

# **San Ysidro School District Governing Board**

## **AGENDA**

Monday  
December 12, 2022  
5:00 p.m.

### **WELCOME**

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

**San Ysidro Middle School  
Multicultural Complex  
4345 Otay Mesa Road  
San Ysidro, CA 92173**

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**ORGANIZATIONAL MEETING OF THE GOVERNING BOARD**  
**MONDAY, DECEMBER 12, 2022**  
**5:00 p.m.**

Pursuant to Government Code Section 54954 and 54954.2 and Education Code Section 35143, the Organizational Meeting of the Governing Board will be held on Monday, December 12, 2022, at 5:00 p.m. to conduct its business meeting at the **San Ysidro Middle School - Multicultural Complex, 4345 Otay Mesa Road, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session will be conducted in accordance with applicable sections of California Law.

**THIS MEETING WILL BE TAPE RECORDED**

**AGENDA**

**1. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**2. FLAG SALUTE**

**3. ADMINISTRATION OF OATH OF OFFICE:**

Rudy Lopez  
Irene Lopez  
Zenaida Rosario

**4. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Rudy Lopez, Board President  
Mrs. Rosaleah Pallasigue, Board Vice-President  
Mrs. Irene Lopez, Board Clerk  
Mr. Antonio Martinez, Board Member  
Mrs. Zenaida Rosario, Board Member

**5. PUBLIC COMMENT/COMMUNICATIONS ON BOARD ORGANIZATION**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of meeting.**

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

**It is respectfully suggested that the Governing Board temporarily relinquish chairmanship of the meeting to the Superintendent until the Board elects its President.**

**6. ANNUAL BOARD ORGANIZATION**

**A. Election of Board President**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Election of Board Vice-President**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**C. Election of Board Clerk**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**D. Appointment of Board Secretary**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**7. RECOGNITION OF FORMER BOARD PRESIDENT**

**8. AGENDA**

Corrections and additions to the agenda.  
Approve the agenda for the meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**9. BOARD RECOGNITIONS - DISTINGUISHED CHAMPIONS (Mata)**

**9.1 Vista Del Mar Middle School Boys & Girls Cross Country Teams**

- **Coach:** Vista Del Mar Teacher/Coach Nikole Scarlett
- **Boys Track & Field Team:** Andrew Apatiga, Sebastian Alvarez, Damian Barnes, Christian Castro, Justice Dominguez, Luis Espinoza, Joshua Jiles, Dario Licon, Ezekiel Rodriguez, Jordan Taylor, Dylan Uribe, Ali Yusuf, Brian Iverson, Isaac Bankhead, Vincent Canapi, Andre Figueroa, Aleksander Gonzalez, Esteban Hernandez, Jaime Licon, Julian Martinez and Luis Palacios
- **Girls Track & Field Team:** Camila Bravo, Sofia Frias, Anahi Gonzalez, Angelina Lopez, Elena Martinez, Nathalia Mendoza, Gianni Meza, Sofia Millan, Amaiha Millard, Daniella Picos, Abril Ponce, Aneesah Roberts, Nevaeh Thammakhotvongxay, Itzel Tirado, Nathalia Vallarde, Eva Quinonez, Kamilah Cone, Christina Gonzalez and Isabella Larson

**10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

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**11. ITEMS FROM THE BOARD & SUPERINTENDENT**

**12. CONFERENCE SESSION**

**Reports/Presentations**

**12.1** 2022-2023 First Interim Financial Report - Chief Business Official, Marilyn Adrianzen

**13. GENERAL ADMINISTRATION**

**13.1 MINUTES**

Approve the minutes of the Regular Board Meeting of November 10, 2022.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.2 DATE, TIME AND PLACE OF GOVERNING BOARD MEETINGS (Potter)**

