

San Ysidro School District Governing Board

AGENDA

Thursday,
July 13, 2023
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

**San Ysidro School District
Education Center Board Room
4350 Otay Mesa Road
San Ysidro, CA 92173**

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, JULY 13, 2023
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, July 13, 2023, to conduct its business meeting at **San Ysidro School District - Education Center Board Room, 4350 Otay Mesa Road, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

THIS MEETING WILL BE TAPE RECORDED

AGENDA

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Rosaleah Pallasigue, Board President
Mrs. Irene Lopez, Board Vice-President
Mrs. Zenaida Rosario, Board Clerk
Mr. Rudy Lopez, Member
Mr. Antonio Martinez, Member

3. AGENDA

Corrections and additions to the agenda.
Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 GOVERNMENT CODE SECTION 54957.6 (Olea)

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Linda Olea, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA
California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**5.2 GOVERNMENT CODE SECTION 54957 (Olea)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

5.3 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Legal Counsel)
Pursuant to Government Code Section 54956.9(d)(1)
Name of Case: Linda Olea v. San Ysidro School District
Case Number: 37-2022-00019430-CU-OE-CTL

5.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Legal Counsel)
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:
No. of cases: 3

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: _____ Time: _____

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
Mrs. Rosaleah Pallasigue, Board President
Mrs. Irene Lopez, Board Vice-President
Mrs. Zenaida Rosario, Board Clerk
Mr. Rudy Lopez, Member
Mr. Antonio Martinez, Member

8. FLAG SALUTE

9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING
Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of the meeting.
Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

10. ITEMS FROM THE BOARD & SUPERINTENDENT

11. CONFERENCE SESSION

Reports/Presentations

- 11.1** Funding Options for Otay Mesa School Construction and Ongoing District Projects - Presented by Dale Scott, President, DS&C
- 11.2** San Ysidro Education Collaborative Presentation & District Distinguished Champions Award - Presented by Cynthia Nagura, Chair, San Ysidro Education Collaborative

12. GENERAL ADMINISTRATION

12.1 MINUTES (Potter)

Approve the minutes of the Regular Board Meeting of June 22, 2023 and Special Board Meeting of June 22, 2023.

Motion: _____ Second: _____ Vote: _____

12.2 RESOLUTION 22/23-0011 ESTABLISHING ANNUAL SPECIAL TAX RATES FOR COMMUNITY FACILITIES DISTRICTS NO. 1, NO. 2 AND NO. 3 FOR 2023-2024 FISCAL YEAR (Adrianzen)

Approve adoption of Resolution No. 23/24-0012 Establishing Annual Special Tax Rates for Community Facilities Districts No. 1, No. 2, and No. 3 for 2023-2024 fiscal year.

Motion: _____ Second: _____ Vote: _____

12.3 APPROVE SUBSTITUTE TEACHER AND SUBSTITUTE PERMIT TEACHER PAY RATES FOR THE 2023-2024 SCHOOL YEAR (Olea)

Approve the Substitute Teacher and Substitute Permit Teacher pay rates for the 2023-2024 school year.

Motion: _____ Second: _____ Vote: _____

12.4 TEMPORARY CERTIFICATED MANAGEMENT CONTRACT/OFFER OF EMPLOYMENT FOR SUBSTITUTE/COACH IN VARIOUS CERTIFICATED ADMINISTRATIVE POSITIONS (Olea)

Approve the offer of employment for Manuela Colom as Substitute/Coach for Various Certificated Management Positions, effective as early as July 5, 2023.

Motion: _____ Second: _____ Vote: _____

12.5 APPROVE/RATIFY REVISED CONFIDENTIAL SALARY SCHEDULE (Olea)

Approve/Ratify the revised Confidential Salary Schedule to reflect all active confidential positions.

Motion: _____ Second: _____ Vote: _____

13. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

13A. PERSONNEL – CLASSIFIED

RESIGNATION (Olea)

Approve/Ratify the resignation for the following as recommended by staff:

13A.1 Instructional Aide

13A.2 Instructional Aides Special Education

EMPLOYMENT (Olea)

Approve/Ratify the employment for the following as recommended by staff:

- 13A.3** Campus Aide – Grecia Lopez, Ocean View Hills
- 13A.4** Custodians
 - a. Angel Alvarez, San Ysidro Middle
 - b. Ricardo Alvarez, Willow
 - c. Jossue Cruz, Child Development Center
 - d. Rio Moreno, San Ysidro Middle
 - e. Aaron Zepeda Esparza, Vista Del Mar
- 13A.5** Instructional Aides
 - a. Dafne Ruffo, Child Development Center
 - b. Sarah Ulloa, Willow
- 13A.6** Instructional Aide Special Education – James Gracio, Willow

13B. PERSONNEL – CERTIFICATED

RESIGNATION (Olea)

Approve/Ratify the resignation for the following as recommended by staff:

- 13B.1** Classroom Teacher K-6
- 13B.2** School Psychologist

RECRUITMENT (Olea)

Approve to establish recruitment for the following as recommended by staff:

- 13B.3** Substitute Language Speech and Hearing Specialist
- 13B.4** Substitute Adapted Physical Education Teacher

EMPLOYMENT (Olea)

Approve/Ratify the employment for the following as recommended by staff:

- 13B.5** Special Day Class Teacher (Moderate/Severe) – Mauricio Montes, Smythe
- 13B.6** Temporary Intervention Support Teacher – Beau Boucher, Smythe
- 13B.7** Temporary School Psychologist – Alejandra Jimenez, Smythe/Sunset
- 13B.8** Temporary Social Workers
 - a. Banely Arevalo Robles, Smythe
 - b. Stephanie Wooden, Child Development Center

13C. PERSONNEL – MANAGEMENT & CONFIDENTIAL

APPROVE REVISED JOB DESCRIPTIONS (Olea)

Approve the revised job descriptions for the following as recommended by staff:

- 13C.1** Coordinator of Federal and State Programs and Language Acquisition

EMPLOYMENT (Olea)

Approve the employment for the following as recommended by staff:

- 13C.2** Communications Specialist – Cristina Inzunza, Administration

13D. CURRICULUM & INSTRUCTION**13D.1 SERVICES FROM EDUPOINT EDUCATIONAL SYSTEMS, LLC (Little)**

Approve the services from Edupoint Educational Systems, LLC for Educational Services at the cost of \$3,750.00 from the General fund.

13D.2 8th ANNUAL FAMILIES FIRST RESOURCE FAIR (Little)

Approve the 8th Annual Families First Resource Fair to be held on July 22, 2023, at the San Ysidro Middle School at the cost of \$5,000.00 from the McKinney-Vento fund.

13D.3 APPROVAL OF SAN YSIDRO SCHOOL DISTRICT INSTRUCTIONAL MATERIALS LIST FOR THE 2023-2024 SCHOOL YEAR (Little/Ramos)

Approve the San Ysidro School District Instructional Materials/Textbook List for the 2023-2024 school year.

13D.4 PROFESSIONAL DEVELOPMENTS (Little)

Approve/Ratify the attendance and participation of District staff to the different professional developments as attached.

13E. BUSINESS**13E.1 PURCHASING REPORT (Adrianzen)**

Approve/Ratify the following purchase orders incurred by the District during the period June 1, 2023 through June 30, 2023. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

13E.2 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the period of June 1, 2023 through June 30, 2023 for a total expenditure of \$4,829,075.91. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

13E.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen)

Approve/Ratify the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

13E.4 FOURTH QUARTERLY COMPLAINT REPORT FOR WILLIAM'S SETTLEMENT RELATED ISSUES FOR SCHOOL YEAR 2022-2023 (Adrianzen)

Accept the Report of William's Settlement related complaints for the fourth quarter from April 1, 2023 to June 30, 2023 of the 2022-23 school year for submission to the San Diego County Office of Education. The District did not receive any written complaints pertaining to teacher mis-assignments, instructional materials deficiencies or facilities disrepair.

13E.5 DISPOSAL OF RECORDS BEYOND LEGAL RETENTION PERIOD (Little)

Approve the destruction of documents related to the Preschool & Child Development Programs that have been retained beyond the legal retention period as listed above and dated from 2013 to 2018.

- 13E.6 AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR THE SAN DIEGO QUALITY PRESCHOOL INITIATIVE PROGRAM (SDQPI)** (Little)
Approve/Ratify the 2-year agreement with the San Diego County Superintendent of Schools for the Quality Preschool Initiative (SDQPI) Program.
- 13E.7 AGREEMENT WITH POINT LOMA NAZARENE UNIVERSITY SCHOOL OF EDUCATION FOR TEACHING INTERNSHIPS** (Olea)
Approve the agreement with Point Loma Nazarene University School of Education to provide Teaching Interns during three academic years from 2023-2026.
- 13E.8 AGREEMENT WITH POINT LOMA NAZARENE UNIVERSITY SCHOOL OF EDUCATION FOR STUDENT TEACHING/CLINICAL PRACTICE** (Olea)
Approve the agreement with Point Loma Nazarene University School of Education to provide Student Teaching/Clinical Practice candidates during three academic years from 2023-2026.
- 13E.9 AGREEMENT WITH POINT LOMA NAZARENE UNIVERSITY SCHOOL OF EDUCATION FOR SERVICES PROGRAM INTERNSHIPS** (Olea)
Approve the agreement with Point Loma Nazarene University School of Education to provide Services Program Interns during three academic years from 2023-2026.
- 13E.10 AGREEMENT WITH POINT LOMA NAZARENE UNIVERSITY SCHOOL OF EDUCATION FOR FIELDWORK PLACEMENTS** (Olea)
Approve the agreement with Point Loma Nazarene University School of Education to provide Fieldwork Placement services during academic years 2023-2026.
- 13E.11 MEMORANDUM OF AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR THE AFTER SCHOOL EDUCATION AND SAFETY PROGRAM FOR 2022-2023** (Little/Ramos)
Approve/Ratify the Memorandum of Agreement with the San Diego County Superintendent of Schools for the After School Education and Safety (ASES) Program grant award in the amount of \$1,055,308.99 for all school sites during school year 2022-2023.
- 13E.12 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT INTERIM WRITTEN APPROVAL WITH STEIN EDUCATION CENTER** (Little/Madera)
Approve/Ratify the San Diego County Nonpublic Master Contract Interim Written Approval with Stein Education Center for school year 2023-2024 to provide intensive individual services. Cost implications will be paid from the Special Education fund.
- 13E.13 AGREEMENT WITH SPEECH TREE THERAPY CENTER** (Little/Madera)
Approve/Ratify the agreement with Speech Tree Therapy Center to provide speech services to students who receive special education services per their Individualized Education Program (IEP) for the 2023-2024 school year at a cost of \$90.00/30 minutes and \$150.00/60 minutes from the Special Education fund.
- 13E.14 AGREEMENT WITH PROFESSIONAL TUTORS OF AMERICA, INC.** (Little/Madera)
Approve/Ratify the agreement with Professional Tutors of America, Inc. for the 2023-24 academic year to provide one-on-one academic home tutoring for students with special needs in an amount not to exceed \$9,000.00 from Special Education fund.

