

Minutes
November 12, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 P.M. Meeting Opening

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input checked="" type="checkbox"/> Gina Azzari, School Board President	All Committees
<input checked="" type="checkbox"/> Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations
<input checked="" type="checkbox"/> Julie Dickson	(Chair) Operations Committee
<input checked="" type="checkbox"/> Erin Carroll	Operations Committee
<input checked="" type="checkbox"/> Laurie Cecala-Read	Operations Committee
<input checked="" type="checkbox"/> Alfred Beaver	Curriculum Committee, Personnel/Finance Committee
<input checked="" type="checkbox"/> Kenneth Riley	(Chair) Personnel/Finance Committees, Negotiations
<input checked="" type="checkbox"/> James McCarrie	Finance Committee
<input checked="" type="checkbox"/> Kevin Rodden	Curriculum Committee

Quorum: 9-0/6:00 pm

C. Flag Salute

D. Adoption of Agenda

Recommendation: Baker/Beaver approve the adoption of the agenda as amended, **as presented. (Amended Executive Session to add Attorney Client Privilege)**

Board action needed: Yes

(All yes, motion to carry 9-0)

2. Presentations

This evening, we are proud to recognize our Swedesboro-Woolwich Stellar Comets. Each month, students from across our schools are selected for exemplifying outstanding character, leadership, and a commitment to our district’s core values. These students consistently go above and beyond in their classrooms and school communities, serving as role models for their peers. We are honored to celebrate their accomplishments and share their success with the Board of Education and the Swedesboro-Woolwich Community. At this time, I’d like to welcome Mr. Matt Kelly, Principal of the Walter Hill School, who will begin our Stellar Comets Presentation.

A. Stellar Comet of the Month- October 2025

1) Walter Hill School

Grade 6

- Abigail Wells
- Luis Rosales

2) Charles G. Harker School

Grade 3

- Mia Cartella
- Tristan Fauntleroy

Grade 4

- Dane Crichlow
- Katherine Hansbury

Grade 5

- Carla Steedle
- Baylor McCue

3) Gov. Charles Stratton School

Grade 1

- Hunter Berdos
- Bexley Burke

Grade 2

- Penelope Oum
- Valentina Midure

4) Margaret Clifford School

Kindergarten

- Santino Dattilo
- Sadie Wolvin

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Attorney Client Privilege
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: Baker/Beaver approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time: 6:15 pm

(All yes, motion to carry 9-0)

- 2) Recommendation: Baker/Riley approve to return to **Regular Session**.
Board action needed: Yes Time: 7:05 pm
(All yes, motion to carry 9-0)

Approval of Minutes

Recommendation: Baker/Rodden approve the regular and/or executive session minutes dated **October 15, 2025, as submitted**.

Board action needed: Yes
(Motion to carry 8-0-1- Riley abstained)

3. Communication

A. Superintendent

"A Community dedicated to inspiring life-long learners"

1) Superintendent Updates

- a) Welcome Mr. Scott Uribe- Interim Clifford Principal
- b) Thank you to the PTO for running their candy drive for Hill's trunk or treat. With their support 925 lbs. of candy were collected for the event.
- c) Thank you to Jeni Boston, Kim Cheeseman, and Lori Savas for allowing candy donations for Hills trunk or treat to be collected in their buildings
- d) Thank you to Tara Bustard, Leah Hollawell, the PTO Fundraising Committee, our room parents, Mr. Gilmore, and all the teachers who had trunks in or trunk or treat for making it a success. With well over 500+ in attendance is was a fantastic evening.
- e) Thank you to Administrators, staff and students for the outstanding job with Bus evacuation drills that were completed in October.
- f) Thank you to Joel and the tech team, Jamie, Harker and Hill administrators and their test coordinators for getting the NJSLA Field Tests up and running

2) District Enrollment

- a) Report, **as submitted**

[Clifford Stratton](#)

[Harker](#)
[Hill](#)

3) Correspondence.

4) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
1- 2025-2026 Employee Directory, specifically the full name, work email, title/position, and school	Amy Herbert	October 15, 2025	October 29, 2025

B. District Administration

1) Administrator's Monthly Board Reports, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)
Technology
[Special Services](#)
[Curriculum & Instruction](#)
[Maintenance](#)

Public Comments/Visitors- None to Report

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Ken Riley

Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

- **Hill Cooling Tower**
- **Personnel on the agenda for approval**
- **Budget Calendar**
- **Superintendent Search**
- **Maintenance Budget**
- **Curriculum**
- **Policies**
-

