

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505
REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, AUGUST 10, 2023
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board was held on Thursday, August 10, 2023, to conduct its business meeting at **San Ysidro School District - Education Center Board Room, 4350 Otay Mesa Road, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

THIS MEETING WILL BE TAPE RECORDED

MINUTES

1. CALL TO ORDER Who: Pallasigue Time: 5:00 p.m.

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members Present:

Mrs. Rosaleah Pallasigue, Board President

Mrs. Irene Lopez, Board Vice-President

Mrs. Zenaida Rosario, Board Clerk

Mr. Rudy Lopez, Member

Mr. Antonio Martinez, Member

3. AGENDA

The Board approved the agenda with the following corrections:

- 1) Corrected the recommendation for General Administration Agenda Item 11.2 to say: Approve/Ratify the submittal of AB1200 to the San Diego County Office of Education and approval of the Collective Bargaining Agreements with the California School Employees Association (CSEA) related to compensation and benefits, pending ratification by CSEA and its San Ysidro Chapter 154.
- 2) Pulled Consent Calendar Agenda Item 12A.2 - NEW JOB DESCRIPTION FOR CHILD NUTRITION FISCAL AND COMPLIANCE ANALYST
- 3) Pulled Consent Calendar Agenda Item 12E.21 RESOLUTION NO. 22/23-0051 - BOARD COMPENSATION FOR MISSED MEETINGS

Motion: Martinez

Second: I. Lopez

Vote: 5-0

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

There were no public comments.

Board President Rosaleah Pallasigue made a motion to recess to Closed Session, seconded by Board Vice President Irene Lopez. The vote was 5-0.

5. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:02 p.m. in accordance with section 54954.5 regarding:

**5.1 GOVERNMENT CODE SECTION 54957.6 (Potter)
CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Substitute Executive Director of Human Resources, Glenn Heath
Employee Organizations:
 San Ysidro Education Association/CTA
 California School Employees Association, Chapter 154
Unrepresented:
 Administrators, Classified Management, Confidential/Supervisory

**5.2 GOVERNMENT CODE SECTION 54957 (Potter)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Potter)
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:
No. of cases: 2

RECONVENED into OPEN SESSION at 6:07 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: Pallasigue Time: 6:07 p.m.

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
Board Members Present:
Mrs. Rosaleah Pallasigue, Board President
Mrs. Irene Lopez, Board Vice-President
Mrs. Zenaida Rosario, Board Clerk
Mr. Rudy Lopez, Member
Mr. Antonio Martinez, Member

8. FLAG SALUTE by Rosaleah Pallasigue, Board President

9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING
Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of the meeting.** Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

Pablo Sainz-Garibaldi, Community Member & Local Author: 1) Shared his background as a writer and becoming a published author. 2) Commented on being a journalist for 20 years before working in education. 3) Shared background history of the district's writers tea that brought students and writing together. Asked the district if they can bring back the writer's tea for students so they can express themselves. Expressed interest in volunteering to make this project happen.

Joanna Velasco, Employee: 1) Employed with the district 30 years and is the current Transportation Operations Technician. 2) Expressed concerns regarding the transportation department and asked for a reclassification.

10. ITEMS FROM THE BOARD & SUPERINTENDENT

Board Member Martinez, Commented: 1) Thanked Pablo for bringing the writers tea to the district's attention and expressed support for it. 2) Requested a Beyer site construction timeline that can be presented to the community. 3) Would like to begin to visit schools and will start with Willow Elementary School.

Board Clerk Rosario, Commented: 1) Attended the Welcome Back to School events and praised everyone for putting the events together. 2) Wished all principals and staff a wonderful 2023-2024 school year. 3) Thanked Pablo for sharing his story and for volunteering to bring back the writer's tea. Shared that writing can be an outlet for people and it should include art. Volunteered to help with writer's tea. 4) Welcomed everyone to the board meeting.

Board President Pallasigue, Commented: 1) Commended everyone for having the courage to speak in front of the public. 2) Thanked Manuela Colom for coming back to help the district. 3) Would like to volunteer and help with the writer's tea. 4) Requested to place construction banners at the Beyer lot especially since the district will be going through another GO Bond with voters.

Board Vice President Irene Lopez, Commented: 1) Welcomed everyone to the board meeting. 2) Expressed the importance of psychologists, social workers and counselors to address social-mental issues. 3) Communicate the importance of building a new school to accommodate students in the Otay Mesa area as construction projects take place and our San Ysidro community grows. 4) Explained the importance of positive customer service to our families. 5) Thanked staff for all of their hard work to start the 2023-2024 school year.

Board Member Rudy Lopez, Commented: 1) Thanked Principals and schools for helping parents through the first day of school registration process.

