FERNDALE AREA SCHOOL DISTRICT
Board Meeting Minutes
Board Room
December 6, 2023

I. The December 6, 2023 Board Meeting of the Ferndale Area School Board was held in the Board Room of the Ferndale Area School District, 100 Dartmouth Avenue, Johnstown. The Meeting was called to order by Mr. Himes at 6:00 p.m.

II. Pledge of Allegiance

III. Moment of Contemplation

Notice is given that the Meeting of the Ferndale Area School Board to be conducted in this room will be tape recorded and entry constitutes consent to the taping of any individual who comments.

Policy No. 903 Public Participation in Board Meetings is posted on the bulletin board in the Board Room.

IV. Roll Call: Present: Susan Boyle, Barry Himes, Kimberly Kinsey, James McKendree, Jason Moschgat, Richard Pavic, John Rutledge, Stephen Thompson. Absent: Patricia Wilson.

Others in attendance were Jeffrey Boyer, David Gates, William Brotz, Bernard Conway, Amy Mykut, Sutton Barron, Adam Barbe, Administrators; Lynn Bennett, FAEA/Resident; Susan Sheesley, PSEA-R; Josh Byer, Tribune Democrat; Patricia Craig, Recording Secretary.

V. Hearing of Citizens/Ferndale Area Education Association

Lynn Bennett, FAEA, introduced herself and welcomed John Rutledge, the new School Board Director.

VI. Committees Agenda

1. Board

Election of Temporary President

Section 402 of the Pennsylvania School Code " . . . there shall be elected from the holdover members a temporary president, and the secretary of the Board shall act as secretary of such meeting." (Pavic, Moschgat, Thompson, Wilson)

BD-15-12/23 Mr. Himes made a motion, seconded by Mr. Moschgat, to elected Richard Pavic as Temporary President of the Board. The motion passed unanimously by a roll call vote.

IBD-09-12/23 The Temporary President read the Certificates of Election for newly elected or reelected Board Members.

IBD-10-12/23 Administer the Oath of Office to the new Board Members. Section 321 of the Pennsylvania School Code *(Susan Boyle, Barry Himes, Kimberly Kinsey, James McKendree, John Rutledge)*

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF CAMBRIA

I, _____, do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of the Commonwealth of Pennsylvania, and that I will discharge the duties of my office as School Director of the Ferndale Area School District, CAMBRIA County, with fidelity.

IBD-11-12/23 Act 18 of 2019 Mandated School Director Training:

-- Newly elected and appointed School Board Directors
  - successful completion of five training hours
-- Reelected School Board Directors
  - successful completion of three training hours

Election of President

BD-16-12/23 Mr. Moschgat nominated Susan Boyle to serve as President of the Board.

BD-17-12/23 Mr. Moschgat made a motion, seconded by Dr. McKendree, to close nominations. The motion passed unanimously by a roll call vote.

BD-18-12/23 Mr. Thompson made a motion, seconded by Mrs. Kinsey, to elect Susan Boyle as President of the Board. The motion passed unanimously by a roll call vote.

Election of Vice President

BD-19-12/23 Mr. Moschgat nominated Richard Pavic to serve as Vice President of the Board.

BD-20-12/23 Mr. Thompson made a motion, seconded by Dr. McKendree, to close nominations. The motion passed unanimously by a roll call vote.

BD-21-12/23 Mr. Thompson made a motion, seconded by Mr. Himes, to elect Richard Pavic as Vice President of the Board. The motion passed unanimously by a roll call vote.

Nomination of GJCTC Representative and Alternate Representative

BD-22-12/23 Mr. Pavic nominated Stephen Thompson to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2023 through November 2024.

BD-23-12/23 Mr. Moschgat nominated Susan Boyle to serve as the alternate representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2023 through November 2024.

BD-24-12/23 Mr. Pavic made a motion, seconded by Mr. Himes, to close nominations. The motion passed unanimously by a roll call vote.

Election of GJCTC Representative and Alternate Representative

BD-25-12/23 Mr. Pavic made a motion, seconded by Mr. Himes, to elect Stephen Thompson to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2023 through November 2024. The motion passed unanimously by a roll call vote.

BD-26-12/23 Mr. Thompson made a motion, seconded by Mr. Pavic, to elect Susan Boyle to serve as the alternate representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2023 through November 2024. The motion passed unanimously by a roll call vote.

Election of PSBA Liaison

BD-27-12/23 Mr. Himes nominated Susan Boyle as PSBA Liaison.

BD-28-12/23 Mr. Pavic made a motion, seconded by Mrs. Kinsey, to close nominations. The motion passed unanimously by a roll call vote.

BD-29-12/23 Mr. Thompson made a motion, seconded by Mr. Himes, to elect Susan Boyle as PSBA Liaison. The motion passed unanimously by a roll call vote.

Dr. McKendree made a motion, seconded by Mr. Pavic, to approve BD-30-12/23 through BD-34-12/23.

