

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, NOVEMBER 9, 2023**  
**5:00 p.m.**

The Regular Meeting of the Governing Board was held on Thursday, November 9, 2023, and conducted its business meeting in person at **Willow Elementary School - Auditorium, 226 Willow Road, San Ysidro, CA 92173** and by teleconference. Pursuant to AB2449, Trustee Irene Lopez attended the meeting virtually due to just cause. The Public viewed this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>. Public wanting to address the Governing Board telephonically may submit the Public Comment Request Form: <https://forms.gle/uvWmXYgWbgwYm2Sy5> on or before Thursday, November 9, 2023 at 5:00 p.m. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). To listen to this meeting in Spanish, please call 1 518-836-5338 and enter the access code 968 037 502#. Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

**THIS MEETING WILL BE TAPE RECORDED**

**MINUTES**

**1. CALL TO ORDER** Who: Pallasigue Time: 5:00 p.m.

Board President Pallasigue read the following,

*I would like to make clear for the record that this meeting is being conducted by teleconference with optional public virtual attendance. In addition, we have one Board Member attending from a private meeting location under AB 2449 due to just cause.*

*I will now call the meeting to order by conducting a roll-call vote of Board Members present.*

*AB 2449 requires the board by a 2/3 vote to approve the remote attendance of Board Vice President Irene Lopez due to just cause.*

*Do I have a motion and a second to approve the remote attendance by Board member Irene Lopez pursuant to AB 2449.*

Board Member Antonio Martinez made the motion, second by Board Clerk Zenaida Rosario. The vote was 5-0.

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members Present:

Mrs. Rosaleah Pallasigue, Board President

Mrs. Irene Lopez, Board Vice-President - *via Zoom teleconference*

Mrs. Zenaida Rosario, Board Clerk

Mr. Rudy Lopez, Member

Mr. Antonio Martinez, Member

### 3. AGENDA

The Board approved the agenda with the following corrections:

- Pulled Consent Calendar 13A.4
- Corrected the first sentence of the recommendation for Consent Calendar Agenda Item 13E.1 - Purchasing Report to say Approve/Ratify the following purchase orders incurred by the District during the period October 1, 2023 through October 31, 2023.
- Corrected the first sentence of the recommendation for Consent Calendar Agenda Item 13E.2 - Expenditure Report to say Approve/Ratify the following purchase orders incurred by the District during the period October 1, 2023 through October 31, 2023 for a total expenditure of \$1,909,253.30.

Motion: Martinez Second: Pallasigue Vote: 5-0

### 4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.).

Public wanting to address the Governing Board telephonically may submit the Public Comment Request Form: <https://forms.gle/uvWmXYgWbgwYm2Sy5> on or before Thursday, November 9, 2023 at 5:00 p.m.

There were no public comments.

Board President Pallasigue made a motion to recess to Closed Session, seconded by Board Clerk Rosario. The vote was 5-0.

### 5. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:04 p.m. in accordance with section 54954.5 regarding:

#### 5.1 GOVERNMENT CODE SECTION 54957.6

##### CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Glenn Heath, Substitute Executive Director of Human Resources, Dr. Jose Iniguez, Assistant Superintendent of Administrative Support, School Support and Safety and Russell Little, Assistant Superintendent of Educational Leadership and Pupil Services

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

#### 5.2 GOVERNMENT CODE SECTION 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

#### 5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 2

**RECONVENED into OPEN SESSION at 6:01 p.m.** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board had nothing to report from Closed Session.

**6. CALL TO ORDER** Who: Pallasigue Time: 6:01 p.m.

Board President Pallasigue read the following:

“I would like to make clear for the record that this meeting is being conducted by teleconference with optional public virtual attendance. In addition, we have one Board Member attending from a private meeting location under AB 2449 due to just cause. That would be Mrs. Irene Lopez.”

