

Accessing a Student's Library Information

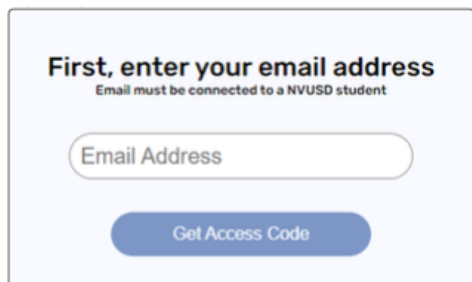
If your email address is connected to a student in Destiny Library Manager as a contact for the Additional User Type feature, you can access their library information. Your district determines which features are available.

To log in as a contact:

1. Go to the URL provided by your district to access the Destiny Verification page.

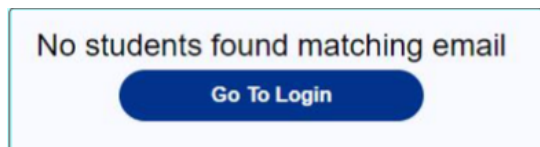
GPISD's URL: <https://destinyverification.follettsoftware.com/willow/district/destiny-NGWD-D4DL>

2. Type your email address.

A screenshot of a web form titled "First, enter your email address" with a subtext "Email must be connected to a NVUSD student". It features a text input field labeled "Email Address" and a blue button labeled "Get Access Code".

3. Click Get Access Code.

Note: If the email address either does not match what is in Destiny or is not connected to a student in the district, you will see the following message and need to check your Skyward account:

A screenshot of a message box with the text "No students found matching email" and a blue button labeled "Go To Login".

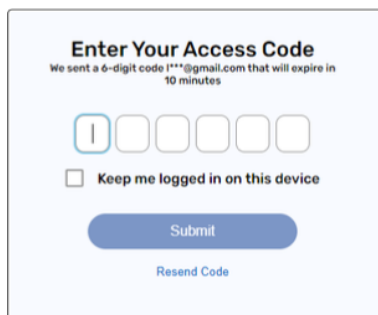
4. Go to your email account to retrieve the access code.

Notes:

- The code expires in 10 minutes. If it expires, you can click Resend Code from the Get Access Code page.
- If you enter an invalid access code, you will see an Incorrect Access Code message.
- The email is sent from no-reply@follettsoftware.com with the subject, "Additional User Type Access Code."
- If the code is sent more than once, after the second time, the user will need to refresh the screen, and then reenter their email address.

5. From the Enter Your Access Code page:

- Type your access code.
- Optionally, to stay logged in from your current browser, select Keep me logged in on this device. If you select this option, you will stay logged in for 60 days or until you log out. If you don't select this option, you will need to log in with an access code each time.

A screenshot of a web form titled "Enter Your Access Code" with a subtext "We sent a 6-digit code ****@gmail.com that will expire in 10 minutes". It features a 6-digit input field, a checkbox labeled "Keep me logged in on this device", a blue button labeled "Submit", and a link labeled "Resend Code".

6. Click **Submit**.