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Beaver/Rodden approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Betty Marrow	LP	\$15.49/hour	60-910-310-100-000-00	New Hire	November 13, 2025- pending completion of ALL state required paperwork
2- Nancy Martino	Sub LP	\$15.49/hour	60-910-310-100-000-00	New hire- substitute LP	November 13, 2025- pending completion of ALL state required paperwork
3- Alexis Caltabiano	Daily Substitute	\$135/day	11-190-100-320-000-070	SWSD Daily Substitute	November 13, 2025- pending completion of ALL state required paperwork

B. Stipends- Recommendation: Beaver/Rodden approve the following stipends for the 2025-2026 school year, as listed:

Name	School	Stipend Position	Amount
1- Lindsay Melon	Hill	Assistant Basketball Coach (taking the place of Ada Kreutzer)	\$650
2- Emily Lee	Clifford	Assume the PreK Team Lead for Morgan Cianciulli from September to November and Christina McClernan from November to February	Prorated amount \$600

C. Workshops- Recommendation: Beaver/Rodden approve the following workshops for the 2025-2026 school year, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
-------------	-----------------	------------------------	-------------	------------------------------

Minutes
November 12, 2025
Swedesboro-Woolwich Board of Education
“A Community dedicated to inspiring life-long learners”

1- Joel Brown	TECHSPO 2026	January 28-30, 2026	\$0- Covered by NJASA Technology membership	TBD
2- Kylie Crompton and Ryane Dougherty	2026 NJTESOL/NJBE Spring Conference	May 19-20, 2026	\$450/person (paid through Title III Funding)	\$250/person (paid through Title III Funds)
3- Jamie Flick & Dana Teague	TECHSPO 2026	January 29, 2026	\$380/person (paid through Title IIa Funds)	\$0
4- Erin West and Caroline Floyd, Alayna Pasztalaniec	All in For Inclusion Winter Conference 2026	January 23, 2026/8am-4pm	\$175/person	\$0

D. Recommendation: Beaver/Rodden approve the [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **September 2025**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the [Treasurer Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **September 2025**. The Treasurer Report and Board Secretary's Report are in agreement for the month of **September 2025**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: Beaver/Rodden approve for payment of **November 2025** regular and [addendum bills](#) in the amount of **\$1,288,764.43** and payment of **October 2025** payroll in the amount of **\$1,572,819.76, as submitted**.

F. Recommendation: Beaver/Rodden approve the [Line-Item Transfer](#) for **October 2025, as submitted**.

- G. Recommendation: Beaver/Rodden approve the [Budget Calendar](#) for Fiscal Year 2026-2027, as submitted.
- H. Recommendation: Beaver/Rodden approve the submission of the [ESEA Grant Amendment](#) for the reallocation of the 2024-2025 carryover funds. 2025-2026 ESEA Grant Allocations as submitted.
- I. Recommendation: Beaver/Rodden approve the submission of the [IDEA Grant Amendment](#) for the reallocation of 2024-2025 carryover funds, as submitted.
- J. Recommendation: Beaver/Rodden approve the submission of the IDEA Final Report Fiscal Year 2025.
- K. Recommendation: Beaver/Rodden approve the submission of the Title 1 Comparability Report.
- L. Recommendation: Beaver/Rodden approve the submission of the ESEA Final Expenditure Reports.
- M. Recommendation: Beaver/Rodden approve [Diligent Corporation](#) for online governance (agenda/minutes management), Diligent Community (formally Board Docs) for the prorated amount of \$2,975, as submitted.
- N. Recommendation: Beaver/Rodden approval of Settlement Terms:
Be it resolved by the Swedesboro-Woolwich Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions to resolve the matter of PERC Arbitration AR-2025-114 between the Board and the Swedesboro-Woolwich Education Association are hereby adopted and approved by the Board. The Board authorizes the Board Solicitor to prepare a settlement agreement with these terms for the Board’s approval.
- O. Recommendation: Beaver/Rodden approve the following resolution to appropriate [Capital Reserve Funds](#), as submitted:

Resolution Appropriate Capital Reserve Funds

Whereas, the Swedesboro-Woolwich Board of Education, County of Gloucester, desires to advance the following capital project: Upgrade by replacing the cooling tower at the Walter Hill School. construction and related professional fees in the amount of \$244,160.00 for the 2025-2026 school year; and

Whereas, capital reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital projects, and

Whereas, the Swedesboro-Woolwich Board of Education acknowledges that State support for capital projects is not currently available, and

Whereas, the Department of Facilities must approve all capital projects and will only move forward with approval of a properly submitted capital project if a local board of education declares an eligible capital project as “otherwise” eligible, and

Whereas, by declaring a capital project as “otherwise” eligible, the Swedesboro-Woolwich Board of Education hereby declares that the above-mentioned project will be supported with local capital reserve funds.