Approve the regular Governing Board meetings from January through December 2023 at 5:00 p.m., at the District Office and at each school at least once a year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.3 RESOLUTION NO. 22/23-0031 - CONTINUING GOVERNING BOARD AUTHORITY TO HOLD VIRTUAL MEETINGS PURSUANT TO AB 361 (Potter)**

Approve Resolution No. 22/23-0031 - Continuing Governing Board Authority to hold Virtual Meetings Pursuant to AB 361.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.4 2023 CSBA DELEGATE ASSEMBLY NOMINATIONS (Potter)**

Nominate, in accordance with CSBA Bylaws, Board members in Region 17 as candidates for election to the CSBA Delegate Assembly 2023-2025.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.5 RESOLUTION NO. 22/23-0029 ANNUAL & FIVE YEAR REPORTABLE FEES REPORT (Adrianzen)**

Approve Resolution No. 22/23-0029 for the 2021-22 Annual & Five Year Reportable Fees Report in compliance with Government Code Sections 66006 and 66001. *California Financial Services KeyAnalytics representatives will be available to answer questions.*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.6 FIRST INTERIM FINANCIAL REPORT 2022-23 (Adrianzen)**

Approve the 2022-23 First Interim Financial Report.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.7 RESOLUTION NO. 22/23-0032 DESIGNATING STAFF TO SIGN 2023-2024 CONTRACT DOCUMENTS AND CONTINUED FUNDING APPLICATION FOR THE PRESCHOOL AND CHILD DEVELOPMENT PROGRAM (Potter/Reed)**

Adopt Resolution No. 22/23-0032.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.8 RESOLUTION NO. 22/23-0033 DESIGNATING AUTHORIZED AGENTS TO SIGN BANK ACCOUNT CHECKS AND SCHOOL ORDERS FOR FISCAL YEAR 2022-23 (Adrianzen)**

Adopt Resolution No. 22/23-0033 Designating authorized agents to sign checks and school orders for fiscal year 2022-23 and to approve the Purchase Card Account limit from \$20,000 to \$40,000 to conduct District payment obligations.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14. CONSENT CALENDAR**

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14A. PERSONNEL – CLASSIFIED**

**RECRUITMENT (Olea)**

Approve/Ratify to establish recruitment for the following as recommended by staff:

- 14A.1** Instructional Health Care Assistants

**RESIGNATION (Olea)**

Approve/Ratify the resignation for the following as recommended by staff:

- 14A.2** Administrative Clerk I
- 14A.3** Campus Aide

**EMPLOYMENT (Olea)**

Approve the employment for the following as recommended by staff:

- 14A.4** Substitute Custodian - Ernesto Pichardo, All Sites

- 14A.5 APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE SAN YSIDRO SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REGARDING THE OUT OF CLASS WORK PERFORMED BY EMPLOYEE #143839 (Olea)**

- 14A.6 APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE SAN YSIDRO SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REGARDING THE TRANSPORTATION PLAN UNDER CALIFORNIA EDUCATION CODE 39800.1 (Olea)**

- 14A.7 APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE SAN YSIDRO SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REGARDING THE SUPPLEMENTAL RETIREMENT PLAN (SRP) (Olea)**

**14B. PERSONNEL – CERTIFICATED**

**RESIGNATION (Olea)**

Approve/Ratify the resignation for the following as recommended by staff:

**14B.1** Temporary Intervention Support Teacher

**EMPLOYMENT (Olea)**

Approve/ratify the employment for the following as recommended by staff:

**14B.2** Resource Specialist – Marcos Mendoza, La Mirada

**14B.3** Substitute Permit Teachers

- a. Almadelia Meza, Child Development Center
- b. Irene Ramirez-Leal, Child Development Center
- c. Ana Sepulveda-Nunez, Child Development Center

**14C. CURRICULUM & INSTRUCTION**

**14C.1 LICENSE SUBSCRIPTION WITH RENAISSANCE LEARNING, INC. FOR THE FRECKLE MATH PROGRAM (Potter/Ramos)**

Approve the license subscription from Renaissance Learning, Inc. for the Freckle Math Student program for Smythe Elementary at the total cost of \$8,100.00 from the ESSER III Funds.

