

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, FEBRUARY 9, 2023**  
**5:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board was held on Thursday, February 9, 2023, to conduct its business meeting at **Sunset School - Auditorium, 3825 Sunset Lane, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session was held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. Closed Session was conducted in accordance with applicable sections of California Law.

**MINUTES**

**1. CALL TO ORDER** Who: President Pallasigue Time: 5:01 p.m.

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members Present:

Mrs. Rosaleah Pallasigue, Board President

Mrs. Irene Lopez, Board Vice-President

Mrs. Zenaida Rosario, Board Clerk

Mr. Rudy Lopez, Member

Mr. Antonio Martinez, Member

**3. AGENDA**

The Board approved the agenda with the following corrections:

- 1) Pulled General Administration agenda item 13.21 Resolution No. 22/23-0038 - Non-Reelect Probationary Certificated Employees
- 2) Changed Consent Calendar agenda item 14B.1 Resignation from Special Day Class Teacher to Special Day Class Teachers.

Motion: Martinez Second: I. Lopez Vote: 5-0

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

There were no public comments.

Board Member Martinez made a motion to recess to Closed Session, seconded by Board Member Irene Lopez. The vote was 5-0.

**5. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:03 p.m. in accordance with section 54954.5 regarding:**

**5.1 GOVERNMENT CODE SECTION 54957.6 (Olea)**

**CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Linda Olea, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA  
California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**5.2 GOVERNMENT CODE SECTION 54957 (Olea)**  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

**5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Legal Counsel)**  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:  
No. of cases: 1

**RECONVENED into OPEN SESSION at 6:00 p.m.** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board had nothing to report from Closed Session.

**6. CALL TO ORDER** Who: Pallasigue Time: 6:00 p.m.

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members Present:

- Mrs. Rosaleah Pallasigue, Board President
- Mrs. Irene Lopez, Board Vice-President
- Mrs. Zenaida Rosario, Board Clerk
- Mr. Rudy Lopez, Member
- Mr. Antonio Martinez, Member

**8. FLAG SALUTE** by Allen Sanchez Camacho, Sixth Grader, Sunset School

**9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Mata)**

**9.1** Sunset School Student(s) - Presented by Sunset Elementary School Principal Efrain Burciaga

**10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**  
 Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of the meeting. Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

**Francisco Mata, Employee, Commented:** 1) Congratulated Marilyn Adrianzen for being selected as the Association of California School Administrators (ACSA) Region 18 Business Services Administrator of

the Year from among 59 school districts in San Diego and Imperial Counties. 2) Ms. Adrianzen has done remarkable work to stabilize our district's finances and is now recognized not only countywide, but statewide for her exemplary work.

**Natalie La Rosa, SYEA President, Commented:** 1) Thanked the Board for the AB 1200. 2) We should start thinking about the cost of living increase for next year and include it in the budget. 3) Prioritize employees when doing the budget.

## 11. ITEMS FROM THE BOARD & SUPERINTENDENT

**Board Member Martinez, Commented:** 1) Thanked Principal Burciaga for hosting the board meeting. Appreciates his leadership. 2) Would like an update on the Beyer site project, facilities and maintenance. 3) Inquired if the district could have a grant writer working on a contingency basis. 4) Would like to take a tour of the schools.

**Board Member Rudy Lopez, Commented:** 1) Thanked Sunset staff for hosting the board meeting. 2) It was a great Friday with the San Diego Padres visiting Sunset School.

**Board Clerk Rosario, Commented:** 1) Thanked Sunset staff for hosting the board meeting. 2) The Sunset cafeteria was dedicated to Abuelita. 3) It was wonderful for the children to meet the San Diego Padres. Thanked Dr. Iniguez for inviting them. 4) Attended the STEM event at the San Ysidro Library. It was wonderful to have a family night. 5) It was a nice tribute to Grace Kojima. 6) Thanked everyone that is instrumental in making the district better.

**Board Vice President Irene Lopez, Commented:** 1) La Abuelita was a grandmother to the students. 2) It's our responsibility to bring services to the students. We need to set aside money for social workers, counselors and psychologists for the elementary schools. 3) Suspension is not the answer.

**Board President Pallasigue, Commented:** 1) Thanked staff for hosting the board meeting. 2) Would like to revisit the renaming of San Ysidro Middle School. 3) She is excited for the retirees. 4) We need to keep an eye on staffing for Special Education.