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members Present:

- Mrs. Rosaleah Pallasigue, Board President
- Mrs. Irene Lopez, Board Vice-President - - *via Zoom teleconference*
- Mrs. Zenaida Rosario, Board Clerk
- Mr. Rudy Lopez, Member
- Mr. Antonio Martinez, Member

**8. FLAG SALUTE** by Ximena Fernandez, Willow 6th grade student

**9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS** (Inzunza)

**9.1** Willow Student and Staff Recognitions

- Willow Student Council Officers
  - Noel Martinez, Willow Student Body President
  - Valentina Ramos, Willow Student Body Vice President
  - Ximena Fernandez, Willow Student Body Secretary
  - Yarett Martinez, Willow Student Body Treasurer
- Willow Staff for supporting teachers, students, parents and staff
  - Erika Aviles - School Administrative Assistant, Maricela Talamantes - Administrative Clerk 1, Kristine Hernandez-Flores - School Psychologist, Darlene Herbert - Outreach Consultant, Carmen Perez - Social Worker, Frankie Asio - Campus Security, Norma Lara - LVN, Paola Little - Health Clerk, Claudia Montes - IMRA, Lourdes Quezada - Intervention Teacher, Maria Perez - Campus Aide, Leah Hernandez - Campus Aide, Ana Castillon - Campus Aide, Guadalupe Gallardo - Campus Aide, Luz Medina - Campus Aide, Noemi Romero - Campus Aide and Maria Avalos - Campus Aide

**10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**  
 Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of the meeting.**

Public wanting to address the Governing Board telephonically may submit the Public Comment Request Form: <https://forms.gle/uvWmXYgWbgwYm2Sy5> on or before Thursday, November 9, 2023 at 5:00 p.m.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

**Maricela Cali and Diana Flores, Teachers, Commented:** 1) Excited with the new playground being built at Smythe Elementary School, however expressed noise and playground equipment concerns regarding the construction happening during school hours. Provided the governing board and Superintendent with a list of equipment that can be useful during recess and asked the district for their support.

**Alice De La Torre, San Ysidro Women's Club, Commented:** 1) Introduced members of the San Ysidro Women's club. 2) Shared Grace Kojima's vision to create an endowment to help San Ysidro students. 3) Alice De La Torre announced that the San Ysidro Women's Club signed an agreement last week with the San Diego Foundation to create the Grace Kojima Endowment that will begin with \$125,000 and another \$100,000 that will be donated by various sponsors. The endowment will help provide scholarships to students in the San Ysidro community. 4) The San Ysidro Women's Club has awarded 500 scholarships and approximately 17,000 teddy bears to students over the past years. 5) Alice De La Torre shared the student scholarship process. 6) Congratulated Mr. Bojorquez as the new Director of Human Resources.

## 11. ITEMS FROM THE BOARD & SUPERINTENDENT

**Board Member Martinez, Commented:** 1) Thanked Principal Maria Rodriguez for hosting the board meeting. 2) Thanked Willow staff for the warm welcome when he visited the school. 3) Thanked the San Ysidro Women's Club for their contributions and for creating the endowment for our San Ysidro students. 4) Excited for the reintroduction of the Writers' Tea. 5) Thanked Martha Jacobo and Gloria Bermea for their service to our San Ysidro community. 6) Thanked Smythe teachers for advocating for their students.

**Board Clerk Rosario, Commented:** 1) Thanked Principal Maria Rodriguez for hosting the board meeting. 2) Attended the Mini CABE conference at Otay Ranch High School. 3) Attended a San Ysidro Women's Club meeting and thanked each of them for their hard work and dedication in their lives to help children. 4) Expressed the impact scholarships have on students. 5) Visited the Sunset mural painting event that reflected student art ideas. 6) Thanked Smythe teachers for advocating for their students. 7) Thanked all the veterans for their service to our country.

**Board Member Rudy Lopez, Commented:** 1) Thanked the San Ysidro Women's Club for the legacy they have established. 2) Shared writing topic ideas for the Writers' Tea that is being reintroduced. 3) Expressed concerns regarding the Tijuana Valley River. 4) Shared insight regarding the partnerships that made the Sunset Mural painting happen.

**Board Member Irene Lopez, Commented:** 1) Thanked Willow Principal Maria Rodriguez for hosting the board meeting. 2) Thanked the San Ysidro Women's Club and mentioned that she is an active member. Thanked retired San Ysidro staff for joining the club and helping to serve our community. Expressed that it is not easy planning and organizing events. 3) Shared that Grace Kojima started the Teddy Bear drive and Writers' Tea. 4) Thanked Smythe teachers for advocating for their students. 5) Thanked everyone who has contributed to the new playgrounds at Smythe and La Mirada. 5) Wished everyone a Happy Veteran's Day!

