

SCHOOL COMMITTEE

(Official Report)

Regular Meeting

September 2, 2014

Called for 6:00 PM in the Dr. Henrietta S. Attles Meeting Room, Cambridge Rindge and Latin School, 459 Broadway, Cambridge, for the purpose of discussing any and all business that may properly come before the Committee.

Members Present: Ms. Cronin, Mr. Fantini, Mr. Harding, Ms. Kelly, Ms. Nolan, Mr. Osborne, Mayor Maher

Mayor Maher in the Chair.

Also Present: Student School Committee Members Lucy Sternbach and Liz Kubicek

A quorum of the School Committee being present, the Chair called the meeting to order at 6:10 PM.

1. Public Comment:

The following individuals were heard:

- Mary Elizabeth Cranton, Cambridge Street Upper School, re Upper School Math
- Kendal Schwarz, Cambridge Street Upper School, re Upper School Math
- Lynn Brown, Cambridge Street Upper School, re Upper School Math
- Lissa Galluccio, High Street, re VLU Rindge Ave. bus
- Terry Gist, CEA President, re layoff of library aides
- Asdirashid Elmi, Rindge Ave., re Upper School
- Ahmed Mohamed, Rindge Ave., re Upper School
- Nancy Porcaro, Rindge Ave., re transportation to VLU
- Muiyaf Khalifa, Rindge Ave., re transportation to VLU
- Melissa Brown, Rindge Ave., re transportation to VLU
- Mohamed, Rindge Ave. re transportation to VLU

On a motion by Ms. Kelly, seconded by Ms. Cronin, it was voted to close public comment.

1a. Public Hearing on Rights and Responsibilities Handbook

The Chair opened the Public Hearing on the Rights and Responsibilities Handbook. There being no one signed up to speak on the Rights and Responsibilities Handbook, on a motion by Mr. Fantini, seconded by Mr. Osborne, it was voted to close the public hearing.

2. Student School Committee Report:

Ms. Sternbach stated that today was the first day of school and CRLS welcomed a very large freshman class of over 500 students. The first football home game is on Friday and all sports have kicked off for the Fall season.

The Chair asked the Superintendent for an update on the opening of schools. The Superintendent reported that the mood was upbeat and the school year was off to a smooth beginning. He recognized the clerks and custodians for their outstanding work in ensuring the successful opening of the schools.

The Superintendent asked Dr. Greer, Assistant Superintendent for Student Services, to introduce her leadership team. Dr. Greer recognized Ms. Altepeter, Coordinator of High School, Upper Schools and Out of District; Ms. Walker, Coordinator of Preschool, Special Start and Early Childhood; Ms. Grace, Coordinator of Curriculum, Instruction and Inclusive Education; Mr. Wright, Manager of Fiscal and Operations; and Ms. Spera, Director of Student Services. Dr. Greer informed the Members that it was the best opening of schools they have had in history of OSS. She thanked Dr. Young, Dr. Turk and the Members for their leadership and support. Dr. Turk and Dr. Greer recognized Ms. Jean Spera and thanked her for everything she had done over the years during periods of transition and reorganization. Ms. Spera was presented with a "Team OSS" apple paperweight and a plaque of appreciation.

3. Presentation of the Records for Approval:

On a motion by Mr. Harding, seconded by Ms. Nolan, it was voted to accept the Minutes of the July 29, 2014 Regular Meeting as presented.

4. Reconsiderations: None

5. Awaiting Reports:

- ✓ Report by fall 2013 on AP program at CRLS (C13-133) (June 4, 2013)

6. Unfinished Business/Calendar

On a motion by Mr. Harding, seconded by Ms. Nolan, it was voted to refer **#14-136, City Council Order #0-12** to the Superintendent.

#14-136, City Council Order #0-12

COUNCILLOR MAZEN

WHEREAS: A city wide out of school STEAM initiative requires coordination with the school department for successful implementation; and

WHEREAS: Students who are to be successful in STEAM endeavors need a solid foundation in Mathematics; and

WHEREAS: Summer learning programs are essential for all students to continue to develop and enhance math skills; and

WHEREAS: Many communities including Brookline offer a full range of math courses over the summer; now therefore be it

ORDERED: That the City Manager be and hereby is requested to ask the school department for a list of programs which are available this summer to students, including those which need credit recovery, additional tutoring and teaching, and those who are advanced and want to accelerate their learning, in both middle and high school; and be it further

ORDERED: That the City Manager be and hereby is requested to ensure that the list include all programs for students during the summer which offer personal teaching, not only online or computer based classes; and be it further

ORDERED: That the City Manager be and hereby is requested to compile and release this list by July 10th.

