

# Royal Pride PTO Meeting Minutes

## Friday November 14, 2025

### Attendees

Charron Wright  
Tamara Bove  
Rachael Barry  
Jennifer Low  
Abby Howe  
Jennifer White  
Dr. McCaffrey  
Bethany Tozer  
Beth Anderson

The meeting was called to order at 9:12 am.

### Approve Meeting Minutes – Tamara

Beth Anderson motioned to approve October minutes as presented. Charron Wright seconded; motion approved.

### Treasurer's Report - Charron Wright

- CheddarUp Donations - \$800 total; \$50 available to transfer
- Received check from Kroger Community Rewards - \$949.20
- November Staff Appreciation - \$531.78
- Cookie Pops for Bus Drivers - \$403.75 (arriving 11/24)
- Waiting on invoice from Garrett Morgan (Science Olympiad Requisition) - \$1,148.07 (Charron to email to follow-up)
- National High School Journalism Convention - \$350
- Chick-fil-a for fall sports - \$24,586.54
- Hot Box Pizza for fall sports - \$5,058.62

### Current Accounts

Checking \$5,248.36  
Savings \$89,295.47

## **Principal's Report - Dr. McCaffrey**

- Chipotle Nationals Basketball Tournament

Chipotle Nationals is now coming back to HSE High School to complete the contract. Dr. McCaffrey does not think that there will be a conflict between pretzel vendors. Our basketball floor will be clear coated before then, which should help prevent damage from decals put on the floor. Drew Tower will be running the Chipotle Nationals. They had a Zoom meeting with the Chipotle Nationals team. The starting date will be determined based on the number of girls teams that will be competing. If there are 6 girls teams it will start on Wednesday, April 1<sup>st</sup>, if there are only 4 girls teams it will start Thursday, April 2<sup>nd</sup>. Either way, it will run through Saturday April 4<sup>th</sup>. More details to come. The Men's Basketball NCAA Final Four is in Indianapolis that weekend too.

The district has been doing a great job of bringing substitutes in for coverage.

The girls soccer team are State Champions! Dr. McCaffery asked us to consider possibly making a donation for rings for when we win a state championship. He said he will figure out a way to get the rings (or at least a portion of the cost) paid for whether or not we decide to donate.

We will be having a food drive next week.

There will also be a spirit week next week.

Sophomores can now opt into the new honors diplomas requirements if they choose. Counselors will review all the options with the students. They will reach out to the students who would be a good fit to take advantage of these new opportunities. A letter explaining this will go out to sophomore families today.

Charron asked Dr. McCaffrey if 7:45am was a good time for the December breakfast and he said yes.

## **Requisitions**

- EdPuzzle - \$4,465.00 (Requisition was approved and Charron will bring check to Paige today. This will cover fee for 12/2025 to 12/2026.)

## Committee Reports

### **Concessions - Rachael Barry**

- Paid Chick-fil-a, Hot Box, and payouts to groups that worked concessions for fall sports

The Zionsville Boys/Girls Varsity Basketball double-header game on 1/23/26 will be “farmed out” for the concession stand. A group outside of basketball parents will be asked to work and will be paid to do so. This is a great opportunity for another group at HSE to earn money for their sport, club, group, etc.

For Chipotle Nationals last year, Thursday was the biggest day, followed by Saturday as second biggest. As of now, we do not know if we need coverage for Wednesday yet. Thursday, we need 2 shifts of 8-10 people each. Friday there will be 2 shifts of 8-10 people each. Saturday will only have 1 shift with 8-10 volunteers. By the end of November, Rachael will have a better idea of the scheduling needs. Rachael will reach out to Baseball (since they are in town for Spring Break) and will look for other groups to work concessions as well. We will pay groups \$500/shift to work concessions.

### **Staff Appreciation - Charron**

- November - “Cornucopia of Snacks” on 11/12 in Royal Den; went really well, lots of positive comments and excitement about the snacks
  - Bought the following snacks:
    - (1) box of Muddy Buddies
    - (1) box of Famous Amos Chocolate Chip Cookies
    - (2) boxes of Sour Patch Kids
    - (2) bags of trail mix
    - (2) bags of mixed nut snack packs
    - (2) boxes of Skinny Pop
    - (4) boxes of Planters nut packages
    - (2) boxes of Veggie Straws
    - (1) box of mini pretzels
    - (2) boxes of Rice Krispie Treats
    - (1) 30ct. box of Miss Vickie’s chips

- (1) box of Sun Chips
- (2) boxes of Rice Crisps
- (2) boxes of mini Kind Bars
- (2) boxes of Nature Valley Protein Bars
- (11) large bags of Halloween candy
- Had 3 boxes of Cheez-Its and 1 box of Sour Cream & Cheddar Ruffles left over from PSAT snacks
- Had 975 snacks in total + candy
- Had about 40 snacks (mainly pretzels and Cheez-Its) + a little bit of candy left over
- December - Breakfast from 1964 Catering on 12/19 (Teacher Only 1/2 Day)
  - breakfast burritos, gluten free breakfast sandwiches, fruit and yogurt parfaits, cinnamon rolls and coffee from 1964 Catering
  - PTO will purchase water and juice
  - 231 staff
  - Amy Reade and crew will set up; PTO will clean up around 8:45am
  - Cost is around \$2,884 (increased quantity of food ordered since last month) from 1964 catering + water and juice
  - (Clean up will be at 8:45 am for those who are available like to help.)
- January - lottery tickets (popcorn and drinks will be provided)
- February - Valentine's Day candy/treats
- March - Pi (Pie) Day on 3/13 (Pi Day is actually on 3/14)
- April - ?
- May 4-8 - Teacher/Staff Appreciation Week
  - Staff t-shirts
  - Chuy's Chips and Salsa?
  - Lunch
  - Puppies?

#### **Beautification Committee - Charron/Jen**

- CCA plants don't look good after the cold spell and will be removed soon
- Will change out to winter decor - greenery, ornaments and branches - in December

#### **SAC Report**

- There will not be any SAC meetings this year

### **New Business**

- PTO is paying for the cookie pops for the bus drivers; they will be delivered on Monday November 24th
- 950 Student planners were ordered for next year; selections have been made, quantity will be confirmed in January or February of 2026
- Auction basket for Legacy Celebration - reached out to golf coaches to see if they can possibly get a golf foursome donated, also reached out about alcohol donation
- Legacy Celebration Concert Event/Fundraiser w/ Blues Travelers and Gin Blossoms Friday February 20, 2026 - new sponsorship options available
- It was decided that PTO will buy a 6-person table for \$600 for the Legacy Celebration

### **Old Business**

- Royal Pride PTO logo and letterhead from David Young
- Need to order custom tablecloths from BSN

### **2025-2026 Meeting Dates**

- August 15, 2025
- September 26, 2025
- October 24, 2025
- November 14, 2025 **\*\*New Date\*\***
- December 12, 2025
- January 23, 2026
- February 20, 2026
- March 20, 2026
- April 17, 2026
- May 8, 2026

Unless otherwise stated, all meetings will begin at 9am and will take place in the HSE Media Center Conference Room. All meeting dates are on Fridays.

Meeting adjourned at 10:27 am.