

# **San Ysidro School District Governing Board**

## **AGENDA**

Thursday  
November 10, 2022  
5:00 p.m.

### **WELCOME**

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

**Willow School  
Auditorium  
226 Willow Road  
San Ysidro, CA 92173**

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, NOVEMBER 10, 2022**  
**5:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, November 10, 2022, to conduct its business meeting at **Willow School - Auditorium, 226 Willow Road, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

**THIS MEETING WILL BE TAPE RECORDED**

**AGENDA**

**1. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Rudy Lopez, Board President  
Mrs. Rosaleah Pallasigue, Board Vice-President  
Mrs. Irene Lopez, Board Clerk  
Mr. Antonio Martinez, Member  
Mrs. Zenaida Rosario, Member

**3. AGENDA**

Corrections and additions to the agenda.  
Approve the agenda for the meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

**5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**

**5.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Gonzalez)**

Pursuant to Government Code Section 54956.9(d)(1)  
Name of Case: Student v. San Ysidro School District  
OAH Case No. 2022100323

**5.2 GOVERNMENT CODE SECTION 54957.6 (Olea)**

**CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Linda Olea, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**5.3 GOVERNMENT CODE SECTION 54957 (Olea)**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

**5.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Legal Counsel)**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 1

**RECONVENE into OPEN SESSION** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

**6. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Rudy Lopez, Board President

Mrs. Rosaleah Pallasigue, Board Vice-President

Mrs. Irene Lopez, Board Clerk

Mr. Antonio Martinez, Member

Mrs. Zenaida Rosario, Member

**8. FLAG SALUTE**

**9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Mata)**

**9.1 Willow Student Perfect Attendance - Presented by Willow School Principal Maria Connie Rodriguez**

- Ashly Lopez, 6th grade student being recognized for Perfect Attendance and TRRFCC
- Elena Quintanilla Garcia, 6th grade student being recognized for Perfect Attendance since she was a Kindergarten student and TRRFCC

**10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda.

Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of the meeting.**

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

**11. ITEMS FROM THE BOARD & SUPERINTENDENT**

**12. CONFERENCE SESSION**

**Reports/Presentations**

- 12.1** Government Accounting Standards Board (GASB) 75 and Other Post-Employment Benefits (OPEB) - Presented by Sandy DeKalb ASA, EA, MAAA, Nyhart

**13. GENERAL ADMINISTRATION**

**13.1 MINUTES (Potter)**

Approve the minutes of the Regular Board Meeting of October 20, 2022.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.2 ORGANIZATIONAL MEETING (Potter)**

Approve Monday, December 12, 2022, at 5:00 p.m. in the Multicultural Complex at San Ysidro Middle School as the date, time and place for the annual Organizational Meeting of the Governing Board per Education Code section 35143.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.3 RESOLUTION NO. 22/23-0028 - CONTINUING GOVERNING BOARD AUTHORITY TO HOLD VIRTUAL MEETINGS PURSUANT TO AB 361 (Potter)**

Approve Resolution No. 22/23-0028 - Continuing Governing Board Authority to hold Virtual Meetings Pursuant to AB 361.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.4 FIRST READING AND ADOPTION OF NEW AND REVISED BOARD POLICIES, ADMINISTRATIVE REGULATIONS AND EXHIBIT - 3000 SERIES (Adrianzen)**

Approve the First Reading and Adoption of New and Revised Board Policies, Administrative Regulations and Exhibit - 3000 series: Revised Board Policy 3110 - Transfer of Funds, Revised Administrative Regulation 3517 - Facilities Inspection, New Exhibit(1) 3517 - Facilities Inspection, New Board Policy 3523 - Electronic Signatures, New Administrative Regulation 3523 - Electronic Signatures, Revised Board Policy 3550 - Food Service/Child Nutrition Program, Revised Administrative Regulation 3550 - Food Service/Child Nutrition Program, Revised Board Policy 3551 - Food Service Operations/Cafeteria Fund, Revised Administrative Regulation 3551 - Food Service Operations/Cafeteria Fund, Revised Board Policy 3553 - Free and Reduced Price Meals and Revised Administrative Regulation 3553 - Free and Reduced Price Meals.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.5 GASB 75 STATEMENT AND OPEB REPORT FOR FISCAL YEAR 2021-22 (Adrianzen)**

Information Only. *(A representative from Nyhart Company will be present to answer questions from the Governing Board.)*