The Chair brought forward for discussion **#14-137, Joint Motion by Mr. Fantini and Mr. Harding**, that, whereas the Vassal Lane Upper School (VLUS) students who reside at the Rindge Towers and Jefferson Park have a very difficult and dangerous walk to school, and whereas those residences are public housing and these students have other impediments to attending school regularly, and whereas these students live less than the Cambridge Public School Department minimum required distance to school of 1.5 miles for 6-8th graders, we ask that the Cambridge Public Schools' Transportation Department adjust or amend our transportation policy for this student population to ease their transportation barriers and access to school starting in school year 2014/15. Mr. Fantini was heard on this safety issue and thanked those who spoke during public comment on this issue and for advocating for their children. Mr. Harding applauded the Rindge Ave. families for attending this meeting and urged the Committee to vote this motion unanimously. Ms. Nolan asked Mr. Maloney to speak on the budget implications of this and on any unintended consequences. Mr. Maloney responded to Ms. Nolan's questions. On the following roll call, it was voted to adopt **#14-137**: Ms. Cronin YEA; Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Mr. Osborne YEA; Mayor Maher YEA.

The Chair brought forward for discussion **#14-139, Joint Motion by Ms. Cronin and Mr. Fantini**, that, whereas, the Cambridge Public Schools is currently engaged in a comprehensive curriculum review to assess our district's alignment with the new Massachusetts' academic frameworks, which address the need for 21st Century college and career readiness goals in our public schools, and whereas, inherent in this CPS review is an assessment of our core curriculum programs for grades Jr.K through 12, and whereas, also critical to this review should be our high school RSTA program, which offers students an opportunity to develop their career readiness skills, and whereas, given the current scrutiny being applied to our district's core academics, it is equally important we conduct a similar comprehensive review of the RSTA program currently offered to students in grades 9 -12 at CRLS, and therefore, the goal of this review is to ensure students enrolling in our high school RSTA program receive the programmatic offerings necessary to achieve competitive 21st Century career readiness skills upon graduation. To be consistent with the time frame of the curriculum review schedule currently in place, this report should be conducted during the 2014-2015 academic year and findings presented to the School Committee by September, 2015. Ms. Cronin suggested that this motion be retained and feels that it coincides with our receipt of a Coordinated Program Review (CPR) from the State which will review our non-core academic programs. The Superintendent informed the Members that the Coordinated Program Review coming from the State is not just about compliance but also has a quality component. He stated that Dr. Turk has agreed to be the liaison for this CPR Program and asked the Members to raise their questions regarding RSTA with Dr. Turk who would pass them on to the State at a September 15th meeting. Dr. Turk was asked to provide the Members with the annual RSTA data and information on the role of the RSTA advisory boards. It was voted to refer **#14-139** to the Curriculum Sub-Committee.

Mr. Fantini moved suspension of the Rules, seconded by Mr. Harding, for the purpose of hearing additional public comment. The Rules having been suspended for the purpose stated, public comment was heard on the layoff of a library aide and the opportunity for her to seek a permanent position.

The Chair returned to the regular order of business.

The Chair brought forward for discussion **#14-144, Revisions to the 2014-15 School Committee Rules** (First Reading). Ms. Nolan expressed concerns regarding the language pertaining to voting, televising, and public comment during sub-committee meetings. She would like more flexibility in the language. On a motion by Mr. Fantini, seconded by Mr. Osborne, it was voted to refer **#14-144, Revisions to the 2014-15 School Committee Rules**, to the Governance Sub-Committee.

