

RECORD OF PROCEEDINGS 074

Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held October 13, 2025

The Regular meeting of the Madeira Board of Education was held on Monday, October 13, 2025 at 7:00 pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Ryan Lex.

Present: Steve Bernicke, Brad Cunningham, Dave Eberly, Ann Ramos, Ryan Lex
Also present at the meeting were Kenji Matsudo, Emily Hauser and Dave Bergan.

AGENDA – (133-25) Mr. Cunningham moved, seconded by Mrs. Ramos that the Board approve the agenda with changes for the October 13, 2025 meeting of the Board of Education.

Vote: Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye, Mr. Cunningham, aye; Mr. Lex, aye.

HEARING OF THE PUBLIC – There were no public comments provided at this time.

REPORTS

A. Madeira Financial Forecast - October 15, 2025 - Mrs. Hauser, Treasurer, provided a summary of the October Financial Forecast, including the revenue and expenses, to the board. Madeira continues to be in a strong financial position through following sound financial guidelines and parameters. Madeira has experienced revenue growth from the expiration of a tax abatement which is included in the forecast assumptions. Consistent with the previous forecasts, Madeira is trending towards deficit spending in FY27 which is an indicator to begin considering increasing revenues through an operating levy. The Financial Forecast and Notes are required to be filed twice each year with the Ohio Dept. of Education as approved by the local Board of Education. The detailed report is available on the district website.

CONSENT CALENDAR (134-25) Mr. Eberly moved, seconded by Mrs. Ramos to approve the consent calendar.

A. Minutes

1. September 15, 2025 (Exhibit-1)

B. Resignation – Classified

1. Karen Lorenz – MPS Special Education Aide

C. Employment Contracts – Classified/Support, *dependent upon valid license and background checks*

1. Katie Plazarin – MES Principal's General Administrative Assistant

2. Erika Snell – MPS Special Education Aide

3. Erika Snell – MPS Preschool Aide

D. Employment – Administrative Contract Addendums

1. Jessica Hunter 2023-2026

2. Chandley Bacher 2025-2028

3. David Kennedy 2025-2028

4. Nicole Huelsman 2023-2026

E. Supplemental Contract for the 2025-2026 School Year unless otherwise specified (*pending background checks and appropriate licensure*)

Funded with General Funds – Certified

Name	Assignment	Amount
Rick Adams	MHS Theatre – Fall Play Audio Director	\$500.00
Tieraney Flores	MHS Theatre – Fall Play Costume Designer	\$500.00
Jennifer Bracken	MHS – Afterschool Special Education Support	Up to 25 Hours @ \$40/Hour

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Funded with General Funds – Classified

Name	Assignment	Amount
Lindsey Franklin	Van Driver Training	Up to 4.5 hours @ \$20/Hour
Leah Brady	CPI Training	Up to 2 Hours @ Per Diem
Charles Swain	CPI Training	Up to 2 Hours @ Per Diem
Andrea Azzarita	MHS Theatre – Fall Play Technical Director	\$1,000.00

Funded with Non-General Funds – Certified

Name	Assignment	Amount
Shannon Mould	Cooperating Teacher for Miami Student	\$519.71

F. Treasurers Report

1. General Fund Financial Report for September, 2025 and warrant payments for all funds in the amount of **\$564,188.** (Exhibit-2)

	Sept. 1- Sept. 30	FY26 FYTD	FY25 FYTD
Revenues	\$949,785	\$11,783,958	\$12,636,102
Expenditures	\$2,250,798	\$6,468,365	\$6,239,150
Ending Cash	\$16,838,901	\$16,838,901	\$20,370,233

2. Donations

Donor	Item/Recipient	Amount
The Cissel Family	MHS – Boys Golf	\$750.00
The Cissel Family	MHS – Boys Basketball	\$750.00
The Cissel Family	MHS – Baseball	\$2,500.00
Deborah Felzien	MHS – Theatre	\$100.00

Vote: Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye; Mr. Cunningham, aye; Mr. Lex, aye.

ATHLETIC CONSENT CALENDAR (135-25) Mr. Eberly moved, seconded by Mrs. Ramos to approve the athletic consent calendar.