**Board President Pallasigue, Commented:** 1) Thanked the San Ysidro Women's Club for creating the endowment with the San Diego Foundation. Mentioned that scholarships are a game changer for students. 2) Mentioned the board voting on the reprioritization of construction projects.

**Superintendent Potter, Commented:** 1) Thanked Maria Rodriguez and Willow for hosting the board meeting. 2) Congratulated Maria Rodriguez for being named Coordinator of Federal and State Programs and Language Acquisition. 3) Thanked the schools for the fall and Dia de Los Muertos festivities. 4) Thanked Board Clerk Rosario for attending Mini CAFE throughout the years and advocating for bilingual education. Also, thanked Luis Ramos for attending the conference. 5) Thanked Board Member Rudy Lopez for the partnership with AT&T and all of the Sunset Mural volunteers that made this event happen. 6) Congratulated the Vista Del Mar baseball team for reaching the playoffs. 7) Mentioned that one of the Vista Del Mar 7th graders ranked in the top 10 in the Sweetwater Cross Country league. 8) Thanked Smythe teachers for advocating for their students and asked if they can work with Assistant Superintendent Iniguez and Chief Business Official Adrianzen to purchase the equipment that's needed. 9) Congratulated Mr. Bojorquez as the new Director of Human Resources. 10) Thanked Mairén Ruiz for being the acting Principal at San Ysidro Middle School. 11) Thanked Substitute Executive Director of Human Resources Glenn Heath for helping the HR department and the district. Shared that Mr. Heath's last day would be November 17th. 12) Welcomed back Board Vice President Irene Lopez and Chief Business Official Marilyn Adrianzen who were able to join the board meeting via Zoom. 13) Wished everyone a Happy Veteran's Day! 14) Wished everyone a wonderful Thanksgiving!

## **12. GENERAL ADMINISTRATION**

### **12.1 MINUTES (Potter)**

The Board approved the minutes of the Regular Board Meetings of September 7, 2023 and October 19, 2023.

Motion: Martinez Second: Rosario Vote: 5-0

### **12.2 ORGANIZATIONAL MEETING (Potter)**

The Board approved Monday, December 11, 2023, at 5:00 p.m. in the Multicultural Complex at San Ysidro Middle School as the date, time and place for the annual Organizational Meeting of the Governing Board per Education Code section 35143.

Motion: Martinez Second: Pallasigue Vote: 5-0

### **12.3 2024 CSBA DELEGATE ASSEMBLY NOMINATIONS (Potter)**

The Board nominated Maria Betancourt-Castaneda (National SD), Stacy Carlson (San Marcos USD), Eleanor Evans (Oceanside USO), Eddie Jones (Fallbrook Union HSD), Julie Kelly (Vista USD), Rudy Lopez (San Ysidro ESD), Dawn Perfect (Ramona USD) and Marla Strich (Encinitas Union ESD) in accordance with CSBA Bylaws, Board members in Region 17 as candidates for election to the CSBA Delegate Assembly 2023-2025.

Motion: R. Lopez Second: Pallasigue Vote: 5-0

### **12.4 CONSTRUCTION PROJECTS RE-PRIORITIZATION PLAN (Iniguez)**

The Board approved the Construction Projects Re-Prioritization Plan.

Motion: R. Lopez Second: Martinez Vote: 5-0

**12.5 FIRST READING AND ADOPTION OF REVISED BOARD POLICY AND EXHIBIT - 0000 SERIES (Little)**

The Board approved the First Reading and Adoption of Revised Board Policy and Exhibit - 0000 series: Board Policy 0420.41 - Charter School Oversight and Exhibit(1) 0420.41 - Charter School Oversight.