The Chair brought forward for discussion **#13-122, Motion by Mr. Fantini and Mr. Harding**, that each of the elementary and middle schools be provided with feedback in the form of a written report, provided by an expert consultant retained under the Request for proposal (RFP) process, as to the progress each school is making towards meeting the data-driven, high-quality improvement strategies as noted in the

School Improvement Plans, other guiding documents and indicators as designated by the Superintendent, including parent satisfaction. Further, that the Superintendent shall provide copies of each report to the School Committee as part of its annual review of the School Improvement Plan as required by law. Further, the Superintendent shall provide analysis of the progress or lack thereof on student achievement. On a motion by Mr. Harding, seconded by Mr. Fantini, it was voted to refer **#13-122**, to the Superintendent.

The Mayor asked the Superintendent to comment on the memo that the Committee received in response to the Mayor's request for information as to whether or not the district's actions to fill three specific positions are in accordance with School Committee policy (Program Manager for Educator Development, Welcoming Schools Coordinator, and Acting Director of STEM). The Superintendent informed the Members that after a review by the Chief Financial Officer, Human Resources Director and Legal Counsel to analyze these processes in light of existing policy, it was determined that there was no violation of any policy or law in the hiring of these individuals. He updated the Members on how positions are created through the budget process and through grants. Ms. Spinner, Chief Financial Officer and Ms. Allen, Director of Human Resources were heard on the process of creating and filling these positions. The Members expressed concerns over possible breaches of policy and communication issues between the administration and the School Committee.

The Chair returned to the regular order of business.

7. Superintendent's Agenda

7a. Presentations: None

7b. Innovation Agenda:

7c. Consent Agenda:

On a motion by Mr. Harding, seconded by Mr. Fantini, it was voted to bring forward for discussion and adoption **Superintendent's Consent Agenda items #14-152 through #14-170**. Ms. Cronin removed **#14-153, #14-157 and #14-165**; Ms. Nolan removed **#14-168**.

On the following roll call, the remaining items were adopted: Ms. Cronin YEA; Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Mr. Osborne YEA; Mayor Maher YEA.

#14-152, Approval of a request from the School Committee to the Election Commission for mailing addresses: that the School Committee approve a formal request to the Cambridge Election Commission for mailing addresses.

#14-154, Approval of Revisions to Uniform Grievance Procedures: that the School Committee approve the revisions to the Uniform Grievance Procedures as detailed in the document (first reading).

#14-155, Approval of Global Revision of References to "Principal" in all School Committee Policies to be a Reference to "Principal/Head of Upper School": that the School Committee approve the revising in all policies, where applicable, the reference to "principal/head of upper school" (first reading).

#14-156, Approval of Revisions to the Student Welfare Policy: that the School Committee approve the revisions to the Student Welfare Policy as detailed in the document (first reading).

#14-158, Approval of Gift of Camera Equipment: that the School Committee accept and approve an in-kind gift of three Zoom Q2HD video recorders and accompanying accessories from the University of Massachusetts, Boston, made for the support of three teachers enrolled in the University's Wipro Science Education Fellowship.

#14-159, Special Needs Contract for Day and Residential Program Services not available from the Cambridge School Department: that the School Committee award contracts to the following institutions in the amounts not to exceed the shown rates, having been approved by the Operational Services Division of the Commonwealth of Massachusetts, funds to be provided from the General Fund Budget:

Name of School	Day	Residential
Bay Cove Human Services	68,131.19	
Bay Cove Human Services	68,131.19	
Bay Cove Human Services	68,131.19	
Beacon High School	53,700.54	
Boston College Campus	75,520.10	
Brandon	-	92,553.05
Carroll School	37,681.12	
Carroll School	37,681.12	
Carroll School	37,681.12	
Carroll School	37,681.12	
Carroll School	37,681.12	
Carroll School	37,681.12	
Carroll School - summer	37,681.12	
Carroll School - summer	37,681.12	
Clearway	50,478.27	
Chamberlain School	56,374.97	
College Internship Program	-	87,650.00
Compass	69,738.49	
Compass	69,738.49	
Compass	69,738.49	
Compass	54,601.28	
Compass	69,738.49	
Corwin Russell School	35,634.19	
Corwin Russell School	35,634.19	
Cotting School	80,091.29	
Cotting School	80,091.29	
Cotting School	80,091.29	
Cotting School	80,091.29	
Cotting School	80,091.29	
Crossroads School for Children	100,490.60	
Crotchet Mountain	-	256,628.00
Devereux Foundation	-	80,282.00
Dr. Franklin Perkins School	-	194,232.44
EDCO (Brookline)	69,420.00	
EDCO (Newton North Deaf Program)	50,051.00	
Farr Academy	80,773.00	
Farr Academy	80,773.00	
Farr Academy	80,773.00	

