

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, JUNE 9, 2022
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board was held on Thursday, June 9, 2022, and conducted its business meeting at **Ocean View Hills School - Auditorium, 4919 Del Sol Blvd, San Diego, CA 92154**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session was held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. Closed Session was conducted in accordance with applicable sections of California Law.

MINUTES

1. CALL TO ORDER Who: President R. Lopez Time: 5:02 p.m.

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members Present:

Mr. Rudy Lopez, Board President

Mrs. Rosaleah Pallasigue, Board Vice-President

Mrs. Irene Lopez, Board Clerk

Mr. Antonio Martinez, Member

3. AGENDA

The Board approved the agenda.

Motion: I. Lopez Second: Martinez Vote: 4-0

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

There were no public comments.

Board Clerk I. Lopez made a motion to recess to Closed Session, seconded by Board Vice President Pallasigue. The vote was 4-0.

5. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:04 p.m. in accordance with section 54954.5 regarding:

5.1 GOVERNMENT CODE SECTION 54957.6
CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Linda Olea, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154
Unrepresented:
Administrators, Classified Management, Confidential/Supervisory

5.2 GOVERNMENT CODE SECTION 54957
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:
No. of cases: 1

5.4 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION
Pursuant to Government Code Section 54956.9(d)(1)
Name of Case: Erika Meza v. San Ysidro School District; Case Number: 37-2019-00053602

RECONVENED into OPEN SESSION at 6:12 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board had nothing to report from Closed Session.

6. CALL TO ORDER Who: President R. Lopez Time: 6:12 p.m.

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
Board Members Present:
Mr. Rudy Lopez, Board President
Mrs. Rosaleah Pallasigue, Board Vice-President
Mrs. Irene Lopez, Board Clerk
Mr. Antonio Martinez, Member

8. FLAG SALUTE by Melissa Alvarez, San Ysidro Middle School Student

9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Mata)

9.1 San Ysidro Middle School and Vista Del Mar Middle School Boys and Girls Volleyball Teams - Presented by San Ysidro Middle School Middle Principal, Manuel Bojorquez and Vista Del Mar Middle School Principal, Irene Herrera-Cevallos

9.2 National Center for Urban School Transformation (NCUST) Principal Supervisor Certificates - Presented by Executive Director of National Center for Urban School Transformation (NCUST), Dr. Francisco Escobedo

- Assistant Superintendent of Educational Leadership, Pupil Services and Safety, Dr. David Farkas
- Executive Director of Educational Services, Cynthia Monreal González
- Sunset School Principal, Efrain Burciaga
- San Ysidro Middle School Principal, Manuel Bojorquez

9.3 Former San Ysidro School District Governing Board Member Humberto Gurmilan - Presented by Board President Rudy Lopez and Superintendent, Dr. Gina Potter

9.4 Employee Recognition Committee - Presented by Executive Director of Human Resources Linda Olea

- Aime Vazquez (Instructional Aide, SPED), Alexis Diricio (Personnel Technician), Ana Bush (Lead Child Nutrition Specialist), Araceli Felix (Buyer), Daniel Camberos (Lead Gardener), Evelyn Zarzosa (Director of Child Nutrition Services), Frankie Asio (Campus Security), Ivan Manriquez (Information Computer Specialist), Jesus Sanchez (Maintenance/Locksmith),

Jorge Barriga (Maintenance Person), Jose Leon (Lead Maintenance), Jose Morales (Maintenance Person), Jose R. Garcia (Information Computer Specialist), Linda Olea (Executive Director of Human Resources), Maria Del Carmen Mejia (Child Nutrition Specialist), Martin Sanchez (Maintenance/Plumber), Melba Emazon (Child Nutrition Specialist), Melissa Sanchez (Instructional Aide, SPED), Moises Camberos (Gardener), Sadeer Sahib (Accounting Technician III), Terry Williams (Campus Security), Todd Lewis (Director of Education Technology) and Yadira P. Diaz (Administrative Secretary III)

- 9.5 Assistant Superintendent of Educational Leadership, Pupil Services and Safety, Dr. David Farkas - Presented by Executive Director of Human Resources Linda Olea and Coordinator of Public Relations and Community Services, Francisco Mata

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of the meeting. Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

There were no public comments.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

Board Member Martinez, Commented: 1) Thanked everyone for another school year. 2) We were the hardest hit during the pandemic and staff was able to overcome that and provided our kids with the best quality education. 3) The priority moving forward is the safety of all staff and students not only for COVID, but also based on the mass shootings that have happened. He would like to see a presentation on safety for all. 4) He is looking forward to next school year.

Board Clerk I. Lopez, Commented: 1) Attended preschool promotions. 2) Commended Principal Meza for having a greeter at the door that guided you through the office to enter the school. We need safety and rules at all the schools for students and parents. 3) We need to help parents that can't speak, read or write English and that don't know how to use a computer. 4) We need to address bullying and have assemblies. Kids should know they can come to school safely and not be afraid.