**13.6 CHANGE ORDER NO. 1 TO THE AGREEMENT WITH RGC GENERAL ENGINEERING, INC. (Adrianzen/Iniguez)**

Approve Change Order No. 1 to the agreement with RGC General Engineering, Inc. to include additional services and materials to complete the playground project at Vista Del Mar Middle School. The cost implications for this Change Order is \$5,289.00. The new contract total is \$173,661.12 from the General Obligation Bonds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.7 AWARD BID NO. 22/23-001 AND AGREEMENT FOR ROOFING PROJECT TO CHAMBERS INC. DBA ROOF CONSTRUCTION (Adrianzen/Iniguez)**

Award Bid No. 22/23-001 and Agreement for Roofing Project to Roofing Construction in an estimated amount of \$1,809,915.00 from the General Obligation Bonds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.8 AGREEMENT WITH JMR ENVIRONMENTAL SERVICES (Adrianzen/Iniguez)**

Approve the agreement with JMR Environmental Services to provide a hazardous materials assessment for the roofing projects at various district locations at an estimated amount of \$5,045.64 from the General Obligation Bond funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.9 AMENDMENT NO. 1 TO THE PBK MASTER AGREEMENT FOR GENERAL OBLIGATION BOND PROJECTS (Adrianzen/Iniguez)**

Approve Amendment No. 1 to PBK’s Master Contract to provide architectural services for the Site Fencing and Point of Entry Project at Willow Elementary School at a cost not to exceed \$150,000.00 from the General Obligation Bond funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.10 AMENDMENT NO. 1 TO THE LORD ARCHITECTURE, INC. MASTER AGREEMENT FOR GENERAL OBLIGATION BOND PROJECTS (Adrianzen/Iniguez)**

Approve Amendment No. 1 to the Lord Architecture, Inc. Master Contract to provide architectural services for La Mirada Elementary School – Child Development Center – Modernization, La Mirada Elementary School – Administration Additions, La Mirada Elementary School – New UTK Classroom Building, Willow Elementary School - New UTK Classroom Building and Ocean View Hills Elementary School - New UTK Classroom Building in an amount not to exceed \$1,451,000.00 from the General Obligation Bond funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.11 OPEN PUBLIC HEARING – CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION’S INITIAL CONTRACT PROPOSAL TO SAN YSIDRO SCHOOL DISTRICT FOR SUCCESSOR AGREEMENT (Olea)**

Open the Public Hearing - California School Employees Association’s Initial Contract Proposal to the San Ysidro School District for Successor Agreement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.12 CLOSE PUBLIC HEARING – CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION’S INITIAL CONTRACT PROPOSAL TO SAN YSIDRO SCHOOL DISTRICT FOR SUCCESSOR AGREEMENT (Olea)**

Close the Public Hearing - California School Employees Association’s Initial Contract Proposal to the San Ysidro School District for Successor Agreement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.13 OPEN PUBLIC HEARING – SAN YSIDRO SCHOOL DISTRICT’S INITIAL CONTRACT PROPOSAL TO CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION FOR SUCCESSOR AGREEMENT (Olea)**

Open the Public Hearing - San Ysidro School District’s Initial Contract Proposal to California School Employees Association for Successor Agreement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.14 CLOSE PUBLIC HEARING – SAN YSIDRO SCHOOL DISTRICT’S INITIAL CONTRACT PROPOSAL TO CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION FOR SUCCESSOR AGREEMENT (Olea)**

Close the Public Hearing - San Ysidro School District’s Initial Contract Proposal to California School Employees Association for Successor Agreement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.15 MEMORANDUM OF UNDERSTANDING BY AND BETWEEN SAN YSIDRO DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REGARDING THE REASSIGNMENT FOR ADMINISTRATIVE SECRETARY III (Olea)**

Approve the Memorandum of Understanding by and between the San Ysidro School District and California School Employees Association regarding the Reassignment for Administrative Secretary III.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14. CONSENT CALENDAR**

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14A. PERSONNEL – CLASSIFIED**

**RESIGNATION (Olea)**

Approve/Ratify the resignation for the following as recommended by staff:

- 14A.1** Maintenance/Electrician Person

**EMPLOYMENT (Olea)**

Approve/ratify the employment of the following as recommended by staff:

- 14A.2** Custodian – Veronica Alvarez, Smythe
- 14A.3** Instructional Aide Special Education – Laisha Gastelum, Child Development Center
- 14A.4** Substitute Campus Aide – Hiram Roque Ziehl Galvan, All Sites

