

**HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY
BOARD OF EDUCATION REGULAR MEETING
Tuesday, December 16, 2025 – 7:00 PM**

A G E N D A

I. Call to Order: The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

The Regular Meeting of the Harrison Township Board of Education will be called to order at _____ p.m. on Tuesday, December 16, 2025.

II. Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

Attendance:

_____ Missy Peretti _____ Christopher DeSanto _____ Other _____

III. Flag Salute: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. President’s Welcome:

2026 Referendum Introduction

V. **Reorganization of the Board of Education:**

A. Election of Officers

Christopher DeSanto, Board Secretary, declared the nominations for the Office of Board President open.

Motion by _____ to nominate _____ for Board President.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

The Board Secretary declared _____ elected to the Office of Board President.

Christopher DeSanto, Board Secretary, administered the Oath of Office to the Board President, _____ . The meeting was turned over to the Board of Education President.

_____, President of the Board of Education, declared the nominations for the Office of Board Vice-President open. (If necessary)

Motion by _____ to nominate _____ for Vice-President of the Board of Education. (if necessary)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

Christopher DeSanto, Board Secretary, administered the Oath of Office to the Vice-President, _____ . (If necessary)

VI. **Audience Participation I:** The Board President will recognize those individuals who wish to comment on the agenda items. Please respect the following procedures:

- 1) Be recognized by the Board President.
- 2) State your full name and address.
- 3) Identify the agenda item you wish to comment on.
- 4) Wait to be recognized before making your comments.
- 5) Limit your comments to specific items.
- 6) You will have three minutes for comments.

VII. Approval of Minutes:

It is recommended that the Board of Education approve the following action items:

- 1. Approval of the minutes of the November 18, 2025 Regular Session Board of Education Meeting (*Attachment: Min. #1*).

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

VIII. Committee Reports:

- 1. Standing Committees
 - a. Finance – Walter Bright
 - b. Curriculum – John Cavanaugh
 - c. Personnel – Shannon Williams
 - d. Negotiations – Jennifer Bowen
 - e. Board Development – Todd Baron
- 2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop
 - g. School Safety – Shannon Williams
 - h. Shared Services – John Cavanaugh
 - i. Transportation – Tim Bast
- 3. Delegate/Representative Reports (if any)

IX. Correspondence: (*Copies of Correspondence are included in backup materials*)

- 1. Letter from Laura Sabatano received November 19, 2025 re: leave of absence.
- 2. Letter from Dawn Errico received November 26, 2025 re: resignation.
- 3. Letter from Elizabeth Gentile received December 2, 2025 re: retirement.

X. Business Administrator’s Report:

A. Finance

It is recommended that the Board of Education approve the following action items:

- 1. Budget Transfer List for November 2025 – There were no transfers in the month of November.
- 2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2025. (*Attachment: Fin. #2*) The Cash Reconciliation Report and Secretary’s Reports are in agreement for the month of November 2025.
- 3. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2025. (*Attachment: Fin. #3*) The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. November 2025 Ratified Bill List \$1,987,418.10 (*Attachment: Fin. #6a*)
 - b. December 2025 Bill List \$315,940.67 (*Attachment: Fin. #6b*)
7. Accept the Consolidated Food Services Reports for the months of July/August, September, and October 2025. (*Attachment: Fin. #7*)
8. Resolution 2025-26 #5: Accept the 2024-2025 Annual Comprehensive Financial Report (ACFR). A copy of the 129-page audit and a synopsis will be available on the district website. (*Attachment: Fin. #8*)
9. Accept the increase of New Jersey’s Minimum Wage effective January 1, 2026. (*Attachment: Fin. #9*)
10. Approve the Pre-Referendum Letter of Authorization with RYEBREAD, the District’s Architect of Record. (*Attachment: Fin. #10*)
11. Approve the Bond Counsel Services Agreement with Wilentz, Goldman & Spitzer, P.A. (*Attachment: Fin. #11*)
12. Accept the Municipal Advisor Services in connection with: School Bonds, Series 2026 with Phoenix Advisors, the District’s current compliance advisor. (*Attachment: Fin. #12*)

MOTION TO APPROVE ITEMS 1-12: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

XI. Superintendent’s Report:

A. Personnel

The Superintendent recommends to the Board of Education the approval of the following action items:

1. When necessary, the Board authorizes the Superintendent of Schools to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates to ensure uninterrupted operation of the school district. As always, employment is contingent upon criminal history review clearance and issuance of appropriate certification.

2. Approval of a leave of absence for Laura Sabatano, First Grade Teacher at Harrison Township School, effective April 20, 2026 utilizing 20 accumulated sick days concurrent with FMLA continuing with unpaid leave under NJFLA through June 30, 2026 with an anticipated return date of September 1, 2026.
3. Acceptance of the resignation of Dawn Errico, Bus Driver for the District, effective November 30, 2025.
4. Acceptance of the retirement of Elizabeth Gentile, Bus Driver for the District, effective February 1, 2026.
5. Approval of the involuntary transfer of Meghan Hack from Interventionist at Pleasant Valley School to Sixth Grade Teacher during the leave of Michael Brodzik, effective January 5, 2026 through March 30, 2026.
6. Approval of the involuntary transfer of Betsy Patterson, Interventionist, from Harrison Township School to Pleasant Valley School to cover Meghan Hack, effective January 5, 2026 through March 30, 2026.
7. Approval of the employment of _____, as a School Nurse at Harrison Township School, effective January 5, 2026 through June 30, 2026, with salary established at _____, in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.), plus benefits, pending receipt of required clearances.
8. Approval of the employment of Emily Kupsey, of Woolwich Twp., as Long-term Substitute Teacher at Harrison Township School during the absence of Michelle Troast for the period of January 12, 2026 through June 30, 2026, with salary established at the daily substitute rate for the first 20 days of service in this role, in accordance with State Statute, followed by a salary established at BA, Step 1 (\$53,704.00, pro-rated), pending receipt of required clearances.
9. Approval of the employment of Nadia Cornew, of Mullica Hill, as Long-term CST Secretary for the District with a salary established at \$32,445.00 (prorated), effective December 17, 2025 through June 30, 2026, pending receipt of required clearances.
10. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective through June 30, 2026, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Cameron Dion - Teacher
 Huang Lam – General Aide
 Alexandra Cristescu - Teacher

John Hamilton – Transportation Aide
 Elizabeth Gentile – Bus Driver (after retirement)
 Sara Scariacaciottoli - Teacher

MOTION TO APPROVE ITEMS 1-10: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

B. Education

It is recommended that the Board of Education approve the following action items:

- 1. No items at this time.

C. Administration

It is recommended that the Board of Education approve the following action items:

- 1. Approval of Jean Marie Sutton, Heather Schank, and Adrienne McGovern to attend *New Jersey School Counselor Annual PD Day* on January 9, 2026 at Rowan University, at a cost of \$119.00 per person, plus mileage reimbursement.
- 2. Approval of a classroom visitation by Riley Lewin, Rowan School of Education Student, on January 7, 2026.
- 3. Acknowledgement of safety drills conducted in the district schools:
 - a. AED Medical Emergency Response Team Drill
 - 1) Harrison Township School – November 20, 2025 (AM)
 - b. Hold Non-Drill
 - 1) Harrison Township School – November 20, 2025 (PM)
 - 2) Pleasant Valley School – December 2, 2025 (AM)
 - c. Evacuation Drill
 - 1) Pleasant Valley School – November 5, 2025 (AM)
 - d. Fire Drill
 - 1) Harrison Township School – December 1, 2025 (AM)

MOTION TO APPROVE ITEMS 1-3: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

D. Policy

It is recommended that the Board of Education approve the following action items:

- 1. No items at this time.

E. Transportation

It is recommended that the Board of Education approve the following action items:

- 1. No items at this time.

F. Buildings & Grounds

It is recommended that the Board of Education approve the following action items:

1. Approval of the following groups to utilize the facilities for the 2025-2026 fiscal year as outlined below:

<u>Name/Organization</u>	<u>Location/Date</u>	<u>Type of Use</u>
Richardson/TOPSports	PVS Cafeteria 1/8/2026	Buddy Training
Chew/Harrison Twp. Rec. Committee	PVS Cafeteria Mon-Thurs 7/13/26-7/30/26	Theatre Camp
Szolack/Tiger Organization	HTS – Both Gyms Mon-Thurs 7/20/26-7/31/26	Basketball Camp
Mitcham/PVFit	PVS Gym Wed & Thursday 1/14/26-3/25/26	Youth Fitness Program
Hulmes/CYFC	PVS Cafeteria 12/18/25 & 12/22/25	Equipment Returns
Clearview HS	PVS Gym & Cafeteria 1/6/26-1/30/26	Dance Team Practice
Heller/Surge Color Guard	HTS Gym 3 Sundays only (TBD) Jan-May 2026	Practice

MOTION TO APPROVE ITEM 1: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

XII. New Business:

Veterans Fundraiser
 CHOP Fundraiser
 Local District Gift Card Fundraiser

XIII. Old Business:

XIV. Audience Participation II:

- 1) Be recognized by the Board President.
- 2) State your full name and address.
- 3) Wait to be recognized before making your comments.
- 4) Limit your comments to specific items.
- 5) You will have three minutes for comments.

XV. Recess into Executive Session (if necessary):

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action may be taken.

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVI. Out of Executive Session:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVII. Adjournment:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

**HARRISON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
120 N. MAIN STREET
MULLICA HILL, NEW JERSEY**

**REGULAR MEETING
NOVEMBER 18, 2025
7:00 PM**

Mrs. Shannon Williams, Board Vice President, called the meeting of the Harrison Township Board of Education to order in the music room at Pleasant Valley School at 7:01 p.m. It was announced that the Board might adjourn into Executive Session during the meeting to discuss personnel, student issues, property, or any other matter appropriate for this session, the results of which would be made public at a later date.

I. Call to Order: The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

II. Roll Call:

Mr. Todd Baron	Mrs. Janette Coslop
Mr. Tim Bast	Mrs. Colleen Kendrick (<i>absent</i>)
Mrs. Jennifer Bowen	Mrs. Shannon Williams
Mr. Walter Bright	
Mr. John Cavanaugh	

Others Present:

Dr. Missy Peretti, Superintendent of Schools, Mr. Christopher DeSanto, Business Administrator /Board Secretary, and Mrs. Lisa Heenan, Chief Academic Officer.

III. Flag Salute:

Led by Shannon Williams, Board Vice President of the Harrison Township Board of Education.

IV. President's Welcome:

1) STEAM Tank Winners

Dr. Peretti introduced the STEAM Tank winners and showed a video of their presentation at the NJSBA convention. A copy of an article published in the Mullica Hill Sun was distributed. (*Attachment A*)

Mrs. Coslop commented that they should try to get on Shark Tank.

2) Presentation of 2025 NJSLA Data - Lisa Heenan, Chief Academic Officer

Mrs. Lisa Heenan provided a brief overview as required by law. A longer 90-slide version will be on the district's website.

- Overall, students performed better than last year in both math and ELA
- Cohorts performed well from year to year

Mrs. Coslop congratulated Mrs. Heenan.

Mrs. Bowen concurred.

V. **Administration of the Oath:**

Mr. Christopher DeSanto, Board Secretary, administered the State of New Jersey Required Oaths for School Board Members to Alexis Rubino.

VI. **Reorganization of the Board of Education:**

A. Election of Officers

Mr. DeSanto explained that there is no need to second the nomination and the nominee needs to accept the nomination.

Christopher DeSanto, Board Secretary, declared the nominations for the Office of Board President open.

Motion by Alexis Rubino to nominate John Cavanaugh for Board President.

Mr. DeSanto asked if there are any other nominations.

Motion by Janette Coslop to nominate Shannon Williams for Board President.

Vote for John Cavanaugh:

Roll Call: (4-4) Carried: No
No: Mr. Bowen, Mr. Bright, Mrs. Coslop, Mrs. Williams

Vote for Shannon Williams:

Roll Call: (4-4) Carried: No
No: Mr. Baron, Mr. Bast, Mr. Cavanaugh, Mrs. Rubino

The vote for nomination of Board President will be done at the next board meeting.

There was a motion to add the addendum to the agenda.