Motion: Martinez Second: Rosario Vote: 5-0

**12.6 FIRST READING AND ADOPTION OF REVISED BOARD POLICIES, ADMINISTRATIVE REGULATIONS AND EXHIBITS - 1000 SERIES (Potter/Adrianzen)**

The Board approved the First Reading and Adoption of Revised Board Policies, Administrative Regulations and Exhibits - 1000 series: Board Policy 1113 - District and School Websites, Exhibit(1) 1113 - District and School Websites, Board Policy 1160 – Political Processes, Board Policy 1330 – Use of School Facilities, Administrative Regulation 1330 – Use of School Facilities and Deletion - Exhibit(1) 1330 – Use of School Facilities.

Motion: Martinez Second: I. Lopez Vote: 5-0

**12.7 FIRST READING AND ADOPTION OF REVISED BOARD POLICIES, ADMINISTRATIVE REGULATIONS AND EXHIBITS - 4000 SERIES (Heath)**

The Board approved the First Reading and Adoption of Revised Board Policies, Administrative Regulations and Exhibits - 4000 series: Board Policy 4112.2 - Certification, Administrative Regulation 4112.2 - Certification, Board Policy 4112.8 - Employment of Relatives and Personal Relationships, Exhibit(1) 4112.9/4212.9/4312.9 - Employee Notifications, Board Policy 4140/4240/4340 - Bargaining Units, Administrative Regulation 4161.1/4361.1 - Personal Illness/Injury Leave, Administrative Regulation 4261.1 - Personal Illness/Injury Leave, Administrative Regulation 4161.2/4261.2/4361.2 - Personal Leaves, Administrative Regulation 4161.8/4261.8/4361.8 - Family Care and Medical Leave, Board Policy 4151/4251/4351 – Employee Compensation and Administrative Regulation 4217.3 – Layoff/Rehire.

Motion: Martinez Second: Rosario Vote: 5-0

**12.8 FIRST READING AND ADOPTION OF REVISED BOARD POLICIES, ADMINISTRATIVE REGULATIONS AND EXHIBITS - 5000 SERIES (Little)**

The Board approved the First Reading and Adoption of Revised Board Policies, Administrative Regulations and Exhibits - 5000 series: Board Policy 5117 - Interdistrict Attendance, Board Policy 5131.9 – Academic Honesty, Board Policy 5141.5 - Mental Health, Board Policy 5141.6 - School Health Services, Administrative Regulation 5141.6 - School Health Services, Board Policy 5145.6 - Parent/Guardian Notifications, Exhibit(1) 5145.6 - Parent/Guardian Notifications, Board Policy 5148 - Child Care and Development, and Administrative Regulation 5148 - Child Care and Development.

Motion: Martinez Second: Pallasigue Vote: 5-0

**12.9 FIRST READING AND ADOPTION OF NEW AND REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS - 6000 SERIES (Little)**

The Board approved the First Reading and Adoption of New and Revised Board Policies and Administrative Regulations - 6000 series: Board Policy 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities, Board Policy 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education, New Board Policy 6173.4 - Education for American Indian Students, Delete Administrative Regulation 6173.4 - Title VI Indian Education Program, Board Policy 6174 - Education for English Learners, Administrative Regulation 6174 - Education for English Learners, Board Policy 6154 – Homework/Makeup Work and Board Policy 6162.5 – Student Assessment.

Motion: Pallasigue Second: Martinez Vote: 5-0

**12.10 FIRST READING AND ADOPTION OF REVISED ADMINISTRATIVE REGULATIONS - 7000 SERIES (Iniguez)**

The Board approved the First Reading and Adoption of Revised Administrative Regulations - 7000 series: Administrative Regulation 7140 – Architectural and Engineering Services.

Motion: Pallasigue Second: Rosario Vote: 5-0

**12.11 FIRST READING AND ADOPTION OF REVISED BOARD BYLAWS - 9000 SERIES (Potter)**

The Board approved the First Reading and Adoption of Revised Board Bylaws - 9000 series: Board Bylaw 9124 – Attorney and Board Bylaw 9322 - Agenda/Meeting Materials.

