

WATERFORD TOWNSHIP BOARD OF EDUCATION

NOTICE OF MEETING:

**REGULAR BOARD MEETING – December 17, 2025
WATERFORD ELEMENTARY SCHOOL
Regular Meeting – 6:30 p.m.**

I. MEETING CALLED TO ORDER _____

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

A. ROLL CALL

B. MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY

C. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

D. MOTION TO APPROVE THE RETURN TO OPEN SESSION _____

E. FLAG SALUTE

F. MISSION STATEMENT- Barbara Libak Fanz

G. STATEMENT TO THE PUBLIC

Often times it appears to the members of our audience that the Board of Education takes action with very little comment, and in many cases a unanimous vote. Before a matter is placed on an agenda for a public meeting, the administration have thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee. The members of the Board Committee work with the administration and Superintendent to assure that the members fully understand this matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, it is placed on the agenda for action at the public meeting.

THE BOARD OF EDUCATION HAS DISCUSSED SUBJECTS IN CLOSED SESSION WHICH WILL BE DISCLOSED TO THE PUBLIC WHEN ACTION IS TAKEN BY THE BOARD, IF ANY, OR AT A PUBLIC SESSION AT SOME LATER DATE.

THE BOARD PRESIDENT REQUESTS THAT ALL CELL PHONES BE TURNED OFF OR PLACED ON VIBRATE DURING THE BOARD MEETING – THANK YOU.

MINUTES, POLICY BOOK AND ATTACHMENTS ARE AVAILABLE AT THE SCHOOL DISTRICT WEBSITE, WTSD.ORG

FIRE EXITS ARE LOCATED IN THE FRONT AND REAR OF THE ROOM.

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator or staff member. Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.

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II. COMMITTEE REPORTS

- A. EDUCATION
- B. PERSONNEL
- C. BUSINESS

III. PRESENTATIONS

- A. “Teacher of the Year” for the 2025-2026 School Year- Ms. Dawn Agoston- *Dr. Michael Nolan*

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY

- A. Motion to open the meeting to the Public
- B. Motion to close the meeting to the Public

V. MINUTES – Approve the minutes for the following meetings as submitted by the School Business

Administrator/Board Secretary:

- A. Board Meeting November 19, 2025
- B. Closed Session November 19, 2025

VI. SUPERINTENDENT’S REPORT – *Dr. Michael Nolan*

A. Monthly District Reports-

- 1. Monthly Wellness Report
- 2. Fire/Security Drill Log

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved
WES	11/10/25	9:30 AM	N/A	Lockdown	425	91
Atco	11.10.2025	1:52 PM	50, sunny	Fire	227	42
Atco	11.17.2025	2:45 PM	46, windy	Lockdown	230	41
WES	11/18/25	2:00 PM	49 degrees, cloudy	Fire drill	421	82
TR	11/21/25	10:30	50 degrees, cloudy	Bomb Threat	244	65
TR	11/24/2025	10:19 AM	48 degrees, sunny	Fire Drill	248	68

B. Enrollment:

Grade	2024-2025 # of Students	2025-2026 # of Students
PK (3 yr. old)	79	68
PK (4 yr. old)	72	103
PK (5 yr. old)	1	2
Sub Total:	152	173
K	108	85
1 st	111	121
2 nd	110	119
3 rd	96	114
4 th	108	102
5 th	118	112
6 th	113	128
Sub Total:	764	781
Total:	916	954

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C. Suspension Report:

Suspension:	TR	Atco	WES
In School Suspension	0	0	0
Out of School Suspension	0	1	7.5

VIII. SUPERINTENDENT'S RECOMMENDATIONS

Upon the recommendation of the Superintendent:

A. EDUCATION –Ehren O'Donnell/ Barbara Libak Fanz /Jason Galante

1. Harassment, Intimidation and Bullying (HIB) Report:

Acknowledge receipt/affirm HIB Investigations. (See Attachment A-1).

2. College Clinical Practice I Placement for Spring, 2026 Semester:

Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Williams, Tashaun	Rowan	District	K-6	Knoll	3/16/26-4/30/26	Mondays & Wednesdays
Puglise, Ruth	Rowan	District	PreK	Intessimoni	1/21/26-4/30/26	2 days/week - 15 weeks
Zuckerberg, Erica	Stockton	District	2	Iadonisi	1/26/26-5/8/26	80 hours
Rossano, Michael	Stockton	District	4	Chance Kennevan	1/26/26-5/8/26	80 hours

3. College Clinical Practice II Placement for Fall, 2026 Semester:

Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Williams, Tashaun	Rowan	District	K-6	Knoll	9/1/26-10/23/26	5 days a week
Puglise, Ruth	Rowan	District	PreK	Intessimoni	9/1/26-12/17/26	5 days a week

- 4.** Approve resolution expressing opposition to cannabis grow, cultivation, and other similar facilities near Waterford Township Elementary Schools. (See Attachment A-4).

5. Approve the following policy for the first reading:

- a. Policy # 5117- Interdistrict Public School Choice

6. Approve the following policy for the second reading:

n/a

7. Acknowledge receipt of the following regulations:

- a. Regulation # 5117- Interdistrict Public School Choice

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B. PERSONNEL – Michael McClintock/Ben De Vuyst/Roe Hunter

Upon the recommendation of the Superintendent:

1. Resignation of Support Staff Member(s):

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Odenbach, Lesly	WES	Paraprofessional	20-50-EX / AKX	12.31.25
Renzulli, Lisa	TR	Paraprofessional	20-45-EX / BAI	11.24.25

2. Appointment of Support Staff for the 2025-2026 School Year:

Approve the following Support Staff member(s) for the 2025-2026 school year, pending receipt of The required documentation:

Name	Assignment	UPC	Loc	Step	Rate / Hour	Hours / Day	Days / Year	FTE
Kennedy, Erin	Paraprofessional	20-45-EX / BAI	TR	1	18.88	6	185	1
Rodriguez, Gloryvee	Paraprofessional	20-40-EX / BDK	Atco	1	18.88	4	185	.67

3. Position Change of Support Staff Member for the 2025-2026 School Year:

Approve the change of position for the following Support Staff member for the 2025-2026 school year:

Name	Curr Pos.	Curr UPC	Curr Loc	Curr Step	Curr Rate/ Hr	Curr Hrs /Day	Curr Days/ Yr	New Pos.	New UPC	New Loc	New Step	New Rate/ Hr	New Hrs /Day	New Days/ Yr	Eff. Date
Wyld, B.	Parapro	20-40-EX / BDK	Atco	1	18.88	4	185	Parapro	20-40-EX / AXW	Atco	1	18.88	6	185	1.12.26

4. Appointment of Substitutes for the 2025-2026 School Year:

Approve the following Substitutes for the remainder of the 2025-2026 school year, pending receipt of the required documents:

Name	Substitute Position	Rate (Gr. 1-6)	Rate (Gr. PreK - K)
Drahos, Elizabeth	Custodian	19.86 / hr.	19.86 / hr.
Drahos, Hope	Custodian	19.86 / hr.	19.86 / hr.

5. Appointment of Certified Staff for the 2025-2026 School Year:

Approve the following staff member for the position listed below:

Name	Assignment	From	To	Step	Salary	FTE
Sorce, Alyssa	Long-Term Substitute (Elem. K-6: Kdg)	12.15.25	6.30.26	1	\$61,025	1.0

6. Mentorship / LDTC Clinical Practicum:

Approve the mentorship of Chelsea Scanzano, a Stockton University graduate student and LDTC Clinical Practicum student. Ms. Scanzano is currently a Grade 1, In-Class Resource teacher at Atco Elementary and will be mentored during her non-contracted hours by Ms. Beth Friedman. Ms. Friedman currently serves as the district's LDTC.

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7. **Approve the following policy for the first reading:**
 - a. Policy # 1620- Administrative Employment Contracts
 - b. Policy # 1648.15- Recordkeeping for Healthcare Settings in School Buildings-Covid 19-ABOLISH
8. **Approve the following policy for the second reading:**
n/a
9. **Acknowledge receipt of the following regulations:**
n/a

C. BUSINESS – Dan Hoover/Tom Leach/Jason Galante

Upon the recommendation of the Superintendent:

1. Board Secretary's Certifications for the month of October 2025 (See Attachment C-1):

In accordance with 18A:17-9 for the month of October 2025, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of October 2025, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

2. Board of Education Monthly Financial Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of September 2025 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Financial Reports for the month October 2025 (as per attached):

- a. Investment report.
- b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- c. Student Activity Fund General Ledger.
- d. Nutri-Serve Food Management/Waterford Township School District Financial Statement.
- e. Transfers by transfer number

4. Approval of Expenditures (as per attached):

Approve the payment of bills and claims:

- Bills List #1- \$ 1,822,558.71
- Bills List #2- \$ 8,436.59
- Bills List #3- \$ 38,262.64
- Nutri-Serve- \$ 47,766.16

5. Contracts:

- a. Void Invoices: 5V0062 \$471.94, 5V0094 \$300.00, and 5V0118 \$45.56. These were fees that we noted in student's file, but no disciplinary actions were taken at the time of the event from prior years.

6. Tuition Contracts:

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7. Grants:

Grantor	School	Amount	Staff Member	Purpose	Attachment
H&SA	TR	\$1200	Biggs	Busing for Kindergarten Field Trip	N/A

8. Transportation:

9. Out of District Professional Development:

Approve the following Out of District Professional Development for the 2025-2026 school year:

Name	Date Submitted	Date of Workshop	Location	Topic	Cost	Account #
Holwell, G.	11/19/2025	01/09/2026	Glassboro, NJ	NJSCA Winter Conference	\$119.00	11-000-223-580-58-01-040
Ciavaglia, R.	11/24/2025	01/09/2026	Glassboro, NJ	NJSCA Winter Conference	\$75.00	11-000-223-580-58-06-100
Gibbins, E.	11/19/2025	02/19/2026 02/20/2026	Atlantic City, NJ	2026 NJMEA State Conference	\$103.30	11-000-223-580-58-06-100
Poris, A.	12/05/2025	03/25/2026 03/26/2026 03/27/2026	Atlantic City, NJ	Annual NJ Pupil Transportation Conference	\$500.00	11-000-270-593-58-14-000
Nolan, M.	12/10/2025	01/29/2026	Atlantic City, NJ	TECHSPO '26	\$380.00	11-000-230-580-58-23-000

10. Facilities:

a. **Use of Facilities for the 2025-2025 School Year:**

Approve the Use of Facilities for the 2025-2026 school year:

Organization	Facility	Date & Time	Event	Cost
Waterford Township Athletic Association- Atco Ghosts	Atco All Purpose Room	6:30PM - 9:30PM 1/13/2026, 1/14/2026, 1/15/2026, 1/16/2026, 1/20/2026, 1/21/2026, 1/22/2026, 1/23/2026, 1/27/2026, 1/28/2026, 1/29/2026, 1/30/26	Basketball	\$0
Waterford Township Athletic Association- Atco Ghosts	WES Gymnasium	6:30PM - 10:00PM 2/17/2026, 2/18/2026, 2/19/2026, 2/23/2026, 2/24/2026, 2/25/2026, 2/26/2026, 2/27/2026	Basketball	\$0

11. Business-Related Policies:

a. **Approve the following policies for the first reading:**

1. Policy #6111- Special Education Medicaid Initiative (SEMI) Program
2. Policy #6220- Budget Preparation

b. **Approve the following policies for the second reading:**

n/a

c. **Acknowledge receipt of the following regulations:**

1. Regulation #6111- Special Education Medicaid Initiative (SEMI) Program
2. Regulation #6220- Budget Preparation

D. BYLAWS—Barbara Libak Fanz

1. **Approve the following policy for the first reading :**

- a. Policy #0143- Board Member Election and Appointment
- b. Policy #0177- Professional Services
- c. Policy #0174- Legal Services
- d. Policy #0173- Duties of Public School Accountant

2. **Approve the following policy for the second reading :**

n/a

3. **Acknowledge receipt of the following regulations:**

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n/a

VIII. REPORTS

- a. **Legislation-** Tom Leach/Roe Hunter
- b. **Camden County School Boards Association-** Ehren O'Donnell/ Barbara Libak-Fanz
- c. **New Jersey School Boards Association-** Dan Hoover/Michael McClintock
- d. **Camden County Educational Services Commission-** Ben De Vuyst/Jason Galante
- e. **Hammonton-**Roe Hunter
- f. **Board President's Report-** Matthew DeNafo

IX. BOARD OF EDUCATION BUSINESS

- A. **OLD BUSINESS**
- B. **NEW BUSINESS**

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

- A. Motion to open the meeting to the Public
- B. Motion to close the meeting to the Public

XI. MEETING ADJOURNMENT _____