Vice President Pallasigue, Commented: 1) Thanked Principal Meza for hosting the meeting. 2) The board held a workshop regarding the State of the District. She asked for a review of an active shooter drill. 3) We need to bring assemblies for our students with our local heroes. 4) The middle school promotions were beautiful. 5) Thanked everyone for a great year.

Board President R. Lopez, Commented: 1) Congratulated everyone for finishing another year. 2) The employee recognition and all the promotions were good events. He liked that the middle school promotions were kept in house. 3) He is pleased with the way promotions went at all the schools.

Superintendent Potter, Commented: 1) Thanked Principal Meza and Assistant Principal Bandy for hosting the meeting. 2) Thanked principals and staff for the twenty-two promotion ceremonies celebrating our students. 3) We went through two of the most difficult years with COVID. She is grateful to everyone for being resilient, hard working and weathering the storm. 4) Wished everyone a happy summer.

12. CONFERENCE SESSION

Reports/Presentations

- 12.1** Annual Update for 2022-2023 Proposed Local Control Accountability Plan (LCAP) by Executive Director of Educational Services, Cynthia Monreal González
- 12.2** 2022-2023 Proposed Budget by Chief Business Official, Marilyn Adrianzen

13. GENERAL ADMINISTRATION

13.1 MINUTES (Potter)

The Board approved the minutes of the Special Board Meeting of May 26, 2022.

Motion: Pallasigue Second: I. Lopez Vote: 4-0

13.2 BOARD VACANCY (Potter)

The Board decided to make an appointment and approved procedures and timeline to fill the Governing Board Vacancy created by resignation of Humberto Gurmilan.

Motion: Martinez Second: I. Lopez Vote: 4-0

13.3 OPEN PUBLIC HEARING FOR PROPOSED LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR THE 2022-2023 FISCAL YEAR (González)

The Board opened Public Hearing regarding the Proposed Local Control Accountability Plan (LCAP) for the 2022-2023 fiscal year.

There were no public comments.

Motion: Martinez Second: I. Lopez Vote: 4-0

13.4 CLOSE PUBLIC HEARING FOR PROPOSED LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR THE 2022-20223 FISCAL YEAR (González)

The Board closed Public Hearing regarding the Proposed Local Control Accountability Plan (LCAP) for the 2022-2023 fiscal year.

Motion: Martinez Second: I. Lopez Vote: 4-0

13.5 OPEN PUBLIC HEARING FOR PROPOSED BUDGET FOR FISCAL YEAR 2022-23 (Adrianzen)

The Board opened Public Hearing for the District's 2022-23 Proposed Budget.

There were no public comments.

Motion: Martinez Second: I. Lopez Vote: 4-0

13.6 CLOSE PUBLIC HEARING FOR PROPOSED BUDGET FOR FISCAL YEAR 2022-23 (Adrianzen)

The Board closed Public Hearing for the District's 2022-23 Proposed Budget.

Motion: Martinez Second: I. Lopez Vote: 4-0

13.7 EXPANDED LEARNING OPPORTUNITIES PROGRAM PLAN (ELO-P) (González)

The Board approved the Expanded Learning Opportunities Program Plan (ELO-P) for the 2022-23 school year.

Motion: I. Lopez Second: Pallasigue Vote: 4-0

13.8 ADOPTION OF THE CALIFORNIA SCHOOL ACCOUNTING MANUAL (Adrianzen)

The Board adopted the California School Accounting Manual (CSAM).

Motion: Martinez Second: Pallasigue Vote: 4-0

13.9 FIRST READING AND ADOPTION OF REVISED BOARD POLICIES, ADMINISTRATIVE REGULATIONS AND EXHIBITS – 4000 SERIES (Olea)

The Board approved the first reading and adoption of revised board policies, administrative regulations and exhibits - 4000 series: BP 4030 - Nondiscrimination in Employment, BP/AR 4141.6/4241.6 - Concerted Action/Work Stoppage and Exhibit(1) 4112.9/4212.9/4312.9 - Employee Notifications.

Motion: Martinez Second: Pallasigue Vote: 4-0

13.10 FIRST READING AND ADOPTION OF REVISED BOARD POLICIES, ADMINISTRATIVE REGULATIONS AND EXHIBITS – 5000 SERIES (Farkas)

The Board approved the first reading and adoption of revised board policies, administrative regulations and exhibits - 5000 series: BP/AR 5111 - Admission, AR 5113 - Absences and Excuses, AR 5142 - Safety and Exhibit(1) 5145.6 - Parental Notifications.