Farr Academy	80,773.00	
Farr Academy	80,773.00	
Franklin Academy	-	47,500.00
Gifford School	50,928.07	
Gifford School	55,782.10	
Gifford School	55,782.10	
Gifford School	55,782.10	
Granite Academy (Massasoit School)	60,274.86	
IDDI Crystal Springs	-	260,906.82
Italian Home for Children	60,367.79	
Italian Home for Children	60,367.79	
Italian Home for Children	60,367.79	
JRI Victor School	52,147.89	
JRI Victor School	52,147.89	
JRI Victor School	52,147.89	
JRI Victor School	52,147.89	
JRI: Meadowridge (Walden Street)	-	188,743.20
Judge Baker Children's Center (Manville)	78,778.98	
Judge Baker Children's Center (Manville)	78,778.98	
Judge Baker Children's Center (Manville)	78,778.98	
Judge Baker Children's Center (Manville)	78,778.98	
Judge Baker Children's Center (Manville)	78,778.98	
Judge Baker Children's Center (Manville)	78,778.98	
Judge Baker Children's Center (Manville)	78,778.98	
Judge Baker Children's Center (Manville)	78,778.98	
Judge Baker Children's Center (Manville)	78,778.98	
Judge Baker Children's Center (Manville)	78,778.98	
Judge Baker Children's Center (Manville)	72,885.98	
Kennedy Day School	75,010.22	
Kennedy Day School	75,010.22	
Kennedy Day School	75,010.22	
Kennedy Day School	75,010.22	
Kennedy Day School	75,010.22	
Kennedy Day School	75,010.22	
LABBB Collaborative (Lexington Life Skills)	69,006.96	
LABBB Collaborative (Lexington Life Skills)	69,006.96	
LABBB Collaborative (Minuteman)	50,996.88	
Landmark School	46,570.25	
Landmark School	46,570.25	
Landmark School	46,570.25	
Landmark School	46,570.25	
League School	77,650.89	
League School	77,650.89	

League School	77,650.89	
Learning Center for Deaf Children	79,212.42	
Learning Center for Deaf Children	104,952.42	
Learning Prep School	40,300.16	
Learning Prep School	40,300.16	
Learning Prep School	40,300.16	
Learning Prep School	40,300.16	
Learning Prep School	40,300.16	
Lighthouse School	62,477.58	
Lighthouse School	62,477.58	
Lighthouse School	62,477.58	
Lighthouse School	62,477.58	
Lighthouse School	62,477.58	
Lighthouse School	62,477.58	
Lighthouse School	62,477.58	
Lighthouse School	62,477.58	
Lighthouse School	62,477.58	
MAB Community Services (Ivy Street School)	-	209,391.50
MAB Community Services (Ivy Street School)	-	209,391.50
MAB Community Services (Ivy Street School)	-	104,695.75
MAB Community Services (Ivy Street School)	-	104,695.75
MAB Community Services (Ivy Street School)	92,713.97	
Mass Bay Community College	5,000.00	
Mass Bay Community College	15,000.00	
May Institute	-	113,548.61
May Institute: Randolph	84,078.56	
May Institute: Randolph	84,078.56	
Melmark	-	412,513.00
Milestone Inc	88,380.36	
Nashoba Learning Group	101,025.14	
New England Center for Children (NECC)	99,810.80	
New England Center for Children (NECC)	-	316,547.45
New England Center for Children (NECC)	99,810.80	
New England Center for Children (NECC)	99,810.80	
New England Center for Children (NECC)	-	104,326.38
New England Pediatric Nursing Home	56,989.40	
New Haven Residential	-	147,095.00
Perkins School for the Blind	114,054.40	
Perkins School for the Blind	87,438.76	
Perkins School for the Blind	142,399.68	
Perkins School for the Blind	108,880.50	
Perkins School for the Blind	130,143.93	
Perkins School for the Blind	-	217,422.52