BD-30-12/23 Approve the following Meeting Dates:

PUBLIC NOTICE

Pursuant to the provisions of Act 175 of the 1974 General Assembly of the Commonwealth of Pennsylvania, notice is hereby given that the regular meetings of the Ferndale Area Board of Education will be held in the Board Room of the Ferndale Area Elementary School, 100 Dartmouth Avenue, Johnstown, PA 15905, as follows:

2024 Board Meeting Schedule

Board Meeting "Workshop" Dates Wednesdays	Board Meeting "Voting" Dates Wednesdays
6 PM Start Time	**6 PM Start Time**
January 3	January 10
February 21	February 28
March 13	March 20
April 10	April 17
May 15	May 22
June 12	June 19
No Meeting	No Meeting
August 21	August 28
September 18	September 25
October 16	October 23
November 13	November 20
December 4 – Combined Workshop/Voting Meeting – 6 PM	

BD-31-12/23	Elect the Law Firm of Beard Legal Group as the District's Legal Counsel with Attorney Carl P. Beard representing the Firm for 2024 with fees as follows: -- $175 per hour for general school related work, labor, negotiations, special education, and litigation matters. No yearly retainer is required.
BD-32-12/23	Approve the December 6, 2023 Board Meeting Consent Agenda. (BD-33-12/23 through W-21-12/23).
BD-33-12/23	Approve the Minutes of the November 15, 2023 Board Meeting, as presented.
BG-11-12/23	Approve the request of the "Varsity Girls' Basketball Team," Responsible Officer Sarah Riffle, to use the Elementary Gymnasium, restrooms, for Midnight Madness to Kickoff Basketball, November 17, 2023, 9:00 pm - 8:00 am, providing that no conflicts occur with District programs. (Received insurance and completed use of facilities form certifying compliance with clearance requirements.)
BG-12-12/23	Approve the request of the "PA Elite 11U Softball," Responsible Officer Lester Gaunt, to use the Senior High, Junior High, Elementary Gymnasiums, and Softball Field for training, November 21, 2023 through April 30, 2024, whenever available, providing that no conflicts occur with District programs. (Received insurance and completed use of facilities form certifying compliance with clearance requirements.)
BG-13-12/23	Approve the request of the "Ferndale Recreation," Responsible Officer Owen Hofecker, to use the Senior High Gymnasium and Batting Cage for the Elementary Baseball/Softball Clinic Program on Sundays, January 7, 2024 through March 17, 2024, 2:00 pm - 5:00 pm, providing that no conflicts occur with District programs. (Received insurance and completed use of facilities form certifying compliance with clearance requirements.)
IE-22-12/23	Students and staff will be dismissed two hours early on Friday, December 22, 2023 for the Christmas Holiday. Classes will resume on Tuesday, January 2, 2024.
F-13-12/23	Approve the November Treasurer's Report/General Fund and Cafeteria Bills.

IF-11-12/23 Budget schedule review:

By April 17, 2024	Proposed Final Budget Printing and Availability for Public Inspection Proposed Final Budget Public Notice
By May 22, 2024	Board Meeting -- "Adoption of Final Budget"

IF-12-12/23 Receipts and disbursements.

ST-42-12/23 Approve 10 Drawing & Painting students participation in window painting at the National Center for Defense Manufacturing and Machining, Johnstown on November 30, 2023. Cost: Transportation: $249.00. Substitute: $100.00. Total Cost: $349.00. (District)

ST-43-12/23 Approve four students participation in the Forensics Competition at Conemaugh Valley High School on December 4, 2023. No Cost. Transportation: School Car.

ST-44-12/23 Approve seven students participation in Cambria County Band Festival at Portage Area High School on November 30, December 1, 2023. Registration: $25.00 per student. Transportation: $300.00. Director's Food: $20.00. Substitute for two days: $200.00. Total Cost: $695.00. (District)

Approve the following workshops/conferences:

W-20-12/23 Jennifer Gorzelsky, Maeve Koshute, MTSS; *ECRI Leadership for Foundational Skills*; Pittsburgh, December 6, 2023. Cost: Meals for each: $20.00. Shared Mileage: $90.00. Total Cost: $130.00. (District)

W-21-12/23 Amy Mykut, Jennifer Gorzelsky, Maeve Koshute, Stephanie Mino; MTSS; *Improving School Performance Conference*; Pittsburgh, February 4-7, 2024. Cost: Registration: $1,150. Meals: $320.00. Shared Mileage: $90.00. Total Cost: $1,560. (District)

BD-34-12/23 Approve, as read, the Second Reading of the following policies, and adopt said policies:

- Revised Policy No. 601 Fiscal Objectives
- Revised Policy No. 602 Budget Planning
- Revised Policy No. 603 Budget Preparation
- Revised Policy No. 604 Budget Adoption
- Revised Policy No. 606 Tax Collection

- Revised Policy No. 607 Tuition Income
- Revised Policy No. 608 Bank Accounts
- Revised Policy No. 613 Cooperative Purchasing
- Revised Policy No. 615 Payroll Deductions
- Revised Policy No. 616 Payment of Bills
- Revised Policy No. 617 Petty Cash
- Revised Policy No. 622 GASB Statement 34
- Revised Policy No. 626 Federal Fiscal Compliance
- Revised Policy No. 626.1 Travel Reimbursement

Record vote for the motion: Boyle, Himes, Kinsey, McKendree, Moschgat, Pavic, Rutledge, and Thompson. Against the motion: None. Abstained: None. Absent: Wilson. The motion carried.

