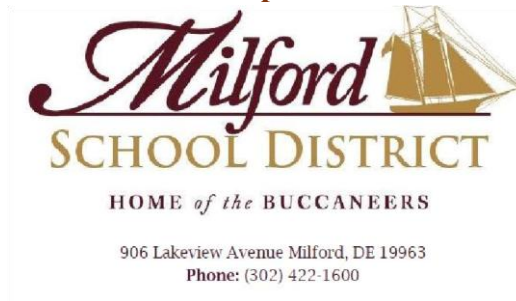


Posted: December 8, 2025, Time Stamped: 2:25 PM
Updated: December 12, 2025, Time Stamped: 10:45 AM



**AGENDA FOR MONDAY, DECEMBER 15, 2025, AT 7:00 PM
REGULAR SCHOOL BOARD MEETING**

The Milford Board of Education will hold this meeting electronically and in-person at the Benjamin Banneker Elementary School Cafeteria, 449 North St, Milford, DE 19963, Milford, DE 19963

Webinar topic:

Milford School District Board Meeting

Date and time:

Monday, December 15, 2025 7:00 PM | (UTC-05:00) Eastern Time (US & Canada)

Join link:

<https://milford.webex.com/milford/j.php?MTID=mb56ae17ed8580983ebefd79c572ece80>

Webinar number:

2634 250 4952

Webinar password:

ZFj4mwwTg54 (93546998 when dialing from a phone or video system)

Join by phone.

+1-415-655-0001 US Toll

Access code: 263 425 04952

1. **Call to Order by President**
2. **Adjournment to Executive Session Action Item**
 - A. Student Matters
 - B. Legal Matters
 - C. Personnel Matters

It is anticipated that the board will open a regular session meeting and adjourn into executive session during the beginning portion of this meeting for the reasons identified above, then adjourn into a regular session meeting at approximately 7:00 pm.

3. Return to Open Session Action Item

4. Pledge of Allegiance

5. Roll Call

_____ Mr. Scott Fitzgerald
_____ Mr. Matt Bucher
_____ Mrs. Ashlee Connell
_____ Mr. Victor “Butch” Elzey

_____ Mrs. Jennifer Massotti
_____ Mrs. Yanelle Powell
_____ Mrs. Cynthia McKenzie

6. Approval of Minutes

A. Regular Meeting Minutes from November 17, 2025, Action Item

7. Changes to Agenda

8. Recognitions and Presentations

- A. Banneker Elementary School Presentation – Mr. Chad Luzier, Principal
- B. Student Representative Report*
- C. Presentation of Buccaneer Education Foundation Grant to MHS FFA
- D. Fall 2025 Athletic Recognition
 - 1. Milford High School - Athletes Receiving All-Conference / State Recognition
 - 2. Milford Central Academy - Field Hockey Undefeated Season

9. Public Comment

Members of the public that wish to address the Board in person must complete a request form that is available before each meeting. Anyone wishing to address the Board via our online meeting broadcast must submit a request to do so via the link below no later than 24 hours prior to each meeting. No personnel issues may be discussed, and names of Board members or District employees should not be used in public comment. Each person signed up will receive three (3) minutes to speak and this time is not transferable. [MSD Request for Online Public Comment](#)

10. Superintendent’s Report – Mr. Travis Moorman

11. Academic Excellence: Dr. Bobbie Kilgore

A. Field Trips Action Item

12. Building Our Future: Mrs. Tammy Smith

- A. Monthly Revenue, Expenditures, and Major Capital Reports as of November 30, 2025, Action Item
- B. Construction Change Order Approvals Action Item

13. Empowering and Investing in our People: Dr. Laura Bond

- A. Personnel Report **Action Item**
- B. Administrator Contracts

14. Board Discussion

- A. DSBA Updates
- B. Recommended Revised Draft Board Policies for **"First Read"**
 - 1. 1009 – Program and Athletic Booster Clubs
 - 2. 3102 – Energy Conservation
 - 3. 3407 – Transportation for City of Milford Day Care Providers
 - 4. 3409 – School Bus Aides
 - 5. 4109 – Employment Procedures Summer Programming
 - 6. 4225 – Cell Phone Use During Work Hours
 - 7. 4331 – Criminal Background Checks
 - 8. 4334 – Retirement Sick Day Benefit Program
 - 9. 6117 – Independent Educational Evaluation
 - 10. 6301 – Course Offerings – Milford High School (Recommended for Deletion)
 - 11. AR6301 – Independent Study (Recommended for Deletion)
 - 12. 6302 – Class Scheduling Requirements – Milford High School (Recommended for Deletion)
 - 13. 6304 – Independent Study for Seniors (Recommended for Deletion)
 - 14. 6306 – Senior Options
- C. Recommended Revised Draft Board Policies for **Approval** **Action Item**
 - 1. Policy 1002 – Parent and Family Engagement
 - 2. Policy 3301 – Policy Statement for Child Nutrition Meals (Recommended for Deletion)
 - 3. Policy 4102 – Employment Procedures
 - 4. Policy 4209 – Homebound Instruction/Tutoring (Recommend for Deletion)
 - 5. Policy 4317 – Death Benefit for Employees
 - 6. Policy 4327 – Retirement Gift and Early Notification Compensation
 - 7. Policy 4330 – Employee of the Year Awards
 - 8. Policy 4336 – Sabbatical Leave
 - 9. Policy 5201 – Elementary School Assignments (Recommended for Deletion)
 - 10. Policy 5202 – Milford Attendance Areas (Recommended for Deletion)
 - 11. Policy 5310 – School Locker Policy
 - 12. Policy 6107 – Personal Errands

15. Good of the Order

The phrase "good of the order" refers to matters concerning the general welfare of an organization. Most often found in meetings following parliamentary procedure (like in *Robert's Rules of Order*), this agenda item allows members to make informal comments, observations, or suggestions for the benefit of the group.

16. Adjournment