

November 20, 2025

The Clark-Shawnee Local Board of Education met in a regular session on November 20, 2025, at Clark-Shawnee Local Administrative Offices located at 3680 Selma Road, Springfield, Ohio, 45502. The meeting was called to order at 6:30 p.m. by President Galbreath.

Those answering the roll by Mr. Faulkner:

Mr. DeHart
Mr. Galbreath
Ms. Garrett
Dr. Page
Ms. Pierce

Also present: Mr. Brian Kuhn, Superintendent
Mr. Adam Billet, Assistant Superintendent

All stood and recited the Pledge of Allegiance.

ACCEPTANCE OF THE AGENDA (2025-1531)

Dr. Page moved to accept the agenda.
Mr. DeHart seconded the motion.

Ayes: Galbreath, Garrett, Page, Pierce, DeHart.
The President declared the motion carried.

REQUESTS AND CONCERNS OF THE GENERAL PUBLIC

None

ROUND TABLE

C.T.C. Update

Mr. David DeHart provided an update to the Board of Education on the general operations of the Springfield-Clark Career Technology Center.

Assistant Superintendent Update

Mr. Adam Billet, Assistant Superintendent, provided an update to the Board of Education regarding the following topics:

- Provided an update on Fall 3rd Grade Testing

Superintendent Update

Mr. Brian Kuhn, Superintendent, provided an update to the Board of Education on the following topics:

- Update on the Superintendent's service to Wittenburg and Clark State College's Education Advisory Boards
- Update CEDA matters before the court
- Update on staff morale initiative, including All In shirts and Underground Spirit Week
- Update on OSBA Capital Conference
- Update on involvement with Leadership Clark County - Mr. Galbreath and Mr. Kuhn both presented on a panel recently
- Update on Ohio Attorney General Safety Grant Applications

ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL (2025-1532)

Mrs. Garrett moved to approve the following:

- A. Signing of the Minutes of the Previous Meeting
- B. Treasurer's Report and Condition of the Funds
- C. Monthly Bills and Allowance of those that are in Order
- D. Hearing: IDEA Special Education Grant
- E. Appropriations Modifications
- F. Approval of Invoice

To approve Mr. Tom Faulkner, Treasurer, request for permission to approve payment of an invoice from Johnson Controls in the amount of \$3700.00 for the purpose of inspection and maintenance of the Shawnee ES sprinkler system.

To approve Mr. Tom Faulkner, Treasurer, request for permission to create fund 019-9100 to account for and appropriate \$5,000.00 for the purposes set forth within the Ohio Stem Classroom Grant funded by Battelle.

Mr. DeHart Seconded the motion.

Ayes: Garrett, Page, Pierce, DeHart, Galbreath.

ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL (2025-1533)

Dr. Page moved to approve the following:

To approve Mrs. Amy Haerr, Teacher, has submitted a letter of resignation effective at the end of the 2025-2026 contract year.

To approve Mrs. Phyllis McCrory, Teacher, has submitted a letter of resignation effective at the end of the 2025-2026 contract year.

Support Staff

To employ Mrs. Angela Jackson as On Bus Instructor (OBI) for the 2025-2026 school year [Bus Driver Step 10].

To employ Ms Rebecca Riggle as Aide for the 2025-2026 school year effective October 20, 2025. [Current Assignment: Shawnee ES].

To employ Mrs. Chari Cornnett as Aide for the 2025-2026 school year effective October 14, 2025. [Current Assignment: Shawnee ES].

To employ Ms Miranda Baisden as Aide (8 Hours) for the 2025-2026 school year effective November 3, 2025. [Current Assignments: Shawnee ES & PM Bus Aide]

To employ Miss Lacey Ruf as Aide for the 2025-2026 school year, effective September 22, 2025. [Current Assignment: Shawnee ES]. (Amendment to previous employment action.)

Additional Duty Certified

To employ Mr. Robert DeLong as Powerlifting, High School Head Co-Coach (50%) for the 2025-2026 school year.

To employ Mrs. Ashley Hill as Music, Middle School Musical Head for the 2025-2026 school year.

To employ Mrs. Carrie McGuire as Swimming, Varsity Head Coach for the 2025-2026 school year.

To employ Mrs. Zsuzsanna Przyzycki as Grade Level Lead (MS Related Arts) for the 2025-2026 school year.

Additional Duty Support Staff

The following supplemental positions for the pupil activity programs in the Clark-Shawnee Local School District were first offered to those employees of the

District who are licensed individuals and no such employee applied and was qualified to fill the position such that the position was accepted by any such employee. The Board then advertised the position as available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position. Thus, the Board resolved to employ the following non-licensed individuals to fill the following supplemental position.

To employ Mr. Lloyd Alexander as Basketball, Varsity Assistant Coach for the 2025-2026 school year.

To employ Mr. Brad Armstrong as Football, Varsity Assistant Co-Coach (50%) for the 2025-2026 school year. (Amendment to previous employment action.)

To employ Mr. Charles Boyer as Baseball, Head Varsity Coach for the 2025-2026 school year.

To employ Mr. Anthony Cooper as Bowling, Boys Coach for the 2025-2026 school year.

To employ Mrs. Dawn Cooper as Bowling, Girls Coach for the 2025-2026 school year.

To employ Mr. Marc Coppess as Powerlifting, High School Head Co-Coach (50%) for the 2025-2026 school year.

To employ Ms Kaylee Cyphers as Basketball, Varsity Assistant Girls Coach for the 2025-2026 school year.

To employ Miss Addison Flannery as Cheerleading, Middle School Basketball Coach for the 2025-2026 school year.

To employ Mr. Donald Foister as Basketball, Varsity Assistant Coach for the 2025-2026 school year.

To employ Mr. Dacoda Kettlehake as Basketball, Middle School Girls Basketball Coach (7th Grade) for the 2025-2026 school year.

To employ Mrs. Mallory Krouse as Cheerleading, High School Competition Coach for the 2025-2026 school year.

To employ Mrs. Mallory Krouse as Cheerleading, Middle School Competition Coach for the 2025-2026 school year.

To employ Mrs. Mallory Krouse as Cheerleading, High School Basketball Head Coach for the 2025-2026 school year.

To employ Mr. Nathan Krouse as Wrestling, Middle School Head Coach for the 2025-2026 school year.

To employ Mr. Jody Massie as Powerlifting, High School Assistant Coach for the 2025-2026 school year.

To employ Mr. Brad McClintick as Wrestling, Middle School Assistant Coach for the 2025-2026 school year.

To employ Mr. Corey McDermott as Basketball, Middle School Boys Head Coach for the 2025-2026 school year.

To employ Mr. Jacob Mershon as Wrestling, Varsity Head Coach for the 2025-2026 school year.

To employ Mrs. Laaci Miller as Basketball, Middle School Girls Coach (8th Grade) for the 2025-2026 school year.

To employ Mr. Mickael Ray as Basketball, Middle School Boys Coach for the 2025-2026 school year.

To employ Ms Brittany Sparks as Basketball, Varsity Girls Assistant Coach for the 2025-2026 school year.

Substitutes

To employ Mrs. Angela Jackson as Substitute Bus Driver for the 2025-2026 school year.

To employ Mrs Rebecca Riggle as Support Staff Substitute for the 2025-2026 school year.

To employ Mrs. Katherine Shaw as Long-Term Substitute Teacher for the 2025-2026 school year.

Volunteers

To approve Mr. Ryan Dunn as Swimming, Volunteer Coach for the 2025-2026 school year.

To approve Mrs. Natalie Koukis as Swimming, Volunteer Coach for the 2025-2026 school year.

Non-Paid Leave

To approve Mrs. Jaime Boysel request for one-half of a day of non-paid leave on December 17, 2025.

To deny Ms. Rebekah O'Brien's request for two days of non-paid leave on April 20-21, 2026.

Non-Paid Medical Leave

To approve Mrs. Mary Bowshier, Bus Driver, request for non-paid medical leave from November 11, 2025 through November 28, 2025.

Reduction in Force—Classified (Technology Assistant)

WHEREAS, Ohio Revised Code Section 3319.172 and Clark-Shawnee Local School District Board of Education Policy 413 ("Policy 4131") provide for the Clark-Shawnee Local School District Board of Education's ("Board") ability to layoff, abolish and/or reduce in force nonteaching employees for any reason set forth in Ohio Revised Code Section 3319.17 (B) (1); and

WHEREAS, Ohio Revised Code Sections 3319.17 (B) (1), 3319.172 and Policy 4131 authorize the Board to make reductions in force in nonteaching employees for financial reasons; and

WHEREAS, Ohio Revised Code Section 3319.17.2 and Policy 4131 provide that the Board shall order such reductions in force based upon recommendation of the Superintendent, who, within each pay classification affected, shall give preference to nonteaching employees under continuing contracts, then on the basis of seniority; and

WHEREAS, pursuant to Ohio Revised Code Sections 3319.17.2 and 3319.17, as well as Policy 4131, the Board has determined that it is necessary to reduce in force a nonteaching position in the District due to financial reasons, with such reduction in force to be effective at the end of the contract day on November 21, 2025 pursuant to spread pay for the 2025-2026 contract year; and

WHEREAS, the Superintendent has determined that the pay classification affected by the reduction in force is Technology Assistant;

NOW, THEREFORE BE IT RESOLVED, that pursuant to Ohio Revised Code Sections 3319.172 and 3319.17, and Policy 4131, the Clark-Shawnee Local School District Board of Education hereby orders the reduction in force of nonteaching employee Technology Assistant, Mr. Matthew Jervis with such action to be effective at the end of

the contract day on November 21, 2025 pursuant to spread pay for the 2025-2026 contract year; and

BE IT FURTHER RESOLVED that the Clark-Shawnee Local School District Board of Education hereby directs the District Treasurer to issue written notice of same to the affected nonteaching employee forthwith with accompanying explanation of any rights and/or reconciliations required

Mrs. Pierce seconded the motion.

Ayes: Page, Pierce, DeHart, Garrett, Galbreath.

ACCEPTANCE OF CONSENT CALENDAR – MISCELLANEOUS (2025-1534)

Mr. DeHart moved to approve the following:

Approval of Eighth Grade Washington D.C. Trip

To approve Mr. Devin Spitzer, MS Principal, request for the eighth grade trip to Washington D.C. to take place November 17-20, 2026 at an estimated cost of \$1,035 per student. [Reference Exhibit A]

Approval of Baseball Training Camp

To approve Mr. Steve Tincher, Athletic Director, request for 4-8 members of the Shawnee HS Baseball Team to attend a pitching camp in Montgomery, Texas under the supervision of Head Coach Boyer. Players would travel November 21-25 and would be responsible for all costs associated with the trip.

Student Club Proposal

To approve Mr. John Stekli, HS Principal, recommendation for the of Fellowship of Christian Athletes as a student club for the 2025-2026 school year.

Resolution to Advertise and Receive Bids–School Bus

WHEREAS, the Clark-Shawnee Board of Education wishes to advertise and receive bids for the purchase of one or more school buses;

THEREFORE BE IT RESOLVED, that the Clark-Shawnee Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of one or more school buses.

WAIVING COMPETITIVE BIDDING AND AUTHORIZING CONTRACT WITH DIRECT MECHANICAL FOR THE SHAWNEE HIGH SCHOOL HVAC EXHAUST SYSTEM PROJECT BASED ON AN URGENT NECESSITY

The Superintendent recommends that the Board waive competitive bidding based upon urgent necessity and authorize a contract with Direct Mechanical for the Shawnee High School HVAC Exhaust System Project ("the Project"). The Superintendent requests authority for the Superintendent and Treasurer to negotiate and execute an agreement with Direct Mechanical for the work on the Project.

Rationale:

1. The Board has identified a need to replace the flue pipes for the Shawnee HS boiler system.
2. The work for the Project needs to be completed as soon as possible and within the District's budget, so as not to negatively impact the District's educational programs. Bidding the work will delay the Project completion, could result in higher costs, and will not guarantee that lower bids will be received for the work. Accordingly, this situation presents an urgent necessity under R.C. § 3313.46.
3. Direct Mechanical is an experienced HVAC contractor and has provided a proposal for the Project in the amount of \$73,982.00.
4. Based on procurement experience, the Superintendent and Treasurer believe the Direct Mechanical proposal to be reasonable and of an appropriately competitive nature.
5. The Superintendent recommends Direct Mechanical as being the contractor in the best interest of the District and requests authority for the Superintendent and Treasurer to negotiate and execute a contract and any supporting documents with Direct Mechanical in an amount not-to-exceed \$73,982.00 ("Contract Sum").
6. The Superintendent also requests authority to enter into change orders on behalf of the Board in a total amount not-to-exceed 10% of the Contract Sum with Direct Mechanical; change orders in excess of that amount will be brought to the Board for its approval.

The Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority given in R.C. § 3313.46, the Board declares an urgent necessity, approves the selection of Direct Mechanical to provide the work, authorizes the Superintendent and Treasurer to work with legal counsel to negotiate and execute a contract and any supporting documents with Direct Mechanical in an amount not-to-exceed \$73,982.00, and authorizes the Superintendent and Treasurer to execute any other documents necessary to effectuate the intent of this resolution.
2. The Board further authorizes the Superintendent and Treasurer to execute change orders related to the Project in a total amount not-to-exceed 10% of the Contract Sum. If a change order exceeds this amount individually or in the

aggregate, the change order will be brought to the Board for approval prior to the work being performed.

Resolution Requesting Certification of Alternative Tax Rates for an Income Tax

WHEREAS, Ohio Revised Code Section 5748.02 authorizes school districts to impose voter-approved income taxes upon their residents; and

WHEREAS, a resolution declaring the necessity to raise additional School District revenue must be passed and certified to the Tax Commissioner for the State of Ohio (the "Tax Commissioner") in order to permit the Board to consider the levy of an income tax and to preserve the right to submit the question of levying such an income tax to the electors of the School District at the election to be held on May 5, 2026;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Clark-Shawnee Local School District, Clark County, Ohio, a majority of all of the members thereof concurring, that:

Section 1. Pursuant to Ohio Revised Code Section 5748.02, the Board determines that it is necessary to raise annually the additional amount of \$2,944,796 (the "Specified Revenue Amount") by proposing the question at the election to be held on May 5, 2026 of levying an earned income tax on the school district income of individuals residing in the School District for the purpose of current expenses for 5 years (the "Income Tax").

Section 2. The income that shall be subject to the Income Tax is the taxable income of individuals as defined in Ohio Revised Code Section 5748.01(E)(2).

Section 3. The Treasurer is directed to immediately certify a copy of this Resolution to the Tax Commissioner, not later than January 23, 2026, together with a request that the Tax Commissioner determine and certify to the Board (i) the property tax rate that would have had to be imposed by the School District in the current year to produce the Specified Revenue Amount and (ii) the income tax rate that would have had to have been in effect for the current year to produce an equivalent amount of money to the Specified Revenue Amount.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Dr. Page Seconded the motion.

Ayes: Pierce, DeHart, Galbreath, Garret, Page.

APPOINTMENT OF DISTRICT REPRESENTATIVE TO THE SPRINGFIELD-CLARK CTC BOARD (2025-1535)

Mr. Galbreath opened the floor for nominations for the District Representative to the Springfield-Clark CTC Board. This is a 3 year term from January 1, 2026 through December 31, 2028.

Dr. Page nominated herself for District Representative to the Springfield-Clark CTC Board.

Mr. DeHart nominated himself for District Representative to the Springfield-Clark CTC Board.

Mr. Galbreath closed the floor for nominations for Board President.

Mr. Faulkner called the roll for the Election of District Representative to the Springfield-Clark CTC Board.

For Mr. DeHart: Pierce, Garrett, Galbreath.
For Dr. Page: Page

Mr. David DeHart elected as District Representative to the Springfield-Clark CTC Board.
Clark-Shawnee Board President.

UPCOMING REGULAR BOARD MEETING SCHEDULE

December 11 2025 at 6:30 PM–Clark-Shawnee Administrative Offices
January 8, 2026 at 6:30 PM–Clark-Shawnee Administrative Offices

The Board took a break at 8:02pm and returned at 8:08pm.

EXECUTIVE SESSION - (2025-1536)

Mrs. Pierce moved to go into Executive Session for the purpose of considering the employment of personnel of the school district pursuant to ORC 121.22(G)(1) at 8:09 pm.

Mr. DeHart Seconded the motion.

Ayes: DeHart, Galbreath, Garrett, Page, Pierce.

Mr. Galbreath declared the board out of Executive Session at 8:44 pm.

Ms Garrett left at 8:53 pm.

EXECUTIVE SESSION - (2025-1537)

Mr. DeHart moved to go into Executive Session for the purpose of considering the appointment of a public official of the school district pursuant to ORC 121.22(G)(1) at 8:53 pm.

Mrs. Pierce Seconded the motion.

Ayes: Galbreath, Page, Pierce, DeHart.

Mr. Galbreath declared the board out of Executive Session at 8:55 pm.

ADJOURNMENT

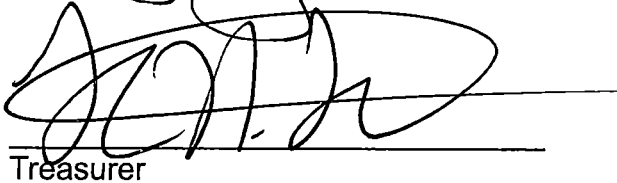
Mr. DeHart moved to adjourn the meeting at 8:56 pm.

Dr. Page Seconded the motion.

Ayes: Galbreath, Page, Pierce, DeHart.



President



Treasurer

2026 Academic Expeditions Group Travel Agreement (GTA)

Group: Shawnee Middle School



Program: Shawnee Middle School DC trip
Dates: November 17-20, 2026
10% Deposit Due: Upon registration (\$100 deposit)
3 Payments Due: 6 months, 4 months, and 2 months prior to the trip

Receipt of deposit and online registration will confirm space and contracted pricing listed here. After the registration deadline, contracted pricing may change due to an increase in costs associated with airfare, lodging, or other associated costs. Please contact Academic Expeditions, Inc. for updated pricing if the contract has expired.

Contracted prices are based on a group size of **35** or more paying participants per motor coach (55 passengers max). If the final number of paying participants totals less than the published tier price, the itinerary will be renegotiated, or trip costs increased accordingly.

Number of Paying Participants per Motor Coach	30 - 34	35 - 39	40 - 44	45 - 49
Student Quad Occupancy	\$1,125	\$1,035	\$955	\$900
3 Faculty / Group Leaders per bus	\$0	\$0	\$0	\$0

Price is all inclusive and includes (Academic Expeditions, Inc. agrees to provide each of the following goods and services for the duration of the tour to each participant traveling with your group):

- Professional General Liability and Errors and Omissions Insurance Policy (\$10,000,000)
- Deluxe motor coach transportation with driver and all transfers for all days of the trip
- Premium hotel accommodations for all nights of the trip
- Private professional hotel nighttime security for all hotel nights
- Full-time professional Academic Expeditions tour educator per motor coach for all days of the trip
- All supplemental guiding services
- All meals (Breakfast, Lunch, & Dinner)
- Custom designed itinerary
- All taxes
- Driver gratuities included; Tour Director / Guide not included. Additional gratuity for exceptional service is always appreciated.
- Entrance fees to all program sites and day/evening activities
- 24 Hour emergency access number
- Personalized laser engraved luggage tag and name badges with lanyards
- Complete tour participant accounting including electronic online registration and payment with credit card without additional fees
- Travel Protection Base Plan provided by Academic Expeditions includes coverage for Trip Interruption, Missed Connection, Travel Delay, Accident & Sickness Medical Expense, Evacuation, and Baggage Loss/Delay
- Upon registering, families will also have the option to purchase two Pre-trip Cancellation upgrades:
 - Option 1) Trip Cancellation for qualifying, documented reasons for a full refund, or
 - Option 2) Cancel for Any Reason (CFAR) – includes Option 1, plus cancel up to 48 hours prior to departure and receive 75% of the payments not already refunded by Academic Expeditions cancellation terms.

In addition, Academic Expeditions provides the following to the overall group and/or group leader (not made public to registrants):

- 3 complimentary staff members per bus at single occupancy and a scholarship fund of \$400 per bus

Terms & Conditions

Payment Schedule: Deposit fees must be submitted at time of registration. Please refer to your registration portal for the specific payment due dates. Tour participation is not guaranteed unless full payment is received 60 days prior to departure and is subject to up to full forfeiture of total monies paid to date if these obligations are not met. For Cancellations and Refunds, review the terms & conditions below.

Cancellations: Any cancellations must be submitted in writing or by phone to this office.

For cancellations received more than 91 days prior to departure, a fee of 20% of the trip cost will be retained; between 90 and 61 days prior to departure, a fee of 40% of the trip cost will be retained; between 60 and 31 days prior to departure, a fee of 60% of the trip cost will be retained; between 30 and 7 days prior to departure, a fee of 80% of the trip cost will be retained; less than 7 days prior to departure, 100% of the trip cost will be retained.

The contracted price is based on a quoted minimum of paying participants per motor coach. Please note that the contracted price may increase if numbers fall below the minimum price tier published at the time of registration. Academic Expeditions also reserves the right to cancel any tour if this increased payment is not received by departure. Refunds are subject to Academic Expeditions' discretion based upon monies paid to date and time of cancellation.

These terms apply to all reasons for cancellation, including behavioral & academic issues (e.g. suspension, low grade average, etc.) or leaving the school after registering for the trip. If the school or contracting organization cancels the trip, then Academic Expeditions will not proceed with the trip. In this situation, the traveler and his/her parent, guardian or family are subject to the above cancellation terms.

Insurance: Optional Trip Cancellation Coverage may allow travelers to receive additional reimbursement of trip payments that were not refunded by Academic Expeditions according to the cancellation terms above.

Insurance claims are filed directly between the traveler/claimant and the plan administrator Trip Mate, a Generali Global Assistance & Insurance Services brand. Academic Expeditions is not an insurer, nor liable for any coverage amounts, and is not qualified or authorized to answer technical questions about the benefits, exclusions, or conditions of plan coverage. Coverage may not be available in all states. For details on the plans, and to view state specific policies from Trip Mate, visit the [insurance](#) page.

Force Majeure: Academic Expeditions has the right to delay or cancel any trip due to extenuating circumstances such as acts of God, acts of government, war, terrorist acts, riots, disaster, weather extremes, and strikes. In accordance with the CDC and WHO recommendations, Academic Expeditions has the right to delay or cancel any trip due to health concerns including but not limited to epidemics and global pandemics.

Limitation/Liability: Academic Expeditions gives notice that services provided in connection with its itineraries, including transportation, hotel accommodations, restaurants, and other services purchased from various independent suppliers are not affiliated with Academic Expeditions in any way. Those vendors hired by Academic Expeditions for services are required to provide Academic Expeditions with Certificates of Insurance guaranteeing they maintain coverage and limits equal to the standards required by law. Although we endeavor to choose the best suppliers available, Academic Expeditions has no right to control their operations and therefore makes these travel arrangements upon the express condition that Academic Expeditions and its own agents and employees, shall not be liable for any delay, mishap, inconvenience, expense, irregularity, bodily injury or death to person, or damage to property occasioned through the conduct or default of any company or individual engaged in providing these services. Each of these passengers' conveyance companies, tour companies, hotels, restaurants, etc., is subject to the laws of the state or country where service is provided.

Academic Expeditions shall not be liable for: (a) expenses such as additional hotel nights and meals not specified in individual trip itineraries which may be required either en route/prior to/ or following a trip, when caused by individual clients' travel arrangements, by airline scheduling or airline schedule changes, canceled flights, missed flight connections, or by other factors not under Academic Expeditions control; (b) expenses incurred in recovering luggage lost by airlines, belongings left behind on a trip, or in shipping purchases or other goods home from abroad; and (c) bodily injury or property damage, for any reason including but not limited to acts of God, weather, quarantines, regulations, terrorism, war, or failure of conveyance to arrive or depart as scheduled, etc. over which it has no control.

COVID-19 Waiver of Lawsuit/Liability: I hereby forever release and waive my right to bring suit against Academic Expeditions and its owners, officers, directors, managers, officials, trustees, agents, employees, or other representatives in connection with exposure, infection, and/or spread of COVID-19 related to utilizing Academic Expeditions services and premises. I understand that this waiver means I give up my right to bring any claims including for personal injuries, death, disease or property losses, or any other loss, including but not limited to claims of negligence, and give up any claim I may have to seek damages, whether known or unknown, foreseen or unforeseen.

Assumption of Risk: By contracting with Academic Expeditions, participants and/or student guardians signing this Release of Liability Waiver in the Registration Form acknowledge voluntarily applying to contract with and participate on an Academic Expeditions tour or expedition with understanding that travel to foreign countries and/or remote areas visited by this trip may involve numerous risks and dangers including, but not limited to: (1) the forces of nature; (2) civil unrest; (3) terrorism; (4) roads, trails, hotels, vehicles, boats, or other means of conveyance which are not operated nor maintained to standards common in the United States; (5) high altitude; (6) accident or illness without access to means of rapid evacuation or availability of medical supplies; (7) the adequacy of medical attention once provided; (8) physical exertion for which they are not prepared; (9) consumption of alcoholic beverages; (10) negligence (but not the willful or fraudulent conduct) on the part of Academic Expeditions, or others; or (11) the wild animals they may be exposed to. They acknowledge that the enjoyment and excitement of adventure travel is derived in part from the inherent risks incurred by travel and activity beyond the accepted safety of life at home or work and that these inherent risks contribute to such enjoyment and excitement, being a reason for their voluntary participation.

I understand that all applications are subject to acceptance by Academic Expeditions. In the unlikely event a legal dispute should arise involving any subject matter whatsoever, I agree that the following conditions will apply: (a) the dispute shall be settled by binding arbitration through the

American Arbitration Association at New York, (b) the dispute will be governed by New York law, and (c) the maximum amount of recovery to which I will be entitled under any and all circumstances will be the land cost of my trip with Academic Expeditions.

- Land Changes:** Any amendments to itinerary and services after signing agreement must be made in writing and any additional costs may be incurred by the contracting organization.
- Airfare:** Airline flight deviations and any subsequent changes affecting prior pricing may affect the original quoted trip price and may result in a higher trip price or adapted itinerary than previously offered. Academic Expeditions reserves the right to adjust originally quoted trip pricing based upon any future flight and subsequent price deviations.
- Once airfare has been ticketed through Academic Expeditions, tickets are nonrefundable and forfeited in the event of cancellation. Any cancellations will be subject to the cancellation fees stated above plus any extra costs associated with the cost of airfare. Any deviations, extensions, or requests different from the group incurring additional costs will be the responsibility of the contracting organization and/or participant.
- Hotel & Services:** All hotel and services included in our offer are subject to availability when the reservations are made. Should we be unable to confirm the hotels listed in our offer, we will attempt to secure space at a similar hotel of equal standard and budget. In the event that a similar hotel is not available, a supplement may be charged if a higher category hotel is available. All services will be requested with the receipt of final payment. Any cancellations will be subject to the cancellation fees stated above plus any extra costs associated with hotel contractual obligations.
- Bus Transportation:** Buses used for transfer, sightseeing, and touring have a maximum capacity of 55 passengers unless otherwise stated. For larger groups or groups with an excess of baggage, two or more busses may be required. Participants will only be allowed 1 piece of luggage within airline specifications with a max of 50lbs. All extra costs associated with luggage overage or airline fees will be the responsibility of the participant.
- Surcharges:** Academic Expeditions reserves the right to adapt the itinerary or pass on any future airline and/or motor coach fuel surcharges and cost increases that are added on to our contractual pricing from our vendors at any time up until trip departure.
- Substitutions:** A letter of cancellation and substitution must be submitted in writing to this office. All substitutions are subject to an administrative fee of \$50. All other monies are refundable. Please note this excludes certain airfare restrictions in which there are no substitutions once individuals have been ticketed or costs involved with ticket changes exist.
- Bag Fee Policy:** Unless otherwise stated, trip price does not include checked baggage fees imposed by airlines.
- Please:** You are welcome to call our central office at +1 917.608.4177 M-F from 9:00am to 5:00pm Eastern Time with any inquiries. Payments, contracts, and registration forms can be mailed to us at:

Academic Expeditions, Inc.
PO Box 7661
Charlottesville, Virginia 22906 USA

KNOWING AND VOLUNTARY EXECUTION

I have carefully read and fully understand the contents and legal ramifications of this agreement as well as the conditions as stated under the heading "Terms and Conditions", especially noting those regarding cancellation and refund policies, limitation of liability, and responsibility borne by trip participants. I understand this is a legally binding and enforceable contract and agree to it of my own free will.

Signed: _____ Print: _____ Title: _____

Date: _____ Representing: _____ (School Name)

Signed: _____ Print: _____ Title: _____

Date: _____ Representing: **Academic Expeditions, Inc.**



SHAWNEE MIDDLE SCHOOL

Washington, DC Expedition
November 17-20, 2026

Day 1 Tuesday, November 17 th	Day 2 Wednesday, November 18 th	Day 3 Thursday, November 19 th	Day 4 Friday, November 20 th
<p>5:00 am – Gunther Coaches arrive at the school and load luggage.</p> <p>Depart 5:15 am – Depart Shawnee Middle School 1675 East Possum Rd. Springfield, OH 45502</p> <p>Rest Stop at OH I-70 Belmont Rest Area Eastbound Access at Mile Marker 210</p> <p>Lunch Chick-fil-A Catering</p> <p>Breezewood Travel Plaza Driver Change</p> <p>Udvar Hazy Air & Space Meet Guides</p> <p>Air Force & 9/11 Pentagon Memorials</p> <p>Dinner Chevys Fresh Mex or Similar 1201 S. Hayes Street, Arlington, VA 22202</p> <p>Evening Night Memorials to include WWII, Lincoln, Vietnam & Korean</p> <p>Hotel SpringHill Suites 6065 Richmond Hwy Alexandria, VA 22303</p> <p>Private Night Security</p>	<p>Breakfast 7:00-7:30 am – Full American at the hotel</p> <p>Morning Mount Vernon Home of George and Martha Washington Mt. Vernon Mansion Time</p> <p>Lunch Primo's Family Restaurant</p> <p>Afternoon Smithsonian: American History</p> <p>The People's House: White House Experience</p> <p>National Archives</p> <p>Dinner Western Market \$18 stipend</p> <p>Evening Washington Monument Photo stop</p> <p>Group Team Building</p> <p>Hotel SpringHill Suites 6065 Richmond Hwy Alexandria, VA 22303</p> <p>Private Night Security</p>	<p>Breakfast 7:00-7:30 am – Full American at the hotel</p> <p>Morning US Capitol Tour (pending 10:00 am) Supreme Court Picture Stop Library of Congress (pending) House of Representatives Gallery (pending)</p> <p>Lunch L'Enfant Plaza</p> <p>Afternoon Arlington National Cemetery (Kennedy Family Gravesites, Curtis-Lee Mansion, Tomb of the Unknown Soldiers) Shawnee burial visit</p> <p>Iwo Jima: Marine Corps Memorial</p> <p>Smithsonian: Natural History</p> <p>Dinner & Evening 6:00-8:00 pm Dave and Busters Dinner & Unlimited Gaming</p> <p>Hotel SpringHill Suites 6065 Richmond Hwy Alexandria, VA 22303</p> <p>Private Night Security</p>	<p>Breakfast 7:00-7:30 am – Full American at the hotel</p> <p>Morning Tidal Basin memorials- MLK, FDR, Jefferson</p> <p>Lunch (\$18 stipend)</p> <p>United States Holocaust Memorial Museum Reservation</p> <p>2:30 pm Depart for Shawnee</p> <p>Breezewood Travel Plaza Driver Change</p> <p>Dinner Jimmy John's (or similar) 9710 Highway 14 Streetsboro, OH</p> <p>Suggested rest stop options: Ohio Westbound I-70 Rest Area Roadside Park, I-70, Belmont, OH 43718 (Approx. 2hr travel time) Or Licking Rest Area, Hebron, OH 43025 (Approx. 3hr 15min travel time)</p> <p>Arrive (Approx. 1hr 15min travel time) Return to Shawnee Middle School Estimated 12:00 Midnight 1675 East Possum Rd. Springfield, OH 45502</p>

Clark-Shawnee Local Schools

Club Application

Name of Proposed club: FCA (Fellowship of Christian Athletes)

Staff Supervisor: Nathan Krouse Signature: Nathan Krouse

[For student-proposed clubs]

Student: Landon Anders Signature: Landon Anders

Purpose of Club: To lead coaches and athletes into a growing relationship with Jesus Christ and His church.

Activities: FCA, the Fellowship of Christian Athletes, runs school-based activities primarily through student-led Huddles (small groups) and Team Bible Studies. These groups use meetings, sports, and discussions to help students and coaches grow in their faith. Other activities can include larger events like Chapels and Team Unity Efforts aimed at building community and faith

1. All clubs are approved by the principal
2. The club must be initiated and run by a Shawnee Staff member
3. You must have staff supervision for all activities and events.
4. All provisions of the Federal Equal Access law will be followed by the school administration.
5. The club terminates at the end of each academic year.

Approved Denied

Principal Signature/Date: 

Edited: August 31, 2022