**14A.5** Substitute Campus Security – Hiram Roque Ziehl Galvan, All Sites

**14A.6** Substitute Clerks

- a. Larissa Flores, All Sites
- b. Marlyn Fores, All Sites

**14A.7** Substitute Custodians

- a. Veronica Alvarez, All Sites
- b. Alfonso Barcenas, All Sites
- c. Rafael Herrera Naranjo, All Sites
- d. Hiram Roque Ziehl Galvan, All Sites

**14A.8** Substitute Instructional Aides

- a. Lizeth Martinez-Castro, All Sites
- b. Yahilyn Segura, All Sites

**14B. PERSONNEL – CERTIFICATED**

**RECRUITMENT** (Olea)

Approve to establish recruitment for the following as recommended by staff:

**14B.1** Special Day Class Teachers

**14B.2** Temporary School Psychologist

**EMPLOYMENT** (Olea)

Approve/ratify the employment for the following as recommended by staff:

**14B.3** Substitute Teachers

- a. Iris Almodovar, All Sites
- b. Mariana Barrera Guerrero, All Sites
- c. Oliver Barry, All Sites
- d. David Bean, All Sites
- e. Leonela Benson, All Sites
- f. Byron Blue, All Sites
- g. Martha Chavez, All Sites
- h. Justin Cooper, All Sites
- i. Larissa Flores, All Sites
- j. Kelcey Kral, All Sites
- k. Andy McDonald, All Sites
- l. Kristi Patterson Smith Worley, All Sites
- m. Alba Poqui, All Sites
- n. Mary Rodriguez, All Sites

**14B.4** Temporary Classroom Teacher K-6 – Jonatan Lopez, Willow

**14C. PERSONNEL - OTHER**

**SALARY SCHEDULE PLACEMENT** (Olea)

Approve/Ratify the Salary Schedule Placement for the following as recommended by Staff:

**14C.1** Director of Special Education

**14D. PERSONNEL - OTHER**

**REVISED JOB DESCRIPTION** (Olea)

Approve the revised job description for the following as recommended by staff:

**14D.1** AVID Tutor

**14E. CURRICULUM & INSTRUCTION****14E.1 LICENSE RENEWAL OF THE IXL MATH AND LANGUAGE ARTS PROGRAMS FROM IXL LEARNING (González)**

Approve/Ratify the license renewal of the IXL Math and Language Arts programs from IXL Learning for Ocean View Hills School at the total cost of \$3,363.00 from the Title I fund.

**14E.2 PROFESSIONAL DEVELOPMENTS (González)**

Approve/Ratify the attendance and participation of District staff to the different professional developments as attached.

**14F. BUSINESS****14F.1 PURCHASING REPORT (Adrianzen)**

Approve/Ratify the following purchase orders incurred by the District during the period October 1, 2022 through October 31, 2022. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

**14F.2 EXPENDITURE REPORT (Adrianzen)**

Approve/Ratify the expenditures incurred by the District during the period of October 1, 2022 through October 31, 2022 for a total expenditure of \$1,303,281.69. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

**14F.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen)**

Approve/Ratify the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

**14F.4 ACCEPTANCE OF DONATIONS (Adrianzen)**

Accept donations valued at \$500.00 to help support and enrich our educational programs.

**14F.5 AMENDMENT NO. 3 TO THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS AGREEMENT FOR THE SAN DIEGO QUALITY PRESCHOOL INITIATIVE PROGRAM FOR FY 2022-2023 (Gonzalez/Reed)**

Approve/Ratify Amendment No. 3 to the San Diego County Superintendent of Schools agreement for the San Diego Quality Preschool Initiative Program which increases the CSPP Quality Block Grant for fiscal year 2022-2023 to \$73,939.13.

**14F.6 PURCHASE OF TWO UTILITY TRUCKS (Adrianzen/Iniguez)**

Approve the purchase of two utility trucks in an estimated amount of \$97,500.00 from the Restricted Routine Maintenance Account.

**14F.7 AGREEMENT WITH THE HAZEL HEALTH INC. AND TELEHEALTH SERVICES USA (Little)**

Approve the agreement with Hazel Health Inc. and Telehealth Services USA to provide services for students at all District schools at no cost for the 2022-2023 School Year.

**15. ADJOURNMENT**

Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.