

San Ysidro School District Governing Board

AGENDA

Thursday,
March 9, 2023
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

**Smythe School
Auditorium
1880 Smythe Ave
San Ysidro, CA 92173**

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, MARCH 9, 2023
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, March 9, 2023, to conduct its business meeting at **Smythe School - Auditorium, 1880 Smythe Ave, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

THIS MEETING WILL BE TAPE RECORDED

AGENDA

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Rosaleah Pallasigue, Board President

Mrs. Irene Lopez, Board Vice-President

Mrs. Zenaida Rosario, Board Clerk

Mr. Rudy Lopez, Member

Mr. Antonio Martinez, Member

3. AGENDA

Corrections and additions to the agenda.

Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address

Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)

Pursuant to Government Code Section 54956.9(d)(1)

Case: San Diegans for Open Government vs. San Ysidro School District, et. al.

Case No. 37-2017-00048800-CU-MC-CTL

5.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Legal Counsel)

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 2

**5.3 GOVERNMENT CODE SECTION 54957.6 (Olea)
CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Linda Olea, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**5.4 GOVERNMENT CODE SECTION 54957 (Olea)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: _____ Time: _____

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Rosaleah Pallasigue, Board President

Mrs. Irene Lopez, Board Vice-President

Mrs. Zenaida Rosario, Board Clerk

Mr. Rudy Lopez, Member

Mr. Antonio Martinez, Member

8. FLAG SALUTE

9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Mata)

9.1 Smythe Year To Date Perfect Student Attendance - Presented by Interim Principal, Marlo Vasquez

9.2 Teacher of the Year Winners - Presented by Executive Director of Human Resources, Linda Olea

9.3 Classified Employee of the Year Winners - Presented by Executive Director of Human Resources, Linda Olea

9.4 California Purple Star Schools - Ocean View Hills School and Vista Del Mar Middle School - Presented by Coordinator of Pupil Services, Veronica Medina

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda.

Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of the meeting.**

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

12. CONFERENCE SESSION

Reports/Presentations

- 12.1 Mental Health Data Presentation - Presented by Coordinator of Student Services, Denise Villezcas
- 12.2 Student & Family Services Board Update - Presented by Coordinator of Pupil Services, Veronica Medina
- 12.3 2022-23 Second Interim Financial Report - Presented by Chief Business Official, Marilyn Adrianzen

13. GENERAL ADMINISTRATION

13.1 RESOLUTION NO. 22/23-0042 - DAY/WEEK OF THE TEACHER (Olea)

Adopt Resolution No. 22/23-0042 declaring the observance of Wednesday, May 10, 2023, as the San Ysidro School District “Day of the Teacher” and the week of May 8-14, 2022, as “Week of the Teacher.”

Motion: _____ Second: _____ Vote: _____

13.2 RESOLUTION NO. 22/23-0043 - CLASSIFIED/CONFIDENTIAL SCHOOL EMPLOYEE WEEK (Olea)

Adopt Resolution No. 22/23-0043 recognizing the week of May 21-27, 2023, as “Classified and Confidential School Employee Week.”

Motion: _____ Second: _____ Vote: _____

13.3 MINUTES (Potter)

Approve the minutes of the Regular Board Meeting of February 9, 2023 and Special Board Meeting of February 23, 2023.

Motion: _____ Second: _____ Vote: _____

13.4 FIRST READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 0000 SERIES (Iniguez/González)

Approve the first reading and adoption of revised Board Policies and Administrative Regulations – 0000 series: Board Policy/Administrative Regulation 0430 - Comprehensive Local Plan for Special Education, Board Policy/Administrative Regulation 0450 - Comprehensive Safety Plan and Board Policy/ Administrative Regulation 0460 - Local Control and Accountability Plan.

Motion: _____ Second: _____ Vote: _____

13.5 FIRST READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 5000 SERIES (Iniguez/González)

Approve the first reading and adoption of revised Board Policies and Administrative Regulations – 5000 series: Board Policy/Administrative Regulation 5131.7 - Weapons and Dangerous Instruments, Administrative Regulation 5141.3 - Health Examinations, Board Policy/Administrative Regulation 5142 - Safety, Administrative Regulation 5142.2 - Safe Routes to School Program, Board Policy/Administrative Regulation 5148.2 - Before/After School Programs and Board Policy/Administrative Regulation 5148.3 - Preschool/Early Childhood Education.