Motion: Martinez Second: I. Lopez Vote: 4-0

13.11 FIRST READING AND ADOPTION OF NEW AND REVISED BOARD POLICIES, REGULATIONS AND EXHIBITS – 6000 SERIES (Farkas)

The Board approved the first reading and adoption of new and revised board policies, administrative regulations and exhibits - 6000 series: BP/AR 6173 - Education for Homeless Children, New Exhibit(1) 6173 - Education for Homeless Children and New Exhibit(2) 6173 - Education for Homeless Children.

Motion: Martinez Second: Pallasigue Vote: 4-0

13.12 FIRST READING AND ADOPTION OF REVISED BOARD BYLAW 9322 - AGENDA/MEETING MATERIALS (Potter)

The Board approved the first reading and adoption of revised board bylaw 9322 - Agenda/Meeting Materials.

Motion: Martinez Second: Pallasigue Vote: 4-0

13.13 REVISED 2021-2022 CLASSIFIED MANAGEMENT/CONFIDENTIAL WORK CALENDAR (Olea)

The Board approved the revised 2021-2022 Classified Management/Confidential Work Calendar.

Motion: I. Lopez Second: Martinez Vote: 4-0

13.14 REVISED 2021-2022 CERTIFICATED CABINET WORK CALENDAR (Olea)

The Board approved the revised 2021-2022 Certificated Cabinet Work Calendar.

Motion: I. Lopez Second: Pallasigue Vote: 4-0

13.15 REVISED 2021-2022 CERTIFICATED DIRECTORS/COORDINATORS WORK CALENDAR (Olea)

The Board approved the revised 2021-2022 Certificated Directors/Coordinators Work Calendar.

Motion: I. Lopez Second: Pallasigue Vote: 4-0

13.16 REVISED 2021-2022 PRINCIPALS/ASSISTANT PRINCIPALS WORK CALENDAR (Olea)

The Board approved the revised 2021-2022 Principals/Assistant Principals Work Calendar.

Motion: Martinez Second: Pallasigue Vote: 4-0

13.17 TEMPORARY CERTIFICATED MANAGEMENT CONTRACT/OFFER OF EMPLOYMENT SUBSTITUTE ADMINISTRATOR (Olea)

The Board approved the offer of employment for Manuela Colom as Substitute Senior Management, effective as early as July 1, 2022.

Motion: I. Lopez Second: Pallasigue Vote: 4-0

13.18 RESOLUTION NO. 21/22-0039 - CONTINUING GOVERNING BOARD AUTHORITY TO HOLD VIRTUAL MEETINGS PURSUANT TO AB 361 (Potter)

The Board approved Resolution No. 21/22-0039 - Continuing Governing Board Authority to hold Virtual Meetings Pursuant to AB 361.

Motion: I. Lopez Second: Pallasigue Vote: 4-0

13.19 PURCHASE OF UNIVERSAL TRANSITIONAL KINDERGARTEN FURNITURE AND SUPPLIES THROUGH PIGGYBACK AGREEMENT BETWEEN SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS AND LAKESHORE LEARNING MATERIALS (BID NO. 19/20-1273) (Farkas)

The Board approved purchases of Universal Transitional Kindergarten furniture and supplies through the piggyback agreement between the San Bernardino County Superintendent of Schools and Lakeshore Learning Materials (Bid No. 19/20-1273) pursuant to Public Contract Code 20118. Cost implications will be from the General Obligation Bond funds.

Motion: Pallasigue Second: I. Lopez Vote: 4-0

13.20 PURCHASE OF VISTA DEL MAR MIDDLE SCHOOL SCIENCE CLASSROOM FURNITURE THROUGH PIGGYBACK AGREEMENT BETWEEN DUARTE UNIFIED SCHOOL DISTRICT AND METEOR EDUCATION, LLC (BID NO. 19-20-04) (Farkas)

The Board approved the purchases of Vista Del Mar Middle School Science Classroom furniture through piggyback agreement between Duarte Unified School District and MeTEOR Education, LLC (Bid No. 19-20-04) pursuant to Public Contract Code 20118. Cost implications will be from the General Obligation Bond funds.

Motion: Pallasigue Second: R. Lopez Vote: 4-0

14. CONSENT CALENDAR

The Board approved the Consent Calendar.

