

**WEST CANADA VALLEY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION - REGULAR MEETING
MONDAY, NOVEMBER 10, 2025, 6:00 PM**

Board Members Present

Shannon Crocker
Shauna Harrington
Roger Kemler
Janine Lynch
Sara Northup-Lynch
Edwin Schatzel

Board Members Absent

Alisa Brewer

Others Present

Jeremy Siddon, Superintendent
Kelley Crossett, Business Manager
Daphne Raymo, District Clerk
Christine Nofri, Elementary Principal
Glenn Broadbent, MS/HS Principal
Felix Ray, Director of Transportation
Richard Lindsay, Town of Fairfield Supervisor
Joe Graves, Developer at BlueWave Energy

Ex-Officio Student Board Members Present

None

THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY CSD WEBSITE

CALL TO ORDER

Board President Shauna Harrington called the meeting to order at 6:02 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

SPECIAL PRESENTATION: TOWN OF FAIRFIELD SOLAR PILOT

Mr. Richard Lindsay, Town of Fairfield Supervisor, Mr. Joe Graves, Developer at BlueWave Energy, and an attorney representing the developer, presented information on a solar PILOT (payment in lieu of taxes) program that the Town of Fairfield is working on. This initial meeting was to gauge the Board's interest in participating in the project negotiations directly with the Town of Fairfield by opting back into a New York State Real Property Tax Law (RPTL) Section 487, which allows local governments to negotiate payments in lieu of taxes (PILOTs) for certain energy systems. The representatives will provide the Board with financial information reports as the next step of the process. Mr. Siddon will field any questions from the Board and forward them on to Mr. Graves for explanation.

APPROVAL OF CONSENT AGENDA

A motion made by Mrs. Crocker and seconded by Mrs. Northup-Lynch to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes from the October 14, 2025 Regular Meeting, administrative reports (the administrative reports are given in person rather than written reports), warrants, CSE/CPSE, treasurer, budget and claims audit reports.

All voted in favor; motion carried 6:0

EXECUTIVE SESSION

Motion made by Mr. Schatzel and seconded by Ms. Lynch to enter executive session for the purpose of discussing matters leading to the appointment and employment history of individuals.

All voted in favor; motion carried 6:0

Entered Executive Session: 6:49 pm

Exited Executive Session: 8:08 pm

ACTION ITEM: PERSONNEL - RESIGNATION

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to approve the following resolution,

RESOLVED, to accept the resignation of;

Name: Nancy Bienkowski
Position: Part-time (10-month) Custodian
Effective: November 1, 2025
All voted in favor; motion carried 6:0

ACTION ITEM: PERSONNEL - STAFF APPOINTMENT

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Jada Payne
Position: Food Service Helper (part-time, 10-month)
Salary: Per the negotiated starting salary of the CSEA Bargaining Agreement
Effective: November 12, 2025
All voted in favor; motion carried 6:0

ACTION ITEM: PERSONNEL - SUBSTITUTE APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Cynthia Brownell
Position: Long-term Substitute Teacher, Art 7-12 (certified)
Salary: Per the District Approved Rate Reference Sheet
Effective: November 12, 2025
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to appoint;

Name: Nancy Bienkowski
Position: Substitute Custodian
Salary: Per the CSEA Bargaining Agreement
Effective: Retroactive to November 2, 2025
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Adam Gross
Position: Substitute Custodian
Salary: Per the CSEA Bargaining Agreement
Effective: November 12, 2025 (*pending fingerprint clearance*)
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Brittany Hayes
Position: Substitute Teacher, Teaching Assistant, Teacher Aide/Monitor (PreK-12)
Salary: Per the district-approved rate reference sheet and the CSEA Bargaining Agreement
Effective: November 12, 2025
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Brenda McBride
Position: Substitute School Nurse (LPN)
Salary: Per the CSEA Bargaining Agreement
Effective: November 12, 2025 (*pending fingerprint clearance*)
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Brenda McBride
Position: Substitute Food Service Helper
Salary: Per the CSEA Bargaining Agreement
Effective: November 12, 2025 (*pending fingerprint clearance*)
All voted in favor; motion carried 6:0

ACTION ITEM: PERSONNEL - WINTER COACHING APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mr. Kemler and seconded by Mrs. Crocker to accept the following resolution,
RESOLVED, to appoint;

Name: Mitchell Werenczak
Position: Volunteer Coach, Varsity Boys' Basketball
Effective: November 12, 2025 for the 2025-2026 school year
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to accept the following resolution,
RESOLVED, to appoint;

Name: Matthew Everson
Position: Volunteer Coach (Stats), Boys' Varsity Basketball
Effective: November 12, 2025 for the 2025-2026 school year
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Ms. Lynch to accept the following resolution,
RESOLVED, to appoint;

Name: Jaeden Beam
Position: Head Coach, Boys' JV Basketball
Salary: Step 1 of the WCVTA Bargaining Agreement
Effective: November 12, 2025 for the 2025-2026 school year
Motion carried: 5 Yes, 0 No, 1 Abstain (Mrs. Northup-Lynch)

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to accept the following resolution,
RESOLVED, to appoint;

Name: Sarah Mayville
Position: Assistant Coach, Indoor Track
Salary: Step 3 of the WCVTA Bargaining Agreement
Effective: November 12, 2025 for the 2025-2026 school year
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Crocker to accept the following resolution,
RESOLVED, to appoint;

Name: Dan Capron
Position: Volunteer Coach, Indoor Track
Effective: November 12, 2025 for the 2025-2026 school year
All voted in favor; motion carried 6:0

ACTION ITEM: PERSONNEL – FACULTY MENTOR APPOINTMENT

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to approve;

Name: Brittany Crossett
Position: Faculty Mentor (Temporary – 4 months)
Salary: Per the WCVTA Bargaining Agreement
Effective: November 12, 2025 for the 2025-2026 school year
All voted in favor; motion carried 6:0

DISCUSSION ITEM: UPDATE ON PARTIAL OUTDOOR BLEACHER REPLACEMENT

Mr. Siddon advised the Board that the materials for the partial bleacher replacement should arrive this week and the work is expected to be completed in the next two weeks. The District is working with the company to have the affected parts replaced under warranty with no cost to the District. Mr. Siddon will update the Board with information as the project progresses.

DISCUSSION ITEM: UPDATE ON REVISED CODE OF CONDUCT AND ATTENDANCE POLICY

Mr. Siddon spoke about the revised Code of Conduct and advised that we received a few emails from parents and guardians during the 30-day comment period which remains open until November 15. Comments or concerns can be emailed to draymo@westcanada.org until the deadline, at which time Mr. Siddon will compile a document with all information received and present it for discussion at the next Board meeting.

DISCUSSION ITEM: DISTRICT-WIDE SAFETY PLAN UPDATE

The 30-day period for public comments and revisions to the District Wide Safety Plan, to include the new Desha’s Law language, remains open until November 15, 2025. It is our hope to approve this document at the December 8, 2025 meeting.

DISCUSSION ITEM: POLICY MANUAL AUDIT – MOBOCES

The District has contracted with Madison-Oneida BOCES (MOBOCES) to be the District’s Policy Services provider. The first step in the process is for the MOBOCES Policy Services Department to complete a full audit of our current district policies. A new Policy Committee was developed and includes Christine Nofri, Elementary Principal; Glenn Broadbent, Middle/High School Principal; two Board members, Mrs. Northup-Lynch and Mr. Schatzel; and Mr. Siddon, Superintendent. This committee will meet monthly, and beginning in December, policy updates and recommendations will be brought to the Board for review and approval.

DISCUSSION ITEM: BUDGET CALENDAR AND ASSUMPTIONS

The budget calendar and assumption information are included in this month’s Board packet. If there are no concerns or questions, the document can be approved at the December 8 meeting and we can begin the budget planning season.

ANNOUNCEMENTS

- November 11 - Veteran’s Day (school and offices are closed)
- November 14-15 - WCV Music Department Presents: *Disaster!*
- November 22-23 - Area All State at Cooperstown High School
- November 24-25 - Elementary Early Dismissal for Parent Teacher Conferences
- November 26-28 - Thanksgiving Recess
- December 8 - Next BOE Meeting, 6:00PM

PUBLIC COMMENTS

Mr. Schatzel attended the Veteran’s Day Morning Program held on November 10 and said the program was very well done, was well received and was over the top, and appreciated by other veterans, and was very well done.

There were no other public comments.

ADJOURN

Motion made by Mr. Schatzel and seconded by Ms. Lynch to adjourn the meeting.

All voted in favor; motion carried 6:0

Meeting adjourned: 8:19 pm

President, Board of Education

Clerk, Board of Education