

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, APRIL 13, 2023**  
**5:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board was held on Thursday, April 13, 2023, to conduct its business meeting at **San Ysidro Middle School - Multicultural Complex, 4345 Otay Mesa Road, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session was held from 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. Closed Session was conducted in accordance with applicable sections of California Law.

**MINUTES**

**1. CALL TO ORDER** Who: President Pallasigue Time: 5:00 p.m.

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members Present:

Mrs. Rosaleah Pallasigue, Board President

Mrs. Irene Lopez, Board Vice-President - *Arrived at 5:02 p.m.*

Mrs. Zenaida Rosario, Board Clerk

Mr. Rudy Lopez, Member

Mr. Antonio Martinez, Member

**3. AGENDA**

The Board approved the agenda.

Motion: Pallasigue      Second: Martinez      Vote: 4-0

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

There were no public comments.

President Pallasigue made a motion to recess to Closed Session, seconded by Board Clerk Rosario. The vote was 5-0.

**5. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:02 p.m. in accordance with section 54954.5 regarding:**

**5.1 GOVERNMENT CODE SECTION 54957.6 (Olea)**

**CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Linda Olea, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA  
California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**5.2 GOVERNMENT CODE SECTION 54957 (Olea)**  
**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

**5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Legal Counsel)**  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:  
No. of cases: 2

**5.4 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Legal Counsel)**  
Initiation of litigation pursuant to Paragraph (4) of Subdivision (d) of Government Code § 54956.9 :  
Consideration of One (1) Potential Case—Social Media Adolescent Addiction/Personal Products Liability  
Litigation (Social Media Litigation)

**RECONVENED into OPEN SESSION at 6:06 p.m.** to take action on items discussed in closed session,  
or to make disclosures of action taken in closed session, if any, as required by Government Code section  
54957.7 and section 54957.1.

The Board had nothing to report from Closed Session.

**6. CALL TO ORDER** Who: President Pallasigue Time: 6:06 p.m.

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

- Board Members Present:
- Mrs. Rosaleah Pallasigue, Board President
- Mrs. Irene Lopez, Board Vice-President
- Mrs. Zenaida Rosario, Board Clerk
- Mr. Rudy Lopez, Member
- Mr. Antonio Martinez, Member

**8. FLAG SALUTE** by Rihanna Maldonado, Smythe Student

**9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Mata)**

- 9.1** School Spelling Bee Coordinators & Student Winners - Presented by Executive Director of Educational Services, Cynthia Monreal González and School Principals
- 9.2** Nomination for the CALSA San Diego Chapter Administrator of the Year Award, Smythe Interim Principal Marlo Vasquez - Presented by Assistant Superintendent of Educational Leadership and Pupil Services, Russell Little

**10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**  
Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda.

Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of the meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

**Saul Gonzalez, Employee, Commented:** 1) He has been a teacher for thirty years. 2) Read the letter of the resignation of his wife, Cythia Monreal Gonzalez, Executive Director of Educational Services. They brought their children to school here and see the benefits in their children having spent their early years in San Ysidro. Asked the board to reach out if there is anything she can do to serve the students, staff and community. 3) Shared concerns regarding his wife's resignation.

**Linda Olea, Executive Director of Human Resources, Commented:** 1) Cynthia Monreal Gonzalez has served in the district in multiple capacities the last twenty five years. She's been an amazing friend and colleague. 2) Ms. Gonzalez always makes decisions and recommendations with our students in mind and is a servant leader. 3) Thanked Ms. Gonzalez for her time here in the district.

**Christina Goosby, Parent, Commented:** 1) She is here on behalf of her daughter and all children within special education services. Her daughter attends OVHS Kindergarten. 2) There is a lack of services for special education that our children need and it's impacting their academics. 3) Her daughter scored below average in speech pronunciation and in verbally speaking certain words. It's not only impacting her child but other children as well. 4) Please let parents know what we can do. 5) Please do better with communication between parents and educators. She didn't know that her daughter wasn't getting the services she needed until she saw a regression in her speech.

**Juanita Nunez, SciPhy Teacher, Commented:** 1) Thanked the Board, instructional leaders and Elizabeth Originales for providing the opportunity to attend the California Association for Bilingual Education (CABE) Conference. 2) Shared information from the conference about the research-based educational strategies that improve and promote students' learning.