Motion: _____ Second: _____ Vote: _____

13.6 FIRST READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 6000 SERIES (González)

Approve the first reading and adoption of revised Board Policies and Administrative Regulations – 6000 series: Administrative Regulation 6164.4 - Identification and Evaluation of Individuals for Special Education.

Motion: _____ Second: _____ Vote: _____

13.7 FIRST READING AND ADOPTION OF REVISED BOARD BYLAWS – 9000 SERIES (Potter)

Approve the first reading and adoption of revised Board Bylaws – 9000 series: Board Bylaw 9220 - Governing Board Elections, Board Bylaw 9223 - Filling Vacancies and Board Bylaw 9323 - Meeting Conduct.

Motion: _____ Second: _____ Vote: _____

13.8 MEMORANDUM OF UNDERSTANDING BETWEEN SAN YSIDRO SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REGARDING THE EXTENSION OF PROBATION FOR ONE UNIT MEMBER (Olea)

Approve the Memorandum of Understanding between San Ysidro School District and California School Employees Association regarding the Extension of Probation for one unit member.

Motion: _____ Second: _____ Vote: _____

13.9 RESOLUTION NO. 22/23-0044 – LAYOFF OF CLASSIFIED STAFF (Olea)

Approve Resolution No. 22/23-0044 authorizing the District to reduce and/or eliminate the following particular kinds of services of the District at the close of the 2022-2023 school year.

Motion: _____ Second: _____ Vote: _____

13.10 RESOLUTION NO. 22/23-0045 – LAYOFF OF CERTIFICATED STAFF (Olea)

Adopt Resolution No. 22/23-0045 authorizing the District to reduce and/or discontinue the following particular kinds of services of the District at the close of the 2022-2023 school year.

Motion: _____ Second: _____ Vote: _____

13.11 SECOND INTERIM FINANCIAL REPORT FOR 2022-23 FISCAL YEAR (Adrianzen)

Approve the 2022-23 Second Interim Financial Report.

Motion: _____ Second: _____ Vote: _____

14. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

14A. PERSONNEL – CLASSIFIED

RECRUITMENT (Olea)

Approve/Ratify to establish recruitment for the following as recommended by staff:

14A.1 Instructional Aide Special Education

14A.2 Instructional Health Care Assistant

EMPLOYMENT (Olea)

Approve/Ratify the employment for the following as recommended by staff:

14A.3 Campus Aides

- a. Mariela Fonseca, Vista Del Mar
- b. Natalie Villarruel, San Ysidro Middle School
- c. Ingrid Zuazo, Vista Del Mar

14A.4 Instructional Aide – Carolina Valadez, Child Development Center

14A.5 Substitute Custodians

- a. Ricardo Alvarez, All Sites
- b. Francisco Benitez, All Sites
- c. Aaron Zepeda, All Sites

14A.6 Substitute Instructional Aides

- a. Daniella Dunn, All Sites
- b. Ara Resendiz, All Sites

14A.7 Substitute Maintenance Person – Francisco Benitez, MOTF

14B. PERSONNEL – CERTIFICATED

RESIGNATION (Olea)

Approve the resignation for the following as recommended by staff:

14B.1 School Psychologist

RECRUITMENT (Olea)

Approve to establish recruitment for the following as recommended by staff:

14B.2 Resource Teacher

14B.3 Temporary Behavior Specialist

14B.4 Temporary Science/Physical Education Enrichment Teachers

14B.5 Temporary School Psychologists

14B.6 Temporary Social Workers

14C. PERSONNEL – MANAGEMENT & CONFIDENTIAL

APPROVE REVISED JOB DESCRIPTIONS (Olea)

Approve the revised job descriptions for the following as recommended by staff:

14C.1 Business Services Technician

14C.2 Executive Secretary II

14C.3 Senior Executive Secretary to the Superintendent and Governing Board

14D. CURRICULUM & INSTRUCTION**14D.1 PARTICIPATION IN THE COMIENZA CON UN SUENO/IT BEGINS WITH A DREAM CONFERENCE AT UC SAN DIEGO (Little)**

Approve/Ratify the participation of approximately 120 students and parents from all schools to the Comienza con un sueño/It begins with a Dream Conference at the total cost of \$1,000.00 from the General fund.

