



## Official Request for Student Records

### Farragut Middle School

200 West End Avenue

Knoxville, TN 37934

Phone: 865-966-9756

Fax: 865-671-7048

Registrar Email:

jennifer.sonnenschein@knoxschools.org

\_\_\_\_\_  
Student Name^

\_\_\_\_\_  
Grade^

\_\_\_\_\_  
Enrollment Date^

\_\_\_\_\_  
Parent/Guardian Signature^

\_\_\_\_\_  
Printed Name^

\_\_\_\_\_  
Today's Date^

**The above Student has enrolled at Farragut  
Middle School in Knoxville, TN.**

#### **Please forward the following Records:**

- **TN Student PIN\*:** \_\_\_\_\_  
(\*for TN students only^)
- Birth Certificate Copy
- Immunizations Copy
- Academic Transcripts
- Standardized Test Scores
- Current Schedule
- Current Grades
- Attendance Records
- Conduct Records
- Home Language Survey - ESL/ELL
- Language Proficiency Scores - ESL/ELL
- Documentation of Exiting ESL/ELL
- 504 Service Plan if Applicable
- IEP if Applicable
- Psychoeducational Reports if Applicable

\_\_\_\_\_  
Previous School Name^

\_\_\_\_\_  
County^

\_\_\_\_\_  
City^

\_\_\_\_\_  
State^

\_\_\_\_\_  
Phone^

\_\_\_\_\_  
Fax^

\_\_\_\_\_  
Email^