

BUTLER AREA SCHOOL DISTRICT Safety Committee

A G E N D A

December 10, 2025

7:00 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of November 12, 2025 Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review Report Of Injury forms (Exhibit B)
 - Workplace Safety Inspection Checklist (Exhibit C)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - January 14, 2026
- ❖ Adjournment
- ❖ Annual Safety Committee Training (Immediately following the Safety Committee Meeting).



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
NOVEMBER 12, 2025**

ROLL CALL

Members Present Virtually: Dave Andrews, Chad Broman, and Breit Cochran.
Members Present: Dave Mariotti, Helen Walker, and Les Zang.
Members Absent: Kristen Clouse and Melissa Evans.
Recording Secretary: Ellen Scott
Guests Present: Ryan Benton (Risk Control Professional, UPMC WorkPartners).

- Ellen Scott opened the Safety Committee meeting and welcomed all members who were in attendance virtually and in person.
- Helen Walker motioned for approval of the October 8, 2025, meeting minutes. Dave Andrews seconded the motion with all safety committee members in favor; the motion carried.

OLD BUSINESS:

- From the October Workplace Safety Inspection Checklists:
 - Center Avenue Community School:
 - The floor scrubber is leaking. The scrubber should be brought to the maintenance department for repair. Les Zang will contact Keenan McGaughey regarding the scrubber.
 - The stage/handicap chair lift does not work. Vince DiMenno has reached out to a school district who has recently purchased a chair lift and will share the company/order information with Les Zang once Vince receives.
 - Center Township Elementary School:
 - Les Zang will check on the status of the following work orders:
 - Work order submitted to check the structure/supports by door 15. Les Zang noted architects have been consulted.
 - Work order submitted to fix sidewalk by door 9.
 - Work order submitted for broken downspout by exterior door #12.
 - Northwest Elementary School:
 - Paint is chipping off hand railings. Les Zang noted the hand railings will be addressed by Dave Maloney on days school is not in session and the weather is cooperating.
 - Senior High School:
 - Work order for an outlet to be fixed was submitted on 9/19/2025. Les Zang will confirm the work order has been completed.

The following parking and exterior lighting repairs continue to be worked on in sections with one (1) section left to be completed:

- Work order for a parking lot light repair was submitted on 9/19/2025.
- Work order for addressing exterior lighting was submitted on 9/19/2025.

NEW BUSINESS:

- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on October 8, 2025. A total of five (5) accidents were reported with one (1) of the accidents resulting in treatment being sought. None of the accidents resulted in a loss of time from work.
 - Safety Committee Members reviewed the Report Of Injury forms for the five (5) accidents reported for the month. Corrective action noted with one of the accidents was to wear work gloves while doing repairs. Corrective action was not needed to be taken in regards to the other accidents.
 - The October UPMC WorkPartners Risk Control & Safety Services Newsletter was shared with the Safety Committee. The newsletter reviewed Emergency Preparedness with the following being noted:
 - Why emergency preparedness matters.
 - Types of emergencies to prepare for.
 - Prevention strategies.
 - Key elements of a business emergency plan.
 - Employee training tips.
 - An additional October UPMC Work-Partners Risk Control & Safety Services Newsletter was shared with the Safety Committee: Healthcare Safety. Areas covered in the newsletter included:
 - Leading causes of injury among healthcare workers.
 - Prevention strategies for overexertion and repetitive stress injuries.
 - Slip, trip, and fall prevention.
 - Needle stick and sharp injury prevention.
 - Workplace violence.
 - Ryan Benton shared a flyer regarding the de-escalation of students via email with Ellen Scott after the meeting on October 8, 2025. Ellen provided the flyer with the Director of Special Education and the Assistant Director of Behavioral Services to share with their staff. Ellen also reviewed the flyer with the Safety Committee at today's meeting.
 - Chad Broman shared de-escalation training is provided for staff at Safety Care training on the first full day of a two (2) day training session. Those who receive the training are special education teachers, paraprofessionals, and designated regular education teachers. New hires may go through the training at MIU IV in Grove City if required.
 - Dave Andrews shared the greenhouses at the Senior High School and Intermediate High School are up. Everyone is looking forward to utilizing the greenhouses for classes.
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- Next Safety Committee meeting: Wednesday, December 10, 2025, @ 7:00 AM at the Administration Building. The annual Safety Committee training will occur immediately after the Safety Committee meeting with Ryan Benton, Risk Control Professional, UPMC WorkPartners.
 - Helen Walker motioned to adjourn the meeting which was seconded by Chad Broman. All committee members were in favor; the motion carried.