

MINUTES
Tom Williams Elementary School Organizational Team Meeting
3000 E. Tonopah Ave.
Thursday, May 15, 2025

The Tom Williams School Organizational Team meeting was called to order at 3:01 PM in the school library.

1.0 Welcome & Roll Call

1.1 Members in Attendance: Carrie Reasbeck, Meredith Wallace, Mikal Cox, Sheree Royer, Amy Johnson, Amber Kennedy

1.1 Members Absent: Maria Figueroa, Michelle Landeros, Eloisa Garcia, Elizabeth Murillo

1.1 Approval of Minutes: Minutes were reviewed and approved: Amy Johnson motioned and Sheree Royer seconded.

2.0 New Items

2.1 5th Grade Promotion Ceremony

- Voshall & Amato first followed by Perez, Jordan, and self-contained classes
- Specialists will present students with awards on the stage.
- Specialists will make stickers to make the folders look more polished
- Clap-off at morning ceremony
- 5th Grade breakfast in the courtyard with all students, and autograph books, all staff not assigned to students will also be in attendance
 - Photo opportunities to follow

2.2 Title I / PFEP

- Title I Family Engagement Policy
 - Goal: Based on annual district survey (66.7% of respondents responded that they feel the school actively seeks the input of parents before making important decisions).
 - Seeking more responses in the future
 - Reviewed programs for families, assessments, academic standards, curriculum, monitoring student progress, Title I
 - Events: open house, monthly family engagement, Breakfast with Books, Story & Snack, Eye Care for Kids, Future Smiles, Tiger Tracks, parent English classes
 - Communication in English and Spanish regarding all events
 - Next meeting to discuss family engagement will be in August 2025
 - Encourage greater participation in the CCSD parent survey at outside stations using person devices

2.3 CIP

- Continuous Improvement Plan
 - Increase the number of all students scoring above the 61th percentile as measured by MAP math and ELA from spring 2024 through spring 2025
 - Increase the number of EL students scoring above the 61th percentile as measured by MAP math and ELA from spring 2024 through spring 2025
 - Spring data not available at the time of this meeting, but based on winter data we are on track
 - Teachers will increase the number of PLC meetings in which data is analyzed from 25% to 50% as measured by calendars and PLC meeting notes
 - Decrease chronic absenteeism from 21.7% to 17% in 2024-2025 as measured by FocusEd. Currently we are at 23.5% reflecting an increase in absenteeism. These numbers may change by the end of the year.
 - Consider increasing the number of incentives for attendance during the last weeks of school

3.0 General Discussion

3.1 Art Night

- Art Night May 12, 2025
- Overall success for community building, but may have not been a large fundraiser event
- Next year possibly hold the event earlier in the year
- Go Move Dance performance brought families to the school
 - Weather may have been a factor in lower attendance
- Boomwhackers were a success

4.0 Information

4.1 Next Meeting: August TBD, 2025

5.0 Public Comment Period (2 mins. per speaker maximum allotted): None at this time

The Tom Williams School Organizational Team meeting was adjourned at 3:26 PM by Amber Kennedy, seconded by Amy Johnson