13E.15 AGREEMENT WITH TANYA KELLER (Little/Madera)

Approve the agreement with Tanya Keller to provide training on a language organization system for school year 2023-2024 at a rate up to \$150.00 per hour from the Special Education Fund.

13E.16 AGREEMENT WITH EPISCOPAL COMMUNITY SERVICES (ECS) FOR 2023-24 HEAD START PROGRAM (Little/Colom)

Approve the agreement with Episcopal Community Services for the 2023-24 Head Start Program.

13E.17 AGREEMENT WITH KEENAN & ASSOCIATES FOR LOSS CONTROL SERVICES (Adrianzen)

Approve/Ratify the 3-year agreement with Keenan & Associates for Loss Control Services at a total cost of \$25,343.00 from the General fund.

13E.18 AGREEMENT WITH SAN DIEGO COUNTY HEALTH & HUMAN SERVICES AGENCY (Iniguez/Adrianzen)

Approve the System Data Agreement for the free or reduced lunch or breakfast with the San Diego County Health & Human Services Agency for CalSAWS data extract of confidential files program.

13E.19 AGREEMENT WITH TOM SILVA CONSULTING (Iniguez/Adrianzen)

Approve/Ratify the agreement with Tom Silva Consulting for professional school facilities planning services on an “as needed” basis for fiscal year 2023-24 at an hourly rate of \$175.00 and in an amount not to exceed \$15,000.00 from the General fund.

13E.20 LICENSE AGREEMENT WITH LIMINEX, INC. DBA GOGUARDIAN FOR THE TUTORME EDUCATION PROGRAM (Little/Meza)

Approve/Ratify the license agreement with Liminex, Inc. dba GoGuardian for the implementation of the TutorMe education platform for Ocean View Hills School in the amount of \$36,475.00 from the Title 1 fund.

13E.21 AGREEMENT WITH MYPT SAN DIEGO (Little/Madera)

Approve the agreement with MyPT San Diego for school year 2023-24 to provide physical therapy services at an estimated cost of up to \$40,000.00 from the Special Education fund.

13E.22 AGREEMENT WITH BONITA SPEECH SERVICES (Little/Madera)

Approve/Ratify the Agreement with Bonita Speech Services for the 2023-2024 school year to provide speech services to students with special needs. Cost implications will be paid from the Special Education fund.

13E.23 SAN DIEGO COUNTY NONPUBLIC AGENCY MASTER CONTRACT WITH BRIDGE THE GAP SPED, LLC (Little/Madera)

Approve/Ratify the San Diego County Nonpublic Agency Master Contract with Bridge The Gap Sped, LLC for school year 2023-2024, to provide speech services for students with special needs. Cost implications will be paid from the Special Education fund.

13E.24 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH THE SPEECH PATHOLOGY GROUP, INC. (Little/Madera)

Approve/Ratify the San Diego County Nonpublic Agency Master Contract with The Speech Pathology Group, Inc. for school year 2023-2024, to provide speech services for students with special needs. Cost implications will be paid from the Special Education Fund.

13E.25 SAN DIEGO COUNTY NONPUBLIC AGENCY MASTER CONTRACT WITH THE STEPPING STONES GROUP, LLC (Little/Madera)

Approve/Ratify the San Diego County Nonpublic Agency Master Contract with The Stepping Stones Group for school year 2023-2024 to provide several special education services. Cost implications will be paid from the Special Education fund.

13E.26 DISPOSAL OF KITCHEN OVENS (Iniguez/Adrianzen)

Approve the disposal of two old Montague ovens located at Sunset School.

13E.27 MEMORANDUM OF AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR THE ESSER III SUMMER GRANT PROGRAM ASSURANCE (Little)

Approve/Ratify the Memorandum of Agreement with the San Diego County Superintendent of Schools for the ESSER III Summer Grant Program Assurance with the total allocation of \$245,000.00 for our District.

14. ADJOURNMENT Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.