Superintendent Potter, Commented: 1) Thanked staff for launching an amazing start to the 2023-2024 school year. 2) Thanked Veronica Medina for the coordination of the 8th Annual Families First Resource Fair which provided 468 backpacks to students and included 15 community organizations. 3) Shared the start of back to school night events districtwide. 4) Thanked the Educational Services department for the New Teacher Academy that welcomed 16 new teachers to our school district. 5) Praised La Mirada Elementary School as the winner of the welcome back staff event dance competition. They celebrated with a pizza party. 6) Thanked the gardening team for the beautification projects around the district and specifically Willow Elementary for the potted plants. 7) Thanked Manuel Bojorquez, Oscar Madera, Denise Villezcas and Rick Quintana for the Positive Behavior Intervention Support systems staff development at San Ysidro Middle School. 8) Thanked the Special Education Department for participating in a resource fair. 9) Thanked Cristina Inzunza for starting the Southwestern Community College parent English classes. 10) Thanked Pablo Sainz for his interest in bringing back the writer's tea for students to publish their writing and become authors. 11) Thanked all of the staff that helped prepare for the San Ysidro Middle School Williams Audit visit. 12) Thanked Manuel Colom and Glenn Heath for coming back to help the district.

11. GENERAL ADMINISTRATION

11.1 MINUTES (Potter)

The Board approved the minutes of the Regular Board Meeting of July 13, 2023 and the minutes of the Special Board Meetings of July 27, 2023 and July 31, 2023.

Motion: Martinez Second: I. Lopez Vote: 5-0

11.2 AB1200 AND COLLECTIVE BARGAINING TENTATIVE AGREEMENT WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (Adrianzen/Potter)

The Board approved/ratified the submittal of AB1200 to the San Diego County Office of Education and approval of the Collective Bargaining Agreements with the California School Employees Association (CSEA) related to compensation and benefits, pending ratification by CSEA and its San Ysidro Chapter 154.

Motion: Martinez Second: Rosario Vote: 5-0

11.3 TEMPORARY MANAGEMENT/ADMINISTRATIVE CONTRACT/OFFER OF EMPLOYMENT FOR SUBSTITUTE/COACH FOR VARIOUS MANAGEMENT/ADMINISTRATIVE POSITIONS (Potter)

The Board approved/ratified the offer of employment for Glenn Heath as Substitute/Coach for Various Management/Administrative positions, effective as early as August 1, 2023.

Motion: Pallasigue Second: R. Lopez Vote: 5-0

12. CONSENT CALENDAR

The Board approved the Consent Calendar with the following changes:

- Pulled Consent Calendar items 12C.1 for discussion and to be voted on separately

Motion: Pallasigue Second: R. Lopez Vote: 5-0

12A. PERSONNEL – CLASSIFIED

RESIGNATION (Heath)

The Board approved/ratified the resignation for the following as recommended by staff:

12A.1 Instructional Aides Special Education

APPROVE NEW JOB DESCRIPTIONS (Heath)

Approve the new job descriptions for the following as recommended by staff:

12A.2 Child Nutrition Fiscal and Compliance Analyst - **PULLED**

RECRUITMENT (Heath)

The Board approved/ratified to establish recruitment for the following as recommended by staff:

12A.3 Instructional Aides Special Education

12A.4 Instructional Health Care Assistants

EMPLOYMENT (Heath)

The Board approved/ratified the employment for the following as recommended by staff:

12A.5 Bus Aides

- a. Maria Aguilar Gamez, Transportation
- b. Alma Castaneda Romo, Transportation

- c. Cecilia Castellanos, Transportation
- d. Giselle Martinez, Transportation
- e. Yisel Reyes, Transportation
- f. Sara Torres, Transportation
- 12A.6** Campus Aides
 - a. Daniela Ruvalcaba, Willow
 - b. Perla Saavedra, Ocean View Hills
- 12A.7** Information Computer Specialist – Gianfranco Fimbres, Information Technology
- 12A.8** Instructional Aides
 - a. Paulina Arcadia, La Mirada
 - b. Dulce Chin, Child Development Center
- 12A.9** Instructional Aides Special Education
 - a. Alain Quezada, Vista Del Mar
 - b. Karla Tapia Macias, Smythe
 - c. Domitila Urrea, Willow
- 12A.10** Instructional Media Resource Aide - Ana Guzman, Ocean View Hills

12B. PERSONNEL – CERTIFICATED

RESIGNATION (Heath)

The Board approved the resignation for the following as recommended by staff:

- 12B.1** Classroom Teacher K-6

RECRUITMENT (Heath)

The Board approved/ratified to establish recruitment for the following as recommended by staff:

- 12B.2** Classroom Teachers K-6

EMPLOYMENT (Heath)

The Board approved/ratified the employment for the following as recommended by staff:

- 12B.3** Classroom Teachers K-6
 - a. Emily Gross, Willow
 - b. Chelsea Houldin, Willow
- 12B.4** School Psychologist - Diana Jacquez, Ocean View Hills
- 12B.5** Special Day Class Teacher (Early Childhood Education) – Cindy Kawanishi de Candolfi, Child Development Center
- 12B.6** Temporary Head Start Permit Teacher – Carmen Romero, Child Development Center
- 12B.7** Temporary Intervention Support Teacher (English) – Robin Worley, San Ysidro Middle

12C. PERSONNEL – MANAGEMENT AND CONFIDENTIAL

EMPLOYMENT (Heath)

The Board approved the employment for the following as recommended by staff:

- 12C.1** Director of Early Childhood Education – Julie Pretzer, Child Development Center

Motion: Martinez Second: I. Lopez Vote: 5-0

12D. CURRICULUM & INSTRUCTION

12D.1 RENEWAL OF THE LICENSE SUBSCRIPTION WITH IXL LEARNING, INC. FOR THE IXL MATH, ELA, SCIENCE AND SOCIAL SCIENCE PROGRAMS (Little/Bojorquez)

The Board approved the license subscription renewal with IXL Learning, Inc. for the IXL Math, ELA, Science and Social Science programs at San Ysidro Middle School at the total cost of \$16,145.00 from the Title I Fund.

12D.2 APPROVAL OF THE REVISED SAN YSIDRO SCHOOL DISTRICT INSTRUCTIONAL MATERIALS LIST FOR THE 2023-2024 SCHOOL YEAR (Little/Ramos)

The Board approved the revised San Ysidro School District Instructional Materials/Textbook List for the 2023-2024 school year.

12D.3 PROFESSIONAL DEVELOPMENTS (Little)

The Board approved/ratified the attendance and participation of District staff to the different professional developments as attached.

12E. BUSINESS

12E.1 PURCHASING REPORT (Adrianzen/Potter)

The Board approved/ratified the following purchase orders incurred by the District during the period July 1, 2023 through July 31, 2023. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

12E.2 EXPENDITURE REPORT (Adrianzen/Potter)

The Board approved/ratified the expenditures incurred by the District during the period of July 1, 2023 through July 31, 2023 for a total expenditure of \$4,762,216.29. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

12E.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen/Potter)

The Board approved/ratified the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

12E.4 ACCEPTANCE OF DONATIONS (Adrianzen/Potter)

The Board accepted donations valued at \$357.37 to help support and enrich our educational programs.

12E.5 MEMBERSHIP TO THE CALIFORNIA PUBLIC RELATIONS ASSOCIATION (CalSPRA) 2023-2024 (Potter/Adrianzen)

The Board approved/ratified the membership of Cristina Inzunza, Communications Specialist, to the California Public Relations Association for 2023-2024 at an estimated cost of \$250.00 from the General fund.

12E.6 DISPOSAL OF SUNSET KITCHEN OVENS AND STEAMER (Iniguez)

The Board approved the disposal of the four old Montague ovens and the steamer located at Sunset School.

12E.7 AMENDMENT TO BEST BEST & KRIEGER LLP AGREEMENT (Potter)

The Board approved the amendment with Best Best & Krieger, LLP., to increase the legal service rates effective July 1, 2023.

12E.8 REVISED AGREEMENT WITH PACIFIC LIFE GROUP TAX SHELTERED 403(B) ANNUITY FOR THE SUPPLEMENTARY RETIREMENT PLAN (Adrianzen/Potter)

The Board approved/ratified the revised Pacific Life Group Tax Sheltered 403(B) Annuity Contract for the implementation of the District's Supplementary Retirement Plan reflecting an increase of \$43,281.59 for salary adjustments for certificated non-management participants.

12E.9 MASTER AGREEMENT WITH DAVY ARCHITECTURE, INC. FOR CRITERIA ARCHITECT – WORK AUTHORIZATION NO. 1 (Iniguez)

The Board approved/ratified Work Authorization No. 1 to the Master Agreement with Davy Architecture, Inc. to provide services to develop design criteria for the San Ysidro Middle School Modernization and Beyer Community Center Projects in the amount of \$37,500.00 from the General Obligation Bond and/or other funding sources.

12E.10 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH AMN ALLIED SERVICES, INC. FOR SCHOOL YEAR 2023-2024 (Little/Madera)

The Board approved/ratified the San Diego County Nonpublic Master Contract with AMN Allied Services, LLC for the school year 2023-2024, to provide speech services to students with special needs. Cost implications will be paid from the Special Education fund.

12E.11 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH MAXIM HEALTHCARE STAFFING SERVICES (Little/Madera)

The Board approved/ratified the San Diego County Nonpublic Master Contract with Maxim Healthcare Staffing Services for the 2023-2024 school year. Cost implications will be paid from the Special Education fund.

