

# Minutes of Regular Meeting

## The Board of Trustees Tomball ISD

---

### 1. **OPENING**

The meeting of the Tomball ISD Board of Trustees was called to order November 11, 2025 at 5:34 p.m. The meeting was recorded in accordance with Gov't Code Section 551.128.

#### **Call to Order**

Dr. Michael Pratt, President  
Mark Lewandowski, Vice President  
John McStravick, Secretary  
Tina Salem, Assistant Secretary  
Amanda Bass, Trustee  
Jennifer Kratky, Trustee  
Coco White, Trustee

#### **Cabinet Present**

Dr. Martha Salazar-Zamora, Superintendent  
Dr. Amy Schindewolf, Chief of Staff  
Zack Boles, Chief Financial Officer  
Dr. Michael Webb, Chief Academic Officer  
Dr. Steven Gutierrez, Chief Operating Officer  
Holly Sherman, General Counsel  
Janice Tadlock, Reporting Secretary

- A. Opening Remarks were provided by Tina Salem.
- B. The pledges were led by Coco White.
- C. The Mission Statement was recited by Mark Lewandowski.

### 2. **PUBLIC COMMENT ON AGENDA ITEMS**

There were no public comments on agenda items.

### 3. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

There were no public comments on non-agenda items.

### 4. **REPORTS**

- A. District Zone Reset  
Dr. Steven Gutierrez, Chief Operating Officer

### 5. **CONSENT AGENDA**

- A. Approve the minutes of the Tomball ISD Workshop Meeting held on October 13, 2025.
- B. Approve the minutes of the Tomball ISD Regular Meeting held on October 14, 2025.
- C. Approve the minutes of the Tomball ISD Special Meeting held on October 14, 2025.
- D. Approve proposed library material and donation acquisitions, in accordance with EFB (LOCAL).
- E. Accept a donation in the amount \$8,294.10 from Creekview Elementary PTO to Creekview Elementary School.
- F. Accept a donation in the amount \$28,000.00 from Creekside Park Junior High PTO to Creekside Park Junior High School.
- G. Approve budget amendments and revised projected balances for major funds.
- H. Approve check register for October 2025.
- I. Information regarding employment of professional personnel to work under a One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2025-2026 and School Year at the Tomball ISD Salary Schedule, subject to assignment.

Dr. Pratt noted that a request had been made to remove Item D from the consent agenda to the considered agenda.

A motion was made by Mark Lewandowski and seconded by Jennifer Kratky to approve the consent agenda with the exception of Item D.

The motion passed unanimously 7-0.

All those in favor: Salem, Pratt, McStravick, Lewandowski, Bass, Kratky, White

## 6. **CONSIDERED AGENDA**

The Board considered item D from the consent agenda. Jennifer Kratky made a motion to approve the proposed library materials and donation acquisitions with the exception of books numbered 62,63,137,203.

The motion failed for lack of a second.

- A. Approve the purchase and installation of impact-resistant film for instructional facilities from Entry Shield in the amount not to exceed \$337,429.00 using Safety and Facilities Enhancement Grant. (Goal 5)

A motion was made by John McStravick and seconded by Amanda Bass.

The motion passed unanimously 7-0.

All those in favor: Salem, Pratt, McStravick, Lewandowski, Bass, Kratky, White

- B. Approve amendments to the High School course selection catalog. (Goal 6)

A motion was made by Mark Lewandowski and seconded by Jennifer Kratky.

The motion passed unanimously 7-0.

All those in favor: Salem, Pratt, McStravick, Lewandowski, Bass, Kratky, White

- C. Approve amendments to the Junior High course selection catalog. (Goal 6)

A motion was made by Coco White and seconded by John McStravick.

The motion passed unanimously 7-0.

