



NH School Administrative Unit 106 | Timberlane Regional School District

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 Timberlane.net

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MySchoolBucks

How to Guide

Creating and Funding Parent Accounts





Creating a MySchoolBucks Account

To get started, go to MySchoolBucks.com.

On the home screen pictured below, click **“Sign Up Free.”**



Families Schools Partners

School payments made easy

From the cafeteria to the classroom, pay anytime, anywhere from your mobile phone or computer.



Sign Up Free

Download App →

You will be brought to a new screen where you will enter your **email address** and click **“GET STARTED.”** We recommend using an email that is checked regularly. MySchoolBucks will send alerts often such as when your student has a low balance or negative balance.

Create Account

Enter your email address and press Get Started to sign up today.

Email Address



GET STARTED



By selecting Get Started, I accept the Privacy Notice.



A new pop-up window will open. Enter **your first name, last name, and cell phone number**. When complete, click **“CONTINUE.”**

*We recommend checking the box **“Allow us to send text messages for password resets.”**

Create your Account

Hi, _____ Your email address is _____
your username. Let's finish setting up your account.
It will just take a minute.

Allow us to send text messages for password resets*

* Message and data rates may apply. Msg freq varies. Text HELP to 58864 for help. Text STOP to 58864 to cancel.
[Terms of Service](#) | [Privacy Notice](#)

[BACK](#) [CONTINUE](#)

Now it is time to set up your password! Once you have entered your new password twice, click

“CREATE ACCOUNT.”

Password Setup

Next, choose a password for your new
keward19@yahoo.com user account.

Show Password

Send me news, exclusive offers, and promotional emails

By creating an account, I accept the [Terms of Service](#) and [Privacy Notice](#).

[BACK](#) [CREATE ACCOUNT](#)



MySchoolBucks will show you your account information. Verify everything is correct!

Once verified, click **“LOG IN.”**

Account Details

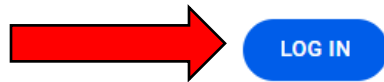
Email Address

First Name

Last Name

Phone Number

Almost done! Now log in with your new username and password to confirm your information, and complete your profile.



You will be redirected to the screen shown below. Type in your log in information and click **“Log In.”**

Your username will be your email address.

Your password is the one you just created in the previous step.

English v

Email Address

Password [Forgot your password?](#)

Don't have an account? [Register Now](#)



MySchoolBucks has a 2-Step Verification. Select your email to receive your verification code.

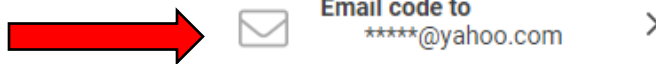
Enter the code from your email into the following screen.

English ▾



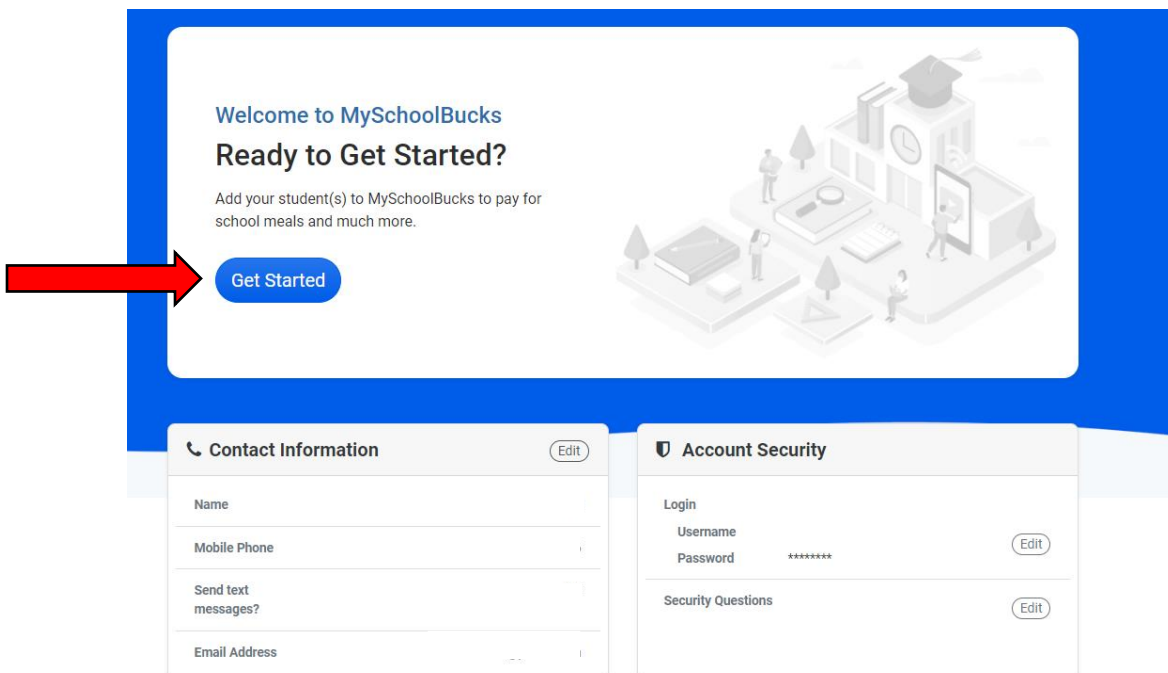
2-Step Verification

To protect your account, select a verification method for when you sign in.



[Sign In with a different username](#)

After completing the 2-Step Verification, you will be brought to the home screen. Click **“Get Started”** to add your student(s).





Next you will be prompted to choose the state and district. Once selected, click **“Add District.”**

Add District

Search for your district by state or province

Create your security questions and click **“Update Profile.”**

Make Your MySchoolBucks Account More Secure

We've recently added features to improve your MySchoolBucks experience and make it even more secure. Please take a minute to complete your User Profile.

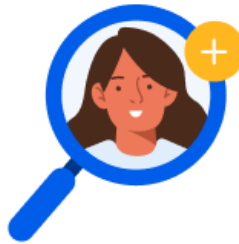
Security Question #1

Security Question #2



A pop-up window will appear as shown below, click “+Add Student.”

MySchoolBucks



Find your students

Let's find your students. Select 'Add Student' to begin.



Skip for now

To find your student, select which school they attend and fill out their **first name, last name, and student #**. Once complete, click “**Find Student.**”

Add Student

To add a student to your account please enter their name and identifying information.

Timberlane Regional School District



A school is required

Note: If your child attends school in a different school district please use the district selector at the top of the page to switch.



[Don't have your child's student ID?](#)

Cancel

Find Student

Once complete, you can now add funds to your student(s) account!





Funding your MySchoolBucks Account

To find your MySchoolBucks account, start on the website home page and click on **“Meals”** under your student’s name.

The screenshot shows the parent portal interface. On the left, there are two student profiles. The first is for Sandown North School, and the second is for Timberlane Regional Middle School. Each profile has a 'Meals' section with an 'AutoPay Off' button and an 'Available Balance' field. Red arrows point to these 'Meals' sections. Below the profiles is a '+ Add Student' button. On the right, there is a welcome message and an announcement about 2022-2023 proposed school lunch prices. Below the announcement are two cards: 'Store' (Shop your school for books, clothes, and more) and 'Invoices' (You currently have no unpaid invoices).

You will have 3 options to add funds to your student(s) account. To make a one-time payment, click **“Make a Payment.”** To set up autopay, click **“Get Started.”** To transfer funds from one student’s account to another, click **“Make Request.”**

The screenshot shows a screen titled 'SELECT YOUR STUDENT PAYMENT OPTION'. There are three main options, each in a white box with a blue button below it. The first option is 'ADD ONE-TIME FUNDS' with the description 'Make a one-time payment to your student's account.' and a blue button labeled 'Make a Payment'. The second option is 'SET UP AUTOPAY' with the description 'Set your balance once, and let us handle the rest. Eliminate one-time payments.' and a blue button labeled 'Get Started'. The third option is 'TRANSFER FUNDS' with the description 'Make a transfer between your students.' and a blue button labeled 'Make Request'. Red arrows point to each of these three buttons.



When doing a one-time payment, you will be prompted to choose how much money you would like to deposit into your student(s) account.

STUDENT	BALANCE	SELECT AMOUNT	AMOUNT
Student Name	\$0.00	<input type="button" value="\$0"/> <input type="button" value="\$10"/> <input type="button" value="\$20"/> <input type="button" value="\$35"/> <input type="button" value="Other"/>	\$0.00
Student Name	\$0.00	<input type="button" value="\$0"/> <input type="button" value="\$10"/> <input type="button" value="\$20"/> <input type="button" value="\$35"/> <input type="button" value="Other"/>	\$0.00

When making a balance transfer, start by choosing which student you want to transfer funds from. Once selected, click **“Continue.”**

Meal Balance Transfer Request

Select the student to transfer funds from

 From



Your MySchoolBucks account(s) have now been funded!