Motion: Mr. Bright
Roll Call: Voice

Second: Mrs. Bowen
Carried: Yes

VII. **Audience Participation I:**

None

VIII. Approval of Minutes:

Motion: For the Board of Education to approve the following action items:

1. Approval of the minutes of the October 27, 2025 Regular Session Board of Education Meeting (*Attachment: Min. #1*) and Executive Session (*Attachment: Min. #2*).

Motion: Mrs. Coslop Second: Mr. Bast
Roll Call: (7-0-1) Carried: Yes
Abstained: Ms. Rubino

IX. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright (No report at this time.)
 - b. Curriculum – John Cavanaugh (No report at this time.)
 - c. Personnel – Shannon Williams (No report at this time.)
 - d. Negotiations – Jennifer Bowen (No report at this time.)
 - e. Board Development – Todd Baron (No report at this time.)
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop (No report at this time.)
 - g. School Safety – Shannon Williams (No report at this time.)
 - h. Shared Services – John Cavanaugh (No report at this time.)
 - i. Transportation – Tim Bast (No report at this time.)
3. Delegate/Representative Reports (No report at this time.)

X. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. Letter from Raymond Meyers received November 3, 2025 re: resignation.
2. Letter from Erin Durkin received November 13, 2025 re: resignation.

XI. Business Administrator’s Report:

- A. Finance

Motion: For the Board of Education to approve the following action items:

1. Budget Transfer List for October 2025. – There were no budget transfers in the month of October.
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2025. (*Attachment: Fin. #2*) The Cash Reconciliation Report and Secretary’s Reports are in agreement for the month of October 2025.
3. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2025. (*Attachment: Fin. #3*) The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. October 2025 Ratified Bill List \$1,904,572.30 (*Attachment: Fin. #6a*)
 - b. November 2025 Bill List \$236,777.48 (*Attachment: Fin. #6b*)
7. Approve the contract with Four Seasons Landscaping for snow removal during the 2025-2026 school year. (*Attachment: Fin. #7*)
8. Approve the following tuition rate for the 2026-2027 school year:
 - a. Preschool (full-year, half-day) - \$3,475.00
9. Approve the Nursing Services Plan for the 2025-2026 school year pursuant to N.J.A.C. 6A:16-2.1(b) (*Attachment: Fin. # 9*)
10. Approve the lease contract with RICOH for a new copier at Pleasant Valley School. (*Attachment Fin. #10*)
11. Approve the submission of the Comprehensive Maintenance Plan / Form M-1 to the Gloucester County Office of Education. (*Attachment Fin. #11*)
12. RESOLUTION 2025-26 #4: Authorization to submit a request for waiver of participation in SEMI program for the 2025-2026 school year to the Executive County Superintendent. (*Attachment: Fin. #12*)

Item #1-12:

Motion: Mr. Bright

Second: Mrs. Bowen

Roll Call: (8-0)

Carried: Yes

XII. Superintendent’s Report:

A. Personnel

Motion: For the Board of Education to approve the following action items:

1. When necessary, the Board authorizes the Superintendent of Schools to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates to ensure uninterrupted operation of the school district. As always, employment is contingent upon criminal history review clearance and issuance of appropriate certification.
2. Acceptance of the resignation of Raymond Meyers, Custodian at Pleasant Valley School, effective November 29, 2025.

Dr. Peretti thanked Ray Meyers for his years of service in the district.

3. Acceptance of the resignation of Erin Durkin, School Nurse at Harrison Township School, effective December 23, 2025.

Dr. Peretti thanked Erin Durkin for her years of service in the district.

4. Approval of Tina Heil in the stipend position of Homeless Liaison for the 2025-2026 school year, with a stipend of \$1,067.09 in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.
5. Approval of Nancy Marucci and Veronica Poma in the stipend positions of ELL Liaisons for the 2025-2026 school year, with a stipend of \$1,100.00 each in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.
6. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective through June 30, 2026, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Lori Nolan - Nurse

7. Approval of the employment of Heather Wisniewski as a Substitute Teacher for the District on an as-needed basis, effective through June 30, 2026, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Item 1-7:

Motion: Mrs. Rubino

Second: Mrs. Bowen

Roll Call: (8-0)

Carried: Yes

B. Education

None

C. Administration

Motion: For the Board of Education to approve the following action items:

1. Approval of the following assemblies during the 2025-2026 school year:
 - a. The Lizard Guy Assembly for First Grade sponsored by the PTA
2. Approval of the reimbursement of tuition cost to AnnaLisa Rodano following successful completion of the following courses through Walden University, requested amounts stated, with reimbursement after completion according to the terms of the established contract:
 - a. Ed.D Residency Instructional Course – December 11-14, 2025 - \$1,420.00
3. Approval of the reimbursement of graduate tuition cost to Kelly Meagher following successful completion of the following course through Western Michigan University, according to terms in the negotiated agreement, requested amounts stated, with reimbursement June 2026:
 - a. Skill Acquisition and Human Performance – January 2026 through April 2026 - \$2,503.23
 - b. Independent Research – January 2026 through April 2026 - \$2,503.23
4. Acknowledgement of safety drills conducted in the district schools:
 - a. Hold Non-Drill
 - 1) Pleasant Valley School – October 30, 2025 (AM)
 - b. Fire Non-Drill
 - 1) Pleasant Valley School – November 12, 2025 (AM)

- c. Evacuation Drill
 - 1) Harrison Township School – November 13, 2025 (AM)
- d. Fire Drill
 - 1) Harrison Township School – November 14, 2025 (AM)

Item 1-4:
 Motion: Mr. Baron Second: Mrs. Coslop
 Roll Call: (8-0) Carried: Yes

- D. Policy

None

- E. Transportation

Motion: For the Board of Education to approve the following action items:

- 1. Approve the Addendum to the Interlocal Services Agreement between Clearview Regional BOE and Harrison Township BOE for Transportation Services dated February 27, 2025 for the 2025-2026 school year. (*Attachment: Trans. #1*)

Item 1:
 Motion: Mrs. Bowen Second: Mr. Bright
 Roll Call: (8-0) Carried: Yes

- F. Buildings & Grounds

Motion: For the Board of Education to approve the following action items:

- 1. Approval of the following groups to utilize the facilities for the 2025-2026 fiscal year as outlined below:

<u>Name/Organization</u>	<u>Location/Date</u>	<u>Type of Use</u>
Hynes/SEPAG	PVS Gym and Cafeteria 3/26/26	Community Fair
Calhoun/Harrison Soccer Club	HTS Gym 3 M-F 1/5/26-2/27/26	Soccer Skills and Training
Heitman/Math Club	PVS Room A110 Mondays 12/15/25-1/26/26	Math Club Meetings
Harrison Twp. Recreation Committee	HTS Parking Lot 11/29/25	Parking Overflow for Lights on Main event

Item 1:
 Motion: Mrs. Coslop Second: Mr. Baron
 Roll Call: (8-0) Carried: Yes

XIII. New Business:

1. Student Ambassador Dates – January, March, May 2026

Dr. Peretti indicated that the student ambassador representatives will be present at the January, March, and May 2026 board of education meetings.

2. Reminder: December meeting changed to Tuesday, December 16, 2025

Dr. Peretti reminded everyone that the December board meeting was changed to Tuesday, December 16, 2025.

3. Clearview Field Hockey

Mr. Cavanaugh indicated that the Clearview Field Hockey team won the State championship. He offered congratulations to the team, as well as Mr. Baron's daughter who is on the team.

XIV. Old Business:

None

XV. Audience Participation II:

None

XVI. Adjournment:

There was no further business. A motion was made to adjourn at 8:00 p.m.

Motion: Mr. Bright
Roll Call: Voice

Second: Mr. Baron
Carried: Yes

Respectfully Submitted,

Christopher C. DeSanto
Board Secretary

Correz #1

Laura Sabatano

November 19, 2025

Dr. Peretti
120 N. Main Street
Mullica Hill, NJ 08062

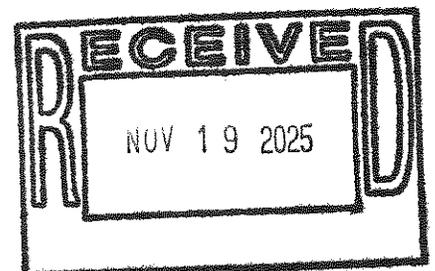
Dear Dr. Peretti:

The purpose of this letter is to inform you and the Harrison Township Board of Education of my intention to take a maternity leave of absence for a portion of the 2025-2026 school year. My due date is April 21, 2026 and I would like to begin my maternity leave on April 20, 2026. My last day of work will be on April 17, 2026. I would like to utilize 20 accumulated sick days concurrent with the FMLA. At the conclusion of the FMLA, I would like to continue my unpaid leave under the NJFLA until June 30, 2026. My intention is to return on September 1, 2026 at the start of the 2026-2027 school year. If there is an unforeseen circumstance, I will notify you as soon as possible of any changes.

Sincerely,

Laura Sabatano

Laura Sabatano



CORREX #2

From: Dawn Errico

11/26/2025

To: Susan Hanlon

Harrison Twp. Public Schools – Transportation Dept.

120 N Main Street

Mullica Hill, NJ 08062

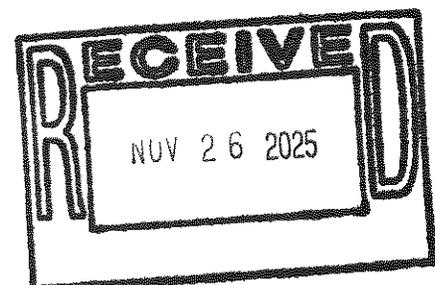
Dear Sue:

I am writing to inform you that I am resigning from my position as a School Bus Driver with the Harrison Township School District effective 11/30/2025. Thank you for the opportunity to work with the district and serve the students.

Sincerely,

Dawn Errico

Dawn Errico



12/02/20.

Dear Dr. Missy Peretti,

This letter is to inform you that I Elizabeth Gentile will be retiring from my position as a School Bus Driver for Harrison Township School District as of February 1st 2026.

I would like to take this opportunity to thank my Supervisor's for the support they have giving me and making these past 14 years a good experience and a good working environment. I have worked with a good group of people and have made some lasting friendships. It has been a great experience working at Harrison Township School District.

If I could help in anyway with my replacement and extend to them what I have learned and experienced it would be my pleasure. Again, Thank You for the last 14 years.

Sincerely
Elizabeth Gentile

HARRISON TOWNSHIP BOARD OF EDUCATION
November 30, 2025
CASH RECONCILIATION REPORT

FUNDS AND ACCOUNTS	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
<u>GENERAL FUND - 10</u>				
GENERAL FUND	\$ 3,169,926.70	\$ 2,014,485.40	2,124,240.93	\$ 3,060,171.17
PAYROLL	4.91	953,532.01	953,530.60	6.32
PAYROLL AGENCY	281,685.69	634,796.01	547,398.77	369,082.93
UNEMPLOYMENT	118,402.41	146.30	-	118,548.71
FLEXIBLE SPENDING ACCT	4,011.23	2,070.17	767.59	5,313.81
TOTAL GENERAL FUND	3,574,030.94	3,605,029.89	3,625,937.89	3,553,122.94
<u>SPECIAL REVENUE FUND - 20</u>				
SPECIAL REVENUE	(277,834.43)	296,999.00	75,799.82	(56,635.25)
SCHOOL FUND	33,140.61	7,615.96	6,854.38	33,902.19
LIBRARY	18,854.67	1,280.64	5,002.89	15,132.42
TOTAL SPECIAL REVENUE FUND	(225,839.15)	305,895.60	87,657.09	(7,600.64)
CAPITAL PROJECTS - 30	(166,685.72)	-	-	(166,685.72)
DEBT SERVICE - 40	1.01	-	-	1.01
TOTAL GOVERNMENTAL FUNDS	\$ 3,181,507.08	\$ 3,910,925.49	\$ 3,713,594.98	\$ 3,378,837.59
ENTERPRISE FUND	122,231.51	17,991.70	44,784.26	95,438.95
TOTAL ALL FUNDS	\$ 3,303,738.59	\$ 3,928,917.19	\$ 3,758,379.24	\$ 3,474,276.54