All those in favor: Salem, Pratt, McStravick, Lewandowski, Bass, Kratky, White

- D. Approve the recommendation to select Deanco, Inc. under RFP #984-25 as the general contractor to complete the Harris County Flood Control channel extension at the West Complex for \$4,061,130.00 with a total construction budget of \$4,500,000.00 using Bond 2021 funds. (Goal 8)  
 A motion was made by Coco White and seconded by Tina Salem.  
 The motion passed unanimously 7-0.  
 All those in favor: Salem, Pratt, McStravick, Lewandowski, Bass, Kratky, White
- E. Approve an increase of \$289,962.45 to DLR Group's Service Order #2 aligning the final contract for architectural services at the Early Excellence Academy with the final accepted construction costs per the contract originally approved in May 2022. This contract amount will increase from the initial estimated amount of \$794,875.00 to \$1,084,837.45 using Bond 2021 funds. (Goal 8)  
 A motion was made by John and seconded by Amanda Bass.  
 The motion passed unanimously 7-0.  
 All those in favor: Salem, Pratt, McStravick, Lewandowski, Bass, Kratky, White
- F. Approve the purchase of fire panel replacements at eight facilities from VSC Fire and Security Inc. in the amount of \$1,137,000.00 utilizing purchasing cooperative TIPS 24020301 using Bond 2025 funds. (Goal 8)  
 A motion was made by Amanda Bass and seconded by Coco White.  
 The motion passed unanimously 7-0.  
 All those in favor: Salem, Pratt, McStravick, Lewandowski, Bass, Kratky, White
- G. Approve an amendment to the 2025-2026 compensation plan for Bus Drivers. (Goal 8)  
 A motion was made by Tina Salem and seconded by John McStravick.  
 The motion passed unanimously 7-0.  
 All those in favor: Salem, Pratt, McStravick, Lewandowski, Bass, Kratky, White
- H. It is recommended that the Board of Education render a finding under Texas Administrative Code section 249.14(g) that good cause did not exist as required by Texas Education Code sections 21.105(c), 21.160 (c), or 21.210(c) for the following educator: Jessica Rivera to resign her employment contract  
 A motion was made by John McStravick and seconded by Amanda Bass.  
 The motion passed unanimously 7-0.  
 All those in favor: Salem, Pratt, McStravick, Lewandowski, Bass, Kratky, White
- I. A motion was made by Jennifer Kratky and seconded by John McStravick to approve the proposed library materials and donation acquisitions with the exception of books numbered 62,63,137,203.  
 The motion passed unanimously 7-0.  
 All those in favor: Salem, Pratt, McStravick, Lewandowski, Bass, Kratky, White

**7. RESIGNATIONS AND RETIREMENTS**

**8. ENROLLMENT REPORT**

**9. FINANCE AND TAX REPORTS**

**10. CLOSED SESSION**

The Board of Trustees convened in a closed meeting at 6:48 p.m. for the purposes authorized by the Texas Open Meetings Act including but not limited to the following sections and purposes:

- A. Tex. Gov' t Code § 551.071: Consultation with Board Attorney regarding all matters as authorized by law
- B. Tex. Gov' t Code § 551.072: Deliberation regarding purchase, exchange, lease, or value of real property
- C. Tex. Gov' t Code § 551.074: Deliberation regarding appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- D. Tex. Gov' t Code § 551.076: Deliberation Regarding Security Personnel or Devices

**11. RECONVENE IN OPEN SESSION**

The Board reconvened in Open Meeting at 7:17 p.m.

**12. BOARD COMMENTS**

**13. ADJOURNMENT**

A motion was made by Mark Lewandowski and seconded by Coco White to adjourn the meeting at 7:18 p.m.

The motion passed unanimously 7-0.

All those in favor: Salem, Pratt, McStravick, Lewandowski, Bass, Kratky, White

**GOALS**

- 1. Recruit, Develop and Retain Highly Qualified Staff
- 2. Foster a Resilient School Community
- 3. Provide a Comprehensive Character Education Framework
- 4. Prioritize Family and Community Partnerships
- 5. Provide a Safe, Secure, and Caring Environment
- 6. Empower Students with the Knowledge to be Responsible, Ethical Digital Citizens
- 7. Create a Unified Technology Vision
- 8. Maximize Utilization of Financial and Physical Resources
- 9. Design and Deliver Innovative, Aligned Professional Learning
- 10. Ensure Relevant College, Career and Military Readiness Programming



---

Dr. Michael Pratt, President  
Board of Trustees  
Tomball Independent School District



---

John E. McStravick, Secretary  
Board of Trustees  
Tomball Independent School District