A. Supplemental Contracts for the 2025-2026 School Year - dependent upon valid license and background checks.

Funded with General Funds – Certified

Name	Assignment	Amount
Abby Horwitz	MHS - Winter Cheer Coach	\$3,712.00
Jennifer Bruening	MHS – Bowling Co-Head Coach	\$2,550.00
Jennifer Ulland	MHS – Bowling Co-Head Coach	\$2,550.00
Brandon Opichka	MMS – Wrestling Coach	\$3,282.00

Funded with Non-General Funds – Certified

Name	Assignment	Amount
Rosie Zoller	Athletic Event Staff	Amount determined based on position assigned and approved by the Athletic Director

Funded with Non-General Funds – Classified

Name	Assignment	Amount
Casondra Mobley	Athletic Event Staff	Amount determined based on position assigned and approved by the Athletic Director

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- B. LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES** – Moved the Board resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position.
Contract will be dependent upon person/s obtaining a valid pupil activity program permit issued by the State Board of Education per 3319.303.

Name	Assignment	Amount
Mackenzie Greathouse	MHS – Winter Cheer Coach	\$2,250.00
Melissa Costigan	MMS – Winter Cheer Coach	\$1,800.00
Brian Kellett	MHS – Boys Basketball Head Coach	\$8,325.00
Sam Solinski	MHS – Boys Basketball Coach	\$3,807.00
Deron Breeze	MHS – Boys Basketball Coach	\$2,040.00
Bret Gilbert	MHS – Boys Basketball Coach	\$2,749.00
Robert Manning	MMS – Boys Basketball Coach	\$2,652.00
Charles Swain	MMS – Boys Basketball Coach	\$2,652.00
Chet Dobson	MHS – Swim Coach	\$2,380.00
Brent Gravlee	MHS – Swim Coach	\$2,380.00
Alex Fortman	MHS – Swim Coach	\$2,380.00
Katherine Arnold	MHS – Diving Coach	\$800.00
Chris Davidson	MHS – Wrestling Head Coach	\$4,800.00
Kevin Cloran	MHS – Wrestling Coach	\$3,282.00
JJ Hoeffel	MMS – Wrestling Coach	\$1,600.00
Jared Kline	MHS – Girls Basketball Head Coach	\$7,850.00
Greg Ervin	MHS – Girls Basketball Coach	\$3,924.00
Brian Lutes	MHS – Girls Basketball Coach	\$2,546.00
Kristen Weller	MHS – Girls Basketball Coach	\$2,546.00
Dwayne McNeal	MMS – Girls Basketball Coach	\$2,599.00
Emily Lehn	MMS – Girls Basketball Coach	\$2,599.00

Vote: Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye, Mr. Cunningham, abstain; Mr. Lex, aye.

FINANCE

- A. Financial Forecast and Notes for 10/15/2025 (136-25)** Mr. Eberly moved, seconded by Mrs. Ramos that the board approve the **Financial Forecast and Notes** as reviewed and recommended for approval by the Finance Committee. (Exhibit-3)

Vote: Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye, Mr. Cunningham, aye; Mr. Lex, aye.

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- B. Amended Permanent Appropriation Resolution (137-25)** Mr. Bernicke moved, seconded by Mrs. Ramos that the board approve the 2025-2026 amended Permanent Appropriation. (Exhibit-4)

001	General Fund	27,659,430.00
002	Debt Retirement	2,600,000.00
003	Permanent Improvement	1,800,000.00
004	Building	0.00
007	Special Trusts	1,000.00
009	Uniform Supply Fee's	135,000.00
012	Adult Education	220.00
014	Rotary Funds	100,000.00
018	Public School Support/Unrestricted	150,000.00
019	Other Local Grants/Restricted	50,000.00
020	Tuition Programs-Preschool/OKEP	1,100,000.00
022	OHSAA tournament fund	8,000.00
029	Education Foundation Fund	45,000.00
035	Termination Benefits Fund	300,000.00
200	Student Activities	275,000.00
300	Athletic Activities	400,000.00
401	Auxiliary Services	336,774.78
451	School Net Connectivity	6,000.00
467	Student Wellness and Success Funds	0.00
499	School Psych Intern / Safety Grant	8,000.00
507	ESSER	0.00
510	Coronavirus Relief Fund	0.00
516	Special Education IDEA B	480,472.61
524	Career Education - Federal	0.00
551	Title III	7,323.03
572	Title 1	4,736.39
584	Title IVA Student Support/Acad.	11,289.41
587	Preschool Handicapped	4,873.96
590	Title IIA Improvement Services	23,319.96
599	School Safety Grant	0.00
		\$35,506,440.14

Vote: Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye, Mr. Cunningham, aye; Mr. Lex, aye.