RECONCILIATION OF BANK ACCOUNTS

Bank Accounts:	Century ACCOUNT NUMBERS	BALANCES
CUSTODIAN ACCOUNT	XXXXX5209	\$ 2,302,848.09
MAINTENANCE RESERVE	XXXXX5308	331,119.82
CAPITAL RESERVE	XXXXX5283	278,054.09
CAFETERIA	XXXXX5233	104,622.43
SCHOOL FUND	XXXXX0953	40,587.95
FLEXIBLE SPENDING ACCT	XXXXX5291	5,313.81
LIBRARY FUND	XXXXX5324	15,132.42
PAYROLL	XXXXX5217	1,868.21
PAYROLL AGENCY	XXXXX5225	392,941.99
UNEMPLOYMENT	XXXXX5275	118,548.71
		3,591,037.52
ADD: DEPOSIT IN TRANSIT		-
LESS: OUTSTANDING CHECKS		116,760.98
TOTAL ALL ACCOUNTS		\$ 3,474,276.54

Prepared by:
Angela Otłowski
Secretary to the School Business Administrator

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 GENERAL FUND

FIN. #3

Assets and Resources

Assets:			\$2,465,911.33
101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$271,493.65
116	Capital Reserve Account		\$322,766.19
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$9,822,753.00
121	Tax levy Receivable		
	Accounts Receivable:		
		\$0.00	
132	Interfund	\$0.00	
141	Intergovernmental - State	\$3,851,361.78	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$3,309.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$3,854,670.78
	Loans Receivable:		
		\$0.00	
131	Interfund	\$0.00	\$0.00
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		
Resources:			
301	Estimated Revenues	\$22,253,083.00	
302	Less Revenues	(\$22,119,279.30)	\$133,803.70
Total assets and resources			\$16,871,398.65

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

		\$0.00
401	Interfund Loans Payable	\$0.46
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$120,888.58
471	Payroll Deductions and Withholdings	\$12,000.00
481	Deferred Revenues	\$18,173.51
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$151,062.55
Total liabilities		

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 GENERAL FUND

Fund Balance:

	Appropriated:			
753,754	Reserve for Encumbrances			\$12,709,822.18
	Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$276,079.32		
604	Add: Increase in Capital Reserve	\$0.00		
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00		
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00		
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$276,079.32	
762	Reserve for Adult Education		\$0.00	
763	Sale/Leaseback Reserve Account - July 1	\$0.00		
605	Add: Increase in Sale/Leaseback Reserve	\$0.00		
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00	
764	Maintenance Reserve Account - July 1	\$348,128.91		
606	Add: Increase in Maintenance Reserve	\$0.00		
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$348,128.91	
765	Tuition Reserve Account - July 1	\$0.00		
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00		
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00		
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00	
755	Reserve for Bus Advertising - July 1	\$0.00		
610	Add: Increase in Bus Advertising Reserve	\$0.00		
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00	
756	Federal Impact Aid (General) - July 1	\$0.00		
611	Add: Increase in Federal Impact Aid (General)	\$0.00		
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00	
757	Federal Impact Aid (Capital) - July 1	\$0.00		
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00		
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00	
769	Unemployment Fund - July 1	\$2,048.73		
	Add: Increase in Unemployment Fund	\$0.00		
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$2,048.73	
750-752,76x	Other reserves		\$1,041,644.00	
601	Appropriations	\$23,688,076.90		
602	Less: Expenditures	(\$8,367,285.17)		
	Less: Encumbrances	(\$12,709,822.18)	(\$21,077,107.35)	\$2,610,969.55
	Total appropriated			\$16,988,692.69
	Unappropriated:			
770	Fund balance, July 1		\$1,120,898.69	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		(\$1,389,255.28)	
	Total fund balance			\$16,720,336.10
	Total liabilities and fund equity			<u>\$16,871,398.65</u>

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$23,688,076.90	\$21,077,107.35	\$2,610,969.55
Revenues	(\$22,253,083.00)	(\$22,119,279.30)	(\$133,803.70)
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,042,171.95)</u>	<u>\$2,477,165.85</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$4,585.67)	\$4,585.67
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,046,757.62)</u>	<u>\$2,481,751.52</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,046,757.62)</u>	<u>\$2,481,751.52</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$25,362.72)	\$25,362.72
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,072,120.34)</u>	<u>\$2,507,114.24</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,072,120.34)</u>	<u>\$2,507,114.24</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,072,120.34)</u>	<u>\$2,507,114.24</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,072,120.34)</u>	<u>\$2,507,114.24</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,072,120.34)</u>	<u>\$2,507,114.24</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,072,120.34)</u>	<u>\$2,507,114.24</u>
Less: Adjustment for prior year	(\$45,738.62)	(\$45,738.62)	\$0.00
Budgeted fund balance	<u>\$1,389,255.28</u>	<u>(\$1,117,858.96)</u>	<u>\$2,507,114.24</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	16,865,821	0	16,865,821	16,757,453	Under	108,368
00520	SUBTOTAL – Revenues from State Sources	5,383,361	0	5,383,361	5,348,043	Under	35,318
00570	SUBTOTAL – Revenues from Federal Sources	3,901	0	3,901	0	Under	3,901
0071A	Other	0	0	0	13,783		(13,783)
Total		22,253,083	0	22,253,083	22,119,279		133,804

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	7,878,890	0	7,878,890	2,566,862	4,525,148	786,880
10300	Total Special Education - Instruction	2,388,628	0	2,388,628	663,455	1,511,066	214,107
11160	Total Basic Skills/Remedial – Instruct.	1,241,660	0	1,241,660	348,324	805,654	87,682
12160	Total Bilingual Education – Instruction	300	0	300	0	0	300
22620	Total Other Supplemental/At-Risk Program	92,231	0	92,231	27,999	65,332	(1,100)
29180	Total Undistributed Expenditures - Instr	217,209	0	217,209	0	112,169	105,040
29680	Total Undistributed Expenditures – Atten	17,000	0	17,000	17,000	0	0
30620	Total Undistributed Expenditures – Healt	236,031	0	236,031	63,643	125,770	46,619
40580	Total Undistributed Expend – Speech, OT,	752,343	0	752,343	192,509	464,741	95,092
41660	Total Undist. Expend. – Guidance	214,685	0	214,685	68,260	149,449	(3,024)
42200	Total Undist. Expend. – Child Study Team	453,109	0	453,109	151,969	314,039	(12,899)
43200	Total Undist. Expend. – Improvement of I	372,558	0	372,558	165,507	247,093	(40,042)
43620	Total Undist. Expend. – Edu. Media Serv.	82,600	0	82,600	12,012	43,377	27,211
44180	Total Undist. Expend. – Instructional St	23,200	0	23,200	7,993	0	15,207
45300	Support Serv. - General Admin	415,414	6,627	422,041	178,887	153,122	90,032
46160	Support Serv. - School Admin	714,680	0	714,680	290,988	391,586	32,106
47200	Total Undist. Expend. – Central Services	342,565	0	342,565	144,559	176,477	21,529
47620	Total Undist. Expend. – Admin. Info. Tec	430,651	21,642	452,293	259,388	118,120	74,786
51120	Total Undist. Expend. – Oper. & Maint. O	2,139,177	40,073	2,179,251	867,186	1,167,764	144,300
52480	Total Undist. Expend. – Student Transpor	1,219,826	0	1,219,826	369,202	631,672	218,953
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,332,851	0	4,332,851	1,971,542	1,688,090	673,219
76260	Total Facilities Acquisition and Constr	34,972	0	34,972	0	0	34,972
84000	Transfer of Funds to Charter Schools	19,154	0	19,154	0	19,154	0
Total		23,619,734	68,343	23,688,077	8,367,285	12,709,822	2,610,970

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 GENERAL FUND

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy	16,648,428	0	16,648,428	16,648,428		0
00140	10-1310	Tuition from Individuals	83,750	0	83,750	34,800	Under	48,950
00150	10-1320	Tuition from LEAs Within State	61,000	0	61,000	31,442	Under	29,558
00300	10-1__	Unrestricted Miscellaneous Revenues	72,638	0	72,638	40,808	Under	31,830
00330	10-1__	Interest Earned on Maintenance Reserve	5	0	5	1,975		(1,970)
00420	10-3121	Categorical Transportation Aid	2,020,669	0	2,020,669	2,020,669		0
00430	10-3131	Extraordinary Aid	80,000	0	80,000	80,000		0
00440	10-3132	Categorical Special Education Aid	2,663,329	0	2,663,329	2,663,329		0
00470	10-3177	Categorical Security Aid	584,045	0	584,045	584,045		0
00500	10-3__	Other State Aids	35,318	0	35,318	0	Under	35,318
00540	10-4200	Medicaid Reimbursement	3,901	0	3,901	0	Under	3,901
00700	10-5__	Other Financing Sources	0	0	0	13,783		(13,783)
Total			22,253,083	0	22,253,083	22,119,279		133,804

Expenditures:

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02000	11-105-100-101	Preschool – Salaries of Teachers	122,531	0	122,531	39,926	84,005	(1,400)
02080	11-110-__-101	Kindergarten – Salaries of Teachers	823,675	0	823,675	279,458	644,642	(100,426)
02100	11-120-__-101	Grades 1-5 – Salaries of Teachers	4,966,750	0	4,966,750	1,356,497	3,118,097	492,157
02120	11-130-__-101	Grades 6-8 – Salaries of Teachers	844,105	0	844,105	256,711	597,250	(9,856)
02500	11-150-100-101	Salaries of Teachers	5,500	0	5,500	1,538	0	3,962
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series	136,400	0	136,400	14,218	22,963	99,219
03080	11-190-1__-610	General Supplies	979,929	0	979,929	618,514	58,190	303,225
06500	11-212-100-101	Salaries of Teachers	229,147	0	229,147	62,028	150,712	16,407
06520	11-212-100-106	Other Salaries for Instruction	354,507	0	354,507	81,050	190,414	83,043
06540	11-212-100-320	Purchased Professional-Educational Servi	9,875	0	9,875	0	714	9,161
06600	11-212-100-610	General Supplies	3,200	0	3,200	323	0	2,877
06620	11-212-100-640	Textbooks	7,500	0	7,500	0	0	7,500
06640	11-212-100-8__	Other Objects	300	0	300	0	0	300
07000	11-213-100-101	Salaries of Teachers	1,186,539	0	1,186,539	367,024	836,859	(17,344)
07020	11-213-100-106	Other Salaries for Instruction	283,991	0	283,991	87,040	204,651	(7,700)
07040	11-213-100-320	Purchased Professional-Educational Servi	1,800	0	1,800	0	0	1,800
07100	11-213-100-610	General Supplies	3,800	0	3,800	185	0	3,615
07120	11-213-100-640	Textbooks	10,000	0	10,000	996	0	9,004
07140	11-213-100-8__	Other Objects	24,800	0	24,800	2,000	0	22,800
07500	11-214-100-101	Salaries of Teachers	0	0	0	60	0	(60)
07540	11-214-100-320	Purchased Professional-Educational Servi	0	0	0	0	714	(714)
07600	11-214-100-610	General Supplies	0	0	0	561	467	(1,028)
07620	11-214-100-640	Textbooks	0	0	0	1,091	0	(1,091)
08000	11-215-100-101	Salaries of Teachers	69,041	0	69,041	25,652	41,374	2,015
08020	11-215-100-106	Other Salaries for Instruction	73,628	0	73,628	20,739	45,889	7,000
08100	11-215-100-6__	General Supplies	1,500	0	1,500	0	0	1,500
09300	11-219-100-320	Purchased Professional-Educational Servi	129,000	0	129,000	14,707	39,271	75,022

