

RHSD K - 2nd grade Discipline Matrix

Tier One Behavior Supports UNIVERSAL All Students/All Settings Prevention and Proactive Supports	Tier Two Behavior Supports TARGETED INTERVENTIONS	Tier Three Behavior Supports INDIVIDUALIZED INTERVENTIONS
<ul style="list-style-type: none"> <input type="checkbox"/> Positive BX Supports <input type="checkbox"/> Commitment to school wide expectations <input type="checkbox"/> Universal, positively stated, expectations and rules <input type="checkbox"/> Effectively define and teach appropriate behavior to all students <input type="checkbox"/> Restorative Circles <input type="checkbox"/> Class meetings-thematic <input type="checkbox"/> School system for acknowledging positive behaviors demonstrated by students <input type="checkbox"/> Schoolwide SEL program (LIM, PBIS) <input type="checkbox"/> Use of In-Focus activities (SEL) <input type="checkbox"/> Consistent enforcement of expectations <input type="checkbox"/> Data based decision making <input type="checkbox"/> CPI strategies-(not restraint) 	<ul style="list-style-type: none"> <input type="checkbox"/> Behavior contract <input type="checkbox"/> Office Referrals <input type="checkbox"/> Check In/Check Out System <input type="checkbox"/> Targeted social stories <input type="checkbox"/> Token system <input type="checkbox"/> Point sheet <input type="checkbox"/> Break pass <input type="checkbox"/> Mentoring <input type="checkbox"/> Social groups <input type="checkbox"/> Small group with BMA, school counselor, other 	<ul style="list-style-type: none"> <input type="checkbox"/> Inter-agency collaboration <input type="checkbox"/> CPI-Strategies-Restraint (last resort) <input type="checkbox"/> Threat Assessments <input type="checkbox"/> Modified Schedule <ul style="list-style-type: none"> <input type="checkbox"/> If ESE-must meet with IEP team <input type="checkbox"/> Increased Mental Health services <input type="checkbox"/> T-3 Elementary Center <input type="checkbox"/> Day Treatment Center <input type="checkbox"/> 1:1 with BMA <input type="checkbox"/> Mental Health Referral

RHSD K - 2nd grade: Discipline Matrix

Classroom Teacher Managed/Minor Incidents

Teachers are expected to address behavior concerns first with respect and de-escalation. It is expected that once the situation is calm, the teacher will engage the student in problem-solving or a restorative conversation to understand the issue and identify appropriate natural consequences. Below is a non-exhaustive list of classroom-managed behaviors. These incidents should be documented as MINOR. Teachers are expected to communicate with parents on a regular basis, but especially when minor behaviors become frequent or when repeated redirection is no longer effective. **School Administrators may use professional discretion to adjust disciplinary responses in extenuating circumstances.**

OFFENSE CONSEQUENCE/INTERVENTION

- 1st DOCUMENTED Offense/ Intervention- Conference with student and parent phone call
- 2nd DOCUMENTED Offense/Intervention- Student Conference; teacher assigned detention along with student and parent conference (face-to-face or zoom)
- 3rd DOCUMENTED Offense/Intervention- Mandatory intervention conference to include student, teacher, parent, counselor, and administrator

Infraction	Definition	Each school should establish MTSS/Behavior systems to provide a protocol for teachers to address classroom managed referrals.
Cheating	Providing, receiving, or viewing answers to assignments, quizzes, or tests; accessing academic materials without permission (with or without the use of electronic devices)	Possible Interventions: <ul style="list-style-type: none"> • Behavior contract • Clarify expectations • Reteach expectations • Explicit instruction • Modify activity • Alternate assignment • Peer buddy • Peer tutor • Problem-solving sheet • Proximity control • Quiet correction • Positive reinforcement of appropriate behavior • Restorative conversation • Seat change • Teacher/student conference
Dishonesty	Failure to knowingly tell the truth; also includes obtaining petty objects without permission like food and school supplies (not technology)	
Dress Code Violation	Noncompliance with the District and/or school dress code	
Excessive Noise	Any loud sound that is unnecessary or interferes with the learning environment or activity; senseless shouting or outcry	
Failure to Complete Work	The act of not completing assigned written, oral, or physical work	
Hall Pass Violation	To be in a hallway without written permission; to alter or change a hall pass from its original intent	
Horseplay	Rough play or pranks that disrupts the learning environment	
Inappropriate Affection	Unsuitable or improper physical contact, action or gestures, display of public affection; an extreme feeling or emotion towards another person	
Inappropriate Behavior	Actions or gestures of conducting oneself in a disruptive or disrespectful manner to include tone, attitude, and body language that is negative or abrasive towards another student or adult – this also includes not following classroom rules and expectations	
Inappropriate Language	Words that are not demeaning or not directed to another student or adult	
Inappropriate Materials	Related to the possession or viewing of items considered to be unsuitable for school or school related activities	Possible Actions: <ul style="list-style-type: none"> • Confiscate items • Detention • In-class exclusion
Littering	Purposely leaving trash to cause a nuisance or health concern	