Protestant Guild	88,659.14	
Protestant Guild for Human Services	-	241,614.89
Schools for Children (Dearborn Academy)	68,437.93	
Schools for Children (Dearborn Academy)	63,205.26	
Schools for Children (Dearborn Academy)	68,437.93	
Schools for Children (Dearborn Academy)	68,437.93	
Schools for Children (Dearborn Academy)	68,437.93	
Schools for Children: Seaport Campus	55,491.31	
Schools for Children: Seaport Campus	55,491.31	
Seem Collaborative	53,006.61	
Shore Educational Collaborative	43,941.60	
Shore Educational Collaborative	-	
Shore Educational Collaborative	53,291.68	
Walker School	83,254.59	
Walker School	83,254.59	
Wayside Youth Family Support Network	-	79,741.55
Willow Hill	50,205.27	
	-	-
	8,019,381.41	3,469,479.41
TOTAL	11,488,860.82	
45 Day Program (2 Contracts)	<u>152,401.50</u>	
GRAND TOTAL	11,641,262.32	

#14-160, Contract Award: that the School Committee award a contract to the following vendor for student services, funds to be provided from the General Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Education, Inc., P.O. Box 3345, Plymouth, for the period September 1, 2014 to June 30, 2015, in the amount of \$35,000.00.

#14-161, Contract Award: that the School Committee award a contract to the following vendor for the provision of CNA/Health Aides; funds to be provided from the General Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

All Star Staffing, 15 Court Square, Boston, for the period September 1, 2014 to June 30, 2015, in the amount of \$60,480.00.

#14-162, Contract Award: that the School Committee award a contract to the following vendor for Student Services; funds to be provided from the General Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Integrated Learning Center, 109 Oak Street, Suite G-10, Newton, for the period September 1, 2014 to June 30, 2015, in the amount of \$125,820.00

#14-163, Contract Award: that the School Committee award a contract to the following vendor for Math materials and manipulatives; funds to be provided from the General Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Houghton Mifflin Harcourt, 9205 S. Park Ctr Loop, Orlando, FL, for the period September 1, 2014 to June 30, 2015 in the amount of \$148,399.34.

#14-164, Contract Award: that the School Committee award a contract to the following vendor for Kitchen Equipment; funds to be provided from the Food Service Revolving Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Kittredge Equipment Company, 100 Bowles Road, Agawam, for the period of September 1, 2014 to June 30, 2015, in the amount of \$36,283.28.

#14-166, Contract Award: that the School Committee award a contract to the following vendor for fresh produce; funds to be provided from the Revolving Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Costa Fruit & Produce, PO Box 843009, Boston, for the period of September 1, 2014 to August 31, 2015, in the amount of \$34,000.00.

#14-167, Contract Award: that the School Committee award a contract to the following vendor for fresh produce; funds to be provided from the Revolving Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Baldor, 204 Second Street, Chelsea, for the period September 1, 2014 to August 31, 2015, in the amount of \$34,000.00.

#14-169, Contract Award: that the School Committee award a contract to the following vendor for printing and mailing services; funds to be provided from the General Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Sterling Business Products, P.O. Box 845, Medford, for the period of July 1, 2014 to June 30, 2015 in the amount of \$150,000.00.

#14-170, Grant Award: that the School Committee accept and approve the grant award in the amount and for the period indicated:

Special Education Early Childhood Allocation, for the period September 1, 2014 to August 31, 2015, in the amount of \$55,834.00.

Description: The SPED Early Childhood Allocation grant funds a paraprofessional (1.0 FTE) in inclusionary classrooms, plus instructional materials. This award is for the full amount of the entitlement.

CPS Target Population: CPS students enrolled in Special Start.

Outcomes and Measures of Effectiveness: As a result of successful implementation of Arts/Literacy workshops, it is expected that students will report a greater enjoyment of literacy activities, and programs will incorporate more Arts and Literacy components into their schedules.

8. School Committee Agenda (Policy Matters/Notifications/Requests for Information):

The Chair brought forward **#14-171** and **#14-174** for discussion. Ms. Cronin asked to substitute her motion **#14-171** with a motion that could possibly merge it with **#14-174**, motion by Ms. Kelly. Ms. Kelly clarified the spirit of her motion. The Chair suggested that Ms. Cronin and Ms. Kelly consult with Dr. Huizenga, Assistant Superintendent for Curriculum, to craft language for these motions. It was agreed to place **#14-171, Motion by Ms. Cronin**, and **#14-174, Motion by Ms. Kelly**, on the Calendar.

