

# **San Ysidro School District Governing Board**

## **AGENDA**

Thursday,  
August 10, 2023  
5:00 p.m.

### **WELCOME**

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

**San Ysidro School District  
Education Center Board Room  
4350 Otay Mesa Road  
San Ysidro, CA 92173**

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, AUGUST 10, 2023**  
**5:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, August 10, 2023, to conduct its business meeting at **San Ysidro School District - Education Center Board Room, 4350 Otay Mesa Road, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

**THIS MEETING WILL BE TAPE RECORDED**

**AGENDA**

**1. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Rosaleah Pallasigue, Board President

Mrs. Irene Lopez, Board Vice-President

Mrs. Zenaida Rosario, Board Clerk

Mr. Rudy Lopez, Member

Mr. Antonio Martinez, Member

**3. AGENDA**

Corrections and additions to the agenda.

Approve the agenda for the meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address

Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

**5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**

**5.1 GOVERNMENT CODE SECTION 54957.6 (Potter)**

**CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Substitute Executive Director of Human Resources, Glenn Heath

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**5.2 GOVERNMENT CODE SECTION 54957 (Potter)  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

**5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Potter)**  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:  
No. of cases: 2

**RECONVENE into OPEN SESSION** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

**6. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

- 7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
  - Mrs. Rosaleah Pallasigue, Board President
  - Mrs. Irene Lopez, Board Vice-President
  - Mrs. Zenaida Rosario, Board Clerk
  - Mr. Rudy Lopez, Member
  - Mr. Antonio Martinez, Member

**8. FLAG SALUTE**

**9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**  
 Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of the meeting.  
 Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

**10. ITEMS FROM THE BOARD & SUPERINTENDENT**

**11. GENERAL ADMINISTRATION**

**11.1 MINUTES (Potter)**  
 Approve the minutes of the Regular Board Meeting of July 13, 2023 and the minutes of the Special Board Meetings of July 27, 2023 and July 31, 2023.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.2 AB1200 AND COLLECTIVE BARGAINING TENTATIVE AGREEMENT WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (Adrianzen/Potter)**

Approve/Ratify the submittal of AB1200 to the San Diego County Office of Education and approval of the Collective Bargaining Agreements with the California School Employees Association (CSEA) related to compensation and benefits.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.3 TEMPORARY MANAGEMENT/ADMINISTRATIVE CONTRACT/OFFER OF EMPLOYMENT FOR SUBSTITUTE/COACH FOR VARIOUS MANAGEMENT/ADMINISTRATIVE POSITIONS (Potter)**

Approve/Ratify the offer of employment for Glenn Heath as Substitute/Coach for Various Management/Administrative positions, effective as early as August 1, 2023.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12. CONSENT CALENDAR**

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12A. PERSONNEL – CLASSIFIED**

**RESIGNATION (Heath)**

Approve/Ratify the resignation for the following as recommended by staff:

- 12A.1** Instructional Aides Special Education

**APPROVE NEW JOB DESCRIPTIONS (Heath)**

Approve the new job descriptions for the following as recommended by staff:

- 12A.2** Child Nutrition Fiscal and Compliance Analyst

**RECRUITMENT (Heath)**

Approve/Ratify to establish recruitment for the following as recommended by staff:

- 12A.3** Instructional Aides Special Education

- 12A.4** Instructional Health Care Assistants

**EMPLOYMENT (Heath)**

Approve/Ratify the employment for the following as recommended by staff:

- 12A.5** Bus Aides
  - a. Maria Aguilar Gamez, Transportation
  - b. Alma Castaneda Romo, Transportation
  - c. Cecilia Castellanos, Transportation
  - d. Giselle Martinez, Transportation
  - e. Yisel Reyes, Transportation
  - f. Sara Torres, Transportation

- 12A.6 Campus Aides
  - a. Daniela Ruvalcaba, Willow
  - b. Perla Saavedra, Ocean View Hills
- 12A.7 Information Computer Specialist – Gianfranco Fimbres, Information Technology
- 12A.8 Instructional Aides
  - a. Paulina Arcadia, La Mirada
  - b. Dulce Chin, Child Development Center
- 12A.9 Instructional Aides Special Education
  - a. Alain Quezada, Vista Del Mar
  - b. Karla Tapia Macias, Smythe
  - c. Domitila Urrea, Willow
- 12A.10 Instructional Media Resource Aide - Ana Guzman, Ocean View Hills

**12B. PERSONNEL – CERTIFICATED**

**RESIGNATION (Heath)**

Approve the resignation for the following as recommended by staff:

- 12B.1 Classroom Teacher K-6

**RECRUITMENT (Heath)**

Approve/Ratify to establish recruitment for the following as recommended by staff:

- 12B.2 Classroom Teachers K-6

**EMPLOYMENT (Heath)**

Approve/Ratify the employment for the following as recommended by staff:

- 12B.3 Classroom Teachers K-6
  - a. Emily Gross, Willow
  - b. Chelsea Houldin, Willow
- 12B.4 School Psychologist - Diana Jacquez, Ocean View Hills
- 12B.5 Special Day Class Teacher (Early Childhood Education) – Cindy Kawanishi de Candolfi, Child Development Center
- 12B.6 Temporary Head Start Permit Teacher – Carmen Romero, Child Development Center
- 12B.7 Temporary Intervention Support Teacher (English) – Robin Worley, San Ysidro Middle

**12C. PERSONNEL – MANAGEMENT AND CONFIDENTIAL**

**EMPLOYMENT (Heath)**

Approve the employment for the following as recommended by staff:

- 12C.1 Director of Early Childhood Education – Julie Pretzer, Child Development Center

**12D. CURRICULUM & INSTRUCTION**

- 12D.1 **RENEWAL OF THE LICENSE SUBSCRIPTION WITH IXL LEARNING, INC. FOR THE IXL MATH, ELA, SCIENCE AND SOCIAL SCIENCE PROGRAMS** (Little/Bojorquez)  
Approve the license subscription renewal with IXL Learning, Inc. for the IXL Math, ELA, Science and Social Science programs at San Ysidro Middle School at the total cost of \$16,145.00 from the Title I Fund.

**12D.2 APPROVAL OF THE REVISED SAN YSIDRO SCHOOL DISTRICT INSTRUCTIONAL MATERIALS LIST FOR THE 2023-2024 SCHOOL YEAR (Little/Ramos)**

Approve the revised San Ysidro School District Instructional Materials/Textbook List for the 2023-2024 school year.

**12D.3 PROFESSIONAL DEVELOPMENTS (Little)**

Approve/Ratify the attendance and participation of District staff to the different professional developments as attached.

**12E. BUSINESS**

**12E.1 PURCHASING REPORT (Adrianzen/Potter)**

Approve/Ratify the following purchase orders incurred by the District during the period July 1, 2023 through July 31, 2023. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

**12E.2 EXPENDITURE REPORT (Adrianzen/Potter)**

Approve/Ratify the expenditures incurred by the District during the period of July 1, 2023 through July 31, 2023 for a total expenditure of \$4,762,216.29. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

**12E.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen/Potter)**

Approve/Ratify the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

**12E.4 ACCEPTANCE OF DONATIONS (Adrianzen/Potter)**

Accept donations valued at \$357.37 to help support and enrich our educational programs.

**12E.5 MEMBERSHIP TO THE CALIFORNIA PUBLIC RELATIONS ASSOCIATION (CalSPRA) 2023-2024 (Potter/Adrianzen)**

Approve/Ratify the membership of Cristina Inzunza, Communications Specialist, to the California Public Relations Association for 2023-2024 at an estimated cost of \$250.00 from the General fund.

**12E.6 DISPOSAL OF SUNSET KITCHEN OVENS AND STEAMER (Iniguez)**

Approve the disposal of the four old Montague ovens and the steamer located at Sunset School.

**12E.7 AMENDMENT TO BEST BEST & KRIEGER LLP AGREEMENT (Potter)**

Approve the amendment with Best Best & Krieger, LLP., to increase the legal service rates effective July 1, 2023.

**12E.8 REVISED AGREEMENT WITH PACIFIC LIFE GROUP TAX SHELTERED 403(B) ANNUITY FOR THE SUPPLEMENTARY RETIREMENT PLAN (Adrianzen/Potter)**

Approve/Ratify the revised Pacific Life Group Tax Sheltered 403(B) Annuity Contract for the implementation of the District's Supplementary Retirement Plan reflecting an increase of \$43,281.59 for salary adjustments for certificated non-management participants.

**12E.9 MASTER AGREEMENT WITH DAVY ARCHITECTURE, INC. FOR CRITERIA ARCHITECT – WORK AUTHORIZATION NO. 1 (Iniguez)**

Approve/Ratify Work Authorization No. 1 to the Master Agreement with Davy Architecture, Inc. to provide services to develop design criteria for the San Ysidro Middle School Modernization and Beyer Community Center Projects in the amount of \$37,500.00 from the General Obligation Bond and/or other funding sources.

**12E.10 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH AMN ALLIED SERVICES, INC. FOR SCHOOL YEAR 2023-2024 (Little/Madera)**

Approve/Ratify the San Diego County Nonpublic Master Contract with AMN Allied Services, LLC for the school year 2023-2024, to provide speech services to students with special needs. Cost implications will be paid from the Special Education fund.

**12E.11 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH MAXIM HEALTHCARE STAFFING SERVICES (Little/Madera)**

Approve/Ratify the San Diego County Nonpublic Master Contract with Maxim Healthcare Staffing Services for the 2023-2024 school year. Cost implications will be paid from the Special Education fund.

