

# Ryan Intermediate October PTO Meeting Minutes

10/06/2025 9:15 AM

Board Members: Kelly Hickey - President, Ashley Satterlee - VP, Heather Putt -Secretary  
Kelly Klein - Treasurer

Attendance: Shelby Wolfersberger, Kelly Klein, Stacy Helgeson, Rob Woodrow, Kelly Hickey, Ashley Satterlee and Heather Putt.

Meeting was called to order at 9:20

Welcome back to returning attendees and also welcome to new faces in the meeting.

Upcoming Events:

Conferences 10/16-10/17

Book fair week of 10/13

Holiday shop in December 2nd week. - we will need a lot of volunteers. Please consider saving the date!

## PRINCIPAL'S REPORT

Rob informed us that he is bringing in the Critter Barn for the students and what that will likely cost us. He estimated it will cost around \$1,400-\$1,700. Rob also talked about the rough cost of the Sherman Lake Field trip that the 5th grade goes on in the spring and what some of the costs are and what fundraising the teachers do to help offset the cost of the trip. He mentioned some of the things they have done in the past and what hasn't worked well for a good return on money earned.

He would love the PTO support for this trip.

Rob moved on to informing us that the School board has asked him to look into an Aerospace /STEAM program that is put on by the Battle Creek Airport. He is going on a tour and information day soon with one of the administrators from the Admin building. It would be 5 separate days throughout the whole year. He isn't quite sure on how the funding would be coming for the program yet and will get back to us when he knows more details.

## PRESIDENT'S REPORT

Ryan Rally was a huge success and was very well received by parents, teachers and especially the new staff in the building. We will have a profit of around \$45,000 after all our expenses from the event are covered. We will report an exact amount at our next meeting once the check is received from 99pledges. This still exceeded our goal and we are very thankful for the generosity of all parents and families. This will greatly benefit the students in enriching their education with field trips

and fun added activities. We will be able to offer more classroom enrichment support from these dollars plus so much more. President Kelly asked Rob when would be a good time to have a small assembly to pass out the prizes won, and have the cash cube event!! Rob stated that it should work on the 24th of this month.

Kelly then went over the budget for the '25/'26 school year line by line explaining what each line item is budgeted out for. Some of the highlights are 3rd grade wants to add a second maple sugar field trip, Fourth and Fifth grade are still finalizing their field trip plans and will get back to us with final decisions. A motion to approve the budget was made and all in attendance agreed and seconded the motion.

Kelly also addressed volunteering. There were some complaints posted on Facebook about Popcorn volunteer slots. We need and want parents to be involved. When we post volunteer slots, if they do not work for your schedule, please email us. We are so thankful for volunteers and help to run our programs and when we post time slots it is for the times we need help but are happy to be flexible to get more parents involved.

Kelly moved on to talk about moving to have committee chairs for Popcorn Friday. This person does not need to be present for every popcorn Friday or for the entire length of time. But this person would be in charge of maintaining supplies, recruiting volunteers and training. Please reach out if you'd like to do this or have questions. We also have an opening for a Staff Appreciation Chair. This person will coordinate all Staff Appreciation events and plan out all of the events for the year, build signup genius for donations and help find volunteers to help. Please reach out if you'd like to have this role!

Lastly Kelly Klein brought up an idea to think about for the future about having some sort of buddy system in place for the 5th graders to try and make the transition from the Ryan to the Middle School a little less stressful and nerve racking for some of the kids. Ashley commented that maybe having some of the Middle Schoolers buddy up for one class/ transition time at the middle school so the kids can see how it's done their 5th grade year and make it less scary when they do it for themselves the following school year.

#### SECRETARY'S Report - Heather Putt

Stay Connected - Remember to follow us on Facebook and the Remind app to stay updated with all that is happening with the PTO and with our school.

TREASURER'S REPORT - Kelly Klein

We have approved the budget for the year. We will report Ryan Rally expenses at our next meeting.

Thank you for coming!

Meeting was adjourned at 10:30a.

Next meeting is December 1st at 9:05 in the Lighthouse Room. See you then