Whereas, pursuant to N.J.A.C. 6A:23A-14.1(b), the Swedesboro-Woolwich Board of Education is requesting an emergent withdrawal from its capital reserve fund to replace a Cooling Tower that is badly damaged and leaking.

Now Therefore Be It Resolved, that the Swedesboro-Woolwich Board of Education hereby declares the above referenced project as “otherwise” eligible and directs the School Business Administrator to request Department of Facilities approval, and

Be it Further Resolved, that the Swedesboro-Woolwich Board of Education hereby appropriates \$244,160.00 from its capital reserve fund to support the cost of this project.

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 9-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Alfred Beaver-Y

Kenneth Riley-Y

James McCarrie-Y

Kevin Rodden-Y

Gina Azzari-Y

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, (Chairperson) Natalie Baker

- **Policies**
- **Board Committee Realignment**
- **Veterans Breakfast**
- **6th Grade Renaissance Bowling Trip**

A. Recommendation: Baker/Rodden approve the following policies for 2nd Reading, as submitted:

- [0173](#) Accountant
- [0177](#) Professional Services
- [1570](#) Internal Controls
- [1620](#) Contracts
- [1636](#) New Job Postings

B. Recommendation: Baker/Rodden approve the following policy for 1st Reading, as submitted:

- [0155](#) Board Committees

Beaver/Riley motion to amend Policy 0155 to add a policy committee

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 9-0)

Natalie Baker-Y	Julie Dickson-Y	Erin Carroll-Y
Laurie Cecala-Read-Y	Alfred Beaver-Y	Kenneth Riley-Y
James McCarrie-Y	Kevin Rodden-Y	Gina Azzari-Y

- [0174](#) Legal Services

C. Recommendation: Baker/Rodden approve the [Quality Care Headstart](#) to utilize the Margaret Clifford School as their emergency relocation site in the event of an emergency or evacuation, **as submitted**.

D. Recommendation: Baker/Rodden approve the SWEA Veterans Breakfast to occur at Harker on November 11, 2025 from 9-10:30 am.

E. Recommendation: Baker/Rodden approve the Walter Hill Renaissance Program annual bowling trip at Wood Lanes in April 2026.

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 9-0)

Natalie Baker-Y	Julie Dickson-Y	Erin Carroll-Y
Laurie Cecala-Read-Y	Alfred Beaver-Y	Kenneth Riley-Y
James McCarrie-Y	Kevin Rodden-Y	Gina Azzari-Y

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, (Chairperson) Julie Dickson

- ***New Cooling Tower at Hill***

Board member, Ken Riley, asked what the schedule is for replacing the cooling tower and would it interfere with the school day?

Korey Jeffries and our Maintenance Supervisor will be putting a plan together to have the work done and will report back to the board.

A. Facility Usage Requests

Recommendation: Rodden/Cecala-Read approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- Swedesboro Performing Arts Academy	Stratton MPR Stage Side	December 13, 2025/12pm-9pm	Holiday Celebration
2- Swedesboro Woolwich Little Theater	Walter Hill/Gym & Classroom	July 27-30, 2026/8:00am-9:00pm	Practice

B. Recommendation: Rodden/Cecala-Read approve the following Back Door Evacuation Drills for the 2025-2026 school year, as submitted:

- [Clifford](#)
- [Stratton](#)
- [Harker](#)
- [Hill](#)

C. Recommendation: Rodden/Cecala-Read approve the [Annual Maintenance Budget Amount Worksheet \(M-1\)](#) for the 2025-2026 school year, **as submitted.**

D. Recommendation: Rodden/Cecala-Read approve the submission of the [2025-2026 Comprehensive Maintenance Plan](#), **as submitted.**

E. Recommendation: Rodden/Cecala-Read approve the Disposal of Property, as submitted.

- [Morton Building \(Hill\)](#)

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 9-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Alfred Beaver-Y

Kenneth Riley-Y

James McCarrie-Y

Kevin Rodden-Y

Gina Azzari-Y

Public Comments

Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the Meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments.

1- Eileen Healey- SWEA President

- Thank you to the Administrators for meeting monthly with our building representatives
- Thank you to Jackie Traini for meeting with them as well. Together they have been able to problem solve
- Stipend Committee- Beginning stages. Once the SWEA is ready to proceed they will reach out to the Administration

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

Board President, Gina Azzari, on behalf of the Board of Education, wished everyone a Happy Thanksgiving and a huge thank you to all the Veterans.

6. Adjournment

Recommendation: Beaver/Cecala-Read approve the adjournment of meeting.

Board action needed: Yes

Time: 7:26 pm

(All yes, motion to carry 9-0)

Respectfully submitted,



Mr. Corey Jeffries
Board Secretary/SBA

Next Meeting(s).

December 10, 2025

Board/Committee Meetings as scheduled