Running	Running in the classroom, hallway, cafeteria, or any other area inside the school (not including gym or PE)	<ul style="list-style-type: none"> • Verbal or written apology • Loss of privilege • Parent/teacher conference • Parent/teacher contact (phone, email, text, letter) • Temporary removal from class • Verbal warning • Written or verbal reflection • Written warning • Mediation
Tardy	Arriving late to school or class (multiple tardies will result in Level 1 referral)	
Throwing Objects	To propel or cast in any way anything that is visible or tangible	
Violation of Class Rules	Intentional behavior that interferes with the standard operating procedures of the classroom and school environment wherever the class is located	

RHSD K - 2nd grade: Discipline Matrix | Level 1

Behavioral Misconduct

Behavioral misconduct is defined as those activities engaged in by student(s) which tend to impede orderly classroom procedures or instructional activities, orderly operation of the school, or the frequency or seriousness of which disturb the classroom or school. The provisions of this regulation apply not only to within-school activities, but also to student conduct on school bus transportation vehicles, and during school-sponsored activities.

School administrators may use professional discretion to impose more or less severe disciplinary actions based on mitigating or extenuating factors and in accordance with Board policy and administrative regulations. Parents must be notified by the end of the school day for all infractions. Any student with 3 or more days of OSS will be placed on a Behavioral Contract.

Level 1 Code	Infraction	Definition	1st Offense	2nd Offense	3rd Offense
190	Cheating	The act of receiving or attempting to receive an unfair advantage in academic work; plagiarizing, providing, receiving, or viewing answers to an assignment that is prohibited to include the use of an electronic device.	Parent Conference and redirect by teacher	Parent Conference; Student removal from class to re-do work independently	Up to 2 days ISS

220	Computer Violation (Non criminal)	Unauthorized or inappropriate use of computers; Student uses the computer to transmit copyright material, gain access to another student's account, send/receive inappropriate content, spamming, vandalism, or transmit/receive inappropriate content. Using site not at discretion of teacher	Student becomes day user for temporary period of time as designated by administration. Notification to parents.	Notification to parents and only required assessments are permitted for completion on device for a temporary period of time as designated by administration.	Up to 2 days ISS or OSS Parent/Admin Conference Level II Offense- Refusal to Obey/Defiant
160	Cutting Class	Failure to attend or complete scheduled class	Reteach Expectations; Parent/Guardian Contact by Teacher	Reteach Expectations by Teacher; Parent/Guardian Conference	Parent/ Guardian Conference; Administrative Intervention
006	Dishonesty	Failure to knowingly tell the truth to a faculty or staff member	Warning and notification to parent	Loss of privileges (i.e., may not participate in specific activities) Parent Conference	Parent/ Guardian Conference; Administrative Intervention
420	Disrespect	Demeaning or discriminatory language that is rude or insulting towards an adult - to include verbal, written, or electronic communication.	Meet with school counselor and notification to parents	Removal of class for an extended period of the day and notification to parents	Up to 2 days ISS or OSS Parent/Admin Conference
007	Disrupting Class	Behavior that interferes with instruction, learning, and a safe and orderly environment	Warning and notification to parent	Removal from classroom for designated period of time as determined by admin and notification to parent	Continued classroom disruptions may lead to <u>Level II Offense - Major classroom disruption</u>
280	Dress Code Violation	Including wearing, while on school grounds during the regular school day, clothing that exposes underwear or body parts in an indecent manner that disrupts the learning environment; noncompliance with the school dress code policy	Phone call to parents to bring in a change of clothes	Phone call to parents to bring in a change of clothes	Parent/ Guardian Conference; Administrative Intervention
400	Excessive Noise	Any loud deliberate sound that is unnecessary or interferes with the learning environment or activity; senseless shouting or outcry	Warning and notification to parents	Loss of privileges	Up to 2 days ISS or mandatory parent observation 1 day with a required end of day admin/teacher/parent conference
275	Failure to Complete School Work	A student fails to complete assigned work by the due date.	Notification to parents and Loss of privileges in an effort to complete the assignments during free time.	Notification to parents and removal from classroom to complete assignment individually.	Complete assignments in ISS