**12E.12 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH SOLIANT HEALTH (Little/Madera)**

Approve/Ratify the San Diego County Nonpublic Master Contract with Soliant Health for the school year 2023-2024, to provide speech services for students with special needs. Cost implications will be paid from the Special Education Fund.

**12E.13 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH STEIN EDUCATION CENTER (Little/Madera)**

Approve/Ratify the revised San Diego County Nonpublic Master Contract with Stein Education Center for school year 2023-2024. Cost implications will be paid from the Special Education fund.

**12E.14 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH THE INSTITUTE FOR EFFECTIVE EDUCATION (Little/Madera)**

Approve/Ratify the San Diego County Nonpublic Master Contracts with The Institute for Effective Education for school year 2023-2024 to provide individualized education for students with exceptional needs. Cost implications of \$108,864.00 will be paid from the Special Education fund..

**12E.15 AMENDMENT TO THE MEMORANDUM OF AGREEMENT WITH THE COUNTY OF SAN DIEGO HEALTH AND HUMAN SERVICES AGENCY AND THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS - TRANSPORTATION SERVICES FOR FOSTER YOUTH (Little/Medina)**

Approve/Ratify the amendment to extend the term of the Memorandum of Agreement with the County of San Diego Health and Human Services Agency and the San Diego County Superintendent of Schools for transportation services to support Foster Youth on an “as needed” basis up to September 30, 2023. Any costs incurred by the District will be paid from the Supplemental and Concentration fund.

**12E.16 MEMORANDUM OF UNDERSTANDING WITH SBCS CORPORATION FOR MENTAL HEALTH SERVICES (Little/Madera)**

Approve the Memorandum of Understanding with SBCS Corporation to provide Mental Health Services during school year 2023-24 at a cost not to exceed \$500,000.00 from the Learning Recovery Block Grant.

**12E.17 AGREEMENT WITH POWERSCHOOL GROUP LLC (Little/Medina)**

Approve/Ratify the agreement with PowerSchool Group LLC to provide an Attendance Intervention Suite for student attendance tracking and managing services for all schools during school year 2023-24 at the estimated cost of \$48,512.50 from the General fund.

**12E.18 AGREEMENT WITH WINET PATRICK GAYER CREIGHTON & HANES (Adrianzen)**

Approve/Ratify the agreement with Winet Patrick Gayer Creighton & Hanes for legal services as needed.

**12E.19 RESOLUTION NO. 22/23-0049 - BOARD COMPENSATION FOR MISSED MEETINGS**

(Potter)

Adopt Resolution No. 22/23-0049 recognizing that Rosaleah Pallasigue was absent from the Regular Board Meetings of September 8, 2022, May 30, 2023 and June 8, 2023 and Special Board Meeting of September 13, 2022 due to illness and received the maximum monthly compensation for that month.

**12E.20 RESOLUTION NO. 22/23-0050 - BOARD COMPENSATION FOR MISSED MEETINGS**

(Potter)

Adopt Resolution No. 22/23-0050 recognizing that Irene Lopez was absent from the Organizational Meeting of December 12, 2022 due to illness and received the maximum monthly compensation for that month.

**12E.21 RESOLUTION NO. 22/23-0051 - BOARD COMPENSATION FOR MISSED MEETINGS**

(Potter)

Adopt Resolution No. 22/23-0051 recognizing that Rudy Lopez was absent from the Regular Board Meetings of July 14, 2022, August 12, 2022 and Special Board Meeting of March 20, 2023 due to hardship and received the maximum monthly compensation for that month.

**12E.22 RESOLUTION NO. 22/23-0052 - BOARD COMPENSATION FOR MISSED MEETINGS**

(Potter)

Adopt Resolution No. 22/23-0052 recognizing that Antonio Martinez was absent from the Regular Board Meetings of May 30, 2023 and June 8, 2023 and Special Board Meeting of March 20, 2023 due to illness and hardship and received the maximum monthly compensation for that month.

**12E.23 AMENDMENT NO. 2 TO THE AGREEMENT WITH COLBI TECHNOLOGIES (Iniguez)**

Approve Amendment No. 2 with Colbi Technologies Inc. for professional services, including program management and reporting related to construction and facilities through June 30, 2024, for an amount not to exceed \$285,000.00 from the General Obligation Bonds and/or other available funding.

**12E.24 AGREEMENT WITH CHRISTINA BECKER FOR PROFESSIONAL SERVICES (Iniguez)**

Approve agreement with Christina Becker for professional services at a rate of \$185.00 per hour, but not to exceed \$30,000.00 from the General Obligation Bonds and/or other funding sources.

**13. ADJOURNMENT**      Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.