**Superintendent Potter, Commented:** 1) Thanked Principal Burciaga and Assistant Principal Troia for hosting the board meeting. 2) Ocean View Hills School and Vista Del Mar Middle School were chosen as California Purple Star Schools for support of military students and families. Congratulated Veronica Medina, Mindy Hayes, Principal Cevallos, Asst. Principal Bandy, Principal Meza and Asst. Principal Viramontes along with the staff at each school for their great work in supporting our military families.. 3) Thanked principals for the spelling bees and the Educational Services staff for coordinating them. 4) Thanked Principal Burciaga for hosting the San Diego Padres and Dr. Iniguez for inviting them. 5) Congratulations Marilyn Adrianzen for being named ACSA Business Administrator of the Year. 6) A celebration in honor of Grace Kojima, former superintendent, was held at Ocean View Hills School for her commitment, dedication and passion of twenty-two years to the district and San Ysidro community. A special thanks to all the staff who made this event such a special occasion.

## 12. CONFERENCE SESSION

### Reports/Presentations

- 12.1 Safety Presentation - Presented by Assistant Superintendent of Administrative Services, School Support and Safety, Dr. Jose Iniguez
- 12.2 2023-24 Staffing Projections - Presented by Executive Director of Human Resources, Linda Olea

**13. GENERAL ADMINISTRATION**

**13.1 MINUTES (Potter)**

The Board approved the minutes of the Regular Board Meeting of January 23, 2023.

Motion: I. Lopez Second: Martinez Vote: 5-0

**13.2 2023 CSBA DELEGATE ASSEMBLY ELECTION (Potter)**

The Board elected of the following representatives to the 2023 CSBA Delegate Assembly (7 vacancies): Kate Bishop (Chula Vista ESD)\*, Melissa Krogh (Warner USD)\*, Kelly Leiker (South Bay Union SD), Eva Lopez Zepeda (Sweetwater Union HSD), Barbara Ryan (Santee SD)\*, Cipriano Vargas (Vista USD) and Katrina Young (San Dieguito Union HSD)\*.

Motion: R. Lopez Second: Martinez Vote: 4 Ayes - 1 Noe (Z. Rosario)

**13.3 AB1200 AND COLLECTIVE BARGAINING TENTATIVE AGREEMENT WITH THE SAN YSIDRO EDUCATION ASSOCIATION (Adrianzen)**

The Board approved/ratified the submittal of AB1200 to the San Diego County Office of Education in reference to Article 18 – Compensation and Fringe Benefits to provide a certificated salary schedule and health & welfare benefits increase and approval of the Collective Bargaining Tentative Agreement with San Ysidro Education Association (SYEA).

Motion: R. Lopez Second: Martinez Vote: 5-0

**13.4 BUDGET REDUCTION PLAN 2023-24 (Adrianzen)**

The Board approved the Budget Reduction Plan 2023-24.

Motion: R. Lopez Second: Pallasigue Vote: 5-0

**13.5 2023-2024 STUDENT CALENDAR (Olea)**

The Board approved the 2023-2024 Student Calendar.

Motion: R. Lopez Second: Martinez Vote: 5-0

**13.6 2023-2024 CLASSIFIED EMPLOYEE 10 MONTH (209 DAYS) WORK CALENDAR (Olea)**

The Board approved the 2023-2024 Classified Employee 10 Month (209 days) Work Calendar.

Motion: Martinez Second: I. Lopez Vote: 5-0

**13.7 2023-2024 CLASSIFIED EMPLOYEE 10 MONTH (213 DAYS) WORK CALENDAR (Olea)**

The Board approved the 2023-2024 Classified Employee 10 Month (213 days) Work Calendar.

Motion: I. Lopez Second: Martinez Vote: 5-0

**13.8 2023-2024 CLASSIFIED EMPLOYEE 11 MONTH WORK CALENDAR (Olea)**

The Board approved the 2023-2024 Classified Employee 11 Month Work Calendar.

Motion: I. Lopez Second: Martinez Vote: 5-0

**13.9 2023-2024 CLASSIFIED EMPLOYEE 12 MONTH WORK CALENDAR (Olea)**

The Board approved the 2023-2024 Classified Employee 12 Month Work Calendar.

Motion: R. Lopez Second: Z. Rosario Vote: 5-0

**13.10 2023-2024 TEACHER WORK CALENDAR (Olea)**

The Board approved the 2023-2024 Teacher Work Calendar.

Motion: R. Lopez Second: Z. Rosario Vote: 5-0

**13.11 2023-2024 COUNSELORS WORK CALENDAR (Olea)**

The Board approved the 2023-2024 Counselors Work Calendar.