PERSONNEL

- A. Resignation for the Purpose of Retirement (138-25)** Mr. Eberly moved, seconded by Mr. Bernicke that the board accept with great appreciation the resignation for the purpose of retirement of **Mike Shafer** effective at the end of the 2025-2026 school year.

Vote: Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye, Mr. Cunningham, aye; Mr. Lex, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – Mrs. Hauser reported that the finance committee primarily focused on items already approved on this agenda. However, we also reviewed our meeting with UBS and the new Madeira Schools Foundation Treasurer and Executive Director. They reviewed the Made in Madeira account in terms of goals and performance. The MSF does have a new investment policy that was approved by the Foundation in 2022 that breaks down the asset allocation differently than what was originally included at the start of the account. The new Treasurer, Keith Dershem, asked some great questions and requested a lower fee for the account. UBS mentioned that they do make monitory donations in other ways, like the golf outing but would look into it. Mrs. Hauser also reviewed the DPIA and student wellness and success fund plans. Student wellness and success are not new funds but they are considered restricted that we have to use for a certain purpose. The funds will be used on Sources of Strength supplemental contracts and our MES counselor's compensation. Mrs. Hauser also went on to provide the Board an update on federal grant funding this year. Madeira no longer qualifies for Title I funding this year but is receiving approximately \$435,000 from Title II-A, Title III, Title IV, IDEA-B with about \$26,000 being allocated to St. Gertrude. Lastly, we discussed the new USAS manual and how that effected the district's financial forecast.

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- Buildings and Grounds – Mr. Bergan reported on the updated long-term permanent improvement plan. He explained that there are some larger expenses coming as our buildings age, such as roofs and HVAC. He reviewed the goals/projects planned for this year/summer; including gym roof replacement, stake bed truck replacement, MMS media center furniture, new addition wall construction, main stadium scoreboard replacement, K-4 playground equipment and a new softball fence.
- Community Relations – Mr. Matsudo reported that we have a community leaders meeting this week Thursday.
- Policy – Mrs. Hauser reported that we meet with Neola on Thursday and will be scheduling the next policy committee meeting before the November BOE meeting.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Mr. Matsudo reported that the MES and MHS principals provided their update at the first planning commission meeting.
- Great Oaks – Mr. Matsudo reported that he met with Chief Ashbrock and he is enjoying serving and is glad to continue to be the board representative.
- Legislation – Mrs. Hauser reported that there has been a flurry of activity in the last few weeks. At the state level they are focusing on property tax reform. The House sent two property tax bills to the Senate. HB 309 gives county budget commissions authority to reduce millage rates on levies if it determines the collections are excessive or unnecessary. The bill would however, prohibit the CBC from reducing millage on a new levy for the first five years after voter approval. The CBC would be required to hold a hearing regarding reductions in millage amounts it intends to make. The taxing entity would be permitted to present information at the hearing making the case for retaining the millage amounts. Additionally, House bill 335 was introduced and would cap the inflationary growth on all inside millage beginning in tax year 2026. Inside millage is the only area where Madeira receives inflationary increases from reappraisal increases because of House Bill 920.
- Student Achievement Liaison – Mr. Matsudo reported that there are seven national merit scholarship semifinalists and commended scholars. He also congratulated the girls' golf team for finishing 2nd overall in the state.

DISCUSSION ITEMS

ADJOURNMENT (139-25) Mr. Bernicke moved, seconded by Mr. Cunningham that the October 15, 2025 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye, Mr. Cunningham, aye; Mr. Lex, aye.

Board President

Treasurer