#14-171, Motion by Ms. Cronin, that, in an effort to extend learning as well as support the social and emotional growth of our students, two independent learning experiences were implemented for the first time this summer. To help upper school students in grades 6-8 successfully enter an accelerated math pathway that culminates in taking Algebra I in 8th grade, a month-long multi-tiered summer math program was implemented. For students on IEPs, the Office of Student Services implemented its half-day Universal Summer Program during the month of July.

Whereas, given these were both first time initiatives developed to target areas of perceived need, it is important that CPS fully understand the impact of these programs - their strengths, weaknesses and barriers to greater success. For this purpose, the School Committee requests that each respective program developer prepare for review by the Winter of 2015, a comprehensive analysis of their respective programs including the number of participating students; stated goals and outcomes; lessons learned and recommended improvements.

These findings will be critical to continued development and implementation of effective summer programs designed to advance the achievement of our diverse student body.

#14-174, Motion by Ms. Kelly, that, whereas significant changes have been made to the mathematics program in the middle schools, including the addition of a district run summer program, that the School Committee be provided with a report on the summer program and this academic year's implementation by September 30, 2014.

#14-172, Motion by Ms. Cronin and Ms. Kelly, that, whereas family engagement and community outreach have been identified as key components to school and student success, and whereas school liaisons were traditionally identified as key in helping to facilitate this function in our former JK-8 schools, the School Committee requests an assessment on the current role of liaisons with the restructuring of our system into a JK-5 lower school and 6-8 upper school structure. It was voted to adopt **#14-172**.

#14-173, Motion by Mr. Fantini, that the two librarian aides laid off due to the administration reorganization of technology/librarians be reinstated to assist in this reorganization to ensure its success and also provide an opportunity for them to seek permanent positions. Mr. Fantini expressed concerns on how the most vulnerable employees in our system are treated and asked for referral of his motion to the Superintendent. Mr. Harding asked for clarification on the action of this referral. It was voted to refer **#14-173**, to the Superintendent.

#14-175, Motion by Mr. Harding, that the Superintendent explore the possibility of developing and implementing a financial literacy course to students as an elective at CRLS. It was voted to adopt **#14-175**.

On a motion by Mr. Fantini, seconded by Ms. Kelly, it was voted to accept and place on file the following reports as presented:

#14-176, Report of the Meeting of the July 24, 2014 School Climate Sub-Committee

Called for the purpose of a needed revision to the Student Rights and Responsibilities Handbook.

Members Present: Ms. Kelly, Chair; Mr. Osborne, Mr. Harding ABSENT

A quorum of the Sub-Committee being present, Ms. Kelly called the meeting to order at 10:34 AM

Also present: Mr. Fantini; Ms. MacFarlane, Legal Counsel

Ms. Kelly in the Chair.

Handouts presented: Student Rights and Responsibilities Handbook Draft (on file in the School Committee office)

Ms. Kelly stated that revisions to Student Rights and Responsibilities Handbook are needed relative to the passage of Chapter 222.

Ms. MacFarlane noted that the current law became effective on July 1, 2014 and that these revisions would bring the handbook into compliance for the start of this school year.

Ms. Kelly briefly explained the sections of the Student Rights and Responsibilities Handbook to be revised as follows:

- 5.12 Bullying p. 19
- 13.2 Other Appropriate Pro-Active Disciplinary Actions p. 36-37
- 14.2 Suspensions p. 38-44
- 15.0 Emergency Suspensions p. 49-50
- 16.0 Suspension Conference p. 50-54
- 17.0 Appeal of Suspension p. 54-55, 57
- 19.0 Expulsion Policy p. 62
- 20.0 Out of School Conduct p. 73
- 21.0 Education Services p. 74-76

Conversation followed on the future need to discuss substance use and abuse and how it relates to teenagers and addiction. Also mentioned was the need for virtual schools, virtual tools and flipped classroom technology to keep kids learning during suspensions.

The School Climate Sub-Committee agreed to recommend the following motion to the Committee of the Whole:

That the School Committee approve the revisions to the Rights and Responsibilities Handbook as detailed in the attached document (second reading).

