



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, November 21, 2025

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Mike Romo, Farrah Nickerson, Roland Dewing, Alex Carothers, and Larry Kennedy

BOARD MEMBERS ABSENT

Laura Kohr

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry, and Lauren Chavez

PUBLIC

none

These minutes were approved on 12/12/2025

By a vote of 10 yes 0 no 1 absent 0 abstained

Jody Meyer President

Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for November 21, 2025 at 2:01 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Roland Dewing, and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy requested the following amendments. Move Finance Report to after Public Comment, note that Governing Council Development may or may not take place today. Kelly Callahan plans on joining via Zoom but flight changes may not allow that to happen, and removal of New Business F. Aviation Handbook. Roland Dewing made a motion to approve the amended agenda. Farrah Nickerson seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

Alex Carothers enters the meeting at 2:03 PM.

C. Review/Approval of Minutes from October 17, 2025 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from October 17, 2025 Regular Meeting. Farrah Nickerson made a motion to approve the minutes. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to the meeting and reviewed the financial statements through October 2025. We are about 1/3 of the way through the fiscal year. There are no BARs this month. The committee reviewed outstanding checks and abnormal transactions. Lease Assistance is delayed this year.

We are anticipating a BAR around February which means we will not have budget authority until at least March.

A. Voucher Approvals for October 2025 *

Sean Fry presented the October Vouchers and the Finance Committee can support the approval of the October Voucher Approvals.

Larry Kennedy asked for a motion to approve the bank vouchers for October 2025. Farrah Nickerson made a motion to approve. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

B. Bank Reconciliation for October 2025 *

Sean Fry presented the October Bank Reconciliation and the Finance Committee can support the approval of the October Bank Reconciliations.

Larry Kennedy asked for a motion to approve the Bank Reconciliations for October 2025. Farrah Nickerson made a motion to approve. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

IV. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented that they have flown approximately 40 hours in Hotel Kilo and 25 hours in Addison since the last report. Doc shared the students who have soloed recently.

Many drones students are ready to take their exam but need to follow through with signing up for it.

The volunteer instructor for the balloon class has agreed to stay on next semester and has another volunteer who would like to join him in working with the students.

Discussion around the display airplane and update progress. The vinyl design was recreated to make shirts for students on the flight team.

Doc reviewed the expenses of the program.

V. Administrative Update

A. Student Achievement Update

Bridget Barrett presented. The question was asked about what is Imagine Learning? Explained that Edgenuity has a new name and discussion about updated Edge X courses.

The question around use of AI in the school and the ethics surrounding the use of AI.

Discussion about comparison of completion of courses to this same time last year. Grades are reflecting that many students are behind in their course work, so not very many A's at this time of year. The teachers are in PLCs not discussing ways to support students for this last push of the semester.

Interventions in reading and math for middle school are happening and Ms. Barrett is looking at options for integrating interventions for high school students next semester.

The question, discussion and request was made to provide a breakdown of middle school vs. high school for the next meeting.

The field ribbon cutting ceremony was great and thanks to Alex Carothers, Roland Dewing, and Larry Kennedy for attending. The next event is Holiday BINGO on 12/11. This is a school wide fundraising event that has been a lot of fun in the last couple of years.

Roland Dewing, Farrah Nickerson, Jody Meyer, and Larry Kennedy all said that they would be attending the Holiday Party on 12/19.

There was an archery tournament at the school which was a huge success. There were 13 schools and 22 teams in attendance.

This month to showcase "Making a Difference," Ms. Barrett shared about a student who has been a challenge this year, especially with their behavior. This student has been working closely with the interventionist and has made a lot of progress. This student will slowly be integrating back into their regular classes and hopefully the progress will continue.

VI. New Business Matters

A. Additional GC Member as Signatory for Checks *

Larry Kennedy shared that the request was made to add one more GC member as signatory for the bank. Alex Carothers volunteered to be added as signatory.

Larry Kennedy asked for a motion to approve Alex Carothers being added on as a bank signatory. Mike Romo made a motion to approve. Jody Meyer seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

B. FERPA Policy *

Amanda Catanzaro shared the new FERPA Policy that has been vetted by the attorney. Larry Kennedy asked for a motion to approve the FERPA Policy. Farrah Nickerson made a motion to approve. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Title IX Policy *

Amanda Catanzaro shared the new Title IX Policy that was written by the attorney. Larry Kennedy asked for a motion to approve the Title IX Policy. Mike Romo made a motion to approve. Farrah Nickerson seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Governing Council Policy Manual Update *

Amanda Catanzaro shared the updated GC Policy Manual. Changes and/or updates were highlighted in yellow and questions are in green.

Discussion around D.06 Cell Phones. Larry Kennedy asked for a motion to remove the D.06 section regarding Cell Phones. Farrah Nickerson made a motion to remove. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

Discussion around E.03 School-Owned Vehicles. Larry Kennedy asked for a motion to remove the E.03 section regarding School-Owned Vehicles. Farrah Nickerson made a motion to remove. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

Discussion around changing the wording in I.08 Teaching Controversial/Sensitive Issues. The amended version shall remove the following wording in the fourth sentence of the paragraph, "The Albuquerque Aviation Academy Opt-Out Policy shall

included, but is not limited to.” That sentence will read as follows: There is a process for parents to request an exemption from the parts of the health education curriculum that address the sexuality performance standards. Larry Kennedy asked for a motion to approve the amended I.08 Teaching Controversial/Sensitive Issues. Farrah Nickerson made a motion to approve as amended. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

Larry Kennedy asked for a motion approve the amended Governing Council Policy Manual. Farrah Nickerson made a motion to approve as amended. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

E. Staff Handbook *

Amanda Catanzaro shared Staff Handbook. This has been vetted and approved by the attorney.

Larry Kennedy asked for a motion to approve the Staff Handbook. Farrah Nickerson made a motion to approve. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

F. Aviation Handbook * (Removed)

G. Preventative Maintenance Plan *

Amanda Catanzaro shared the Preventative Maintenance Plan and requested to update the organizational chart structure to move Front Office Staff under the Director of Operations. Larry Kennedy asked for a motion to approve the Staff Handbook. Farrah Nickerson made a motion to approve. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

H. Disposal List 11/17/2025 *

Amanda Catanzaro shared the disposal list dated 11/17/2025. Larry Kennedy asked for a motion to approve the Disposal List 11/17/2025. Mike Romo made a motion to approve. Farrah Nickerson seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

I. 2024-2025 Published State Test Results

Amanda Catanzaro shared the finalized test results from the 2024-2025 school year with the Governing Council as requested.

J. NM Vistas – Spotlight School Rating

Amanda Catanzaro shared the website nmvistas.org and how to navigate the site. Albuquerque Aviation Academy District and School Ratings were shared and explained. Albuquerque Aviation Academy received a “Spotlight” school rating for the 2024-2025 school year, which means that we are in the top 25% of schools in New Mexico.

VII. Governing Council Development

Kelly Callahan was not available to attend the meeting.

Larry Kennedy shared that he will be emailing the GC Evaluation Survey that PCSNM has provided. Each member of the GC should complete this survey prior to the next GC meeting in December. This will assist in providing areas of focus for next year.

VIII. Announcements

Discussion regarding moving the December meeting to 12/12 since the Holiday Party falls on 12/19, the date of the next regular scheduled meeting.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Roland Dewing seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on November 21, 2025 at 3:12 PM.