**Elva De Baca, SciPhy Teacher, Commented:** 1) Shared information about the CABE Conference and a story she heard at the conference about a little boy whose life was going wrong and how the high school teacher changed his life. We have so much power as teachers and educators. 2) Educators' self care is important. Let's be strong and energized to use that power well. 3) Thanked the board for being advocates for our students and promoting the multicultural voice for equity for our students.

## 11. ITEMS FROM THE BOARD & SUPERINTENDENT

**Board Clerk Rosario, Commented:** 1) Congratulated the Spelling Bee winners. 2) She was fortunate to attend the CABE Conference. 3) There is a lot of research that proves that children will be much more successful being multilingual. We need to implement strong academic multilingual programs for our children so they can receive their biliteracy certificate when they graduate from high school. 4) We need to support our parents and share what we are doing in the classroom so they will know how to work with their kids at home.

**Board Member Rudy Lopez, Commented:** 1) Sat in sessions with teachers at the CABE Conference and returned with a better appreciation of what we can do and what we can do differently. 2) We will be going to Washington D.C. to advocate for education and will focus on the Fair Funding Formula for Special Education and Mental Health, Universal Nutrition, Access to Broadband for our communities and Cyber Security.

**President Pallasigue, Commented:** 1) She is looking forward to hearing about the Beyer community center construction project. 2) Would like us to look into bringing guest speakers for student assemblies. 3) Acknowledged the parent that came to address the board.

**Board Member Martinez, Commented:** 1) Thanked Principal Bojorquez for hosting the meeting. 2) Would like a review in the next coming meetings of how our middle school students prepare for high school. Particularly, the electives and the after school opportunities we offer. 3) Would like to have a joint school boards meeting, particularly, with Sweetwater because our students transition to Sweetwater. 4) Appreciates the parent that shared her comment about special education. Every child in this school district deserves the best opportunity to succeed. 5) Visited Sunset School. Appreciates the work that staff does. He will visit La Mirada next.

**Board Member Irene Lopez, Commented:** 1) Asked for a Moment of Silence for Irma Rodriguez, former employee. 2) Special education has grown and sometimes we don't have the resources we need. 3) We used to recruit teachers at the CAFE Conference. She attended the Mini CAFE Conference and found out that National School District has a counselor, psychologist and social worker at each elementary school and this support helped their students. 4) Some of our social workers are used at different schools. We need to have full time support staff for students at each elementary school. 5) Thanked Dr. Iniguez and Mr. Silva for the TK and Preschool meeting at La Mirada School. It's important to get input from parents and staff. 6) Thanked everyone for working hard. 7) Thanked Principal Bojorquez and Assistant Principal Ruiz for hosting the meeting.

**Superintendent Potter, Commented:** 1) Thanked principals for the listening sessions with student leaders. 2) Thanked Assistant Principal Ruiz for hosting the meeting. 3) Sweetwater Union High School District partnered with our district and invited a San Ysidro Middle School student to meet the famous soccer player Alex Morgan. Ms. Morgan started a nonprofit organization and partnered with Casa Familiar. The foundation will support mothers and female soccer players in our community. 4) Thanked Dr. Iniguez, Mr. Silva and Ms. Adrianzen for competitively selecting a criterion architect for the modernization of San Ysidro Middle School and for the development and building of the Beyer Community Center. 5) Thanked Juanita and Elva for acknowledging CAFE and the goal of creating a multicultural global society. 6) SciPhy won an INSPIRE award from the Classroom of the Future Foundation and will be recognized on May 18. 5) Thanked Interim Principal Vasquez for bringing Scripps Howard Funds Celebration to Smythe School. Students received the first copy of the new book Dog Man. 6) Thanked Ms. Goosby. She will schedule a follow up meeting. 7) Sue Fieser was a teacher at Sunset and Beyer Schools for almost forty years and loved San Ysidro. May she rest in peace.

## 12. GENERAL ADMINISTRATION

### 12.1 MINUTES (Potter)

The Board approved the minutes of the Special Board Meetings of March 9, 2023 and March 20, 2023.

