

San Ysidro School District Governing Board

AGENDA

Thursday,
April 13, 2023
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

**San Ysidro Middle School
Multicultural Complex
4345 Otay Mesa Road
San Ysidro, CA 92173**

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, APRIL 13, 2023
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, April 13, 2023, to conduct its business meeting at **San Ysidro Middle School - Multicultural Complex, 4345 Otay Mesa Road, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

THIS MEETING WILL BE TAPE RECORDED

AGENDA

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Rosaleah Pallasigue, Board President

Mrs. Irene Lopez, Board Vice-President

Mrs. Zenaida Rosario, Board Clerk

Mr. Rudy Lopez, Member

Mr. Antonio Martinez, Member

3. AGENDA

Corrections and additions to the agenda.

Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address

Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 GOVERNMENT CODE SECTION 54957.6 (Olea)

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Linda Olea, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**5.2 GOVERNMENT CODE SECTION 54957 (Olea)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Legal Counsel)
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:
No. of cases: 2

5.4 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Legal Counsel)
Initiation of litigation pursuant to Paragraph (4) of Subdivision (d) of Government Code § 54956.9 :
Consideration of One (1) Potential Case—Social Media Adolescent Addiction/Personal Products Liability
Litigation (Social Media Litigation)

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: _____ Time: _____

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
Mrs. Rosaleah Pallasigue, Board President
Mrs. Irene Lopez, Board Vice-President
Mrs. Zenaida Rosario, Board Clerk
Mr. Rudy Lopez, Member
Mr. Antonio Martinez, Member

8. FLAG SALUTE

9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Mata)

9.1 School Spelling Bee Coordinators & Student Winners - Presented by Executive Director of Educational Services, Cynthia Monreal González and School Principals

9.2 Nomination for the CALSA San Diego Chapter Administrator of the Year Award, Smythe Interim Principal Marlo Vasquez - Presented by Assistant Superintendent of Educational Leadership and Pupil Services, Russell Little

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING
Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of the meeting.
Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

12. GENERAL ADMINISTRATION

12.1 MINUTES (Potter)

Approve the minutes of the Special Board Meetings of March 9, 2023 and March 20, 2023.

Motion: _____ Second: _____ Vote: _____

12.2 FIRST READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 3000 SERIES (Adrianzen/Iniguez)

Approve the first reading and adoption of revised Board Policies and Administrative Regulations – 3000 series: Board Policy/Administrative Regulation 3250 - Transportation Fees, Board Policy 3260 - Fees and Charges (minor revision), Administrative Regulation 3260 - Fees and Charges, Regulation 3350 - Travel Expenses, Board Policy/Administrative Regulation 3460 - Financial Reports and Accountability, Board Policy/Administrative Regulation 3515 - Campus Security, Administrative Regulation 3516.2 - Bomb Threats and Board Policy 3540 - Transportation.

Motion: _____ Second: _____ Vote: _____

12.3 ANNUAL FINANCIAL AUDIT REPORT FOR GENERAL OBLIGATION BOND MEASURE T FOR FISCAL YEAR 2020-21 (Adrianzen)

Approve the 2020-21 Annual Financial Report for General Obligation Bond Measure T. *(A representative from Wilkinson, Hadley, King & Co., LLP will be present to answer questions.)*

Motion: _____ Second: _____ Vote: _____

12.4 ANNUAL FINANCIAL AUDIT REPORT FOR GENERAL OBLIGATION BOND MEASURE U FOR FISCAL YEAR 2020-21 (Adrianzen)

Approve the 2020-21 Annual Financial Report for General Obligation Bond Measure U. *(A representative from Wilkinson, Hadley, King & Co., LLP will be present to answer questions.)*

Motion: _____ Second: _____ Vote: _____

12.5 DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS (Olea)

Approve the ‘Declaration of Need’ for Fully Qualified Educators, in specific areas which are difficult to fill for the 2023-2024 school year.

Motion: _____ Second: _____ Vote: _____

13. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

13A. PERSONNEL – CLASSIFIED

APPROVE NEW JOB DESCRIPTIONS (Olea)

Approve the new job descriptions for the following as recommended by staff:

13A.1 Bus Aide

13A.2 Network and Systems Specialist

APPROVE REVISED JOB DESCRIPTIONS (Olea)

Approve the revised job descriptions for the following as recommended by staff:

13A.3 Lead Campus Security

RETIREMENT (Olea)

Approve/Ratify the retirement for the following as recommended by staff:

13A.4 Health Clerk

RECRUITMENT (Olea)

Approve to establish recruitment for the following as recommended by staff:

13A.5 Bus Aides

13A.6 Network and Systems Specialist

EMPLOYMENT (Olea)

Approve the employment for the following as recommended by staff:

13A.7 Special Education Technician – Eugenia Teodoro, Special Education

13A.8 Substitute Instructional Aide – Fermin Sanchez, All Sites

13B. PERSONNEL – CERTIFICATED

RESIGNATION (Olea)

Approve the resignation for the following as recommended by staff:

13B.1 Special Day Class Teacher

RECRUITMENT (Olea)

Approve to establish recruitment for the following as recommended by staff:

13B.2 Temporary Intervention Support Teachers

EMPLOYMENT (Olea)

Approve the employment for the following as recommended by staff:

13B.3 Resource Teacher – Cynthia Mosqueda, Educational Services

13B.4 Temporary Behavior Specialist – Marianna Rochin, Special Education Department

13B.5 Temporary Science/Physical Education Enrichment Teachers

a. Allison Reik, Educational Services

b. Eugene Yepis, Educational Services

13B.6 Temporary School Psychologists

a. Kristine Hernandez-Flores, Site TBD

b. Diana Jacquez, Site TBD

c. Mary Jo Mullin, Site TBD

13B.7 Temporary Social Workers

a. Jedzida Herron, Site TBD

b. Brianna Minton, Site TBD

13B.8 Temporary Special Day Class Teacher – Jonathan Yniguez, Smythe

13C. PERSONNEL – MANAGEMENT & CONFIDENTIAL

APPROVE REVISED JOB DESCRIPTIONS (Olea)

Approve the revised job descriptions for the following as recommended by staff:

- 13C.1** Administrative Confidential Secretary to Communications Specialist

APPROVE NEW JOB DESCRIPTION (Olea)

Approve the new job description for the following as recommended by staff:

- 13C.2** Fiscal Services Analyst

RESIGNATION (Olea)

Approve the resignation for the following as recommended by staff:

- 13C.3** Executive Director of Educational Services

RECRUITMENT (Olea)

Approve to establish recruitment for the following as recommended by staff:

- 13C.4** Fiscal Services Analyst

APPOINTMENT (Olea)

Approve the appointment of the following as recommended by staff:

- 13C.5** Senior Executive Secretary to the Superintendent and Governing Board

13D. CURRICULUM & INSTRUCTION

13D.1 PILOT OF HISTORY-SOCIAL SCIENCE CORE MATERIALS FOR ELEMENTARY SCHOOL (González)

Approve the pilot of History Social Science core instructional materials for elementary schools at no cost to the District.

13D.2 STUDENT PARTICIPATION AT THE 30TH ANNUAL ADELANTE MUJER CONFERENCE (Little)

Approve the attendance and participation of approximately 60 middle school students and their parents at the 30th Annual Adelante Mujer Conference scheduled for Saturday, April 15, 2023 at the total cost of \$1,700.00 from the General fund.

13D.3 REVISIONS OF THE SCHOOL PLAN FOR STUDENT ACHIEVEMENT (SPSA) FOR VISTA DEL MAR AND SAN YSIDRO MIDDLE SCHOOLS (González/Herrera-Cevallos/Bojorquez)

Approve the revisions of the School Plan for Student Achievement for Vista Del Mar and San Ysidro Middle Schools.

13D.4 FIELD TRIPS TO PETCO PARK (Little)

Approve the field trips to Petco Park for students and chaperones to attend two Padres Baseball games at the total cost of \$88.00 for transportation services from the General fund.

13D.5 PROFESSIONAL DEVELOPMENTS (González)

Approve/Ratify the attendance and participation of District staff to the different professional developments as attached.

13E. BUSINESS**13E.1 PURCHASING REPORT (Adrianzen)**

Approve/Ratify the following purchase orders incurred by the District during the period March 1, 2023 through March 31, 2023. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

13E.2 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the period of March 1, 2023 through March 31, 2023 for a total expenditure of \$1,410,575.76. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

13E.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen)

Approve/Ratify the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

13E.4 ACCEPTANCE OF DONATIONS (Adrianzen)

Accept donations valued at \$17,755.50 to help support and enrich our educational programs.

13E.5 THIRD QUARTERLY COMPLAINT REPORT FOR WILLIAM'S SETTLEMENT RELATED ISSUES FOR SCHOOL YEAR 2022-23 (Adrianzen)

Accept the Report of William's Settlement related complaints for the third quarter from January 1, 2023 to March 31, 2023 of the 2022-23 school year for submission to the San Diego County Office of Education.

