

West Rusk CC ISD

School Health Advisory Committee (SHAC) Meeting Minutes

Date: December 10, 2025

Time: 1:15 p.m.

Location: School Technology Building

Attendees: Evie Basaldua, Cynthia Duncan, Lindsey Hamilton, Kathy Hlavaty, Rafe Mata, Kristen Mills, Kevin Roy, Leisha Smith

1. Call to Order

The meeting was called to order by the SHAC Chair, who welcomed all attendees and noted that this was the second SHAC meeting of the school year. Minutes from the October meeting had been previously distributed via email. The Chair offered to resend those minutes to anyone who had not received them.

2. District and Campus Updates

2.1 Traffic, Facilities, and Campus Operations

- Chief Roy provided information regarding a **new traffic route** for student pickup and drop-off.
- The change has resulted in some operational challenges as families adjust to the new process.
- The district will hold a **groundbreaking ceremony** for a new facility **tomorrow at 10:00 a.m.**, with plans for student participation.

2.2 Cafeteria, Physical Education, and Athletics

- No major updates were reported for elementary, intermediate, or high school cafeteria services.
- Coach Mata noted the district is in the **middle of basketball season**.
- Efforts are underway to establish a stronger **student section** at games.
- Coach Mata shared that the district is exploring options for **live broadcasting games**, including multi-camera setups and possible audio commentary led by students.

3. Student Programs and Activities

3.1 Student Council (STUCO) – Secret Santa Program

- STUCO reported the preparation of **75 Secret Santa bags** for students in need.
- Items included feminine hygiene products, coats, hand warmers, heating pads, bedding (comforters, pillows, blankets), and other essential items.
- Bags will be **distributed next Tuesday**. Students will be notified that “Santa” has left gifts for them outside Miss Duncan’s classroom.

3.2 Additional Student Needs

- SHAC members discussed additional needs identified among students:
 - Several students requested **Brookshire’s gift cards** to assist with food.
 - One student requested support to donate **to a local dog shelter**.
 - A small number of students were provided with items such as **sleeping bags** to meet specific needs.

4. Holiday and Winter Needs

- A member inquired whether there were any further food-related needs for the upcoming holiday period.
- No additional items were requested at the time of the meeting.

5. Upcoming Meetings and Spring Planning

- The next SHAC meeting is scheduled for **February**, with a subsequent meeting planned for **April**.
- Anticipated topics will include spring program updates, upcoming events, and any health- and wellness-related items requiring SHAC review or approval.

6. Guest Presentation

- The meeting moved to a scheduled presentation delivered by the **Rusk County Sheriff’s Office Narcotics Division**.
- The recording was paused prior to the start of the presentation.

7. Questions, Comments, and Adjournment

The Chair opened the floor for questions, comments, or concerns. No additional items were raised. The meeting was adjourned.