

**SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES**

Date: October 20, 2025
Time: 7:00 p.m.
Location: Cafeteria
904 Mullica Hill Road
Harrisonville, NJ 08039

A. Meeting Called To Order

Meeting called to order at 7:00 p.m. by Board President, Joan Pino-Talbot.

B. Flag Salute

C. Open Meeting Statement

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

D. Roll Call

Joan Pino-Talbot, Carrie Selb, Toni Buckley, Dana Carfaro, Cheryl Easterling, Janice Huggins, Howard Mattson, Jennifer McIlvaine, Joseph Talbot, Christian Albadine, School Business Administrator/Board Secretary, Elizabeth Winterburn, Chief School Administrator

E. Student Recognition

PreK	Leo Brown
Kindergarten	Christoforos Sokos
1st Grade	Alex Fischer
2nd Grade	Zoey Cennamo
3rd Grade	Olivia Waterbury
4th Grade	Trevor Mattson
5th Grade	Peyton Lewis
6th Grade	Grayson Forosisky
Art	Gianna Anderson
Physical Education	Aspen Fife
World Cultures	Landon Selb
Music	Cassidy Brun

F. Presentations & Discussions

NJSLA Presentation presented by Mrs. Kelleher and Mr. Blatt.

G. Public Comment

Mr. Gular inquired on approval for the use of the Gymnasium for a Youth Basketball League.

H. Executive Session

None at this time.

I. Approval of Minutes

Motion by Mr. Talbot, seconded by Mrs. Carfaro

All in Favor? Aye

Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the minutes of the following meetings:

1. Regular Meeting Minutes from September 15, 2025

J. Correspondence

Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 through O-2 as follows:

Motion to open discussion of agenda items.

Motion by Dr. Buckley, seconded by Mr. Mattson

All in Favor? Aye

K. Personnel

1. Leave of Absence

BE IT RESOLVED, that the following leave of absence be approved, as recommended by the Chief School Administrator. Sick, Family Leave and Child Rearing will support this request.

Name	Position	Location	Reason	Effective Date
EID #8241	Teacher	SHTES	Maternity Leave	11/26/25-4/10/26

2. Resignations, Retirements & Terminations

BE IT RESOLVED, that the following resignations, retirements and terminations be approved as recommended by the Chief School Administrator:

Name	Position	Location	Reason	Effective Date	Years of Service
EID #8244	Library Aide	SHTES	Resignation	10/13/2025	2 Years

L. General Administration

1. Enrollment Reports as of September 30, 2025
 - i. Enrollment Report

Grade Level	Current Totals	June 30, 2025
PK	51	59
K	42	32
1	33	41
2	43	49
3	49	37
4	36	46
5	48	35
6	34	51
Resident Students	310	326
Choice Students	26	24
District Total	336	350

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison September 12, 2025	9:17 AM 9:25 AM	Fire Drill
South Harrison September 18, 2025	9:30 AM 9:35 AM	Lock Down Drill

3. Student Discipline, Violence/Vandalism, HIB as of September 30, 2025

Infraction Reports	No. of Incidents this Month	2025-2026 Total-To-Date	2024-2025 Total
Detentions	5	5	89
Suspensions	0	0	4
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying Non-affirmed	0	0	1
Harassment/Intimidation/Bullying Affirmed	0	0	3

4. Educational Field Trips/Assemblies:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Chief School Administrator:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to Students
5th Grade	TheFranklin Institute	3/27/2026	46	9	\$0
6th Grade	Kingsway/ Track & Field Day	5/1/2026	34	4	\$0

5. Hiring of Vacant Positions

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education give the Superintendent the authority to hire for any vacant positions before the November 17, 2025 Board meeting, as needed.

M. Curriculum & Instruction1. Meeting of the Curriculum & Instruction Committee - Mrs. Selb, Chairperson, reporting.

Objective: Evaluate decisions that are data-driven and fiscally responsible that further support QSAC.