2. Buildings and Grounds

BG-14-12/23 Mr. Pavic made a motion, seconded by Mr. Himes, to approve Dinsmore & Shohl, LLP as our Bond Counsel for financing of the Electric and HVAC projects at a cost of $11,500. Record vote for the motion: Boyle, Himes, Kinsey, McKendree, Moschgat, Pavic, Rutledge, and Thompson. Against the motion: None. Abstained: None. Absent: Wilson. The motion carried.

3. Cafeteria

None.

4. Education

E-20-12/23 Mr. Moschgat made a motion, seconded by Mrs. Kinsey, to review and approve the FASD Health and Safety Plan. Record vote for the motion: Boyle, Himes, Kinsey, McKendree, Moschgat, Pavic, Rutledge, and Thompson. Against the motion: None. Abstained: None. Absent: Wilson. The motion carried.

IE-23-12/23 District-wide Highlights (William Brotz, Travis Robison, Amy Mykut, Bernard Conway, Sutton Barron, Adam Barbe)

IE-24-12/23 GJCTC Joint Operating Committee Highlights (Stephen Thompson)

5. Finance

F-14-12/23 Mr. Pavic made a motion, seconded by Mr. Thompson, to approve authorization of the Administration to submit grant proposals for federal and state government agencies and to all other funding sources for the 2024-2025 fiscal year. Record vote for the motion: Boyle, Himes, Kinsey, McKendree, Moschgat, Pavic, Rutledge, and Thompson. Against the motion: None. Abstained: None. Absent: Wilson. The motion carried.

F-15-12/23 Authorize a new set of Bank Depository signatures for newly-elected officers. (Not action needed)

IF-13-12/23 The Pennsylvania Commission on Crime and Delinquency (PCCD) reviewed Ferndale Area School District's Schedule of Expenditures of Federal Awards for the fiscal year ending June 30, 2022. PCCD's review revealed no material variance, therefore, the single audit report for this fiscal year is now considered cleared.

6. Personnel

Mr. Himes made a motion, seconded by Mr. Pavic, to approve P-44-12/23 through P-49-12/23.

P-44-12/23 Approve the 2023 Superintendent Evaluation and annual compensation package in accordance with his contract as presented.

P-45-12/23 Grant tenure to Kaitlyn Leach, Elementary Teacher, and Chelsey Patterson, Special Education Teacher. They have completed three years of satisfactory service, the Induction Program, and have earned the status of permanent employment within the Ferndale Area School District on a regular basis.

P-46-12/23 Approve the following resignations (Extra Duty Positions):

-- Amy Schmidt, Mentor for Tiffany Duman
-- Christina Fosbrink, Forensics Advisor
-- Marie Duell, Elementary Lego League

P-47-12/23 Approve the following Mentors for the second semester of the 2023-2024 school year and the first semester of the 2024-2025 school year:

-- Scott Beckner for Tiffany Duman, First Grade Teacher
-- Scott Beckner for Lauren Ozog, First Grade Teacher
-- Michelle Sendek for Brittany Eisenhuth, Elementary Health & Physical Education Teacher

P-48-12/23 Approve the following extra pay for extra duty applicants for the 2023-2024 school year:

-- Lorrin Sell, Interact Team Advisor
-- Linda Pepley, Forensics Advisor
-- Courtney Howrylak, Elementary Lego League, pending receipt of all appropriate paperwork

P-49-12/23 Approve Jennifer Kist as a Instrumental Instructor at a stipend of $10.00 per hour worked, pending receipt of all appropriate paperwork.

Record vote for the motion: Boyle, Himes, Kinsey, McKendree Moschgat, Pavic, Rutledge, and Thompson. Against the motion: None. Abstained: None. Absent: Wilson. The motion carried.

7. Student Activities

Mr. Moschgat made a motion, seconded by Mrs. Kinsey, to approve ST-45-12/23 through ST-47-12/23.

ST-45-12/23 Approve the resignation of Adam Barbe, eSports Coach, effective November 28, 2023.

ST-46-12/23 Approve Rebecca Dernar as an eSports Coach, for the 2023-2024 school year.

ST-47-12/23 Approve Matthew Reckner as the Assistant Varsity Boys' Basketball Coach for the 2023-2024 season, pending receipt of all appropriate paperwork.

Record vote for the motion: Boyle, Himes, Kinsey, McKendree, Moschgat, Pavic, Rutledge, and Thompson. Against the motion: None. Abstained: None. Absent: Wilson. The motion carried.

8. Workshops/Conferences

None.

VII. Adjournment

Mr. Thompson made a motion, seconded by Mr. Pavic, to adjourn the meeting at 6:26 p.m. All were in favor.