Motion: Pallasigue Second: I. Lopez Vote: 5-0

### 12.2 FIRST READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 3000 SERIES (Adrianzen/Iniguez)

The Board approved the first reading and adoption of revised Board Policies and Administrative Regulations – 3000 series: Board Policy/Administrative Regulation 3250 - Transportation Fees, Board Policy 3260 - Fees and Charges (minor revision), Administrative Regulation 3260 - Fees and Charges, Regulation 3350 - Travel Expenses, Board Policy/Administrative Regulation 3460 - Financial Reports and Accountability, Board Policy/Administrative Regulation 3515 - Campus Security,

Administrative Regulation 3516.2 - Bomb Threats and Board Policy 3540 - Transportation.

Motion: Martinez Second: I. Lopez Vote: 5-0

**12.3 ANNUAL FINANCIAL AUDIT REPORT FOR GENERAL OBLIGATION BOND MEASURE T FOR FISCAL YEAR 2020-21 (Adrianzen)**

The Board approved the 2020-21 Annual Financial Report for General Obligation Bond Measure T. *(A representative from Wilkinson, Hadley, King & Co., LLP was present to answer questions.)*

Motion: R. Lopez Second: Z. Rosario Vote: 5-0

**12.4 ANNUAL FINANCIAL AUDIT REPORT FOR GENERAL OBLIGATION BOND MEASURE U FOR FISCAL YEAR 2020-21 (Adrianzen)**

The Board approved the 2020-21 Annual Financial Report for General Obligation Bond Measure U. *(A representative from Wilkinson, Hadley, King & Co., LLP was present to answer questions.)*

Motion: Pallasigue Second: R. Lopez Vote: 5-0

**12.5 DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS (Olea)**

The Board approved the ‘Declaration of Need’ for Fully Qualified Educators, in specific areas which are difficult to fill for the 2023-2024 school year.

Motion: Pallasigue Second: Z. Rosario Vote: 5-0

**13. CONSENT CALENDAR**

The Board approved the Consent Calendar:

Motion: Martinez Second: R. Lopez Vote: 5-0

**13A. PERSONNEL – CLASSIFIED**

**APPROVE NEW JOB DESCRIPTIONS (Olea)**

The Board approved the new job descriptions for the following as recommended by staff:

**13A.1** Bus Aide

**13A.2** Network and Systems Specialist

**APPROVE REVISED JOB DESCRIPTIONS (Olea)**

The Board approved the revised job descriptions for the following as recommended by staff:

**13A.3** Lead Campus Security

**RETIREMENT (Olea)**

The Board approved/ratified the retirement for the following as recommended by staff:

**13A.4** Health Clerk

**RECRUITMENT (Olea)**

The Board approved to establish recruitment for the following as recommended by staff:

**13A.5** Bus Aides

**13A.6** Network and Systems Specialist

**EMPLOYMENT (Olea)**

The Board approved the employment for the following as recommended by staff:

**13A.7** Special Education Technician – Eugenia Teodoro, Special Education

**13A.8** Substitute Instructional Aide – Fermin Sanchez, All Sites

**13B. PERSONNEL – CERTIFICATED**

**RESIGNATION (Olea)**

The Board approved the resignation for the following as recommended by staff:

**13B.1** Special Day Class Teacher

**RECRUITMENT (Olea)**

The Board approved to establish recruitment for the following as recommended by staff:

**13B.2** Temporary Intervention Support Teachers

**EMPLOYMENT (Olea)**

The Board approved the employment for the following as recommended by staff:

**13B.3** Resource Teacher – Cynthia Mosqueda, Educational Services

**13B.4** Temporary Behavior Specialist – Marianna Rochin, Special Education Department

**13B.5** Temporary Science/Physical Education Enrichment Teachers

a. Allison Reik, Educational Services

b. Eugene Yepis, Educational Services

**13B.6** Temporary School Psychologists

a. Kristine Hernandez-Flores, Site TBD

b. Diana Jacquez, Site TBD

c. Mary Jo Mullin, Site TBD

**13B.7** Temporary Social Workers

a. Jedzida Herron, Site TBD

b. Brianna Minton, Site TBD

**13B.8** Temporary Special Day Class Teacher – Jonathan Yniguez, Smythe

**13C. PERSONNEL – MANAGEMENT & CONFIDENTIAL**

**APPROVE REVISED JOB DESCRIPTIONS (Olea)**

The Board approved the revised job descriptions for the following as recommended by staff:

**13C.1** Administrative Confidential Secretary to Communications Specialist

**APPROVE NEW JOB DESCRIPTION (Olea)**

The Board approved the new job description for the following as recommended by staff:

**13C.2** Fiscal Services Analyst

**RESIGNATION (Olea)**

The Board approved the resignation for the following as recommended by staff:

**13C.3** Executive Director of Educational Services

**RECRUITMENT (Olea)**

The Board approved to establish recruitment for the following as recommended by staff:

**13C.4** Fiscal Services Analyst

**APPOINTMENT (Olea)**

The Board approved the appointment of the following as recommended by staff:

**13C.5** Senior Executive Secretary to the Superintendent and Governing Board

**13D. CURRICULUM & INSTRUCTION****13D.1 PILOT OF HISTORY-SOCIAL SCIENCE CORE MATERIALS FOR ELEMENTARY SCHOOL** (González)

The Board approved the pilot of History Social Science core instructional materials for elementary schools at no cost to the District.

**13D.2 STUDENT PARTICIPATION AT THE 30<sup>TH</sup> ANNUAL ADELANTE MUJER CONFERENCE** (Little)

The Board approved the attendance and participation of approximately 60 middle school students and their parents at the 30<sup>th</sup> Annual Adelante Mujer Conference scheduled for Saturday, April 15, 2023 at the total cost of \$1,700.00 from the General fund.

**13D.3 REVISIONS OF THE SCHOOL PLAN FOR STUDENT ACHIEVEMENT (SPSA) FOR VISTA DEL MAR AND SAN YSIDRO MIDDLE SCHOOLS** (González/Herrera-Cevallos/Bojorquez)

The Board approved the revisions of the School Plan for Student Achievement for Vista Del Mar and San Ysidro Middle Schools.

**13D.4 FIELD TRIPS TO PETCO PARK** (Little)

The Board approved the field trips to Petco Park for students and chaperones to attend two Padres Baseball games at the total cost of \$88.00 for transportation services from the General fund.

**13D.5 PROFESSIONAL DEVELOPMENTS** (González)

The Board approved/ratified the attendance and participation of District staff to the different professional developments as attached.

**13E. BUSINESS****13E.1 PURCHASING REPORT** (Adrianzen)

The Board approved/ratified the following purchase orders incurred by the District during the period March 1, 2023 through March 31, 2023. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

**13E.2 EXPENDITURE REPORT** (Adrianzen)

The Board approved/ratified the expenditures incurred by the District during the period of March 1, 2023 through March 31, 2023 for a total expenditure of \$1,410,575.76. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

**13E.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS** (Adrianzen)

The Board approved/ratified the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

**13E.4 ACCEPTANCE OF DONATIONS** (Adrianzen)

The Board accepted donations valued at \$17,755.50 to help support and enrich our educational programs.

**13E.5 THIRD QUARTERLY COMPLAINT REPORT FOR WILLIAM'S SETTLEMENT RELATED ISSUES FOR SCHOOL YEAR 2022-23** (Adrianzen)

The Board accepted the Report of William's Settlement related complaints for the third quarter from January 1, 2023 to March 31, 2023 of the 2022-23 school year for submission to the San Diego County Office of Education.

**13E.6 SERVICE AGREEMENT WITH EMILY N. STEWART CONSULTING FOR PROFESSIONAL LEARNING AND INSTRUCTIONAL COACHING FOR PRESCHOOL** (González)

The Board approved the service agreement with Emily N. Stewart Consulting for professional learning services and instructional coaching for Preschool teachers and instructional aides during the 2023-24 school year at the total cost of \$54,500.00 from the CSPP funds.

**13E.7 AGREEMENT WITH EMILY N. STEWART CONSULTING FOR PROFESSIONAL LEARNING SERVICES** (González)

The Board approved the service agreement with Emily N. Stewart Consulting for professional learning services for Transitional Kindergarten teachers, administrators and for Kindergarten and 1<sup>st</sup> grade teachers during the 2023-24 school year at the total cost of \$87,700.00 from the Title I PD fund.