Motion: Martinez Second: R. Lopez Vote: 5-0

**13.12 2023-2024 PSYCHOLOGISTS WORK CALENDAR (Olea)**

The Board approved the 2023-2024 Psychologists Work Calendar.

Motion: Pallasigue Second: I. Lopez Vote: 5-0

**13.13 2023-2024 SOCIAL WORKERS/LANGUAGE, SPEECH & HEARING SPECIALISTS WORK CALENDAR (Olea)**

The Board approved the 2023-2024 Social Workers/Language, Speech & Hearing Specialists Work Calendar.

Motion: Martinez Second: R. Lopez Vote: 5-0

**13.14 2023-2024 CERTIFICATED DIRECTORS/COORDINATORS WORK CALENDAR (Olea)**

The Board approved the 2023-2024 Certificated Directors/Coordinators Work Calendar.

Motion: R. Lopez Second: Rosario Vote: 5-0

**13.15 2023-2024 CLASSIFIED MANAGEMENT & CONFIDENTIAL WORK CALENDAR (Olea)**

The Board approved the 2023-2024 Classified Management & Confidential Work Calendar.

Motion: Martinez Second: R. Lopez Vote: 5-0

**13.16 2023-2024 PRINCIPAL/ASSISTANT PRINCIPAL WORK CALENDAR (Olea)**

The Board approved the 2023-2024 Principal/Assistant Principal Work Calendar.

Motion: Martinez Second: Rosario Vote: 5-0

**13.17 2023-2024 CERTIFICATED CABINET WORK CALENDAR (Olea)**

The Board approved the 2023-2024 Certificated Cabinet Work Calendar.

Motion: Pallasigue Second: R. Lopez Vote: 5-0

**13.18 MEMORANDUM OF UNDERSTANDING BETWEEN SAN YSIDRO DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REGARDING THE 2023 CSEA PARAEDUCATOR CONFERENCE (Olea)**

The Board approved the Memorandum of Understanding between San Ysidro School District and California School Employees Association regarding the 2023 CSEA Paraeducator Conference.

Motion: Pallasigue Second: I. Lopez Vote: 5-0

**13.19 RESOLUTION NO. 22/23-0036 – TEMPORARY CERTIFICATED EMPLOYEE RELEASE (Olea)**

The Board adopted Resolution No. 22/23-0036 authorizing the District to notice individual, temporary certificated employees of the district’s intent to release at the close of the 2022-2023 school year.

Motion: Pallasigue Second: Martinez Vote: 5-0

**13.20 RESOLUTION NO. 22/23-0037 – TEMPORARY CERTIFICATED MANAGEMENT EMPLOYEE RELEASE (Olea)**

The Board adopted Resolution No. 22/23-0037 authorizing the District to notice individual, temporary certificated management employees of the district’s intent to release at the close of the 2022-2023 school year.

Motion: I. Lopez Second: R. Lopez Vote: 5-0

**13.21 RESOLUTION NO. 22/23-0038 – NON-REELECT PROBATIONARY CERTIFICATED EMPLOYEES (Olea) - PULLED**

Adopt Resolution No. 22/23-0038 authorizing the District to notice individual, probationary, certificated employees of the district’s intent to non-reelect for the 2023-2024 school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14. CONSENT CALENDAR**

The Board approved the Consent Calendar.

Motion: Martinez Second: R. Lopez Vote: 5-0

**14A. PERSONNEL – CLASSIFIED**

**RESIGNATION (Olea)**

The Board approved the resignation for the following as recommended by staff:

- 14A.1** Campus Aide

**EMPLOYMENT (Olea)**

The Board approved the employment for the following as recommended by staff:

- 14A.2** Substitute Custodian
  - a. Jossue Cruz, All Sites
  - b. Maria Monroy, All Sites
- 14A.3** Substitute Gardener – Jossue Cruz, MOTF
- 14A.4** Substitute Maintenance Person, Jossue Cruz, MOTF

**14B. PERSONNEL – CERTIFICATED**

**RESIGNATION (Olea)**

The Board approved the resignation for the following as recommended by staff:

**14B.1 Special Day Class Teachers**

**EMPLOYMENT (Olea)**

The Board approved/ratified the employment for the following as recommended by staff:

**14B.2 Special Day Class Teacher (Early Childhood Education) – Karolina Moreno Yanez, Child Development Center**

**14B.3 Substitute Permit Teacher**

- a. Stephany Espinoza Perez, Child Development Center
- b. Jackson Kingsbury, Child Development Center

**14C. CURRICULUM & INSTRUCTION**

**14C.1 EDUCATIONAL FIELD TRIP TO THE SDCOE’S LINDA VISTA INNOVATION CENTER FOR SYMS (González/Ramos)**

The Board approved the educational field trips to the SDCOE’s Linda Vista Innovation Center for approximately 360 students from San Ysidro Middle School at the total cost of \$6,000.00 for transportation fees from the Supplemental & Concentration fund and \$1,500.00 for teacher substitutes from the General fund.

