

**SCHOOL BOARD
POLICY REVIEW COMMITTEE MEETING
Minutes**

**School Administration Building
School Board Room
October 29, 2025, 3:30 P.M.**

This meeting was livestreamed on YouTube.

Committee Members: Carolyn Weems, Mark Bohensiel, Sharon Felton, Cheryl Woodhouse, Kamala Lannetti, Laura Beth Mattson

I. Attendees: Carolyn Weems, Chair, Sharon Felton, Mark Bohensiel, Kamala Lannetti, Danielle Colucci, Laura Beth Mattson, Darnita Trotman, Stephanie Enzmann, Amy Church, Jack Freeman, Melisa Ingram, Anna Cleveland

II. Call to Order 3:31 p.m.

III. Adoption of the Agenda

Ms. Weems requested changes to the agenda. The first change was to correct Item B in Old Business and make Policy 5-40 Student-led Assembly/Demonstrations its own item number. The second change she requested was to move Item D Policy 3-23 to Item B in New Business to manage it before Policy 3-40 Design-Build, because Design-Build will require time to discuss, and there are no recommended changes to Policy 3-23.

Motion to approve the agenda as amended by Ms. Weems made by Ms. Felton.
Seconded by Mr. Bohensiel.

Ayes: 3 Nays: 0

IV. Adoption of the September 24, 2025 Minutes

Motion to adopt the minutes made by Ms. Felton. Seconded by Mr. Bohensiel.
Ayes: 3 Nays: 0

V. Old Business

A. Policy 4-12 Assignment, Reassignment, and Transfer / Regulation 4-12.1

After further review, Ms. Weems determined that discussion of this policy was completed at the last meeting and confirmed that she communicated with the School Board member who raised concerns. There are no recommended changes to Policy 4-12.

B. Policy 5-10 Admission Requirements / Policy 5-40 Student-Led Assemblies and Demonstrations

Ms. Lannetti reviewed the Virginia Code and VDOE guidance prior to the meeting. She determined that the use of “Other” as a designation for ethnicity would fit better under Policy 5-31 Scholastic Records. Committee Members agreed to substitute Policy 5-31 for Policy 5-10 and to the addition of Section L to Policy 5-31 with language from Virginia Code § 22.1-4.2.

Motion to substitute Policy 5-31- Scholastic Records for Policy 5-10 – Admission Requirements and to move Policy 5-31 as amended to the next School Board Meeting on Information as amended made by Ms. Felton. Seconded by Mr. Bohenstiel.

Ayes: 3 Nays: 0

C. Policy 5-40 Student-Led Assemblies and Demonstrations

Discussion continued from the September meeting on defining “disruptive demonstration” and providing safe meeting places. Prince George's County's policy was provided as an example policy and Committee Members agreed it provides language they would like to use in the VBCPS policy. Ms. Mattson was directed to draft two separate policies: one for assemblies and one for demonstrations, for the Policy Review Committee meeting in November.

D. Policy 7-51 Use of School Board Equipment; Policy 3-80 School Board Owned Vehicles; Policy 7-52 Use of School Board Equipment: Use of School Buses

Concerns were raised at the September meeting regarding potential misuse of School Board vehicles for conferences by organizations outside of VBCPS. Mr. Freeman was directed to review the authorization and approval processes and to report back with process details and necessary forms at the next meeting. Additional staff will be invited to the November meeting to provide clarification on the criteria for professional development requested.

VI. New Business

A. Policy 3-23 Sale/Exchange/Lease/Disposal of Property

Business Services is requesting to increase the threshold in Section B from \$5,000 to \$10,000.

Motion to send Policy 3-23 to the next School Board meeting for Information made by Ms. Felton. Seconded by Mr. Bohenstiel.

Ayes: 3 Nays: 0

B. Policy 7-59 Relations with Employment/Career Agencies

This policy is being presented for the routine five-year review; there are no recommended revisions.

Motion to send Policy 7-59 to the next School Board meeting on Information made by Ms. Felton. Seconded by Mr. Bohenstiel.

Ayes: 3 Nays: 0

C. Policy 3-40 Design–Build Contract Procurement

This policy is being presented at the suggestion of the Virginia Beach City Council to allow for more procurement options for new construction builds. Ms. Ingram explained the types of procurement options, how they work, and the benefits of each option. Discussion focused on the first two pages of the proposed policy. Due to time constraints, Members agreed to carry over for further review at the November meeting.

D. Policy 5-54 Restraint and Seclusion / Deletion of Regulation 5-59.3

Discussion on this policy was deferred due to time constraints and will be discussed at the next meeting.

VII. Other Business

None.

VIII. Next Meeting November 25, 2025, at 1:00 p.m.

IX. Adjourned 5:00 p.m.