Adjourned (10:45 AM)

Adjourned
Judith T. Martin
Confidential Secretary

#14-177, Report of the Meeting of the August 12, 2014 Governance Sub-Committee

Called for the purpose of discussing changes to the School Committee Regular Meeting Agenda.

Members Present: Mr. Osborne, Chair; Ms. Cronin, Ms. Kelly

Mr. Osborne in the Chair.

A quorum of the Sub-Committee being present, the Chair called the meeting to order at 2:15 PM.

Mr. Osborne, as the Chair of the Governance Sub-Committee, rescheduled this meeting to 9:30 AM on Tuesday, August 26, 2014 so that administrative representation may be present.

On a motion by Mr. Osborne, seconded by Ms. Cronin, it was voted to adjourn (2:18 PM).

Adjourned
Dosha Ellis Beard
Confidential Secretary

#14-178, Report of the Meeting of the August 26, 2014 Governance Sub-Committee

Called for the purpose of discussing changes to the School Committee Regular Meeting Agenda
Members Present: Mr. Osborne, Chair; Ms. Cronin, Ms. Kelly

Also Present: Mr. Fantini; Ms. Nolan; Dr. Young, Superintendent; Ms. Gist, CEA President

A quorum of the Sub-Committee being present, the Chair called the meeting to order at 9:40 AM.

Mr. Osborne in the Chair.

The Chair stated that the purpose of this meeting was to address an issue raised at the July 29, 2014 Regular School Committee Meeting by the Superintendent to rename Item 7b., Innovation Agenda, on the School Committee Meeting Regular Agenda. Mr. Osborne asked the Superintendent to elaborate on how a change in this item could improve the quality of the meeting and the School Committee's ability to engage and hear from the public.

The Superintendent updated the Members on the history surrounding the placement of Item 7b, Innovation Agenda, on the School Committee Meeting Regular Agenda. Since the upper schools are no longer brand new, there isn't a need to provide updates every 2 weeks as was done when they were first opened. He has noticed that by having Item 7b., be specific to the IA, it is excluding discussion on anything happening at the elementary and/or high school level. He would like to find a way to engage the Committee on more timely topics and would start by asking the Governance Sub-Committee its objective and have the agenda designed on what it wants to accomplish. As currently done, the Members could still suspend the rules to hear public comment on other items not on the agenda rather than officially changing the name of any agenda item.

The Superintendent and the Vice-Chair answered specific questions on how items are placed on the agenda and explained that a meeting with the Mayor, Vice-Chair and Superintendent is held prior to each Regular Meeting to review the agenda and determine how the time at each Regular Meeting would be managed.

Discussion took place around the following questions, comments and concerns:

- What did the agenda look like prior to the Innovation Agenda
- Look at it in terms of tone; there needs to be more opportunity to have conversations or open ended discussions and everyone needs to feel welcome
- We need touchstones at our meetings to address issues at all academic levels
- There is an advantage for us to ask Superintendent to comment on something; faster than putting in a motion
- Renaming Item 7b. to Superintendent's Report or Update would be beneficial
- Is there a way to know prior to the agenda being finalized what would be addressed
- The form needs to be open to be more expansive but remain disciplined; need to find the balance
- Meetings need to be managed
- Need mechanism to engage administration other than Regular Meeting times
- How do we create other ways to involve the public in discussions; encourage public comment on certain subjects, but also keep structure
- Better decisions could be made if we had more input in other forums
- Would not necessarily know what all the updates for the meeting would be in advance
- Teachers need to feel comfortable participating at a School Committee meeting
- How do we recognize our teachers and foster appreciation
- Invite principals to come and speak about their schools and include a teacher and a parent; explore successes and challenges of each school
- There is a difference in the feel of today's conversation
- How do Members become more supportive of all CPSD staff

The Chair stated that discussion on this matter would be revisited at a future Governance Sub-Committee meeting. No decision on renaming Item 7b., Innovation Agenda, was made.