N. Financial1. Meeting of the Facilities & Finance Committee - Mrs. McIlvaine, Chairperson, reporting.

Objective: Prioritize preventative maintenance needs to sustain safe operational facilities while maintaining a well-supported educational environment with fiscally responsible activity.

2. BE IT RESOLVED to approve the following:

- i. Approval of Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2025. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of August 2025.
- ii. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2025. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- iii. August 2025 Line Item Transfers for the 2025-2026 fiscal year as recommended by the Chief School Administrator.
- iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Payment of Claims

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following payment of bills:

10/31/2025	\$399,397.87	October Bills
------------	--------------	---------------

4. Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of August 31, 2025.

5. FURever As Friends Contract

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the contract with FURever As Friends, Inc. for the 2025/2026 Regular School Year for pet therapy at a rate of \$300 for initial therapy and \$150 for each additional therapy team.

6. Title I & II Carryover Grant Amendment Application

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the submission and acceptance of the 2025/2026 Title I and II Carryover Grant Amendment Application.

	Title I	Title II
2025/2026 Year Award	\$44,206	\$6,693
2024/2025 Carryover	\$8,985	\$5,889
2025/2026 Revised Award	\$53,191	\$12,582

7. SHIF Wellness Grant

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education accept and approve the 2025/2026 SHIF Wellness Grant in the amount of \$6,400.

8. Use of Facilities

Motion to retroactively approve the South Harrison PTO to use the Cafeteria on October 15, 2025, during after school hours. Approval of the use of the Cafeteria is based on the South Harrison PTO meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

9. Use of Facilities

Motion to approve the South Harrison PTO to use the Multi Purpose Room from December 1st through December 4th, 2025, during after school hours. Approval of the use of the MultiPurpose Room is based on the South Harrison PTO meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

10. Use of Facilities

Motion to approve the Harrisonville Ruritans to use the Kitchen and Cafeteria on December 6, 2025, during after school hours. Approval of the use of the Kitchen and Cafeteria is based on the Harrisonville Ruritans meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

O. Policy

1. Meeting of the Policy & Communication Committee - Mrs. Cheryl Easterling, Chairperson, reporting.

Objective: Prioritize expectations and accountability pertaining to relevant policy updates that will support student learning in a safe environment, as well as effectively communicate with all stakeholders.

2. Policy/ Regulation Second Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for second reading for revision and/or adoption:

Policy/Regulation #'s
P 1636.01, P 2422

Motion to approve agenda items K-1 through O-2:

Motion by Mrs. Selb, seconded by Mrs. Carfaro

ROLL CALL:

Roll Call Vote:

Aye - 9

Nay - 0

Abstained- O-2, Carfaro

P. Old Business

1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

Goal 1- Safety

By January 30,2026, the District will discuss costs and opportunities to improve school safety in an effort to strengthen partnerships with local law enforcement and emergency management officials. Exploration will be focused on improvement to have a School Resource Officer at South Harrison.

Goal 2- Facilities and Finance

During the 2025-2026 school year, the District will work to create a comprehensive Maintenance Plan in order to prioritize long-term capital planning for aging infrastructure and sustainability.

Goal 3- Student Achievement/Instruction

During the 2025-2026 school year:

Student Achievement

- Students who have achieved **Principal's List** and **Superintendent's List** honors will be formally recognized at Board of Education meetings. A recognition schedule will be developed and shared with the BOE for October 2025-April 2026.

Date & Instructional Progress Sharing

- Student instructional and assessment data will be presented to the BOE three times annually (after fall, winter, and spring benchmarks) to review progress toward district academic goals and guide instructional planning.

Q. New Business

R. Executive Session

None at this time.

S. Adjournment

Motion by Mr. Mattson, second by Mrs. Selb, that the Board of Education adjourn the meeting at 8:20 PM.

Motion carried unanimously.

Respectfully submitted,

Christian Albadine
School Business Administrator