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
11000	11-230-100-101	Salaries of Teachers	990,596	0	990,596	301,645	700,697	(11,746)
11020	11-230-100-106	Other Salaries for Instruction	250,564	0	250,564	46,679	104,957	98,928
11100	11-230-100-610	General Supplies	500	0	500	0	0	500
12100	11-240-100-610	General Supplies	300	0	300	0	0	300
22060	11-424-100-179	Salaries of Reading Specialists	92,231	0	92,231	27,999	65,332	(1,100)
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	134,170	(22,908)	111,262	0	6,222	105,040
29100	11-000-100-566	Tuition to Priv. School for the Disabled	83,039	22,908	105,947	0	105,947	0
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series	17,000	0	17,000	17,000	0	0
30500	11-000-213-1__	Salaries	212,031	0	212,031	56,960	120,850	34,221
30540	11-000-213-3__	Purchased Professional and Technical Ser	10,100	0	10,100	3,277	4,375	2,448
30580	11-000-213-6__	Supplies and Materials	13,900	0	13,900	3,406	545	9,949
40500	11-000-216-1__	Salaries	326,993	3,000	329,993	114,105	267,195	(51,307)
40520	11-000-216-320	Purchased Professional – Educational Ser	417,300	(3,000)	414,300	77,230	197,547	139,524
40540	11-000-216-6__	Supplies and Materials	8,050	0	8,050	1,175	0	6,875
41500	11-000-218-104	Salaries of Other Professional Staff	210,985	0	210,985	65,160	148,924	(3,099)
41560	11-000-218-320	Purchased Professional – Educational Ser	3,300	0	3,300	3,100	525	(325)
41620	11-000-218-6__	Supplies and Materials	400	0	400	0	0	400
42000	11-000-219-104	Salaries of Other Professional Staff	349,587	0	349,587	117,856	284,097	(52,366)
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	46,222	0	46,222	19,297	27,015	(90)
42060	11-000-219-320	Purchased Professional – Educational Ser	39,850	0	39,850	13,114	1,000	25,736
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	4,600	0	4,600	1,410	1,827	1,363
42140	11-000-219-592	Misc. Purch. Svc. (400-500 series O/than	5,350	0	5,350	67	0	5,283
42160	11-000-219-6__	Supplies and Materials	5,700	0	5,700	225	100	5,375
42180	11-000-219-8__	Other Objects	1,800	0	1,800	0	0	1,800
43000	11-000-221-102	Salaries of Supervisor of Instruction	371,958	0	371,958	155,316	217,443	(801)
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	0	0	0	9,716	29,650	(39,366)
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	100	0	100	0	0	100
43160	11-000-221-6__	Supplies and Materials	500	0	500	475	0	25
43520	11-000-222-177	Salaries of Technology Coordinators	50,000	0	50,000	0	37,442	12,558
43540	11-000-222-3__	Purchased Professional and Technical Ser	12,100	0	12,100	5,468	0	6,632
43580	11-000-222-6__	Supplies and Materials	20,500	0	20,500	6,545	5,935	8,021
44020	11-000-223-104	Salaries of Other Professional Staff	15,000	0	15,000	7,993	0	7,007
44080	11-000-223-320	Purchased Professional – Educational Ser	5,000	0	5,000	0	0	5,000
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	3,200	0	3,200	0	0	3,200
45000	11-000-230-1__	Salaries	231,614	0	231,614	96,553	135,174	(112)
45040	11-000-230-331	Legal Services	65,000	0	65,000	36,880	0	28,121
45060	11-000-230-332	Audit Fees	21,000	0	21,000	0	0	21,000
45080	11-000-230-334	Architectural/Engineering Services	1,000	0	1,000	0	0	1,000
45100	11-000-230-339	Other Purchased Professional Services	15,000	6,627	21,627	1,758	4,869	15,000
45140	11-000-230-530	Communications/Telephone	36,500	0	36,500	12,498	10,173	13,829
45160	11-000-230-585	BOE Other Purchased Services	7,000	0	7,000	6,290	0	710

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	15,300	0	15,300	10,150	2,357	2,794
45200	11-000-230-610	General Supplies	4,000	0	4,000	3,324	0	676
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	8,500	0	8,500	2,515	0	5,985
45280	11-000-230-895	BOE Membership Dues and Fees	10,500	0	10,500	8,920	550	1,030
46000	11-000-240-103	Salaries of Principals/Assistant Princip	510,843	0	510,843	214,367	300,114	(3,638)
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	134,787	0	134,787	46,854	84,601	3,332
46080	11-000-240-3__	Purchased Professional and Technical Ser	22,200	0	22,200	13,499	0	8,701
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	8,900	0	8,900	3,454	4,835	611
46120	11-000-240-6__	Supplies and Materials	19,700	0	19,700	1,913	258	17,529
46140	11-000-240-8__	Other Objects	18,250	0	18,250	10,903	1,778	5,570
47000	11-000-251-1__	Salaries	300,660	0	300,660	122,488	171,483	6,689
47020	11-000-251-330	Purchased Professional Services	28,500	0	28,500	16,942	0	11,558
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	3,405	0	3,405	1,724	1,037	644
47100	11-000-251-6__	Supplies and Materials	4,000	0	4,000	1,106	399	2,495
47180	11-000-251-890	Other Objects	6,000	0	6,000	2,300	3,558	143
47500	11-000-252-1__	Salaries	218,151	0	218,151	104,365	110,229	3,557
47540	11-000-252-340	Purchased Technical Services	7,500	0	7,500	7,500	0	0
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	120,000	0	120,000	93,685	7,246	19,069
47580	11-000-252-6__	Supplies and Materials	85,000	21,642	106,642	53,838	645	52,159
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	167,000	39,136	206,136	100,890	75,775	29,470
48540	11-000-261-610	General Supplies	69,000	0	69,000	23,450	10,807	34,743
49000	11-000-262-1__	Salaries	679,423	0	679,423	281,492	392,337	5,595
49020	11-000-262-107	Salaries of Non-Instructional Aides	254,719	0	254,719	82,973	180,431	(8,685)
49120	11-000-262-490	Other Purchased Property Services	42,135	0	42,135	13,382	22,161	6,591
49140	11-000-262-520	Insurance	170,000	7,025	177,025	84,332	84,312	8,381
49160	11-000-262-590	Miscellaneous Purchased Services	13,500	(7,025)	6,475	2,462	932	3,081
49180	11-000-262-610	General Supplies	70,000	0	70,000	23,395	6,044	40,562
49200	11-000-262-621	Energy (Natural Gas)	110,000	0	110,000	7,766	102,234	0
49220	11-000-262-622	Energy (Electricity)	350,000	0	350,000	147,938	202,062	0
49280	11-000-262-8__	Other Objects	6,000	0	6,000	3,169	2,430	401
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	50,000	0	50,000	25,195	11,605	13,200
50060	11-000-263-610	General Supplies	2,000	0	2,000	0	0	2,000
51020	11-000-266-3__	Purchased Professional and Technical Ser	112,200	3,213	115,413	57,706	57,706	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	43,200	(2,275)	40,925	13,036	18,927	8,961
52000	11-000-270-107	Salaries of Non-Instructional Aides	134,304	(26,000)	108,304	47,714	70,123	(9,532)
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	554,373	(60,727)	493,646	196,486	306,061	(8,901)
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) –	49,149	0	49,149	7,823	18,255	23,071
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	10,200	0	10,200	0	0	10,200
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	80,000	0	80,000	23,218	17,909	38,873
52200	11-000-270-503	Contract Serv.–Aid in Lieu Pymts–Non-Pub	115,000	0	115,000	10,358	93,218	11,424
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre	30,000	43,345	73,345	18,439	54,906	0

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC	10,000	43,382	53,382	5,635	47,746	1
52400	11-000-270-593	Misc. Purchased Services - Transportatio	32,800	0	32,800	14,607	14,729	3,464
52420	11-000-270-610	General Supplies	200,000	0	200,000	43,349	3,909	152,742
52460	11-000-270-8__	Other objects	4,000	0	4,000	1,573	4,816	(2,389)
71020	11-000-291-220	Social Security Contributions	274,382	0	274,382	110,853	0	163,529
71060	11-000-291-241	Other Retirement Contributions - PERS	333,200	0	333,200	0	0	333,200
71120	11-000-291-249	Other Retirement Contributions - Regular	45,070	0	45,070	14,724	0	30,346
71160	11-000-291-260	Workmen's Compensation	136,000	0	136,000	68,191	78,230	(10,421)
71180	11-000-291-270	Health Benefits	3,307,199	0	3,307,199	1,697,577	1,607,370	2,252
71200	11-000-291-280	Tuition Reimbursement	41,000	0	41,000	1,830	2,490	36,680
71220	11-000-291-290	Other Employee Benefits	196,000	0	196,000	78,367	0	117,633
76240	12-000-400-932	Capital Outlay – Transfer to Capital Pro	34,972	0	34,972	0	0	34,972
84000	10-000-100-56_	Transfer of Funds to Charter Schools	19,154	0	19,154	0	19,154	0
Total			23,619,734	68,343	23,688,077	8,367,285	12,709,822	2,610,970

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$56,635.25)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on investments		\$40,092.96
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.46	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$207,582.32	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$207,582.78
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$812,180.62	
302	Less Revenues	(\$400,556.00)	\$411,624.62
Total assets and resources			<u>\$602,665.11</u>

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$56,635.25)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$8.64
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$269.15
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$250.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$40,092.96
Total liabilities		\$40,620.75

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:

	Appropriated:			
753,754	Reserve for Encumbrances			\$331,343.29
	Reserved Fund Balance:			
761	Capital Reserve Account - July 1		\$0.00	
604	Add: Increase in Capital Reserve		\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs		\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs		\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service		\$0.00	\$0.00
762	Reserve for Adult Education			\$0.00
763	Sale/Leaseback Reserve Account - July 1		\$0.00	
605	Add: Increase in Sale/Leaseback Reserve		\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve		\$0.00	\$0.00
764	Maintenance Reserve Account - July 1		\$0.00	
606	Add: Increase in Maintenance Reserve		\$0.00	
310	Less: Bud. w/d from Maintenance Reserve		\$0.00	\$0.00
765	Tuition Reserve Account - July 1		\$0.00	
311	Less: Bud. w/d from Tuition Reserve		\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1		\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve		\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve		\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1		\$0.00	
610	Add: Increase in Bus Advertising Reserve		\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve		\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1		\$0.00	
611	Add: Increase in Federal Impact Aid (General)		\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)		\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1		\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)		\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)		\$0.00	\$0.00
769	Unemployment Fund - July 1		\$0.00	
	Add: Increase in Unemployment Fund		\$0.00	
678	Less: Bud. w/d from Unemployment Fund		\$0.00	\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$812,180.62	
602	Less: Expenditures	(\$250,136.26)		
	Less: Encumbrances	(\$331,343.29)	(\$581,479.55)	\$230,701.07
	Total appropriated			\$562,044.36
	Unappropriated:			
770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$562,044.36
	Total liabilities and fund equity			<u>\$602,665.11</u>

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$812,180.62	\$581,479.55	\$230,701.07
Revenues	(\$812,180.62)	(\$400,556.00)	(\$411,624.62)
Subtotal	<u>\$0.00</u>	<u>\$180,923.55</u>	<u>(\$180,923.55)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$180,923.55</u>	<u>(\$180,923.55)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$180,923.55</u>	<u>(\$180,923.55)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$180,923.55</u>	<u>(\$180,923.55)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$180,923.55</u>	<u>(\$180,923.55)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$180,923.55</u>	<u>(\$180,923.55)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$180,923.55</u>	<u>(\$180,923.55)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$180,923.55</u>	<u>(\$180,923.55)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$180,923.55</u>	<u>(\$180,923.55)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$180,923.55</u>	<u>(\$180,923.55)</u>

Prepared and submitted by : _____ Date _____

Board Secretary

Date

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	50,000	1,560	51,560	0	Under	51,560
00770	Total Revenues from State Sources	102,150	18,307	120,457	104,508	Under	15,949
00830	Total Revenues from Federal Sources	786,264	(146,100)	640,164	296,048	Under	344,116
	Total	938,414	(126,233)	812,181	400,556		411,625

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	101,570	101,570	23,394	51,921	26,255
84100	Local Projects	0	0	0	(2,364)	0	2,364
84200	Student Activity Fund	50,000	0	50,000	0	0	50,000
88000	Nonpublic Textbooks	0	6,341	6,341	0	0	6,341
88020	Nonpublic Auxiliary Services	0	20,011	20,011	2,042	0	17,969
88040	Nonpublic Handicapped Services	0	37,392	37,392	4,312	0	33,080
88060	Nonpublic Nursing Services	0	16,598	16,598	4,977	11,621	0
88080	Nonpublic Technology Initiative	0	4,525	4,525	0	0	4,525
88090	Nonpublic Security Aid Program	0	28,290	28,290	17,195	11,044	51
88140	Other	0	7,300	7,300	1,460	0	5,840
88740	Total Federal Projects	563,882	(23,728)	540,154	199,121	256,757	84,276
	Total	613,882	198,299	812,181	250,136	331,343	230,701