Motion: Pallasigue Second: Martinez Vote: 5-0

**12.12 ADOPT RESOLUTION NO. 23/24-0018 AMENDING THE DISTRICT’S CONFLICT OF INTEREST CODE (Potter)**

The Board adopted Resolution No. 23/24-0018 amending the Conflict of Interest Code of San Ysidro School District and directing that such amendment be submitted to the San Diego County Board of Supervisors as the District’s code-reviewing body (Gov. Code § 82011) requesting approval of the amendment as required under Government Code section 87303.

Motion: Martinez Second: R. Lopez Vote: 5-0

**12.13 RESOLUTION NO. 23/24-0016 DESIGNATING STAFF TO SIGN CONTRACT DOCUMENTS AND CONTINUED FUNDING APPLICATION FOR THE PRESCHOOL AND CHILD DEVELOPMENT PROGRAM FOR FISCAL YEAR 2024-2025 (Little/Pretzer)**

The Board adopted Resolution No. 23/24-0016.

Motion: Rosario Second: Martinez Vote: 5-0

**12.14 RESOLUTION NO. 23/24-0017 AUTHORIZING THE ISSUANCE OF SAN YSIDRO SCHOOL DISTRICT (SAN DIEGO COUNTY, CALIFORNIA) 2023 GENERAL OBLIGATION REFUNDING BONDS, SERIES A, IN ONE OR MORE SERIES, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$45,000,000 AND APPROVING CERTAIN OTHER MATTERS RELATED THERETO (Adrianzen)**

The Board approved Resolution No. 23/24-0017.

Motion: Martinez Second: R. Lopez Vote: 5-0

**12.15 APPROVE REVISED SUBSTITUTE SALARY SCHEDULE REGARDING SUBSTITUTE CLASSIFIED PAY RATES (Heath)**

The Board approved the revised Substitute Salary Schedule in order to reflect the new Classified pay rates.

Motion: Pallasigue Second: Martinez Vote: 5-0

**12.16 AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN SAN YSIDRO SCHOOL DISTRICT AND CINDY FRAZEE (Heath)**

The Board approved/ratified the agreement for professional services between the San Ysidro School District and Cindy Frazee.

Motion: Pallasigue Second: Rosario Vote: 5-0

**12.17 RESOLUTION NO. 23/24-0019 IN SUPPORT OF APPLICATIONS FOR ELIGIBILITY DETERMINATION AND FUNDING AND DESIGNATION OF AUTHORIZED DISTRICT REPRESENTATIVES (Iniguez)**

The Board approved/adopted Resolution No. 23/24-0019 in support of filing necessary applications under programs administered by the SAB and DGS and designates the Superintendent, Chief Business Official and the Assistant Superintendent of Admin. Leadership, School Support & Safety as the authorized representatives and signees for DGS and SAB applications.

Motion: Pallasigue Second: I. Lopez Vote: 5-0

**13. CONSENT CALENDAR**

The Board approved the Consent Calendar.

Motion: Martinez Second: Rosario Vote: 5-0

**13A. PERSONNEL – CLASSIFIED**

**RESIGNATION (Heath)**

The Board approved/ratified the resignation for the following as recommended by staff:

- 13A.1 Instructional Aide
- 13A.2 Outreach Consultant

**EMPLOYMENT (Heath)**

The Board approved/ratified the employment for the following as recommended by staff:

- 13A.3 Administrative Clerk I – Claritza Limon, Willow/Child Development Center
- ~~13A.4 Custodian – Jonnatan Beltran, Willow - PULLED~~
- 13A.5 Instructional Aides
  - a. Monica Garcia Brown, Child Development Center

- b. Karla Weinstein, Child Development Center
- 13A.6** Instructional Aide Special Education – Nancy Murillo, Ocean View Hills
- 13A.7** Substitute Clerks
  - a. Sandra Kawanishi, All Sites
  - b. Anna Nevarez, All Sites
  - c. Denise Padilla, All Sites
  
- 13A.8** Substitute Custodians
  - a. Jeffrey Pfeiffer, All Sites
  - b. Raul Ramos, All Sites
- 13A.9** Substitute Instructional Aide – Sandra Kawanishi, All Sites

**13B. PERSONNEL – CERTIFICATED**

**EMPLOYMENT (Heath)**

The Board approved/ratified the employment for the following as recommended by staff:

- 13B.1** Classroom Teacher K-6 – Jonatan Lopez, Willow
- 13B.2** Classroom Teachers K-6 (TK) – Michelle Loberia, Willow
- 13B.3** Science/Physical Education Enrichment Teacher – Eugene Yepis, Educational Services
- 13B.4** Temporary School Psychologist – Terra Williams, Special Education Services Department
- 13B.5** Substitute Teachers
  - a. Emmanuel Acosta, All Sites
  - b. Miguel Alvarez, All Sites
  - c. Portland Bates, All Sites
  - d. Kimberly, Brunetto, All Sites
  - e. Kathryn Chankheo, All Sites
  - f. Judith Crespo, All Sites
  - g. Esmeralda Farias, All Sites
  - h. Lucila Gurtner, All Sites
  - i. Petra Ortega, All Sites
  - j. Cynthia Pena, All Sites
  - k. Nizza Perez, All Sites
  - l. Theodore Saul, All Sites
  - m. Monica Sollano, All Sites
  - n. Silvia Stupegia, All Sites
- 13B.6** Substitute Preschool Permit Teacher – Cristina Rivera-Ortiz, Child Development Center

**13C. PERSONNEL – MANAGEMENT AND CONFIDENTIAL**

**TEMPORARY AGREEMENT (Heath)**

The Board approved the temporary contract as Acting Principal of San Ysidro Middle School for the remainder of the 2023-2024 school year or until a permanent Principal is hired whichever is soon:

- 13C.1** Mairén Ruiz, Acting Principal

### 13D. CURRICULUM & INSTRUCTION

#### 13D.1 LICENSE SUBSCRIPTION WITH RENAISSANCE LEARNING, INC. FOR THE FRECKLE MATH STUDENT PROGRAM (Little/Bravo)

The Board approved the renewal of the Freckle Math license subscription from Renaissance Learning, Inc. for Smythe Elementary at the total cost of \$8,505.00 from the Title I Fund.

#### 13D.2 SCHOOLS' PARTICIPATION IN THE SAN DIEGO COUNTY SCRIPPS REGIONAL SPELLING BEE PROGRAM (Little)

The Board approved the schools' participation in the San Diego County Scripps Regional Spelling Bee Program during the 2023-24 school year at the total cost of \$1,393.00 from the General fund.

#### 13D.3 EXTENDED SCHOOL YEAR 2024 WAIVER (Little)

The Board approved the Waiver for Extended School Year 2024 to reduce the number of instructional days provided to special education students.

#### 13D.4 EDUCATIONAL FIELD TRIPS FOR STUDENTS ATTENDING THE EXPANDED LEARNING INTERSESSION PROGRAM (Little)

The Board approved the educational field trips (TBD) for students attending the expanded learning intersession program at Ocean View Hills, San Ysidro Middle and Willow schools at a cost not to exceed \$245,000.00 from the ESSER III Summer Grant fund.

#### 13D.5 PROFESSIONAL DEVELOPMENTS (Little)

The Board approved/ratified the attendance and participation of District staff to the different professional developments as attached.

### 13E. BUSINESS

#### 13E.1 PURCHASING REPORT (Adrianzen/Potter)

~~Approve/Ratify the following purchase orders incurred by the District during the period January 1, 2023 through January 31, 2023.~~ The Board **approved/ratified the following purchase orders incurred by the District during the period October 1, 2023 through October 31, 2023.** This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

#### 13E.2 EXPENDITURE REPORT (Adrianzen/Potter)

~~Approve/Ratify the expenditures incurred by the District during the period of January 1, 2023 through January 31, 2023 for a total expenditure of \$1,632,841.87.~~ **The Board approved/ratified the following purchase orders incurred by the District during the period October 1, 2023 through October 31, 2023 for a total expenditure of \$1,909,253.30.** This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

#### 13E.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen/Potter)

The Board approved/ratified the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

**13E.4 APPROVAL AND RATIFICATION OF PROFESSIONAL SERVICES WORK AUTHORIZATION(S) PURSUANT TO EXISTING MASTER AGREEMENT(S)**

(Iniguez)

The Board approved/ratified the Work Authorization(s) set forth above for the total amount of \$102,251.69.