13E.6 SERVICE AGREEMENT WITH EMILY N. STEWART CONSULTING FOR PROFESSIONAL LEARNING AND INSTRUCTIONAL COACHING FOR PRESCHOOL (González)

Approve the service agreement with Emily N. Stewart Consulting for professional learning services and instructional coaching for Preschool teachers and instructional aides during the 2023-24 school year at the total cost of \$54,500.00 from the CSPP funds.

13E.7 AGREEMENT WITH EMILY N. STEWART CONSULTING FOR PROFESSIONAL LEARNING SERVICES (González)

Approve the service agreement with Emily N. Stewart Consulting for professional learning services for Transitional Kindergarten teachers, administrators and for Kindergarten and 1st grade teachers during the 2023-24 school year at the total cost of \$87,700.00 from the Title I PD fund.

13E.8 AGREEMENT WITH SPEECH TREE THERAPY CENTER (González/Madera)

Approve the agreement with Speech Tree Therapy Center to provide speech therapy services during school year 2022-2023. Cost implications will be paid from the Special Education fund.

13E.9 PURCHASE AGREEMENT WITH TWIG EDUCATION, INC. (González)

Approve the 6-year purchase agreement with Twig Education, Inc. for the adoption and implementation of the Twig Science Program for students in grades TK – 5th at the total cost of \$707,450.71 from the ESSER III fund.

13E.10 AGREEMENT WITH HEALTH4HIRE, INC. (González)

Approve/Ratify the 5-year service agreement with Health4Hire, Inc. for the professional development and implementation of the *Puberty: The Wonder Years*™ program as Health Education Curriculum for students in grades 5th and 6th at the total cost of \$26,498.00 from the Health Education Grant.

13E.11 PURCHASE AGREEMENT WITH MCGRAW HILL EDUCATION FOR THE ADOPTION AND IMPLEMENTATION OF THE IMPACT CALIFORNIA SOCIAL SCIENCE FOR MIDDLE SCHOOL (González)

Approve the purchase agreement with McGraw Hill Education for the adoption and implementation of the Impact: CA Social Studies program for 7th and 8th grade students at the total cost of \$168,730.26 from the Arts and Music Discretionary Block Grant.

13E.12 AMENDMENT TO THE AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR THE COMPREHENSIVE K-12 HEALTH EDUCATION PROGRAM (González)

Approve/Ratify the amendment to the agreement with San Diego County Superintendent of Schools to extend the term of the Comprehensive K-12 Health Education Program and to receive additional \$10,000.00 from the Health Education Grant.

13E.13 EMERGENCY CONNECTIVITY FUND (ECF) PROGRAM (Adrianzen/Lewis)

Accept the Universal Service Administrative Company's Emergency Connectivity Fund (ECF) in the amount of \$954,405.49 and Approve the purchase of technology equipment.

13E.14 VEEAM SUBSCRIPTION RENEWAL (Adrianzen/Lewis)

Approve the VEEAM Backup and Recovery 36-month subscription renewal through BorderLAN at a cost of \$8,160.00 from the General fund.

13E.15 AGREEMENT WITH BENCHMARK EDUCATION TO RENEW AND UPGRADE THE CORE ENGLISH LANGUAGE ARTS CURRICULUM: ADVANCED/ADELANTE PROGRAM FOR GRADES KINDER THROUGH 6TH (González)

Approve the 5-year agreement with Benchmark Education to renew and upgrade the Core English Language Arts curriculum for grades kindergarten to sixth at the total cost of \$822,132.50 from the Lottery fund.

13E.16 AGREEMENT WITH CURRICULUM ASSOCIATES, INC. FOR THE IMPLEMENTATION OF THE ELLEVATION PLATFORM (González)

Approve the agreement with Curriculum Associates, LLC to implement the Ellevation Platform as a comprehensive English Learner management program at the total cost of \$93,333.34 from the Title III fund and the Educator Effectiveness Block Grant.

13E.17 AWARD RFP FOR DESIGN CRITERIA ARCHITECT SERVICES FOR THE SAN YSIDRO MIDDLE SCHOOL MODERNIZATION AND BEYER COMMUNITY RESOURCE CENTER PROJECTS (Iniguez)

Award the Request for Proposal for Design Criteria Architect Services for San Ysidro Middle School Modernization and Beyer Community Resource Center Projects and Authorize staff to enter into agreement with DAVY Architecture. The contract amount is to be negotiated and will be paid from General Obligation Bonds Measure T & U and/or other available funding sources.

13E.18 AGREEMENT WITH SBCS CORPORATION FOR SCREENING TO CARE PROGRAM

(González/Madera)

Approve the Memorandum of Understanding with SBCS Corporation to provide the Screening to Care Program at no cost to the District.

14. ADJOURNMENT Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.