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	50,000	1,560	51,560	0	Under	51,560
00765 20-32__ Other Restricted Entitlements	102,150	18,307	120,457	104,508	Under	15,949
00775 20-441[1-6] Title I	56,066	111,855	167,921	23,590	Under	144,331
00780 20-445[1-5] Title II	19,376	11,830	31,206	10,200	Under	21,006
00785 20-449[1-4] Title III	0	1,312	1,312	0	Under	1,312
00790 20-447[1-4] Title IV	8,500	7,558	16,058	6,035	Under	10,023
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	702,322	(278,655)	423,667	256,223	Under	167,444
Total	938,414	(126,233)	812,181	400,556		411,625

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	101,570	101,570	23,394	51,921	26,255
84100 20-__-__- Local Projects	0	0	0	(2,364)	0	2,364
84200 20-475-__- Student Activity Fund	50,000	0	50,000	0	0	50,000
88000 20-501-__- Nonpublic Textbooks	0	6,341	6,341	0	0	6,341
88020 20-50[-2-5-] Nonpublic Auxiliary Services	0	20,011	20,011	2,042	0	17,969
88040 20-50[-6-8-] Nonpublic Handicapped Services	0	37,392	37,392	4,312	0	33,080
88060 20-509-__- Nonpublic Nursing Services	0	16,598	16,598	4,977	11,621	0
88080 20-510-__- Nonpublic Technology Initiative	0	4,525	4,525	0	0	4,525
88090 20-511-__- Nonpublic Security Aid Program	0	28,290	28,290	17,195	11,044	51
88140 20-__-__- Other	0	7,300	7,300	1,460	0	5,840
88500 20-__-__- Title I	56,066	18,855	74,921	49,190	7,196	18,535
88520 20-__-__- Title II	19,376	11,830	31,206	9,312	4,213	17,681
88540 20-__-__- Title III	0	1,312	1,312	1,312	0	0
88560 20-__-__- Title IV	110,650	(103,602)	7,048	1,525	0	5,523
88580 20-__-__- Title V	0	2,000	2,000	0	0	2,000
88620 20-__-__- I.D.E.A. Part B (Handicapped)	377,790	45,877	423,667	137,782	245,348	40,537
Total	613,882	198,299	812,181	250,136	331,343	230,701

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$166,685.72)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$204,160.32	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$204,160.32
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$37,474.60

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:		
101	Cash Overdraft	(\$166,685.72)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:

	Appropriated:			
753,754	Reserve for Encumbrances			\$34,085.60
	Reserved Fund Balance:			
761	Capital Reserve Account - July 1		\$0.00	
604	Add: Increase in Capital Reserve		\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs		\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs		\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service		\$0.00	\$0.00
762	Reserve for Adult Education			\$0.00
763	Sale/Leaseback Reserve Account - July 1		\$0.00	
605	Add: Increase in Sale/Leaseback Reserve		\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve		\$0.00	\$0.00
764	Maintenance Reserve Account - July 1		\$0.00	
606	Add: Increase in Maintenance Reserve		\$0.00	
310	Less: Bud. w/d from Maintenance Reserve		\$0.00	\$0.00
765	Tuition Reserve Account - July 1		\$0.00	
311	Less: Bud. w/d from Tuition Reserve		\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1		\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve		\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve		\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1		\$0.00	
610	Add: Increase in Bus Advertising Reserve		\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve		\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1		\$0.00	
611	Add: Increase in Federal Impact Aid (General)		\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)		\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1		\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)		\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)		\$0.00	\$0.00
769	Unemployment Fund - July 1		\$0.00	
	Add: Increase in Unemployment Fund		\$0.00	
678	Less: Bud. w/d from Unemployment Fund		\$0.00	\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$69,362.97	
602	Less: Expenditures	(\$35,277.37)		
	Less: Encumbrances	(\$34,085.60)	(\$69,362.97)	\$0.00
	Total appropriated			\$34,085.60
	Unappropriated:			
770	Fund balance, July 1			\$3,389.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$37,474.60
	Total liabilities and fund equity			<u>\$37,474.60</u>

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$69,362.97	\$69,362.97	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Less: Adjustment for prior year	(\$69,362.97)	(\$69,362.97)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	69,363	69,363	35,277	34,086	0
Total		0	69,363	69,363	35,277	34,086	0

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89060	30-000-4__-39_ Other Purchased Prof. and Tech Services	0	5,475	5,475	0	5,475	0
89080	30-000-4__-45_ Construction Services	0	63,888	63,888	35,277	28,610	0
Total		0	69,363	69,363	35,277	34,086	0

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$1.01
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$24,337.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$12,537.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$12,537.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$478,000.00	
302	Less Revenues	(\$478,000.00)	\$0.00

Total assets and resources

\$36,875.01

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances			\$0.00
Reserved Fund Balance:				
761	Capital Reserve Account - July 1		\$0.00	
604	Add: Increase in Capital Reserve		\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs		\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs		\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service		\$0.00	\$0.00
762	Reserve for Adult Education			\$0.00
763	Sale/Leaseback Reserve Account - July 1		\$0.00	
605	Add: Increase in Sale/Leaseback Reserve		\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve		\$0.00	\$0.00
764	Maintenance Reserve Account - July 1		\$0.00	
606	Add: Increase in Maintenance Reserve		\$0.00	
310	Less: Bud. w/d from Maintenance Reserve		\$0.00	\$0.00
765	Tuition Reserve Account - July 1		\$0.00	
311	Less: Bud. w/d from Tuition Reserve		\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1		\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve		\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve		\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1		\$0.00	
610	Add: Increase in Bus Advertising Reserve		\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve		\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1		\$0.00	
611	Add: Increase in Federal Impact Aid (General)		\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)		\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1		\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)		\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)		\$0.00	\$0.00
769	Unemployment Fund - July 1		\$0.00	
	Add: Increase in Unemployment Fund		\$0.00	
678	Less: Bud. w/d from Unemployment Fund		\$0.00	\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$478,000.00	
602	Less: Expenditures	(\$441,125.00)		
	Less: Encumbrances	\$0.00	(\$441,125.00)	\$36,875.00
	Total appropriated			\$36,875.00
Unappropriated:				
770	Fund balance, July 1			\$0.01
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$36,875.01
	Total liabilities and fund equity			<u>\$36,875.01</u>

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$478,000.00	\$441,125.00	\$36,875.00
Revenues	(\$478,000.00)	(\$478,000.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	315,480	0	315,480	315,480		0
0093A	Other	162,520	0	162,520	162,520		0
	Total	478,000	0	478,000	478,000		0

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	478,000	0	478,000	441,125	0	36,875
	Total	478,000	0	478,000	441,125	0	36,875

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 40 DEBT SERVICE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	315,480	0	315,480	315,480		0
00890	40-3160	Debt Service Aid Type II	162,520	0	162,520	162,520		0
Total			478,000	0	478,000	478,000		0

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	78,000	0	78,000	41,125	0	36,875
89620	40-701-510-910	Redemption of Principal	400,000	0	400,000	400,000	0	0
Total			478,000	0	478,000	441,125	0	36,875

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

12/01/25 10:38

Starting date 11/1/2025

Ending date 11/17/2025

Fund Totals

11	GENERAL CURRENT EXPENSE	\$397,589.11
	Total for all checks listed	\$397,589.11

November 2025

Ratified Bill List #1	\$ 397,589.11
Ratified Bill List #2	\$ 1,514.89
Ratified Bill List #3	\$ 0.00
Payroll	<u>\$ 1,588,314.10</u>
	<u>\$ 1,987,418.10</u>

Prepared and submitted by: _____

Board President

Date

Check Journal
Rec and Unrec checks

Harrison Twp Board of Ed
Hand and Machine checks

12/01/25 10:38

Starting date 11/1/2025

Ending date 11/17/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051963	11/04/25		8243	BENECARD SERVICES, LLC		56,847.84
	600061	07/09/25		Rx Benefits 25-26		\$56,847.84
051964	11/04/25		A324	Delta Dental Insurance Company		131.65
	600062	07/09/25		Dental Benefits		\$131.65
051965	11/04/25		0048	Delta Dental of New Jersey, Inc.		11,521.44
	600063	07/09/25		Dental Benefits		\$11,521.44
051966	11/04/25		0868	HOME DEPOT CREDIT SERVICES		1,770.93
	600238	08/07/25		Supplies		\$1,770.93
051967	11/04/25		8052	NEW JERSEY AMERICAN WATER		2,774.06
	600275	08/11/25		Water Utility		\$2,774.06
051968	11/04/25		8247	SCHOOL HEALTH INSURANCE FUND		289,808.00
	600015	07/03/25		Medical Benefits		\$289,808.00
051969	11/04/25		0221	VERIZON		155.06
	600107	07/15/25		Cell Phones		\$155.06
051970	11/12/25		7152	ATLANTIC CITY ELECTRIC		13,359.33
	600281	08/11/25		Electric Utility		\$13,359.33
052033	11/17/25		0637	Direct Energy Business		21,220.80
	600404	09/03/25		Electric Supplier		\$21,220.80

November 2025 Ratified Bill List #2

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

12/01/25 10:39

Starting date 11/19/2025

Ending date 11/30/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052034	11/25/25		9960	UGI Energy Services, LLC		1,514.89
600492	09/12/25			Gas Supply		\$1,514.89

Fund Totals

11	GENERAL CURRENT EXPENSE	\$1,514.89
	Total for all checks listed	\$1,514.89

Prepared and submitted by: _____
Board Secretary

Date

November 2025 Payroll

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

12/01/25 10:35

Starting date 11/1/2025

Ending date 11/30/2025

Fund Totals	
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10	GENERAL FUND	\$79,107.57
11	GENERAL CURRENT EXPENSE	\$1,501,756.75
20	SPECIAL REVENUE FUNDS	\$7,449.78
	Total for all checks listed	\$1,588,314.10

Prepared and submitted by: _____

Board Secretary

Date

Check Journal
Rec and Unrec checks

Harrison Twp Board of Ed
Hand and Machine checks

12/01/25 10:35

Starting date 11/1/2025

Ending date 11/30/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
B42793	11/03/25		0086	HARRISON TWP BD/ED AGENCY ACCT		3,386.17
B42794	11/05/25		0086	HARRISON TWP BD/ED AGENCY ACCT		87.23
B42893	11/14/25		0086	HARRISON TWP BD/ED AGENCY ACCT		54,555.06
B42899	11/26/25		0086	HARRISON TWP BD/ED AGENCY ACCT		54,885.13
F42895	11/03/25		PAY	Payroll		44,217.39
F42896	11/05/25		PAY	Payroll		803.18
F42897	11/14/25		PAY	Payroll		713,368.56
F42900	11/26/25		PAY	Payroll		717,011.38

Aborted Check Journal
Rec and Unrec checks

Harrison Twp Board of Ed
Hand and Machine checks

Fin. #66

12/11/25 10:40

Starting date 12/16/2025

Ending date 12/16/2025

Fund Totals

10	GENERAL FUND	\$9,234.00
11	GENERAL CURRENT EXPENSE	\$177,538.71
20	SPECIAL REVENUE FUNDS	\$99,198.85
60	ENTERPRISE FUNDS	\$29,969.11
	Total for all checks listed	\$315,940.67

Prepared and submitted by: _____
Board President

Date

Starting date 12/16/2025

Ending date 12/16/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052046	12/16/25		9840	3D Voice & Data, LLC		889.50
	600696	10/30/25		PA Repairs		\$889.50
052047	12/16/25		9296	Amazing Transformations		8,167.50
	600464	09/09/25		Support Services		\$8,167.50
052048	V 12/16/25	12/16/25		00.0 \$ Multi Stub Void	#052051 Stub	
052049	V 12/16/25	12/16/25		00.0 \$ Multi Stub Void	#052051 Stub	
052050	V 12/16/25	12/16/25		00.0 \$ Multi Stub Void	#052051 Stub	
052051	12/16/25		A120	Amazon Capital Services		6,168.27
	600629	10/07/25		Supplies		\$134.67
	600698	10/28/25		Equip		\$545.30
	600705	10/28/25		Supplies		\$109.99
	600708	10/29/25		Supplies		\$289.90
	600710	10/29/25		Supplies		\$796.71
	600711	10/29/25		Supplies		\$209.27
	600719	10/31/25		Supplies		\$210.99
	600739	11/10/25		Books		\$87.21
	600740	11/10/25		Books		\$100.52
	600741	11/10/25		Books		\$69.90
	600742	11/10/25		Books		\$117.88
	600746	11/12/25		Art Supplies		\$303.08
	600747	11/12/25		Supplies		\$467.07
	600748	11/12/25		STEM Supplies		\$55.77
	600749	11/12/25		Supplies		\$31.88
	600750	11/12/25		Supplies		\$95.11
	600751	11/12/25		Books		\$116.80
	600754	11/13/25		Supplies		\$483.91
	600759	11/18/25		Supplies		\$54.31
	600760	11/18/25		Supplies		\$71.37
	600761	11/18/25		Supplies		\$106.64
	600764	11/19/25		Supplies		\$119.96
	600765	11/19/25		Supplies		\$188.63
	600770	11/24/25		Supplies		\$202.77
	600771	11/24/25		Teacher Supply		\$38.37
	600773	11/24/25		Supplies		\$208.76
	600778	11/26/25		Supplies		\$180.52
	600779	11/26/25		Supplies		\$199.27
	600780	11/26/25		Supplies		\$382.96
	600781	11/26/25		Mirror		\$126.34
	600782	11/26/25		Books		\$62.41
052052	12/16/25		7814	ARCHBISHOP DAMIANO SCHOOL		29,517.60
	600019	07/03/25		Tuition & Aide		\$29,517.60

Starting date 12/16/2025

Ending date 12/16/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052053	12/16/25		A293	Audubon Plumbing Supply		570.00
	600481	09/15/25		Supplies		\$570.00
052054	12/16/25		0810	BRATTELLI LLC; VERONICA		4,320.00
	600532	09/18/25		25-26 OT Services		\$4,320.00
052055	12/16/25		A321	Butler Water Corrections		52.00
	600799	12/03/25		Parts		\$52.00
052056	12/16/25		0792	CARROLL, COLLEEN		900.00
	600240	08/07/25		OT Services		\$900.00
052057	12/16/25		1156	CHILDREN'S HOSPITAL OF PHILA		83.24
	600736	11/06/25		Instruction		\$83.24
052058	12/16/25		9706	Cinaglia, Kim		199.96
	600786	11/26/25		Reimb.		\$199.96
052059	12/16/25		0038	CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT		18,555.95
	600693	10/31/25		Joint Transportation		\$16,458.27
	600694	10/31/25		Diesel Fuel		\$2,097.68
052060	12/16/25		7599	CM3 BUILDING SOLUTIONS, INC.		3,196.37
	600590	10/01/25		Boiler Servicing		\$3,125.00
	600753	11/14/25		Parts		\$71.37
052061	12/16/25		9295	Creativity Colaboratory Charter School		9,234.00
	600769	11/21/25		Charter Transfers		\$9,234.00
052062	12/16/25		A371	D&W Diesel, Inc.		2,113.48
	600794	12/02/25		Bus Parts		\$2,113.48
052063	12/16/25		0686	DEMCO INC.		175.29
	600535	09/18/25		Supplies		\$175.29
052064	12/16/25		0560	EPIC ENVIRONMENTAL SERVICES		300.00
	600674	10/09/25		RTK		\$300.00
052065	12/16/25		6573	FOLLETT CONTENT SOLUTIONS LLC		1,178.78
	600638	10/07/25		Books		\$1,178.78
052066	12/16/25		0072	G.C.S.S.S.D.		29,164.11
	600296	08/13/25		Tuition & Aide		\$10,366.84
	600688	10/31/25		Transportation		\$7,897.91
	600689	10/31/25		NP Nursing		\$1,662.20
	600712	10/29/25		Chapter 192 & 193		\$5,495.91
	600715	10/29/25		NP IDEA		\$3,686.25
	600790	12/02/25		Abstract Retrieval		\$55.00
052067	12/16/25		1055	GCSSSD - CRESS		10,430.40
	600032	07/07/25		25-26 HB Instr.		\$3,640.00
	600033	07/07/25		25-26 Speech		\$504.00
	600102	07/15/25		P.T.		\$924.00
	600528	09/18/25		Deaf Services		\$804.00
	600530	09/18/25		Deaf Services		\$4,558.40
052068	12/16/25		A196	Gorman, DAnella & Morlok		22,990.00
	600237	08/13/25		Legal Services		\$22,990.00

Starting date 12/16/2025

Ending date 12/16/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052069	12/16/25		7812	HANDLE WITH CARE BEHAVIOR MGMT		525.00
	600460	09/09/25		Training		\$525.00
052070	12/16/25		7121	HILLYARD / MID-ATLANTIC		2,469.30
	600591	10/01/25		Supplies		\$2,469.30
052071	12/16/25		8032	HOFFMAN'S EXTERMINATING		146.00
	600020	07/03/25		Exterminating		\$146.00
052072	12/16/25		7461	INSPIRA MEDICAL GROUP		450.00
	600784	11/26/25		Drug Screening		\$450.00
052073	12/16/25		9125	Johnson Controls Fire Protection LP		1,208.45
	600505	09/18/25		Service		\$1,208.45
052074	12/16/25		0857	KINGSWAY REGIONAL SCHOOL DIST.		4,955.36
	600398	08/28/25		Maint. & Repairs		\$4,955.36
052075	12/16/25		7701	Larc Norcross School		9,461.76
	600294	08/13/25		Tuition & Aide		\$9,461.76
052076	12/16/25		0075	NJ ADVANCE MEDIA		18.93
	600733	11/05/25		Public Notice		\$18.93
052077	12/16/25		9985	NJ School Jobs		350.00
	600757	11/14/25		Emp. Ad		\$350.00
052078	12/16/25		A266	NJTEEA		225.00
	600713	10/29/25		Conference		\$225.00
052079	12/16/25		A294	Northeast Services LLC		90.00
	600207	08/07/25		Labor Contract		\$90.00
052080	12/16/25		0025	NUTRI-SERVE FOOD MGMT., INC.		29,969.11
	600491	09/12/25		Food Service		\$29,969.11
052081	12/16/25		0831	PEARSON CLINICAL ASSESSMENT		578.45
	600795	12/02/25		Supplies		\$578.45
052082	12/16/25		9875	Professional Medical Staffing		5,967.50
	600284	08/13/25		LPN Services		\$5,967.50
052083	12/16/25		A376	Radwell International LLC		2,191.20
	600767	11/21/25		Parts		\$2,191.20
052084	12/16/25		7445	RICOH USA, INC.		4,778.89
	600743	11/10/25		Copier Leases		\$4,778.89
052085	12/16/25		0950	RODANO; ANNALISA		2,490.00
	600775	11/24/25		Tuition		\$2,490.00
052086	12/16/25		A253	Salt Technologies		9,900.00
	600697	10/30/25		NP Security		\$9,900.00
052087	12/16/25		A264	Scenario Learning LLC / Vector Solutions		4,366.00
	600487	09/12/25		Driver Training		\$4,366.00
052088	12/16/25		1076	SCHOOL SPECIALTY, LLC		9.72
	600788	11/26/25		Supplies		\$9.72
052089	12/16/25		9814	Service Tire Truck Centers		3,540.70
	600787	11/26/25		Bus Parts		\$3,540.70

Aborted Check Journal
 Rec and Unrec checks

Harrison Twp Board of Ed
 Hand and Machine checks

12/11/25 10:40

Starting date 12/16/2025

Ending date 12/16/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052090	12/16/25		7018	SONITROL SECURITY		7,756.50
	600011	07/02/25		Security Services		\$7,756.50
052091	12/16/25		0415	STAPLES ADVANTAGE		466.25
	600676	10/21/25		Supplies		\$257.98
	600768	11/21/25		Supplies		\$128.84
	600789	11/26/25		Supplies		\$79.43
052092	12/16/25		0528	State of New Jersey		500.00
	600570	09/24/25		Services		\$500.00
052093	12/16/25		A319	Stell Exteriors		2,975.00
	501459	06/30/25		Roof Repairs		\$2,975.00
052094	12/16/25		9853	Toppi; Annamarie		20.00
	600774	11/24/25		Supplies		\$20.00
052095	12/16/25		0175	TRI-ELECTRONICS, INC.		660.32
	600619	10/03/25		Walkies		\$660.32
052096	12/16/25		7344	Tristate HVAC Equipment, LLC		2,970.78
	600762	11/20/25		Parts & Labor		\$2,970.78
052097	12/16/25		1166	VAN-CON, INC.		233.00
	600793	12/02/25		Bus Parts		\$233.00
052098	12/16/25		0055	W.B. Mason		36,481.06
	600142	07/21/25		Copy Paper		\$2,117.60
	600200	08/12/25		Water Delivery		\$364.40
	600714	10/29/25		Printer Ink		\$33,999.06
052099	12/16/25		0310	WageWorks, Inc.		633.25
	600824	12/09/25		FSA Mgmt		\$633.25
052100	12/16/25		A261	Wax; Dr. Craig M.		625.00
	600233	08/07/25		District Doc		\$625.00
052101	✓ 12/16/25	12/16/25	00.0	\$ Multi Stub Void	#052102 Stub	
052102	12/16/25		0231	WOLFINGTON BODY COMPANY, INC.		2,662.45
	600785	11/26/25		Bus Parts		\$216.38
	600791	12/02/25		Bus Parts		\$2,446.07
B42945	12/16/25		0072	G.C.S.S.S.D.		28,059.24
	600296	08/13/25		Tuition & Aide		\$28,059.24

**NutriServe Food Management, Inc.
Harrison Township School District
All Schools (HTS & PVS)**

*Food Services Report
July-August 2025*

	July/Aug	Per Day
Number of Serving Days	0	0
<i>UNITS:</i>		
No. of Students Breakfasts	0	#DIV/0!
<i>Adult Breakfasts</i>	0	
No. of Student Lunches	0	#DIV/0!
<i>Adult Lunches</i>	0	
Total Student Meals	0	#DIV/0!
<i>DOLLARS:</i>		
Total Income	\$ 4,191.40	#DIV/0!
Total Expenses	\$ 6,161.42	#DIV/0!
Surplus/(Loss)	\$ (1,970.02)	#DIV/0!
YTD Surplus/Loss	-\$1,970.02	
Monthly Total POS Balance	\$5,184.80	
YTD POS Balance	\$5,184.80	

**NutriServe Food Management, Inc.
Harrison Township School District
All Schools (HTS & PVS)**

*Food Services Report
September 2025*

	Sept.	Per Day
Number of Serving Days	19	2 ea school
<i>UNITS:</i>		
No. of Students Breakfasts	448	23.58
<i>Adult Breakfasts</i>	0	
No. of Student Lunches	5,102	268.53
<i>Adult Lunches</i>	178	
Total Student Meals	5,550	292.11
<i>DOLLARS:</i>		
Total Income	\$ 41,196.86	\$ 2,168.26
Total Expenses	\$ 37,127.13	\$ 1,954.06
Surplus/(Loss)	\$ 4,069.73	\$ 214.20
YTD Surplus/Loss	\$2,099.71	
Monthly Total POS Balance	\$9,434.65	
YTD POS Balance	\$14,619.45	

Note: Adult meals and Adult a la carte purchases are included in the Total Income figure

**NutriServe Food Management, Inc.
Harrison Township School District
All Schools (HTS & PVS)**

*Food Services Report
October 2025*

	Oct.	Per Day
Number of Serving Days	22	2 ea school
<i>UNITS:</i>		
No. of Students Breakfasts	899	40.86
<i>Adult Breakfasts</i>	1	
No. of Student Lunches	6,637	301.68
<i>Adult Lunches</i>	207	
Total Student Meals	7,536	342.55
<i>DOLLARS:</i>		
Total Income	\$ 46,914.94	\$ 2,132.50
Total Expenses	\$ 45,632.96	\$ 2,074.23
Surplus/(Loss)	\$ 1,281.98	\$ 58.27
YTD Surplus/Loss	\$3,381.69	
Monthly Total POS Balance	-\$1,907.89	
YTD POS Balance	\$12,711.56	

Note: Adult meals and Adult a la carte purchases are included in the Total Income figure

Harrison Township School District
Office of the Business Administrator/Board Secretary

FIN. #8

Mr. Christopher C. DeSanto, MBA
Business Administrator/Board Secretary
desantoc@harrisontwp.k12.nj.us



Mrs. Angela Otlowski
Assistant to the Business Administrator
otlowskia@harrisontwp.k12.nj.us

Mrs. Deborah Heller
Business Office Specialist
hellerd@harrisontwp.k12.nj.us

Mrs. Traci Chappell
Business Office Specialist
chappellt@harrisontwp.k12.nj.us

RESOLUTION 2025-26 #5

**TO ACCEPT THE 2024-25 ANNUAL COMPREHENSIVE
FINANCIAL REPORT**

WHEREAS, the Harrison Township Board of Education has received the 2024-25 Annual Comprehensive Financial Report as presented by the School Business Administrator/Board Secretary; and

THEREFORE, BE IT RESOLVED, the Board of Education, after review and discussion, accepts the 2024-25 Annual Comprehensive Financial Report as submitted. (No Corrective Action Plan was necessary)

Note: An Audit Synopsis was made available to the public

I, Christopher C. DeSanto, Board Secretary to the Board of Education of the Township of Harrison, hereby certify the foregoing is a true copy of the Resolution adopted by the Board of Education of the Township of Harrison, County of Gloucester, at the public meeting held on the 16th day of December 2025

Christopher C. DeSanto, MBA
School Business Administrator / Board Secretary

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FIN. #9

New Jersey's Minimum Wage to Increase to \$15.92/Hour for Most Employees on Jan. 1

FOR IMMEDIATE RELEASE

October 1, 2025

TRENTON – New Jersey's statewide minimum wage will increase by \$0.43 to \$15.92 per hour for most employees, effective January 1, 2026.*

Under the law, the minimum wage rate for employees of seasonal and small employers will continue to increase gradually until 2028 to lessen the impact on those businesses. The minimum hourly wage for these employees will increase to \$15.23 on Jan. 1, up from \$14.53.

Pursuant to Article 1, Paragraph 23, of the New Jersey Constitution, and N.J.A.C. 12: 56-3.1(c), the New Jersey Department of Labor and Workforce Development (NJDOL) sets the minimum wage for the coming year based on any increase in Consumer Price Index (CPI) data provided by the U.S. Bureau of Labor Statistics.

"Eight years ago, Governor Murphy pledged a stronger, fairer economy, and we're delivering on this commitment by raising New Jersey's minimum wage again," said **Labor Commissioner Robert Asaro-Angelo**. "This increase will provide vital support to all Garden State workers by making the dream of a livable wage reality."

When Governor Murphy took office in 2018, the state's minimum wage was \$8.60 per hour, and increasing the minimum wage was quickly identified as a legislative priority. Governor Murphy signed legislation in February 2019, that resulted in the gradual increase of the State's minimum hourly wage to \$15.13 on January 1, 2024, for most employees.

Agricultural workers are guided by a separate minimum wage timetable under the law and their minimum wage rate will continue to increase incrementally until 2030. Employees who work on a farm for an hourly or piece-rate wage will see their minimum hourly wage increase to \$14.20, up from \$13.40. Additionally, long-term care facility direct care staff will see their minimum hourly wage rise by \$0.43, to \$18.92.

Once the annual statutory increases in the minimum wage rate are completed for employees of small and seasonal employers (in 2028) and those who work on a farm for an hourly or piece-rate wage (in 2030), those minimum hourly wage rates will continue to increase annually, along with the minimum hourly wage rate for other employees, under Article 1, Paragraph 23, of the New Jersey Constitution, which requires that the minimum hourly wage rate be adjusted annually based on any increase in Consumer Price Index (CPI) data provided by the U.S. Bureau of Labor Statistics.

The minimum cash wage rate for tipped workers will rise to \$6.05 an hour from \$5.62, with the maximum tip credit employers are able to claim remaining at \$9.87. If the minimum cash wage plus an employee's tips do not equal at least the state minimum wage, then the employer must pay the employee the difference. For more on the rights and protections of tipped workers, visit: <https://www.nj.gov/labor/worker-protections/myworkrights/tippedworkers.shtml>.

For more information on the state minimum wage, visit: <https://www.nj.gov/labor/wageandhour/support/faqs/wageandhourworkerfaqs.shtml#minimumwage>.

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BOND COUNSEL SERVICES AGREEMENT

THIS AGREEMENT, made as of this ____ day of _____, 2025, between THE BOARD OF EDUCATION OF THE TOWNSHIP OF HARRISON IN THE COUNTY OF GLOUCESTER hereinafter designated as the "Board of Education" and sometimes referred to herein as the "School District," party of the first part, and WILENTZ, GOLDMAN & SPITZER, P.A., Attorneys at Law with offices at 90 Woodbridge Center Drive, Woodbridge, New Jersey, hereinafter designated as "Bond Counsel," party of the second part:

WITNESSETH:

1. The Board of Education desires to authorize the issuance of School District obligations for various capital projects and other purposes and to provide for the terms and the security of such bonds and notes in accordance with Title 18A, Education, of the New Jersey Statutes and other applicable laws or to provide for its capital projects and financings by some alternative means. The Board of Education desires to undertake such transactions at the most advantageous terms available to it.

2. Bond Counsel, in consideration of the making and the signing of the within Agreement, agrees to render the following services to the School District:

- A. Bond Counsel will advise the School District as to the alternate methods of financing capital projects and other purposes.
- B. Bond Counsel will prepare a tentative time-table for the steps to be taken for any financing and will submit it for review to the appropriate Board representatives.
- C. Bond Counsel will draft the resolution authorizing any proposal to be submitted to the voters at a special or annual school district election.
- D. Bond Counsel will help make necessary applications to appropriate State agencies.
- E. Upon approval by the voters, Bond Counsel will work, together with the appropriate representatives of the Board, to assemble and to review a record of proceedings.
- F. When the Board of Education determines to issue bonds, Bond Counsel will prepare the necessary resolutions or other operative documents to set up the bond sale. Bond Counsel will see to the printing and to the distribution of the Official Statement to those financial institutions that customarily submit bids for new bond issues of that type. Bond Counsel will arrange for the publication of the notice of sale in The Bond Buyer and other required places and

will answer inquiries made by the investment community concerning the bond sale. Bond Counsel will attend the bond sale and will render legal advice as necessary concerning the submission of bids for the bonds in accordance with the notice of sale and the requirements of law. After the bond sale, Bond Counsel will prepare the bonds for execution, will prepare and will see to the execution of the necessary closing certificates and will establish the time and the place for the delivery of the bonds to the successful bidder. Bond Counsel will attend the closing, at which time the bonds will be delivered, payment will be made for the bonds and Bond Counsel will issue a final approving legal opinion with respect to the validity of the bonds.

- G. Should the Board of Education determine to engage in short-term financing through the issuance of temporary notes or other obligations, Bond Counsel will prepare the necessary resolutions or other operative documents to authorize the sale of such notes or obligations. When the purchaser and the details of the obligations have been determined, Bond Counsel will prepare the obligations for execution and will prepare the appropriate closing papers and an approving legal opinion with respect to the obligations. Generally it is not necessary for Bond Counsel to attend the closing for notes. The School District will be authorized to release the approving legal opinion of Bond Counsel when the appropriate closing documents are executed and delivered and payment for the notes has been received. Unless requested otherwise, Bond Counsel will forward notes, closing papers and the approving legal opinion to the Business Administrator for execution and delivery.
- H. Bond Counsel will provide advice in regard to the effect of arbitrage regulations on the issuance of bonds, temporary notes or other obligations and the investment of the proceeds thereof.
- I. In the event the School District decides to enter into a capital lease, equipment lease or energy savings improvement program financing, Bond Counsel will advise the School District as to alternatives and the appropriate procedures, will draft all necessary documents and instruments, will assist in the application for any necessary State approvals and will deliver an opinion as to the validity and the enforceability of the lease or other obligations and the exemption from federal income taxes of the portion of any payment deemed to be interest on the obligation.

3. The School District will make payment to Bond Counsel for services rendered in accordance with the following schedule:

- A. For basic services rendered in connection with the preparation for a bond referendum through the review of the record of proceedings in connection therewith, the base fee will be \$8,500.
- B. For basic services rendered in connection with a permanent bond sale, the base fee will be \$9,500, plus \$1.00 per thousand dollars of bonds issued.
- C. The base fee for each temporary financing issue not involving preparation of an Official Statement or attendance at the closing shall be \$.50 per thousand dollars of notes for the first \$15,000,000 notes issued, with a minimum fee of \$7,500 for temporary notes.
- D. The following services will be rendered at an hourly rate of \$215 for attorney time: services rendered in connection with arbitrage compliance and related tax analysis, review of financial analysis and/or tax impact analysis, drafting or review of voter educational materials, services involving private placement due diligence assistance work in connection with the issuance of obligations, drafting and/or review of transactional documents, attendance at meetings, conference calls, attention to any litigation that may occur, construction contract drafting, review or negotiations and procurement advice, negotiation, review or drafting of applications for financial assistance including BPU grants, energy rebates, tax credits, solar renewal energy certificates or similar financial programs, applications to State agencies, including the State Department of Education, the Local Finance Board, the Schools Development Authority or other agencies, drafting and/or review of any related legal opinions, review of documents and rendering of legal opinions required in connection with the issuance of a credit support such as bond insurance or a letter of credit, applications to the Federal Reserve Bank for investments of proceeds of obligations in State and Local Government Series Obligations and any research and analysis and services rendered beyond the scope of the services described in this Agreement. In the event any transaction cannot be completed except for a refunding issue as set forth below, the fee to be charged will be a reasonable one, based on the services performed and the hourly rates set forth in this subsection.
- E. For base services rendered in connection with energy savings obligation refunding bonds or equipment lease purchase agreements under an Energy Savings Improvement Program, an energy savings equipment lease or a capital facilities lease, the base fee will be \$15,000 plus \$1.00 per thousand dollars of securities issued.

- F. For services rendered in connection with an ordinary equipment lease in an amount not exceeding \$1,000,000, our fee will be \$4,000; in an amount not exceeding \$2,000,000, our fee will be \$4,500; in an amount not exceeding \$3,000,000, our fee will be \$5,500; in an amount not exceeding \$4,000,000, our fee will be \$6,500; for any lease in excess of \$4,000,000, our fee will be \$7,500.
- G. For services rendered in the preparation and/or review of a preliminary and/or official statement, our fee will be \$7,500.
- H. In the event of a refunding, a fee will be quoted based upon the structure of the proposed financing and the services required. No fee will be charged for a refunding issue unless and until the transaction is completed.
- I. In the event that a bond sale is held but all bids are rejected or the sale is cancelled, or a transaction is abandoned prior to completion, or this Agreement is terminated prior to the sale of bonds or completion of a transaction, the fee to be charged shall be a reasonable one, based on the services performed at the hourly rates set forth herein.
- J. For services rendered in connection with the drafting and/or review of the specifications in connections with the procurement of a power purchase agreement and review and/or drafting of power purchase agreements the base fee will be \$30,000.
- K. Customary disbursements shall be added to the fees referred to in this Agreement. These may include photocopying, express delivery charges, travel expenses, telecommunications, filing fees, computer assisted research, book binding, messenger service or other costs advanced on behalf of the Board of Education.

4. This Agreement shall be in full force and effect until such time as either party gives written notice to the other of termination. It is anticipated that it will remain in effect until completion of the District's capital project.

5. Bond Counsel and the Board of Education incorporate into this contract the mandatory language of N.J.A.C. 17:27-3.5(a) and N.J.A.C. 17:27-3.7 promulgated pursuant to N.J.S.A. 10:5-31 to 38 (EL. 1975, c. 127, as amended and supplemented from time to time), and Bond Counsel agrees to comply fully with the terms, the provisions and the conditions of N.J.A.C. 17:27-3.5(a) and N.J.A.C. 17:27-3.7.

6. Bond Counsel and the Board of Education hereby incorporate into this contract the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 USC §121 01 et seq.), which prohibits discrimination on the basis of disability

by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated thereunder.

