 4-0

**14. CONSENT CALENDAR**

The Board approved the Consent Calendar with the following changes:

- 1) Pulled Consent Calendar Item 14C.2 for discussion and to be voted on separately.

Motion: Pallasigue Second: Rosario Vote: 4-0

**14A. PERSONNEL – CLASSIFIED**

**RESIGNATION (Olea)**

The Board approved/ratified the resignation for the following as recommended by staff:

- 14A.1** Campus Aide
- 14A.2** Campus Security
- 14A.3** Instructional Health Care Assistant

**APPROVE REVISED JOB DESCRIPTIONS (Olea)**

The Board approved the revised job descriptions for the following as recommended by staff:

- 14A.4** Area Production Manager to Area Production Lead
- 14A.5** Health Clerk

**APPROVE NEW JOB DESCRIPTIONS (Olea)**

The Board approved the new job descriptions for the following as recommended by staff:

- 14A.6** Accounts Payable Specialist
- 14A.7** Data Reporting Analyst
- 14A.8** Locker Room Attendant

**EMPLOYMENT (Olea)**

The Board approved/ratified the employment for the following as recommended by staff:

- 14A.9** Campus Aides
- 14A.10** Campus Security
- 14A.11** Custodians
- 14A.12** Instructional Aides
- 14A.13** Instructional Aide Special Education

**RECRUITMENT (Olea)**

The Board approved/ratified to establish recruitment for the following as recommended by staff:

**14A.14 Campus Aide**

**14B. PERSONNEL – CERTIFICATED**

**RECRUITMENT (Olea)**

The Board approved/ratified to establish recruitment for the following as recommended by staff:

- 14B.1** Special Day Class Teacher

**EMPLOYMENT (Olea)**

The Board approved/ratified the employment for the following as recommended by staff:

- 14B.2** Special Day Class Teacher
- 14B.3** Temporary Head Start Permit Teachers
- 14B.4** Temporary Intervention Support Teacher
- 14B.5** Temporary Intervention Support Teacher (Math)
- 14B.6** Temporary Preschool Permit Teacher

**14C. PERSONNEL – MANAGEMENT**

**RESIGNATION (Olea)**

The Board approved/ratified the resignation for the following as recommended by staff:

- 14C.1** Director of Child Nutrition Services

**EMPLOYMENT (Olea)**

The Board approved the employment for the following as recommended by staff:

- 14C.2** Assistant Principal - *Pulled for discussion and to be voted on separately.*

Motion: Pallasigue Second: Martinez Vote: 4-0

- 14C.3** Coordinator of Student Services
- 14C.4** Temporary Assistant Principal

**APPROVE REVISED JOB DESCRIPTIONS (Olea)**

The Board approved the revised job descriptions for the following as recommended by staff:

- 14C.5** Director of Child Nutrition Services

**RECRUITMENT (Olea)**

The Board approved to establish recruitment for the following as recommended by staff:

- 14C.6** Assistant Superintendent Administrative Leadership, School Support & Safety

**14D. CURRICULUM & INSTRUCTION**

**14D.1 APPROVAL OF SAN YSIDRO SCHOOL DISTRICT INSTRUCTIONAL MATERIALS LIST FOR THE 2022-2023 SCHOOL YEAR (González)**

The Board approved the San Ysidro School District Instructional Materials/Textbook List for the 2022-2023 school year.

**14D.2 PILOT OF HISTORY- SOCIAL SCIENCE CORE MATERIALS FOR MIDDLE SCHOOL (González)**

For Information Only ~ Pilot of History Social Science core instructional materials at no cost to the District.

**14D.3 LICENSE SUBSCRIPTION WITH IXL LEARNING FOR THE IXL ELA PROGRAM AT VISTA DEL MAR MIDDLE SCHOOL (González/Herrera-Cevallos)**

The Board approved the license subscription with IXL Learning for the implementation of the IXL ELA program for 6<sup>th</sup> grade students from Vista Del Mar Middle School at the total cost of \$1,800.00 from the Title I Fund.