**14C.2 SUBSCRIPTION WITH MOBYMAX, LLC FOR THE MOBYMAX ALL STUDENT LICENSE ACCESS (González/Rodríguez)**

The Board approved/ratified the subscription with MobyMax, LLC for the MobyMax ALL Student License access for Willow School during the 2022-23 school year at the total cost of \$285.09 from the Title I fund.

**14C.3 TRAINING SERVICES FROM 806 TECHNOLOGIES, INC. FOR THE VIRTUAL NEEDS ASSESSMENT (CNA) PROFESSIONAL LEARNING (González/Ramos)**

The Board approved the Training Services from 806 Technologies, Inc. for the Virtual Needs Assessment (CNA) Professional Learning session at the cost of \$3,100.00 to be paid from Title I PD fund.

**14C.4 PROFESSIONAL DEVELOPMENTS (González)**

The Board approved/ratified the attendance attendance and participation of District staff to the different professional developments as attached.

**14D. BUSINESS**

**14D.1 PURCHASING REPORT (Adrianzen)**

The Board approved/ratified the following purchase orders incurred by the District during the period January 1, 2023 through January 31, 2023. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

**14D.2 EXPENDITURE REPORT (Adrianzen)**

The Board approved/ratified the expenditures incurred by the District during the period of January 1, 2023 through January 31, 2023 for a total expenditure of \$1,632,841.87. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

**14D.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen)**

The Board approved/ratified the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

**14D.4 ACCEPTANCE OF DONATIONS (Adrianzen)**

The Board accepted donations valued at \$450.00 to help support and enrich our educational programs.

**14D.5 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH BRIDGE THE GAP SPED, LLC FOR 2022-2023 SCHOOL YEAR (González/Madera)**

The Board approved/ratified the San Diego County NonPublic Master Contract with Bridge The Gap Sped, LLC for the 2022-2023 school year. Cost implications will be paid from the Special Education fund.

**14D.6 AGREEMENT WITH BIRCH AGENCY (González/Madera)**

The Board approved/ratified the agreement with Birch Agency for the 2022-23 school year to provide speech services to students with special needs. Cost implications will be paid from the Special Education fund.

**14D.7 TASK ORDER NO. 3 TO THE B.R. BUILDING RESOURCES FOR CALSHAPE GRANT ENERGY PROGRAM IMPLEMENTATION SERVICES (Iniguez)**

The Board approved Task Order No. 3 to the B.R. Building Resources Master Agreement for implementation services of the California Energy Commission for the CalSHAPE Program at Vista Del Mar Middle School and Ocean View Hills School in an amount not to exceed \$205,653.60.

**14D.8 AMENDMENT NO. 2 TO THE LORD ARCHITECTURE, INC. MASTER AGREEMENT FOR GENERAL OBLIGATION BOND PROJECTS (Iniguez)**

The Board approved Amendment No. 2 to the Lord Architecture, Inc. Master Contract to provide architectural services for Vista Del Mar Middle School's new two-story building (Science/PE). Cost implications are estimated at \$1,014,000.00 from the General Obligation Bond funds.

**14D.9 BOARD ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE, SURPLUS, DISPOSE OF, OR DONATE PER EDUCATION CODE 17546 (a) (b) (c) AND BOARD POLICY 3270 (Iniguez)**

The Board approved the sale, auction, or disposal of personal property as per California Education Code Sec. 17546 (a)(b)(c) and Board Policy 3270.

**14D.10 AGREEMENT WITH SAN DIEGO STATE UNIVERSITY NCUST RESEARCH FOUNDATION FOR THE A-PLUS PROGRAM (Little)**

The Board approved the Agreement with the San Diego State University NCUST Research Foundation to provide the A-PLUS Program during 2023-24 school year at a cost not to exceed \$118,000.00 from the Title I and the General fund.

Board President Pallasigue made the motion to adjourn, seconded by Board Member Martinez. The vote was 5-0.

**15. ADJOURNMENT**            Time: 7:52 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary  
Superintendent