School Site Council (SSC)

Agenda/Minutes

TITLE I AND NON-TITLE I SCHOOLS

School Name:____Will Rogers Middle School_____School Year:_2025-2026__

Principal: _Vanessa Adolphson_____ SSC Chair: _____

Meeting Date: 11/18/25	**Meeting Location**: Library
Starting Time: 3:00pm	**Ending Time**: **3:35**

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible
1. Call to Order (1 minute)		**Chair At 3:00**
Comments/Parent Advice Adolphson calls to order		
2. Roll Call (1 minute)		**Secretary**
Comments/Parent Advice Vanessa Adolphson, Principal - present Ray Rizzo- Parent Hildelisa Ruiz Medrano, Parent present Kaitlyn Sleeper - Teacher Andrea McMahon- Teacher present Svetlana Frankenberger- Teacher present Rachel Gardner- other staff- present Lalee Kaylee- Student present Rosemary Mawi- Student present Jacob Cruz- Student present Alaneh Heaps- Parent present		
3. Additions/Changes to Agenda (_ min.)		**Chair**
Comments/Parent Advice		
4. Reading and Approval of Minutes 9/16/25 and 10/29		**Secretary** **9/16 - approved by McMahon** **Second by** Hildelisa Ruiz Medrano,

AGENDA MUST BE POSTED 72 HOURS PRIOR TO THE MEETING DATE

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Comments/Parent Advice		
5. Reports of Officers/Committees Recommendations from ELAC (_min.)		**Chair** Next ELAC - January- focus on ELPAC Last ELAC, December- 15 responded, only 5 parents attended
Comments/Parent Advice		
6. Public Comment (_min.)	***Not Applicable**	**Chair**
Comments/Parent Advice **1. Add -end time to minutes- Oct 29, 2025** **2.**		

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (_ min.)		**Principal**
Bylaws **Chair- Motioned to approve:** **1. approved by McMahon** **2. second by** Alaneh Heaps 3.		
8. New Business (_ min.)		**Chair/Principal**
Comments/Parent Advice 1. Vote on Bylaws- Done 2. Budget Review - Title 1- additional academic support and learning opportunities ; more school qualify- need to increase academic achievement; provide professional development; increase parent involvement; support low-income students; it has to be direct support to students - 85%; cannot supplant the core program - Reviewed Title 1 funding- decrease in the amount WR receives - Reviewed Funds: LCFF, Title 1; General- will continue to work on it at next meeting 3. Schoolwide Data- - presented by Vanessa; attendance Academy Coach Andy- to support attendance; need a teacher to run Attendance recovery - Suspensions- find alternatives to home suspension; working on reducing incidents; more reporting of incidents; Navigate 360; alternative consequences; restorative		

practices,check-in/check-out; behavior commitment; push-in; health smart-life skills classes to support students; (McMahon- character strong lessons -on reporting and standing up) - Academics: iReady increase scores; Math iReady- increase scores; next diagnostic January; - Supports: Interventions, tutoring - CA Dashboard- Increase ELA, Math, Suspension; ELL; Chronic Absenteeism, Science - did well Questions: no questions- Next meeting December 16: Budget Tracking-review funds & goals		
9. Adjournment (1 min.)		**Chair** **Meeting Adjourned at 3:35** **McMahon - seconds**
Comments/Parent Advice		

Prepared By: Svetlana Frankenberger (signature) Date: 11/18/25
(type name)

Attach sign-in sheet

Send completed Agenda/Minutes and sign-in sheet to the Office of Student Learning Assistance
Questions: wanda.shironaka@sanjuan.edu

Requirements and District Practices that need to be documented on SSC agenda and minutes with member signatures

Timeline to Agendize and include in minutes	Requirements and District Practices
April/May or Sept./Oct.	Selection/Election of SSC Council (Requirement)

After the SSC election	Professional Development and Training for SSC-Roles and Responsibilities for representatives elected (Requirement)
After the SSC election	Develop Meeting Calendar for the school year (District Practice)
At scheduled meetings	Review Student Achievement Data (Requirement)
August-October	Develop the Single Plan for Student Achievement (SPSA) (Requirement)
October	SSC develops and approves the SPSA (Requirement)
Dec. to May	Monitor the Implementation of the Single Plan for Student Achievement (SPSA) (Requirement)
August-October	Annually review and revise the plan and proposed expenditure of funds (Requirement)
January-Februar y	Mid-Year Evaluation of the effectiveness of the Single Plan for Student Achievement (SPSA) (District Practice)
June-August	End-Year Evaluation of the effectiveness of the Single Plan for Student Achievement (SPSA) (Requirement)
At scheduled meetings	For Sites with ELAC -Coordinate with ELAC to review programs for English learners (Requirement)
At scheduled meetings	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the Single Plan for Student Achievement (SPSA) (Requirement)
At scheduled meetings	Seek input and feedback from SSC on expenditures using Local Control Funding Formula (LCFF) (District Practice)
Sept. – Nov.	Development of SSC Bylaws (District Practice)
When Safety Plan is due	Coordinate with the Safety Committee regarding the Safe School Plan
Sept./Oct. or May/June	Develop and annually review the school level Parent Involvement Plan and School Parent Compact