**13E.8 AGREEMENT WITH SPEECH TREE THERAPY CENTER** (González/Madera)

The Board approved the agreement with Speech Tree Therapy Center to provide speech therapy services during school year 2022-2023. Cost implications will be paid from the Special Education fund.

**13E.9 PURCHASE AGREEMENT WITH TWIG EDUCATION, INC.** (González)

The Board approved the 6-year purchase agreement with Twig Education, Inc. for the adoption and implementation of the Twig Science Program for students in grades TK – 5<sup>th</sup> at the total cost of \$707,450.71 from the ESSER III fund.

**13E.10 AGREEMENT WITH HEALTH4HIRE, INC.** (González)

The Board approved/ratified the 5-year service agreement with Health4Hire, Inc. for the professional development and implementation of the *Puberty: The Wonder Years*<sup>TM</sup> program as Health Education Curriculum for students in grades 5<sup>th</sup> and 6<sup>th</sup> at the total cost of \$26,498.00 from the Health Education Grant.

**13E.11 PURCHASE AGREEMENT WITH MCGRAW HILL EDUCATION FOR THE ADOPTION AND IMPLEMENTATION OF THE IMPACT CALIFORNIA SOCIAL SCIENCE FOR MIDDLE SCHOOL** (González)

The Board approved the purchase agreement with McGraw Hill Education for the adoption and implementation of the Impact: CA Social Studies program for 7<sup>th</sup> and 8<sup>th</sup> grade students at the total cost of \$168,730.26 from the Arts and Music Discretionary Block Grant.

**13E.12 AMENDMENT TO THE AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR THE COMPREHENSIVE K-12 HEALTH EDUCATION PROGRAM** (González)

The Board approved/ratified the amendment to the agreement with San Diego County Superintendent of Schools to extend the term of the Comprehensive K-12 Health Education Program and to receive additional \$10,000.00 from the Health Education Grant.

**13E.13 EMERGENCY CONNECTIVITY FUND (ECF) PROGRAM** (Adrianzen/Lewis)

The Board accepted the Universal Service Administrative Company's Emergency Connectivity Fund

(ECF) in the amount of \$954,405.49 and approved the purchase of technology equipment.

**13E.14 VEEAM SUBSCRIPTION RENEWAL (Adrianzen/Lewis)**

The Board approved the VEEAM Backup and Recovery 36-month subscription renewal through BorderLAN at a cost of \$8,160.00 from the General fund.

**13E.15 AGREEMENT WITH BENCHMARK EDUCATION TO RENEW AND UPGRADE THE CORE ENGLISH LANGUAGE ARTS CURRICULUM: ADVANCED/ADELANTE PROGRAM FOR GRADES KINDER THROUGH 6TH (González)**

The Board approved the 5-year agreement with Benchmark Education to renew and upgrade the Core English Language Arts curriculum for grades kindergarten to sixth at the total cost of \$822,132.50 from the Lottery fund.

**13E.16 AGREEMENT WITH CURRICULUM ASSOCIATES, INC. FOR THE IMPLEMENTATION OF THE ELLEVATION PLATFORM (González)**

The Board approved the agreement with Curriculum Associates, LLC to implement the Ellevation Platform as a comprehensive English Learner management program at the total cost of \$93,333.34 from the Title III fund and the Educator Effectiveness Block Grant.

**13E.17 AWARD RFP FOR DESIGN CRITERIA ARCHITECT SERVICES FOR THE SAN YSIDRO MIDDLE SCHOOL MODERNIZATION AND BEYER COMMUNITY RESOURCE CENTER PROJECTS (Iniguez)**

The Board awarded the Request for Proposal for Design Criteria Architect Services for San Ysidro Middle School Modernization and Beyer Community Resource Center Projects and authorized staff to enter into agreement with DAVY Architecture. The contract amount is to be negotiated and will be paid from General Obligation Bonds Measure T & U and/or other available funding sources.

**13E.18 AGREEMENT WITH SBCS CORPORATION FOR SCREENING TO CARE PROGRAM (González/Madera)**

The Board approved the Memorandum of Understanding with SBCS Corporation to provide the Screening to Care Program at no cost to the District.

Board President Pallasigue made a motion to adjourn, seconded by Board Member Martinez. The vote was 5-0.

**14. ADJOURNMENT** Time: 7:22 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary  
Governing Board