12E.12 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH SOLIANT HEALTH (Little/Madera)

The Board approved/ratified the San Diego County Nonpublic Master Contract with Soliant Health for the school year 2023-2024, to provide speech services for students with special needs. Cost implications will be paid from the Special Education Fund.

12E.13 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH STEIN EDUCATION CENTER (Little/Madera)

The Board approved/ratified the revised San Diego County Nonpublic Master Contract with Stein Education Center for school year 2023-2024. Cost implications will be paid from the Special Education fund.

12E.14 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH THE INSTITUTE FOR EFFECTIVE EDUCATION (Little/Madera)

The Board approved/ratified the San Diego County Nonpublic Master Contracts with The Institute for Effective Education for school year 2023-2024 to provide individualized education for students with exceptional needs. Cost implications of \$108,864.00 will be paid from the Special Education fund..

12E.15 AMENDMENT TO THE MEMORANDUM OF AGREEMENT WITH THE COUNTY OF SAN DIEGO HEALTH AND HUMAN SERVICES AGENCY AND THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS - TRANSPORTATION SERVICES FOR FOSTER YOUTH (Little/Medina)

The Board approved/ratified the amendment to extend the term of the Memorandum of Agreement with the County of San Diego Health and Human Services Agency and the San Diego County Superintendent of Schools for transportation services to support Foster Youth on an “as needed” basis up to September 30, 2023. Any costs incurred by the District will be paid from the Supplemental and Concentration fund.

12E.16 MEMORANDUM OF UNDERSTANDING WITH SBCS CORPORATION FOR MENTAL HEALTH SERVICES (Little/Madera)

The Board approved the Memorandum of Understanding with SBCS Corporation to provide Mental Health Services during school year 2023-24 at a cost not to exceed \$500,000.00 from the Learning Recovery Block Grant.

12E.17 AGREEMENT WITH POWERSCHOOL GROUP LLC (Little/Medina)

The Board approved/ratified the agreement with PowerSchool Group LLC to provide an Attendance Intervention Suite for student attendance tracking and managing services for all schools during school year 2023-24 at the estimated cost of \$48,512.50 from the General fund.

12E.18 AGREEMENT WITH WINET PATRICK GAYER CREIGHTON & HANES (Adrianzen)

The Board approved/ratified the agreement with Winet Patrick Gayer Creighton & Hanes for legal services as needed.

12E.19 RESOLUTION NO. 22/23-0049 - BOARD COMPENSATION FOR MISSED MEETINGS (Potter)

The Board adopted Resolution No. 22/23-0049 recognizing that Rosaleah Pallasigue was absent from the Regular Board Meetings of September 8, 2022, May 30, 2023 and June 8, 2023 and Special Board Meeting of September 13, 2022 due to illness and received the maximum monthly compensation for that month.

12E.20 RESOLUTION NO. 22/23-0050 - BOARD COMPENSATION FOR MISSED MEETINGS (Potter)

The Board adopted Resolution No. 22/23-0050 recognizing that Irene Lopez was absent from the Organizational Meeting of December 12, 2022 due to illness and received the maximum monthly compensation for that month.

12E.21 RESOLUTION NO. 22/23-0051 - BOARD COMPENSATION FOR MISSED MEETINGS (Potter) - *THIS AGENDA ITEM WAS PULLED*

Adopt Resolution No. 22/23-0051 recognizing that Rudy Lopez was absent from the Regular Board Meetings of July 14, 2022, August 12, 2022 and Special Board Meeting of March 20, 2023 due to hardship and received the maximum monthly compensation for that month.

12E.22 RESOLUTION NO. 22/23-0052 - BOARD COMPENSATION FOR MISSED MEETINGS (Potter)

The Board adopted Resolution No. 22/23-0052 recognizing that Antonio Martinez was absent from the Regular Board Meetings of May 30, 2023 and June 8, 2023 and Special Board Meeting of March 20, 2023 due to illness and hardship and received the maximum monthly compensation for that month.

12E.23 AMENDMENT NO. 2 TO THE AGREEMENT WITH COLBI TECHNOLOGIES (Iniguez)

The Board approved Amendment No. 2 with Colbi Technologies Inc. for professional services, including program management and reporting related to construction and facilities through June 30, 2024, for an amount not to exceed \$285,000.00 from the General Obligation Bonds and/or other available funding.

12E.24 AGREEMENT WITH CHRISTINA BECKER FOR PROFESSIONAL SERVICES (Iniguez)

The Board approved agreement with Christina Becker for professional services at a rate of \$185.00 per hour, but not to exceed \$30,000.00 from the General Obligation Bonds and/or other funding sources.

Board President Pallasigue made a motion to adjourn, seconded by Board Member Martinez. The vote was 5-0.

13. ADJOURNMENT Time: 7:02 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D.
Superintendent