**14C.2 EXTENDED TERM OF THE LICENSE AGREEMENT WITH FLASHLIGHT LEARNING, LLC. (Potter/Ramos)**

Approve the extended term of the license agreement with Flashlight Learning, LLC for the Flashlight360 Program at no additional cost to the District.

**14C.3 EDUCATIONAL FIELD TRIP TO THE SDCOE’S LINDA VISTA INNOVATION CENTER (Potter/Ramos)**

Approve the educational field trips to the SDCOE’s Linda Vista Innovation Center for sixth grade students from Vista Del Mar Middle at the total cost of \$6,000.00 for transportation fees from Supplemental & Concentration Fund.

**14C.4 PROFESSIONAL DEVELOPMENTS (Potter/Ramos)**

Approve/Ratify the attendance and participation of District staff to the different professional developments as attached.

**14D. BUSINESS**

**14D.1 PURCHASING REPORT (Adrianzen)**

Approve/Ratify the following purchase orders incurred by the District during the period November 1, 2022 through November 30, 2022. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

**14D.2 EXPENDITURE REPORT (Adrianzen)**

Approve/Ratify the expenditures incurred by the District during the period of November 1, 2022 through November 30, 2022 for a total expenditure of \$1,802,924.80. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

- 14D.3 ACCEPTANCE OF DONATIONS (Adrianzen)**  
Accept donations valued at \$17,114.41 to help support and enrich our educational programs.
- 14D.4 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen)**  
Approve/Ratify the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.
- 14D.5 CALIFORNIA STATE PRESCHOOL PROGRAM (CSPP) CONTRACT – AMENDMENT 01 (Potter/Ramos/Reed)**  
Approve Amendment 01 to the California State Department of Education Contract No. CSPP-2455 for the Preschool & Child Development Programs for fiscal year 2022-2023.
- 14D.6 CONTINUED FUNDING APPLICATION FOR FISCAL YEAR 2023-2024 (Potter/Ramos/Reed)**  
Approve application for continued funding for the District's State Preschool and Child Development Programs for fiscal year 2023-2024.
- 14D.7 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH AYA HEALTHCARE, INC. FOR 2022-2023 SCHOOL YEAR (Potter/Ramos/Madera)**  
Approve the San Diego County Nonpublic Master Contract with Aya Healthcare, Inc. for the 2022-2023 school year. Cost implications will be paid from the Special Education Fund.
- 14D.8 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH STEIN EDUCATION CENTER FOR 2022-2023 SCHOOL YEAR (AMENDMENT) (Potter/Ramos/Madera)**  
Approve/Ratify the Amendment to the San Diego County Nonpublic Master Contract with Stein Education Center for the 2022-2023 school year to include the additional services and correction on related services costs to Appendix A (Individual Service Agreement) at an amended total of \$185,366.52 from the Special Education fund.
- 14D.9 LICENSE AGREEMENT WITH IMAGINE LEARNING FOR THE IMAGINE MATH FACTS SOFTWARE FOR ALL SCHOOLS (Potter/Ramos)**  
Approve the license agreement with Imagine Learning for the renewal of the Imagine Math Facts Software for all schools at the total cost of \$35,000.00 from the Learning Recovery Emergency Block Grant.
- 14D.10 CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS) AGREEMENT WITH KYA SERVICES LLC FOR CLASSROOM FLOOR REPAIRS AT SAN YSIDRO MIDDLE SCHOOL (Adrianzen/Iniguez)**  
Approve the California Multiple Award Schedules (CMAS) agreement with KYA Services LLC to provide services and materials to repair flooring and replace carpeting at the San Ysidro Middle School at an estimated cost of \$41,645.45 to be paid with Refunding Certificates of Participation and/or the State Schools Facilities Program Modernization Reimbursement funds.
- 14D.11 CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS) AGREEMENT WITH KYA SERVICES LLC FOR REPAIRS AT THE SAN YSIDRO MIDDLE SCHOOL LOCKER ROOMS (Adrianzen/Iniguez)**  
Approve the California Multiple Award Schedules (CMAS) agreement with KYA Services LLC to provide materials and services for epoxy repairs at the San Ysidro Middle School locker rooms at an estimated cost of \$209,567.36 from the Refunding Certificates of Participation and/or the State Schools Facilities Program Modernization Reimbursement funds.