IN WITNESS WHEREOF, the Board of Education has caused this Agreement to be duly executed by its proper officers and has caused its corporate seal to be hereto affixed, and Bond Counsel has caused this Agreement to be duly executed by the proper party as of the day and year first above written.

THE BOARD OF EDUCATION OF THE
TOWNSHIP OF HARRISON IN THE
COUNTY OF GLOUCESTER

By: _____
President

ATTEST:

Secretary

WILENTZ, GOLDMAN & SPITZER, P.A.

C. Tony Solimine

By: _____
Charles Anthony Solimine, Esq.
Shareholder

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)
N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affection-al or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the

basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing; as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency; after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at:

http://www.state.nj.us/treasuiv/contract_compliance

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.



VIA ELECTRONIC MAIL

December 5, 2025

Mr. Christopher DeSanto, Business Administrator
Harrison Township School District
120 North Main Street
Mullica Hill, NJ 08062

**Municipal Advisor Services in Connection With:
School Bonds, Series 2026**

Dear Mr. DeSanto:

Under our existing agreement, Phoenix Advisors serves as Municipal Advisor to Harrison Township School District (the "Client"). Now that we are performing professional services relating to the above-captioned engagement(s), we are providing the appropriate scope of services, MSRB required disclosures and the compensation arrangement for our services.

Regarding this/these engagement(s), Phoenix Advisors will perform the tasks as described in the attached scope of services. The Client will compensate Phoenix Advisors for services provided in accordance with our existing agreement, as more particularly set forth below:

- \$9,500 plus \$0.50 per \$1,000 issued (Minimum Fee: \$13,500)
- A not-to-exceed fee of \$2,500 may be charged for pre-referendum work if the referendum is not successful.

The terms of this letter will remain in force until the completion of this/these engagement(s). Should it become necessary to amend these terms for any reason, you will be notified in writing.

Our relationship shall be construed in accordance with and governed by the laws of the State of New Jersey.

Please acknowledge receipt of this letter via email.

Sincerely,

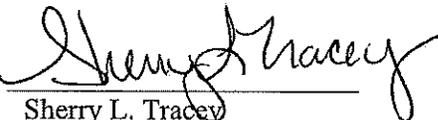
By: 
Sherry L. Tracey
Senior Managing Director



EXHIBIT I – BOND ISSUANCE OVERVIEW OF SERVICES

Phoenix Advisors personally and professionally guides you through the municipal marketplace, addressing your questions and concerns at each juncture of your financing. Our primary objectives are: to plan and structure the financing strategy that fits your needs; to coordinate the financing process; to take an active role on behalf of our client in the execution of the financing; and to provide follow-up analysis at the completion of the transaction. The following represents our typical scope of services as it relates to an issuance of long-term debt.

Financing Inception

- **Pre-Referendum Planning and Analysis**
 - Phoenix Advisors provides analytical and support services for financial planning efforts, including a comprehensive review of the school district's timetable and capital budget strategy.
 - Our professionals will develop comprehensive tax impact analyses for the proposed financing based on debt service and lease purchase payments (current and future), debt service aid, changes in operating budget resulting from potential financings, and project revenues (i.e., energy savings, SRECS, and project fund investment income).
 - We will provide assistance in developing strategies, creating brochures for presentations at public hearings, and preparing information to be provided to the community. We also assist with the preparation of presentations to municipal officials.

- **Plan Strategy, Structure and Financing Options**
 - The range of options for an issue differs from deal to deal depending on several factors. We identify and analyze the options for your transaction based upon cost-benefit and market analyses.
 - Our professionals provide you with valuable statistics and points of reference to gauge the overall market climate and evaluate interest rates.
 - We realize that your circumstances are ever-changing. We are always mindful of maintaining your flexibility by designing a sound plan of finance that satisfies your needs now and in the future.

- **Provide Advice Regarding Timing, Terms and Structure**
 - Phoenix Advisors' professionals will carefully analyze available options for structure, including, but not limited to, final maturity, principal repayment, redemption features, capitalized interest and payment dates.
 - We determine the appropriate financing structures and credit enhancements based on our analyses and professional judgement.
 - We research and analyze your outstanding debt and future capital needs to deliver a financing solution that addresses your financial strengths and future growth patterns.



- **Public Outreach**
 - Phoenix Advisors assists with the preparation of public presentations and other outward-facing materials. Accurate and concise public information often contributes to successful financings.
 - Our professionals will attend working group meetings, public governing body meetings or other activities as required.

- **Establish a Timetable for the Transaction**
 - We will develop a timetable that outlines key events, dates and responsibilities for team members to ensure a smooth and efficient financing.

Coordinate the Financing Process

- **Manage the Financing Team**
 - Phoenix Advisors coordinates every step of your transaction. We guide your transaction to market with efficiency and expertise to achieve the best possible result.
 - As required, we will meet with you and your professionals to prepare clear and concise presentations to rating agencies or bond insurers.
 - We will coordinate your financing by scheduling meetings, assigning work product responsibility and finance team members, making the best possible use of our organization and our professionals.

- **Provide Input During Preparation of Financing Documents**
 - We will provide advice concerning critical components and appropriate language in the financing documents relating to your issuance. Many important elements of the transaction will be set forth in these documents.

- **Assist in Preparation of Official Statement**
 - Our professionals work to see that investors, insurers and rating agencies are satisfied with the contents of the Official Statement.
 - We can take the lead in preparing the document or provide careful review and support of another professional's efforts.

- **Coordinate Oversight Board Approval Processes**
 - We prepare clear and concise presentations in anticipation of potential questions or concerns of oversight boards as appropriate.

- **Develop a Rating Agency Strategy**
 - Because an issue's rating may be the single most important factor in the cost of a financing, Phoenix Advisors will drive the rating agency process by developing a strategy, preparing a comprehensive rating presentation, and assembling and presenting other necessary information to obtain the best possible result. We will help you select the right rating agency for your transaction.



- **Evaluate Third-Party Services**
 - Whenever necessary, Phoenix Advisors will prepare specifications, solicit and evaluate bids, and recommend the most cost-effective, qualified providers of third-party services.

Execute Financing

- **Conduct Investor Outreach**
 - We will prepare and present information to potential investors and underwriters to educate them regarding your debt offering.
 - If appropriate, we will conduct specially coordinated meetings to answer questions and provide feedback to bolster market demand. Improved market demand can lower borrowing costs.
- **Participate Actively in Bond Sale**
 - Phoenix Advisors continuously monitors and evaluates the market to help you select the best time to move forward with your transaction.
 - We provide real-time translation of events as they unfold during competitive bid submissions.
 - We protect your best interests through active dialogue and input with underwriters during negotiated financings.
 - We will independently review, size, and perform all quantitative analysis related to the transaction, including detailed cashflow schedules throughout the process and a final summary analysis of your transaction.
- **Ensure a Smooth Closing**
 - Phoenix Advisors monitors the details of your closing, including accurate transfers of funds and preparation and review of closing documents.
 - We will assist in the preparation of a closing flow of funds memorandum, when applicable, to ensure all parties are on the same page as we approach the closing date and financial settlement.

Provide Follow-Up Reporting and Analysis

- **Assist in Arranging or Providing for Investment of Bond Proceeds**
 - Phoenix Advisors can work with you to find the most effective vehicle for the investment of bond proceeds.
 - We will provide guidance concerning reserve funds and escrow funds, and recommend appropriate investments to accommodate the Client's disbursement requirements.
 - If required, coordinate the procurement of State and Local Government Series securities (SLGS) or Open Market U.S. Treasury Securities (OMS), including preparing bid packages, online subscription, interaction with providers and analysis of cost-effectiveness.



- We assist in the evaluation of unsolicited proposals from investment managers and, when necessary, conduct a more formal request for proposal process to engage an investment manager.
- **Create Debt Service Schedules, Summary Reports and Analysis**
 - After the closing, Phoenix Advisors will provide a summary of your debt service requirements to be used during budget preparation and on debt service payment dates.
 - Our professionals will provide reports summarizing your transaction to be shared with oversight boards and others, as you may choose.
- **Monitor Outstanding Debt**
 - Always vigilant for opportunities to save money for our clients, we will monitor your outstanding debt for refinancing prospects and bring market innovations to your attention.



EXHIBIT II - MSRB REQUIRED DISCLOSURES

School Bonds, Series 2026 Harrison Township School District

Phoenix Advisors, a division of First Security Municipal Advisors, Inc. ("Phoenix Advisors"), is a licensed municipal advisor duly registered with the Securities and Exchange Commission ("SEC") and the Municipal Securities Rulemaking Board ("MSRB"). The MSRB requires municipal advisors to provide their clients with certain disclosures relating to actual or potential material conflicts under Rule G-42.

MSRB Rule G-42 requires that all municipal advisors provide disclosures of legal or disciplinary events material to the integrity of the municipal advisor's management or advisory personnel. There are no legal or disciplinary events concerning Phoenix Advisors filed on the firm's Form MA, or associated personnel's Form MA-I, filed with the SEC. The MSRB's website is www.msrb.org and the Municipal Advisor Client Brochure is at www.msrb.org/sites/default/files/MSRB-MA-Clients-Brochure.pdf. SEC forms MA and MA-I are available on the SEC's EDGAR website at www.sec.gov/edgar/searchedgar/companysearch (type "First Security Municipal Advisors" in the search box).

Having exercised reasonable diligence, we are aware of no material conflicts of interest that would preclude us from fulfilling our fiduciary duty on any transaction for which we are engaged. Should we become aware of any material conflict, we would immediately inform the affected parties. Phoenix Advisors makes the following disclosures in connection with our engagement:

General Mitigation of Conflicts. Phoenix Advisors has a fiduciary duty to our clients, which includes a duty of loyalty in performing all municipal advisor services. Accordingly, we are always ethically bound to deal honestly and in the utmost good faith with our clients, placing your interests ahead of ours at all times. We also mitigate potential conflicts by adhering to a high standard of suitability for any service rendered to our clients. Phoenix Advisors mitigates any potential conflict described below through our adherence to this fiduciary duty.

Other Business Lines. Phoenix Advisors offers a variety of services, including but not limited to Municipal Advisor services, fiscal/budgetary consulting, redevelopment advisory, and various post-issuance compliance services such as Continuing Disclosure Agent services. These offerings could lead to the appearance of a conflict through the cross-selling of our services; however, we clearly disclose that there is no contingency requiring a client to accept multiple services.

Other Municipal Advisory Relationships. Phoenix Advisors serves a broad array of other clients, such as school districts, cities and towns, fire districts, counties, and regional authorities that may, from time to time and depending on specific circumstances, have interests that compete



with yours. Phoenix Advisors owes a fiduciary duty to any and all clients for whom it performs Municipal Advisory services. No other engagements or relationships would impair our ability to fulfill our regulatory duties to any client.

Third-Party Service Providers. From time to time, third-party service providers or vendors may host informative conferences, seminars, social events and other functions that are attended by industry participants, including Phoenix Advisors. We typically solicit competitive quotes for third-party services with or without attending any functions sponsored by vendors.

Non-Exclusive Relationship. Phoenix Advisors may represent, perform services for, and contract with as many additional clients, persons, or companies as we, in our sole discretion, see fit, provided those services do not pose a conflict of interest with the services we perform for our clients.

Ongoing Disclosure. All municipal advisors are required to provide to each client written documentation of their municipal advisor relationship. You have received a written agreement and/or engagement letter, that includes a scope of services, compensation information and disclosure of potential conflicts of interest, if any. We review each engagement to identify, mitigate or eliminate potential conflicts of interest.

Compensation-Based Potential Conflicts. MSRB Rule G-42 requires that all municipal advisors provide this information regarding the potential for conflicts arising from certain types of pricing.

Fixed Plus Variable Fee Contingent Upon Completion. Compensation includes both a fixed fee component and variable fee component, and the payment of such fees shall be contingent upon the completion of the engagement. This form of compensation may present a potential conflict of interest because, in certain circumstances, it could result in the recommendation of less time-consuming alternatives, failure to perform a thorough analysis of alternatives or a larger than necessary par amount.

**If you have any questions about your relationship with Phoenix Advisors,
call your Municipal Advisor professional at 866-291-8180**