Adjourned (10:30 AM)

Adjourned
Dosha Ellis Beard
Confidential Secretary

9. Non-Consent Agenda:

#14-153, Approval of Revisions to Public Complaints about School Personnel Policy: that the School Committee approve the revisions to Public Complaints about School Personnel Policy as detailed in the document (first reading). Ms. Cronin inadvertently removed **#14-153** instead of **#14-154**. On the following roll call, **#14-153** was adopted: Ms. Cronin YEA; Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Mr. Osborne YEA; Mayor Maher YEA.

Ms. Cronin asked and received unanimous consent for discussion on an item that has already passed, **#14-154, Approval of Revisions to Uniform Grievance Procedures**. Ms. MacFarlane responded to Ms. Cronin's concerns regarding the procedures involving conduct off school grounds.

#14-157, Approval of Revisions to Emergency Plans Policy: that the School Committee approve the revisions to the Emergency Plans Policy as detailed in the document (first reading). Ms. Cronin expressed the need for mental health counselors and agencies to participate in the emergency plans. Ms. Kelly had concerns that the policy didn't address the type of issue that happened last Spring, how families should be contacted and the response time during the first 24 to 48 hours. It was voted to refer **#14-157, Approval of Revisions to Emergency Plans Policy**, to the School Climate Sub-Committee.

#14-165, Contract Award: that the School Committee award a contract to the following vendor for paper products for the Food Services Department; funds to be provided from the Food Services Revolving Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Imperial Bag and Paper LLC, 64 York Avenue, Randolph, for the period September 1, 2014 to August 31, 2015, in the amount of \$129,552.41.

Ms. Cronin expressed concerns on the amount of the contract and how we should look toward a more sustainable or eco-friendly management of the use of paper goods. Ms. Spinner responded that we are buying compostable materials so that contributes to the cost of this contract. On the following roll call, **#14-165** was adopted: Ms. Cronin YEA; Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Mr. Osborne YEA; Mayor Maher YEA.

#14-168, Contract Award: that the School Committee award a contract to the following vendor for Ballroom Dance Instruction; funds to be provided from the Health & Physical Education General Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Kids Ballroom Dance Program of MA, 52 Winding Brook Lane, Well, ME, for the period of September 2, 2014 to June 30, 2015, in the amount of \$25,000.00.

Ms. Nolan inquired about the bid process for this contract. She expressed concerns that a local group which employed local teens had expressed interest in having this contract. Ms. Spinner explained that this was a competitive legal bid process through the City. It was requested that she send the Members more information about this bid process. She informed the Members that if there are additional vendors that they want added to the list for this contract's bid process next year, they should forward the names to her. On the following roll call, **#14-168** was adopted: Ms. Cronin YEA; Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Mr. Osborne YEA; Mayor Maher YEA.

10. Resolutions (letters of congratulations, letters of condolence):

Mr. Fantini moved the adoption of **#14-179 through #14-183**. It was voted to adopt the following items.

#14-179, Motion by Ms. Cronin, that the School Committee go on record and send a letter of great appreciation to Cambridge Rindge and Latin English faculty member, Dr. Kimberly N. Parker, as the recipient of one of five 2014 Mass Literacy awards. This annual award publicly recognizes and supports its recipient's deep commitment to and significant contributions in the field of literacy education.

#14-180, Motion by Mr. Fantini, that the School Committee send letters of congratulations and thanks to the following clerks who are retiring and gave so much to the school system:

Maryann Cataldo
Katherine Clover
Carol Correia
Donna DiTucci
Marie Grimm
Debra Mikos
Jeanne Murphy
Ann Nonni
Martha Sennott
Denise Talarico

#14-181, Motion by Mr. Fantini, that a letter of condolence be sent to Claire Rodley, retired Executive Secretary to the School Committee, on the recent passing of her husband, James J. (Joe) Rodley.

#14-182, Motion by Mr. Harding, That a letter of condolence be sent to the family of Ward Gay, career educator and tennis coach at CRLS for 40 years, who recently passed away.

#14-183, Motion by Mr. Harding, That the School Committee send a letter of congratulations to Laurance V. Kimbrough, CRLS graduate, on being named Head Tennis Coach at Clark University.

11. Announcements:

12. Late Orders: None

Mr. Fantini thanked the Superintendent and his leadership team for a positive opening day of school and looks forward to a successful school year.

On a motion by Ms. Cronin, seconded by Mr. Fantini, it was voted to adjourn (8:54 PM)

Judith T. Martin
Executive Secretary