Park Rapids Area School Board
Meeting Minutes
Tuesday November 18th, 2025
6:00 PM
Park Rapids School Board Room

Chairperson Safratowich called the Meeting to order. Members present and order to vote was Morgan, Diekmann, Hoyt, Pike, Kocka & Safratowich. Principals Jeff Johnson & Mike LeMeir were present, as were Business Manager Kent Fritze and Superintendent Lance Bagstad along with staff and community members.

RECITED the Pledge of Allegiance

APPROVED Agenda and Addendums as presented. Morgan/Pike

HEARD Presentation Student of the Month for November- Janae Torma

HEARD Representative from CliftonLarsonAllen – FY25 Audit

APPROVED Consent Items as follows: Morgan/Diekmann
a. Approve payments Presented for November 2025
b. Approve Minutes of the November 3rd, 2025, Working Board Meeting
c. Approve Resolution of school board supporting application to MSHSL Foundation
d. Approve Resignation – Jeremy Anderson, JH Softball Coach
e. Approve Resignation – Bryan Forsberg, Custodian High School
f. Approve New Hire – Faith Houlihan, Co-Assistant Gymnastics Coach
g. Approve New Hire – Mikaela Schutz, Co-Assistant Gymnastics Coach
h. Approve New Hire – Quinn Hunter, Paraprofessional High School
i. Approve Volunteer – Gus Sanford, Boys Basketball Coach

HEARD Monthly Student council Report – Hosted a Halloween pep fest with costume contest. Vandal was the staff member of the month for October. Snow coming will be at the end of January. We will be working on some Christmas things at the end of December.

HEARD Monthly Superintendent Report- We appreciate Kent and his team for all his work with the audit. Our website and social media are a big hit with our community. We are focusing on funding with our partners at MREA and lobbyist, Sam Walseth.

HEARD Monthly Business Manager Report- Working on the budget to be approved in December. You will be looking at the budget from last year and next year later in the meeting.

HEARD Monthly Principals' Report
Johnson – Parent Teacher conferences went well, and we are almost done with Trimester 1. We are making sure everything is done with programming. Project 309 is still completing the checklist. We have unified Olympics coming up in a few weeks.
LeMier – I have been working hard on some programming for our littles. We have some training coming up with a staff development day next Thursday. Things are moving along with the end of the first trimester.

HEARD Monthly Activities Directors Report – We have several events coming up with week and we are looking forward to getting these events in. Our numbers are looking good based on what other numbers look like compared to other districts.

HEARD Monthly Community Education Report – ECFE has a holiday activity fair coming up on December 11th. We received a grant for 9 new spin bikes from Essentia. The brochure will be coming out in a few weeks.

HEARD Monthly Facilities Director Report- We are interviewing for open positions. We had a water leak which will be fixed on Thursday. Thanks to many people for helping with a leak over at century last Sunday.

HEARD Monthly Special Education Directors Report – Working on child could and making sure all kids are getting reported before the December 1st count. We are excited that our area has been selected for the blind and visually impaired clinic this year.

HEARD Monthly Director of Curriculum and Instruction Report – PRAVA students are wrapping up their first trimester and getting amped up for second trimester. We have some of the best PRAVA teachers who are working really hard this year. We are working on the CACR and A&I report coming up in a month.

HEARD Monthly Transportation Directors Report – We are still looking for drivers. We are working on some buses and making sure they are staying on the road. Life has gotten easier with all the roads open now.

HEARD Old Business

a. Athletic Co-op – Motion to move forward with a co op by Diekmann, no second. Motion Fails.

HEARD New Business

a. Approve District Revenues and Expenditures Budget for FY 2025 and FY 2026 Morgan/Kocka
b. Approve FY 2025 Audit Report Morgan/Kocka

REVIEWED Enrollment

DONATIONS Received and Appreciated

TO	FROM	AMOUNT/ITEM
Century Elementary A. Baumgartner	Itasca Mantrap Operation Round up Grant	$175
Century Elementary E. Hillesland	Itasca Mantrap Operation Round up Grant	$500
Century Elementary B. Kirchner	Itasca Mantrap Operation Round up Grant	$500
Century Elementary B. Johnson	Itasca Mantrap Operation Round up Grant	$250
Century Elementary K. Schorn	Itasca Mantrap Operation Round up Grant	$200
Century Elementary C. Kirchner	Itasca Mantrap Operation Round up Grant	$500
Century Elementary A. Jasmer	Itasca Mantrap Operation Round up Grant	$300
Century Elementary A. Minske	Itasca Mantrap Operation Round up Grant	$360
Century Elementary K. Poehler	Itasca Mantrap Operation Round up Grant	$320
Century Elementary B. Smith	Itasca Mantrap Operation Round up Grant	$500
Park Rapids High School John Cook	Itasca Mantrap Operation Round up Grant	$2000
Park Rapids High School M. Hartung	Itasca Mantrap Operation Round up Grant	$1200
Park Rapids High School K. Meier	Itasca Mantrap Operation Round up Grant	$500
Park Rapids High School M. Brisset	Itasca Mantrap Operation Round up Grant	$500

Park Rapids High School BPA	Itasca Mantrap Operation Round up Grant	$500
Park Rapids Community Ed	Essentia Health	$7,500 towards Spin bikes

DISCUSSED Kindergarten Info – We went from 5 sections to 4 and this has been a great transition for our students and staff. Students are acclimating to their new spaces and routines. Thanks to our staff for the integration and making this possible for these kids.

DISCUSSED Calendar/Board Meeting Dates - January 19th - Martin Luther King Jr. Day, February 16th - Presidents Day, can not have meeting on these days. Discuss moving these meetings. Work on a post labor day calendar.

ADJOURN at 6:45pm Morgan/Kocka