14D.2 GREATER SAN DIEGO READING ASSOCIATION 41st ANNUAL CELEBRATION OF LITERACY LEADERS (González)

Approve the participation of the District honoree and up to 10 additional staff members at the Greater San Diego Reading Association 41st Annual Literacy Awards Luncheon at the total cost of \$500.00 from the General fund.

14D.3 PROFESSIONAL DEVELOPMENTS (González)

Approve/Ratify the attendance and participation of District staff to the different professional developments as attached.

14E. BUSINESS**14E.1 PURCHASING REPORT (Adrianzen)**

Approve/Ratify the following purchase orders incurred by the District during the period February 1, 2023 through February 28, 2023. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

14E.2 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the period of January 1, 2023 through January 31, 2023 for a total expenditure of \$1,632,841.87. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

14E.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen)

Approve/Ratify the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

14E.4 ACCEPTANCE OF DONATIONS (Adrianzen)

Accept donations valued at \$350.00 to help support and enrich our educational programs.

14E.5 AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR PROJECT REST (Little/Medina)

Approve/Ratify the Service Agreement with the San Diego County Superintendent of Schools for Project REST. Cost implications will be paid from McKenney-Vento (ARP HCY II or EHCY funds).

14E.6 AMENDMENT NO. 4 TO THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS AGREEMENT FOR THE SAN DIEGO QUALITY PRESCHOOL INITIATIVE PROGRAM FOR FY 2022-2023 (González/Reed)

Approve/Ratify Amendment No. 4 to the San Diego County Superintendent of Schools agreement for the San Diego Quality Preschool Initiative Program which adds an additional site (Willow Preschool) to participate in SDQPI for the 2022-23 school year.

14E.7 AGREEMENT WITH B.R. BUILDING RESOURCES FOR HVAC SERVICES (Iniguez)

Approve the agreement with B.R. Building Resources to install a heat pump / air conditioning unit at the San Ysidro Middle School's P.E. offices at a cost of \$48,530.00. Cost implications will be paid from the COPs Refunding Account.

14E.8 AMENDMENT TO THE SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH BMR HEALTHCARE SERVICES, INC. FOR 2022-2023 SCHOOL YEAR (Gonzalez/Madera)

Approve/Ratify the amendment to the San Diego County Nonpublic Master Contract with BMR Healthcare Services, Inc. for speech services 2022-2023 school year. Cost implications will be paid from the Special Education fund.

14E.9 AGREEMENT WITH PROCARE THERAPY (Little/González/Madera)

Approve/Ratify the agreement with ProCare Therapy to provide temporary staffing services during 2022-23. The cost implications will be paid from the General Fund and/or Special Education fund.

14E.10 AGREEMENT WITH SOLIANT HEALTH LLC (González/Madera)

Approve the agreement with Soliant Health LLC to provide temporary staffing services during 2022-23. The cost implications will be paid from the Special Education and General fund.

14E.11 AMENDMENT TO THE THERAPY TRAVELERS AGREEMENT (González/Madera)

Approve the Amendment to the contract with TherapyTravelers to include Psychological Services during 2022-2023 school year. Cost implications will be paid from the General fund.

14E.12 ESET SUBSCRIPTION RENEWAL (Adrianzen/Lewis)

Approve the ESET subscription renewal through BorderLAN at a cost of \$25,410.00 from the General Fund.

14E.13 "AT-RISK" SNACK AND SUPPER PROGRAM (Iniguez)

Approve to submit an application for the "At-Risk" Snack and Supper Program and Authorize staff to enter into an Inter-Agency Vending Agreement for school year 2023-24.

14E.14 AGREEMENT WITH HIGH TECH HIGH (Olea)

Approve/Ratify the agreement with High Tech High to provide the HTH District Intern Teacher Credentialing Program during 2022-23 and 2023-24 school years. Cost implications will be paid from the General fund.

14E.15 AGREEMENT WITH OPTUM FINANCIAL, INC. (Adrianzen)

Approve the Agreement with Optum Financial, Inc. to provide COBRA Administrative Services effective April 1, 2023.

14E.16 AGREEMENT WITH NELSON ADAMS NACO INC. (Iniguez)

Approve the agreement with Nelson Adams NACO Inc. to provide in-wall tables and benches in the Sunset Elementary School cafeteria at the cost of \$88,480.10 from the Kitchen Infrastructure and Training (KIT) fund.

15. ADJOURNMENT Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.