



Fiscal Oversight Committee (FOC)
Thursday, November 13, 2025
Meeting Minutes
Regular Monthly Meeting – Board Room | Wilcox Building

Voting Members (x indicates in attendance * indicates absent)

X	Jerrod Taylor, Chair	X	Cynthia Fisher
X	Dan Smith, Vice Chair	X	Dave Usechek
X	Robert Smithson, Recorder	*	Kevin Metzger
X	Aaron Cowan	X	Maya Rosochacova
X	Alex Frum	X	Shawn Daughenbaugh

Non-Voting Members

X	Kaylee Winegar, Board of Education Director	X	Jana Schleusner, Chief Financial Officer
X	Valerie Thompson, Board of Education Director	X	Drew Phelps, Director of Budget
X	Keith Langford	X	Eric Varner, Director of Finance
		X	Jenny Frueh, Administrative Assistant-CFO
		X	Cheryl DeCristino, Accounting Manager

Guests

X	Erin Kane, Superintendent	X	Jen Peifer, Director of Nutrition Services
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Guest Speaker

- Erin Kane, Superintendent, joined the meeting to cover District happenings.

Call to Order

- Chair Jerrod Taylor called the meeting to order at 6:00 p.m. Roll call was taken.

Public Participation Protocol Statement

- Chair Jerrod Taylor stated that the public would have an opportunity at the end of the meeting to provide public comment.

Approval of Minutes of Meeting

- Motion to amend October 9, 2025, Minutes of Meeting by Mr. Usechek, seconded by Mr. Daughenbaugh. Motion passed unanimously.
- Motion to accept amended October 9, 2025, Minutes of Meeting by Mr. Frum, seconded by Mr. Daughenbaugh. Motion passed unanimously.

Icebreaker

- Chair Jerrod Taylor initiated an icebreaker for the FOC members.

Committee Updates | Chair Jerrod Taylor

- Mr. Usechek provided an update from the last Long Range Planning Committee (LRPC) meeting
- Mr. Langford provided an update from the last District Accountability Committee (DAC) meeting

Nutrition Services Overview | Jen Peifer, Director of Nutrition Services

- Participates in NSLP, SBP, SFSP administered under USDA
- Served over 6.7 million meals in 24-25 school year to students
 - 385,000 meals to staff
- Employs 400 full-time staff members
- Operates in all district schools and DCSD charter schools
 - Charter schools require daily deliveries and other accommodations due to logistical constraints at these schools
- Question from Mr. Usechek "How does the district recoup costs from Charter schools?"
 - Due to charter school sizes the district operates at a profit when providing services to DCSD charter schools
- DCSD's central warehouse allows for cutting costs with distributors and allows for flexibility when sourcing products from sellers
 - The warehouse pulls and delivers over \$10 million in food and supplies a year
- Budget of \$37 million
 - Self-sustaining enterprise fund (separate from the general fund and produces its own revenue)
- Revenue
 - Federal reimbursements
 - State reimbursements
 - Ala carte, extra, sells
- Reimbursement Rates
 - Lunch = \$4.69
 - Breakfast = \$2.46
- Reimbursement differs by status of student (free meal, reduced meal, etc.)

Board of Education Update | BOE Directors Kaylee Winegar and Valerie Thompson

- Executive session to discuss security updates and negotiations with Douglas County Commissioners
- November board meeting
 - Child abuse reporting
 - Policy reading about district purchasing
 - FOC provided feedback in February
 - Financial transparency website
(<https://www.cde.state.co.us/schoolview/financialtransparency/organizations/0900>)
 - Community connection plan (plan where the board meets with various community members)
 - Presentation about extending charter school terms
 - Presentation from Douglas County Libraries and discussion on possible future partnerships
- December retreat for new board members

Other District Happenings | CFO Jana Schleusner

- N/A

SY 2025-2026 First Quarter Financials | Drew Phelps, Director of Budget

- Beginning fund balance is \$11.1 million higher than expected
- Property tax revenue is trending slightly below budget (this is normal as tax revenue fluctuates year-to-year)
- General fund salaries projected \$3.1 million under budget
 - Based mainly on vacancy rates trending over prior year percentage of positions unfilled
- Benefits projected 1% or \$1.4 million over budget
- Quarter financial reports are available to the public

Annual Audit Update | Eric Varner, Director of Finance

- Audit overall is ~90% complete
- No major findings so far
- Things that have impacted the audit this year
 - New software was deployed and it took some time for the staff to learn to use it
 - OMB's 2025 compliance supplement delay due to government shutdown
 - GASB 101 compensated absences
 - Awaiting DCSD charter school final ACFR
 - Is late due to the charter school's auditor not passing peer review and requiring DCSD to perform additional auditing procedures

New Business/Ideas | Chair Jerrod Taylor

- N/A

Member Roundtable | Chair Jerrod Taylor

- Discussion on whether the roundtable section of the agenda is meeting its goal in insuring that all FOC members are able to express questions, ideas, and/or concerns.

Public Participation

- N/A

Adjourn

- Motion to adjourn by Mr. Usechek, seconded by Mr. Daughenbaugh. Meeting adjourned at 8:00 p.m. Motion approved unanimously.

Next FOC Meeting

- The next FOC Meeting is December 4, 2025.