**13E.5 APPROVAL AND RATIFICATION OF CONSTRUCTION CONTRACTS AUTHORIZED/ AWARDED PURSUANT TO THE CUPCAA PROCESS** (Iniguez)

The Board approved and ratified the construction contracts set forth above for the total amount of \$38,656.45

**13E.6 EDUCATION FOR HOMELESS CHILDREN AND YOUTH PROGRAM GRANT AWARD FOR 2023-24 FISCAL YEAR** (Little/Medina)

The Board accepted the Grant Award in the total amount of \$79,914.96 for the Education for Homeless Children and Youth Program to implement new provisions as it relates to homeless children and youth.

**13E.7 AGREEMENT WITH SAN DIEGO STATE UNIVERSITY RESEARCH FOUNDATION FOR THE IMPLEMENTATION OF PROJECT LEAL** (Little/Ramos)

The Board approved/ratified the agreement with San Diego State University Research Foundation for the implementation of Project LEAL at no cost to the District.

**13E.8 CALNET NEXT GENERATION CERTIFICATION AGREEMENT** (Adrianzen//Potter/Lewis)

The Board approved the transition to the CALNET NextGen piggyback contract to continue receiving discounted rates for AT&T phone services Categories 15-18 through Contract No. C4-LEG-12-10-TS-01 and authorize the District to enter into an agreement with AT&T to receive uninterrupted phone services.

**13E.9 MASTER AGREEMENT WITH SWS ENGINEERING INC.** (Iniguez)

The Board approved the master agreement with SWS Engineering, Inc. an approved firm through RFQ No. 2307 to provide professional consulting services for capital improvement and maintenance projects. Authorize staff to finalize agreements with each firm based on the form of contract provided with any minor modifications having legal oversight. Authorize Superintendent or Chief Business Official to execute Work Authorizations for tasks followed by Board ratification and approval.

**13E.10 CONTINUED FUNDING APPLICATION FOR FISCAL YEAR 2024-2025** (Little/Pretzer)

The Board approved the application for continued funding for the District's State Preschool and Child Development Programs for fiscal year 2024-2025.

**13E.11 AMENDMENT NO. 1 TO THE SAN DIEGO QUALITY PRESCHOOL INITIATIVE PROGRAM (SDQPI) AGREEMENT FOR 2023-2024** (Little/Pretzer)

The Board approved/ratified Amendment No. 1 to the San Diego Quality Preschool Initiative Program Agreement No. 23240263 for fiscal year 2023-24 to provide funds for the California State Preschool Program (CSPP) in an amount up to \$36,000.00.

**13E.12 AGREEMENT WITH AMERICAN FIDELITY** (Adrianzen/Potter)

The Board approved/ratified the agreement with American Fidelity to provide the Section 125 Flexible Benefit Plan.

**13E.13 AGREEMENT WITH BRIGAIID (Iniguez)**

The Board approved the agreement with Brigaid to enhance the schools' kitchen operations and dining services for an estimated total of \$45,600.00 to be paid from the Child Nutrition KIT funds.

**14E.14 AGREEMENT WITH CLUB XCITE (Little/Madera)**

The Board approved the agreement with Club Xcite to provide one-on-one home and online tutoring for school year 2023-2024 at a rate from \$90.00 to \$100.00 per hour to be paid from the Special Education fund.

**13E.15 SAN DIEGO COUNTY NONPUBLIC AGENCY MASTER CONTRACT WITH CLUB XCITE (Little/Madera)**

The Board approved the agreement with Club Xcite for school year 2023-2024, to provide several special education services for students with special needs. Cost implications will be paid from the Special Education Fund

**13E.16 TASK ORDER NO. 2 WITH B.R. BUILDING RESOURCES COMPANY FOR THE CALSHAPE GRANT ENERGY PROGRAM IMPLEMENTATION SERVICES (Iniguez)**

The Board approved Amendment No. 1 to extend the term of Task Order No. 2 with B.R. Building Resources to provide energy program implementation services of the CalSHAPE Program.

Board President Pallasigue made a motion to adjourn, seconded by Board Member Martinez. The vote was 5-0.

**14. ADJOURNMENT**                      Time: 7:36 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent