

Board of Education Meeting - Nov 13, 2025 Approved Minutes

Thursday, November 13, 2025 at 6:00 PM

Early Childhood School Boardroom 953 High Street, Victor, NY 14564

Board Members Present: Elizabeth Mitchell, Bryan Adams, Christopher Parks (arrived at 6:11 PM), Carol Prescott, Adam Snyder

Student Board Members Present: Aiden Calnon, Isabella Polanco

Board Members Absent: Lisa Kostecki, Tim DeLucia

1. Meeting Called to Order by Vice President Elizabeth Mitchell at 6:05PM.

A motion was made to enter executive session to discuss the employment history of a specific individual at 6:05PM.

Moved by: Carol Prescott

Seconded by: Adam Snyder

Motion carried. 4 yes 0 no 0 abstentions

C. Parks arrived at 6:11PM

A motion was made to return to regular session and adjourn at 6:19 PM.

Moved by: Christopher Parks

Seconded by: Adam Snyder

Motion carried. 5 yes 0 no 0 abstentions

Meeting Called to Order by Vice President Elizabeth Mitchell at 7:19PM.

2. Approval of Agenda

A motion was made to approve the agenda.

Moved by: Christopher Parks

Seconded by: Bryan Adams

Motion carried. 5 yes 0 no 0 abstentions

3. Superintendent's Updates

Dr. Terranova thanked our VCS Veterans, especially Board Member Mr. Adam Snyder and the 2025 Victor Graduate of Distinction, Lieutenant

General (ret) Kirk Pierce.

Dr. Terranova then expressed gratitude for the many partnerships within the community. He thanked the Food Service department for supporting over 4,200 students with breakfast and lunch every day. He highlighted various school groups (such as building student councils, clubs, and staff groups such as the Transportation Department and the VTA) for their consistent efforts in collecting food and materials to aid groups such as The Spot and local food cupboards. He then thanked everyone who is giving the extra effort to help others and show empathy.

4. Presentations/Recognitions

- Veteran Appreciation and Recognition
 - Mrs. Mitchell thanked Veterans on this Veteran's Day, taking special note to thank the ones represented here at VCS, for their commitment to our country and community.
- Graduate of Distinction
 - Lieutenant General (retired) Kirk Pierce, class of 1984, was inducted as the 2025 Graduate of Distinction. Mr. Pierce was nominated by his friend Mr. Mark Panis, for achieving excellence across his extraordinary military, business, and philanthropic careers. Mr. Pierce dedicated decades to serving his country in the U.S. Air Force and Air National Guard before retiring in April 2023 as a highly decorated three-star general. His nominator and the Superintendent both celebrated him as an incredible role model who embodies honor and service. Mr. Pierce accepted the award and thanked Mr. Panis, his friends, teachers, and family. He acknowledged the strong educational foundation that came from his time at the Victor Central School District.

5. Public Participation

Chris Dunfey, a Farmington resident of 23 years, shared his concerns regarding the District's out-of-school suspensions, specifically as it relates to special education students.

6. Acceptance of Consent Items (5 min.)

In regard to the Personnel Agenda, Dr. Terranova thanked and recognized Ms. Deb Palisano for 17 years as a Teacher Aide, and congratulated her on her retirement.

Dr. Parks thanked Suanne Gerdorf for her donation to the music department.

A motion was made to approve, upon recommendation of the Superintendent, consent items A-J.

Moved by: Christopher Parks

Seconded by: Adam Snyder

Motion carried. 5 yes 0 no 0 abstentions

- A. Minutes of the Regular Board Meeting on October 16, 2025
- B. Treasurer's Report for the month ending September 30, 2025
- C. Personnel Agenda
[11.13.25 Personnel Agenda.pdf](#) 
- D. Recommendations of the Committee on Special Education from the meetings of July 24, September 19, 29, October 2, 8, 9, 14, 15, 16, 17, 20, 21, 22, 23, 24, 28, 29, 30, 31, and November 3, 4, and 6, 2025 and from the Committee on Preschool Special Education from the meetings of October 14, 23, 24, 27, 28, 31 and November 4, 2025.
- E. The following donation:
 - \$270.98 to the Victor Central Schools Music Department from Suanne Gersdorf in honor of Leola Wilson (Melious).
- F. Approve the following transportation contracts for the fiscal year 2025-2026:
 - Transportation Contract between BOCES Monroe #1 and the Victor Central School District for the period 7/7/2025-8/17/2025
 - Transportation Contract between BOCES Monroe #1 and the Victor Central School District for the period 9/3/2025-6/30/2025
 - Transportation Contract Extension between Comfortable Transportation LLC and the Victor Central School District for the period 9/3/2025-6/30/2025
 - Transportation Contract Extension between Transpo

Bus Services and the Victor Central School District for
the period 9/3/2025-6/30/2025

- G. Declare the following as surplus:
 - 3 monitors with tags #011111, #012004, #016319
 - 1 iPad with tag #014907
- H. Adoption of the 2026-2027 Budget Development Calendar
- I. Victor Central School District to compete as an Incomplete Team with the Pittsford Central School District's Nordic Skiing Team for the 2025-2026 School Year
- J. Irondequoit Central School District to compete as an Incomplete Team with the Victor Central School District's Alpine Skiing Team for the 2025-2026 School Year

7.

- A. Campus News
Administrators highlighted news and events happening around campus.
- B. Community Partner Group Recommendations
Dr. Terranova, Christine Griffin (Assistant Superintendent for Personnel), and Community Partner Group representatives Dave Tantillo and James Sawers presented to the Board. The Community Partner Group has met three times since August to discuss how to maintain the needed staffing and programming for a school district with stable enrollment trends, while dealing with a deficit model between expenses and revenues. The group presented five key ideas to the Board which focused on increasing revenue and saving expenses beyond traditional state aid and property taxes. These five ideas included: legacy and major gift fundraising, other revenue streams, educational program partnerships, community education programming, and energy and facilities. The Board will evaluate the options presented by the Community Partner Group, and finalize ones they would like to hear more information about at the December board meeting. From there, subgroups of constituency groups will be formed to work on recommended ideas through mid-2026,

with the subgroups reporting back to the Board about progress and next steps in June or July of 2026.

Dr. Parks and Mrs. Mitchell thanked the group for their work and presentation. Mrs. Prescott thanked the group for their efforts and said their brainstorming leads to more questions. She appreciates them looking into the legality of some of the issues, if they are chosen as ideas to move forward with.

C. Management Plan Update; Student Supports & Opportunities: High School Goals and Updates

Karen Finter, Assistant Superintendent for Instruction, presented on the High School's Management Plan Update, focusing on two goals: removing barriers to access and utilizing resources like the Panorama platform to monitor student academic and social-emotional progress. Data showed a previous chronic absenteeism rate of 11%, which proactive summer interventions reduced to 5% in the first quarter, demonstrating significant improvement. The school also noted achievement gaps in proficiency and low participation in advanced coursework among minority students and students with disabilities, despite high overall AP scores. Strategies include using Panorama to inform targeted support and developing a course recommendation process to increase appropriate access to challenging coursework. Furthermore, the district eliminated the cost barrier for dual enrollment credits and is exploring in-day support sessions to help students succeed in advanced classes.

Mrs. Prescott asked a clarifying question regarding the absenteeism data. Mrs. Finter responded that it was based on full day attendance data, and not late-arrivals. She also appreciated the idea of partnering with peers, acknowledging that a lot of course recommendations happen within friend groups.

Dr. Parks appreciated the improvements made in absenteeism. He questioned if the Board needed to support the efforts of the High School with more resources. Mrs. Finter replied by saying they are always looking to refine their process, make it better, but that yes, they feel supported. She and Mrs. Griffin (Assistant Superintendent for Business), are

also looking into coser support for projects, where available.

D. Capital Project Update (Christine Griffin, Mark Maddalina, & George Spinaris; 10 min.)

Mr. Mark Maddalina from SWBR and Mr. George Spinaris from Campus Construction updated the Board on the Capital Project. The update detailed the scope, budget, and timeline for Phase 1 and Phase 2 renovations across campus buildings, emphasizing Safety & Security, Renovation, Repair, and Expansion based on enrollment and space needs. Phase 1 work includes campus-wide PA and clock upgrades, roof restorations on buildings with need, adding turf, an ADA accessible sidewalk and fencing to field 7, fully renovating the Learning Center, and adding the CTE Automotive program at the Operation Center. Phase 2 will add air conditioning to cafeterias and gymnasiums, construct a new parking lot, add secure vestibules, and add new instructional spaces at the high school. Bids for Phase 1 are due later this November.

Mr. Adams thanked the presenters for their updates. Mrs. Prescott asked if their solar study included geothermal, which Mr. Maddalina noted that it did. SWBR will get the information from the study to the Board when they receive the report back.

E. Trip Approvals

A motion was made to approve the SEAS Club trip to Lake George, NY from 3/6/26-3/8/26 and the Varsity Boys Lacrosse Team to Fort Lauderdale, FL from 3/30/26-4/3/26.

Moved by: Adam Snyder

Seconded by: Christopher Parks

Motion carried. 5 yes 0 no 0 abstentions

Mr. Snyder thanked Coach Stone and the Boosters for their development of the lacrosse trip.

8. Meeting Reports

A. Monroe County School Boards Association Committee Reports

B. Standing Committee Updates

Mrs. Prescott updated the group on the Facilities Committee meeting which happened earlier in the day: The group is looking at conditions of the capital project and repairs around the district that are needed. Next year, the district is due for the 5 year building condition survey.

Dr. Parks noted that the Athletics Hall of Fame Recognition will be on Friday, December 5 at the High School Performing Arts center.

Mr. Adams thanked Mrs. Liz Welch (from the Communications and Public Relations Office) for her leadership and assistance with the Graduates of Distinction committee.

C. NYSSBA Convention Update

Mrs. Mitchell noted the New York State School Board Association Convention was at the end of October in New York City. Some of the topics covered included student mental health, policy, dignity index, and many other presentations.

Mrs. Prescott noted it was a rewarding trip to go on; she encouraged all board members to go to next year's convention in Buffalo.

9. Upcoming Events

A. Junior High School Building Visit, Wednesday, November 19 at 7:00am

B. Next Regular Board Meeting, December 11, 2025 in the Early Childhood School Auditorium & Boardroom at 7:15pm

C. Discuss Scheduled Board Meeting date of January 15, 2026
The Board discussed that the PTSA Wizards fundraising event is now scheduled for the same date as the January board meeting (1/15/26). A change in the board meeting date to Tuesday, January 13 was proposed. This will accommodate and support the board members, community members, and administrators who would like to attend this major PTSA fundraiser on 1/15/26.

Mr. Adams recognized Mrs. Kim Doell from the

Communications and Public Relations Office for her work on the new website, as well as her support in all the events she is involved with throughout campus.

10. Adjourn

A motion was made to adjourn the meeting at 9:06 PM.

Moved by: Carol Prescott

Seconded by: Christopher Parks

Motion carried. 5 yes 0 no 0 abstentions



District Clerk