



Sahuaro Site Council Meeting Minutes

Location: Virtual Via Microsoft Teams

Date: April 3rd, 2025

Time: 5:00pm

The Sahuaro Elementary School Site Council Meeting was called to order at 5:02pm on Thursday, April 3rd, 2025.

The following Site Council Members were present for today's meeting: Crystal Bustamante, Laura Livesay, Erica Welch, Mistie Campbell and Doug Hawkins.

The following Site Council Members were absent from today's meeting: Jill Christiansen

A motion to approve the meeting minutes from March 13th, 2025 was made by Laura Livesay, and seconded by Crystal Bustamante. The motion passed by a majority vote of the Site Council.

A motion to approve the meeting agenda for April 3rd, 2025 was made by Laura Livesay, and seconded by Doug Hawkins. The motion passed by a majority vote of the Sahuaro Site Council.

There were no Citizen Comments for today's Site Council meeting.

The following topics were discussed at today's meeting:

- a. Celebrations ~ Be sure to check out Facebook & Instagram pages
 - i. \$5,000 Grant from Be Kind People for Sports Equipment
 - ii. School Connect Champions of Education Award – Catalyst for Education Award Finalist – Crystal Bustamante
 - iii. 3rd Quarter Academic Honors Assembly Tomorrow
 - iv. ROCKS Student of the Month
 - v. 3rd Quarter PBIS Assembly
 - vi. Cholla Charger Girls Basketball Tournament – 2nd Place in the District
- b. Current School Enrollment: 548 Students
- c. Current School Attendance Rate = 93.29%
 - i. Goal = 95%
 - ii. Last Year's Average = 91.86%
 - iii. 50 Attendance Referrals for Chronic Absences
- d. Office Discipline Referral Data = 444 Behavior Incident Referrals; Average = 14 per week
- e. Undesignated Tax Credit Balance: \$0
- f. Governing Board Student Outcomes Focused Governance (SOFG) Survey and Community Listening Sessions {[Survey Link](#)}
 1. Listening Sessions – 6:30pm
 - a. 4/7 - Palo Verde Middle School Library
 - b. 4/14 - Royal Palm Middle School Library

- c. 4/21 – Mountain Sky Junior High Library
- d. 4/22 – Mountain View School Library
- e. 4/28 – Orangewood School Library

g. 2025-2026 Integrated Action Plan was reviewed.

h. State Assessment Schedule

- i. 3/31-4/3 – 3rd Grade AASA Oral Reading Fluency
- ii. 4/1-4/3 – 5th Grade AzSci
- iii. 4/7 – 3rd-6th Grade AASA Writing
- iv. 4/8 – 3rd-6th Grade AASA Reading Part 1
- v. 4/10 – 3rd-6th Grade AASA Math Part 1
- vi. 4/14 – 3rd-6th Grade AASA Reading Part 2
- vii. 4/15 – 3rd-6th Grade AASA Math Part 2

i. May 9th – Evening of the Arts – 5pm-7pm

• **School Calendar:**

- 4th - National School Librarian Appreciation Day
- 4th - 3rd Quarter Academic Honors Assemblies (3rd-6th GLC @ 8:00; 3rd & 4th Grade @ 8:45; 5th & 6th Grade @ 9:30)
- 7th - 3rd-6th Grade AASA Writing Assessment
- 8th - 3rd-6th Grade AASA Reading Part 1 Assessment
- 10th - 3rd-6th Grade AASA Math Part 1 Assessment
- 10th - 1st Grade Guest Speaker - Keep Phoenix Beautiful @ 1:10pm
- 14th - 3rd-6th Grade AASA Reading Part 2 Assessment
- 14th – PTA Meeting (Virtual) – 6:00pm-7:00pm
- 15th - 3rd-6th Grade AASA Math Part 2 Assessment
- 17th - 1st Grade Guest Speaker - Keep Phoenix Beautiful @ 1:10pm
- 18th - PBIS Game Room Day During Lunch Recesses
- 21st-25th - National School Volunteer Appreciation Week
- 21st – PTA Chalk-a-Thon Fundraiser Begins (4/21-5/5)
- 23rd - National Administrative Professionals (Office Staff) Day
- 24th - Kindergarten to Phoenix Zoo
- 24th – “Testing is Over!” Celebration – Water Day During Specials
- 25th - No School - April Break

May

- 1st - National Principal’s Appreciation Day
- 1st - School Connect Champions of Education Award Breakfast - Crystal Bustamante
- 1st – Site Council Meeting (Virtual) – 5:00pm-6:00pm
- 2nd - National School Lunch Hero Day
- 2nd - Choir Practice - 2:30-3:30
- 2nd - WESD Lamp of Learning Award Dinner - Tiffany Grass

Future Agenda Items:

- 3rd Quarter Data Results
- 2025-26 Integrated Action Plan

A motion to adjourn the meeting was made by Doug Hawkins, and seconded by Erica Welch. Meeting was adjourned at 5:36pm.

Upcoming Meetings: 5/1/2025