**14D.4 PROFESSIONAL DEVELOPMENTS (González)**

The Board approved/ratified the attendance and participation of District staff to the different professional developments as attached.

**14E. BUSINESS**

**14E.1 PURCHASING REPORT (Adrianzen)**

The Board approved/ratified the following purchase orders incurred by the District during the period July 1, 2022 through July 31, 2022. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

**14E.2 EXPENDITURE REPORT (Adrianzen)**

The Board approved/ratified the expenditures incurred by the District during the period of July 1, 2022 through July 31, 2022 for a total expenditure of \$2,048,548.86. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

**14E.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen)**

The Board approved/ratified the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

**14E.4 AGREEMENT WITH ACE COOLERS, INC. (Adrianzen)**

The Board approved/ratified the agreement with ACE Coolers, Inc. to provide maintenance and repair services for HVAC and refrigeration equipment at District school sites during school year 2022-23. Cost implications will be paid from the Routine Maintenance Fund.

**14E.5 ADDENDUM NO. 1 TO THE AGREEMENT WITH DALE SCOTT & COMPANY (DS&C) (Adrianzen)**

The Board approved Addendum No. 1 to the Dale Scott & Company Inc. Agreement to provide financial advisory services related to the General Obligation Bonds in an estimated amount up to \$15,000.00. Compensation is based on the services provided.

**14E.6 DISPOSAL OF OBSOLETE DOCUMENTS BEYOND LEGAL RETENTION PERIOD (Adrianzen)**

The Board approved the disposal and destruction of documents that have been retained for the legal period of time as per Article 2, Sections 16023-16028 of Title 5, California Code of Regulations.

**14E.7 AGREEMENT WITH EPISCOPAL COMMUNITY SERVICES (ECS) FOR 2022-23 HEAD START PROGRAM (González/Reed)**

The Board approved the agreement with Episcopal Community Services for the 2022-23 Head Start Program.

**14E.8 AMENDMENT NO. 1 TO THE AGREEMENT WITH JACKSON & BLANC (Adrianzen)**

The Board approved the amendment to the agreement with Jackson & Blanc to replace the HVAC/Bard units located at Sunset School in an amount not to exceed \$15,490.64 from the 2021 Certificates of Participation Refinancing fund.

**14E.9 AMENDMENT NO. 1 TO THE SBCS CORPORATION AGREEMENT FOR MENTAL HEALTH SERVICES (González/Madera)**

The Board approved the Amendment No. 1 to the SBCS Corporation Agreement to provide Mental Health Services during school year 2022-23 at the estimated cost of \$580,000.00 from the Expanded Learning Opportunities fund.

**14E.10 AGREEMENT WITH THERAPY TRAVELERS, LLC (González/Madera)**

The Board approved the agreement with TherapyTravelers, LLC & 3Chords Inc. dba TherapyTravelers for a nursing position for school year 2022-2023 at the rate of \$70.00 per hour from the General fund.

**14E.11 AMENDMENT NO. 1 TO THE REGENTS OF THE UNIVERSITY OF CALIFORNIA AGREEMENT FOR VISION SCREENING SERVICES (González/Reed)**

The Board approved Amendment No. 1 to the Regents of the University of California to extend vision screening services to 2022-23 school year at a cost of \$19.50 per student from Preschool and Child Development funds.

**14E.12 AGREEMENT WITH ACHIEVE3000 - UPDATED (González)**

The Board approved/ratified the updates to the 3-year license agreement with Achieve3000 for a Differentiated Literacy Solution package for all schools and the Smarty Ants program for all elementary schools at the cost of \$332,121.90 to be paid from the ESSER III fund.

**14E.13 ACCEPTANCE OF READING RECOVERY GRANT AWARD ( González) - *Pulled***

Approve the acceptance of the Reading Recovery Grant award for Educational Services during the 2022-23 school year.

Board Member Martinez made a motion to adjourn, seconded by Board Vice President Pallasigue. The vote was 4-0.

**15. ADJOURNMENT** Time: 7:37 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary  
Governing Board