

FEE STRUCTURE FOR USE OF FACILITIES

APPENDIX A

- Events at each of the following locations shall cost* the following amount per event:

High School East Auditorium	\$5,000
High School East Lecture Hall	\$1,000
High School West Auditorium	\$3,000
Candlewood Auditorium	\$3,000
West Hollow Auditorium	\$3,000

Should an organization requesting use of an auditorium or the HSE Lecture Hall prove that at least two-thirds (66%) of its participants reside in the Half Hollow Hills community, then the fee structure set forth above shall be reduced by 50%. All other fees set forth in this policy shall remain. The same rules surrounding proof of residency (i.e., membership roster) apply, as detailed in Board Policy 1500.

*Covers up to a maximum of 10 hours per day, or any part thereof. Time in excess of 10 hours for rehearsal or set-up time may be billed at a pro-rated hourly rate as per the above schedule.

- Natatorium Fees: Due to the unique needs and requirements of the natatorium, fees to be charged for natatorium use will be established individually with each group/organization requesting use of such space.
- All organizations/groups will be charged a maintenance fee, as set forth below:
 - Teams using District facilities (inside or outside) for an entire season will be charged \$100 for that season. The District defines a “team” as a small group of student athletes with 30 or fewer participants. For this category *only*, at least 50% of the participants must be Half Hollow Hills residents for the team to be eligible for use of District facilities. The same rules surrounding proof of residency (i.e. membership roster) apply, as detailed in Board Policy 1500.
 - Leagues using District facilities (inside or outside) for an entire season:
 - Less than 100 participants: \$100 for the season
 - Between 100 and 350 participants: \$500 for the season
 - Between 351 and 1,000 participants: \$1,000 for the season
 - More than 1,001 participants: \$2,000 for the season
 - Sports Camps using District facilities (inside or outside):
 - Less than 500 participants: \$500 for the camp
 - Between 500 and 1,000 participants: \$1,000 for the camp
 - More than 1,001 participants: \$2,000 for the camp
 - Events/Tournaments using District facilities (inside or outside):
 - Less than 500 participants: \$250 for the event/tournament

- Between 500 and 1,000 participants: \$500 for the event/tournament
 - More than 1,001 participants: \$1,000 for the event/tournament
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- Other Fees:
 - Classroom fees - \$300 per classroom per semester not to exceed 20 sessions per semester.
 - Auditorium fees – The District may assign its own audio/visual staff to run/monitor usage of lights and sound in its auditoriums. The group/organization requesting use of an auditorium will be responsible to cover these additional costs. Fees will be calculated and provided to group/organization in advance of event date. All payments for audio/visual staff are to be made directly to the District.
 - A custodial fee will be billed at \$70 per custodian per hour. District will determine the number of custodians required and the number of hours. Any amount due for custodial staff is incremental to other fees noted.
 - If the District requires its own security guards for an event, the organization will be billed \$30 per guard per hour. District will determine the number of security guards required and the number of hours. Any amount due for security guards is incremental to other fees noted.
 - Each organization requesting use of District facilities must provide proof of insurance coverage. The most up-to-date requirements can be found on the District's website at www.hhh.k12.ny.us/community/facilities.

Adopted: June 23, 1980

Revised: July 6, 1982

Revised: September 10, 2007

Revised: August 19, 2013

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