Motion: Martinez Second: R. Lopez Vote: 4-0

14A. PERSONNEL – CLASSIFIED

LEAVE OF ABSENCE (Olea)

The Board declined the leave of absence without pay for the following as recommended by staff:

14A.1 Instructional Aide, Special Education

RECRUITMENT (Olea)

The Board approved/ratified to establish recruitment for the following as recommended by staff:

14A.2 Instructional Aide

14A.3 Instructional Aides (Preschool)

14A.4 Instructional Aide, Special Education

14B. PERSONNEL – CERTIFICATED

RESIGNATION (Olea)

The Board approved/ratified the resignation for the following as recommended by staff:

14B.1 Classroom Teacher K-8

14B.2 Substitute Teacher

EMPLOYMENT (Olea)

The Board approved the employment for the following as recommended by staff:

14B.3 Temporary Behavior Specialist

14B.4 Temporary Classroom Teachers K-6

14B.5 Temporary Resource Teacher

14B.6 Temporary Virtual Learning Academy Teacher Special Day Class Teacher (Mild/Mod)

RECRUITMENT (Olea)

The Board approved/ratified to establish recruitment for the following as recommended by staff:

14B.7 Temporary Classroom Teacher K-8 (English)

14B.8 Temporary Head Start Permit Teachers

14B.9 Temporary Intervention Support Teachers

14B.10 Temporary Intervention Support Teacher (English)

14B.11 Temporary Intervention Support Teachers (Math)

14B.12 Temporary Preschool Permit Teachers (full-time)

14B.13 Temporary Preschool Permit Teacher (part-time)

14B.14 Temporary School Counselor

14B.15 Temporary School Psychologists

14B.16 Temporary Social Workers

14C. CURRICULUM & INSTRUCTION

14C.1 EDUCATIONAL FIELD TRIP TO BALBOA THEATER – WILLOW SCHOOL

(González/Rodriguez)

The Board approved/ratified the educational field trip to Balboa Theater for fifth grade students from Willow School scheduled for May 25 at the total cost of \$618.00 for student fees from Title I Funds.

14C.2 LICENSES FROM LEARNING A-Z FOR THE RAZ-PLUS PROGRAM AS SUPPLEMENTAL MATERIALS FOR LITERACY/GUIDED READING (González)

The Board approved the purchase of licenses from Learning A-Z for the Raz-Plus program as supplemental materials for literacy for the 2022-23 school year a total cost of \$36,109.50 from the Title I fund.

14C.3 PROJECT LEAD THE WAY FOR 2022-23 (González)

The Board approved the Project Lead the Way *Gateway Program* to be an elective course at the two Middle Schools and the *PLTW-Launch Program* for all Elementary Schools for the 2022-23 school year at the total cost of \$6,650.00 from the Title IV fund.

14C.4 THE COLLEGE BOARD FOR SPRINGBOARD MATHEMATICS MATERIALS FOR 2022-23 (González)

The Board approved the purchase of materials from The College Board for the SpringBoard Math Program for grades 6th to 8th at the cost of \$26,298.72 to be paid from the General fund.

14C.5 PROFESSIONAL DEVELOPMENTS (González)

The Board approved/ratified the attendance and participation of District staff to the different professional developments as attached.

14D. BUSINESS**14D.1 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen)**

The Board approved/ratified the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

14D.2 ACCEPTANCE OF DONATIONS (Adrianzen)

The Board accepted donations valued at \$4,564.70 to help support and enrich our educational programs.

14D.3 AGREEMENT WITH VECTORUSA FOR MANAGED TECHNOLOGY SERVICES FOR NETWORK & SERVER ARCHITECTURE (2022-2025) (Adrianzen/Lewis)

The Board approved the 3-year agreement with VectorUSA for Managed Technology Services for Network & Server Architecture at an estimated amount of \$343,959.24 from the General fund.

14D.4 AGREEMENT WITH GOVERNMENT FINANCIAL STRATEGIES (Adrianzen)

The Board approved/ratified the agreement with Government Financial Strategies to serve as municipal advisor on the San Diego County School Districts Tax and Revenue Anticipation Notes (TRANS), Series 2022A at an estimated cost of \$36,000.00.

14D.5 MASTER AGREEMENT WITH LORD ARCHITECTURE, INC. FOR ARCHITECTURAL AND ENGINEERING SERVICES (Adrianzen/Azevedo)

The Board approved the Master Agreement with Lord Architecture, Inc. to provide Architectural and Engineering Services related to work associated with various District projects outlined in the Long Range Master Facilities Plan and other special projects.

14D.6 AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR 21ST CENTURY COMMUNITY LEARNING CENTERS PROGRAM (Gonzalez)

The Board approved/ratified the Agreement with the San Diego County Superintendent of Schools for the 21st Century Community Learning Center Program (CCLC) grant award allocations in the amount of \$140,034.26 for school year 2021-2022. Schools benefiting from these funds are San Ysidro Middle School and Willow School.

14D.7 AGREEMENTS WITH GOLD STAR FOODS (Adrianzen/Zarzosa)

The Board approved the agreements with Gold Star Foods to provide food commodities during 2022-23 school year to the District's Nutrition Services Department through the existing "piggyback" agreements between Gold Star Foods and the various school districts RFPs.

Board Member Martinez made a motion to adjourn, seconded by Vice President Pallasigue. The vote was 4-0.

15. ADJOURNMENT Time: 8:18 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary
Governing Board