**14D.12 AMENDMENT NO. 2 TO THE RGC GENERAL ENGINEERING INC. AGREEMENT**

(Adrianzen/Iniguez)

Approve/Ratify Amendment No. 2 to the RGC General Engineering Inc. agreement to extend the term of the agreement for the playground modifications at the Vista Del Mar Middle School.

**14D.13 MEMBERSHIP TO THE CALIFORNIA ASSOCIATION OF LATINO SUPERINTENDENTS AND ADMINISTRATORS (CALSA) FOR 2022-2023** (Adrianzen)

Approve the Membership for Cabinet to the California Association of Latino Superintendents and Administrators (CALSA) for 2022-2023 at an approximate cost of \$1,400.00 from the General fund.

**14D.14 MEMBERSHIP TO THE CALIFORNIA LATINO SCHOOL BOARDS ASSOCIATION (CLSBA) 2022-2023** (Adrianzen)

Approve the Membership for the Superintendent & Board Members to the California Latino School Boards Association (CLSBA) for 2022-2023 at an approximate cost of \$400.00 from the General fund.

**14D.15 MEMBERSHIP TO THE CALIFORNIA ASSOCIATION FOR BILINGUAL EDUCATION (CABE) 2022-2023** (Adrianzen)

Approve the Membership for the Superintendent & Board Members to the California Association for Bilingual Education (CABE) for 2022-2023 at an approximate cost of \$190.00 from the General fund.

**14D.16 AGREEMENT WITH PRESTIGE WINDOW SOLUTIONS** (Adrianzen/Iniguez)

Approve the agreement with Prestige Window Solutions to provide labor and materials for the installation of window privacy film at La Mirada, Smythe, and the Child Development Center for an estimated cost of \$31,213.34 from the General Obligation Bond funds.

**14D.17 AGREEMENT WITH NINYO & MOORE CONSULTANTS FOR AN EVALUATION OF GEOLOGICAL STABILITY OF VARIOUS BUILDINGS AT SAN YSIDRO MIDDLE SCHOOL**

(Adrianzen/Iniguez)

Approve the agreement with Ninyo & Moore Geotechnical and Environmental Sciences Consultants for an estimated cost of \$22,300.00 to be paid with General Obligation Bond funds.

**14D.18 DISPOSAL OF OBSOLETE DOCUMENTS BEYOND LEGAL RETENTION PERIOD - BUSINESS SERVICES** (Adrianzen)

Approve the disposal and destruction of documents that have been retained for the legal period of time as per Article 2, Sections 16023-16028 of Title 5, California Code of Regulations.

**15. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address

Closed Session Items Only. (Closed Session Items may be continued to the end of the meeting if necessary.)

**16. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**

**16.1 GOVERNMENT CODE SECTION 54957.6** (Olea)  
**CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Linda Olea, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA  
California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**16.2 GOVERNMENT CODE SECTION 54957 (Olea)**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

**16.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Legal Counsel)**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 3

**16.4 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter/Madera)**

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Student v. San Ysidro School District

OAH Case No. 202210032

**16.5 RESOLUTION BETWEEN STUDENT VS SAN YSIDRO SCHOOL DISTRICT (Potter/Madera)**

Pursuant to Government Code Section 54956.9(d)(1)

**RECONVENE into OPEN SESSION** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

**17. ADJOURNMENT**

Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.