011	Forgery	Purposely signing/altering another person's name without authority or right, with the intent to deceive or defraud by passing the copy or thing altered or imitated that which is original	Warning and notification to parents	Loss of privileges (i.e., may not participate in specific activities)	Up to 2 days ISS or OSS admin/teacher/parent conference
405	Horseplay	Is rough play in which people push and hit each other in such a way that it disrupts the school environment	Verbal warning and separation of students Contact to Parents	Notification to parents Loss of privileges(i.e., may not participate in specific activities)	Up to 2 days ISS
017	Inappropriate Behavior	Behavior that disrupts the school environment; conducting oneself in a disrespectful manner that is negative towards another student or adult	Warning and notification to parents	Loss of privileges(i.e., may not participate in specific activities)	Continued classroom disruptions may lead to Level II Offense - Major classroom disruption
016	Inappropriate Language	Student delivers verbal messages that include profanity, or use of words in an inappropriate way	Warning and notification to parents	Removal from classroom for designated period of time at the discretion of the administrator	Up to 2 days ISS or OSS Parent/Admin Conference
018	Inappropriate Materials	Related to the possession or viewing of items considered to be inappropriate for the school environment.	Notification to parent and confiscate item. Parent may pick up item from school at agreed upon time.	Confiscate item and removal from classroom for designated period of time at admin's discretion.	Up to 2 days ISS or OSS Parent/Admin Conference
320	Leaving Class	Departing from class without permission before the class period is complete	Teach and Model Appropriate School Behavior; Parent/Guardian Contact by Teacher	Reteach expectations from teacher Teacher/Parent Conference Loss of privileges(i.e., may not participate in specific activities)	Up to 2 days ISS/OSS or mandatory parent observation 1 day with a required end of day admin/teacher/parent conference
370	Littering	The act of throwing garbage or waste anywhere other than in trash cans.	Verbal warning and request to pick up litter that was not appropriately discarded of	Verbal warning and request to pick up litter that was not appropriately discarded of	Notification to parent Loss of privileges(i.e., may not participate in specific activities) Request to pick up litter that was not appropriately discarded
200	Off Limits	Wandering on school premises in an area that is off limits to students or when there is no reason to be there	Student Conference Teacher; Reteach Expectations Return to class	Reteach expectations of teacher Teacher/Parent Conference Loss of privileges (i.e., may not participate in specific activities)	Up to 2 days ISS or OSS Parent/Admin Conference

330	Phone Violation	<p>Failure to adhere to the authorized time of use outlined in the district’s electronic device policy. Personal electronic communication devices shall be defined as any device, that is not district-issued, that has the capability of communicating by means of sending, receiving, storing, recording, reproducing, and/or displaying Electronic device confiscated by school administration or district administration (returned at end of day), Parent/Legal Guardian Contact by Administrator Electronic device confiscated by school administration or district administration, Returned during Parent/Legal Guardian Conference with Administrator, Support from School-based Student Services Team, MTSS Plan Electronic Device Confiscated by school administration or district administration, Returned during Parent/Legal Guardian Conference with Administrator, Support from School-Based Student Services Team, MTSS Plan Review, ISS 1 day information and data, any device that emits an audible signal, vibrates, displays a message, live streams, or otherwise summons or delivers a communication to the possessor. Examples of personal communication devices include, but are not limited to, cellular phones, smart watches, and any type of headphone or other accessory used to electronically communicate.</p>	Electronic device confiscated by school administration or district administration (returned at end of day), Parent/Legal Guardian Contact by Administrator	Electronic device confiscated by school administration or district administration, Returned during Parent/Legal Guardian Conference with Administrator	Electronic Device Confiscated by school administration or district administration, Returned during Parent/Legal Guardian Conference with Administrator, Up to 2 days ISS or OSS
210	Profanity	<p>A socially offensive use of language, which may also be called cursing, cussing, swearing, or expletives. Accordingly, profanity is language use that is sometimes deemed impolite, rude, indecent, or culturally offensive <u>toward another student</u>. NOTE: Age of child should determine severity of administrative action.</p>	Warning and notification to parents	Removal from classroom for designated period of time at the discretion of the administrator	Up to 2 days ISS or OSS Parent/Admin Conference
023	Property Misuse	Minor damage to property belonging to the school or to others	Verbal warning and notifications to parents; restitution for damages	Loss of privileges; restitution for damages	Up to 2 days ISS and restitution for damages

024	Running	A student leaves a classroom or area without permission with the intent to leave the premises of the building or avoid adult	Notification to parents and immediate proximity to an adult for remainder of day	Loss of privileges(i.e., may not participate in specific activities) Immediate proximity to an adult for remainder of day	1-3 Days OSS
180	Tardy	Arriving late to school or class. Refer to the school's tardy plan. Multiple referrals will result in level 1 referral	Parent/Guardian Contact by Teacher	Parent/Guardian Contact by Teacher. Parent/Guardian conference with school counselor/dean/attendance representative	Parent/Guardian Conference with School Administrator; Creation of Tardy Intervention Plan
028	Throwing Objects	Any instance of a student that propels or casts an object with force in anyway that are not designed to be thrown	Warning and notification to parents	Removal from class for the remainder of the school day	1-3 Days ISS or OSS
151	Truant	A student, ages 6 to 17 years old, who has three consecutive Days of unlawful absences or a total of five unlawful absences during the current school year	(After 3 consecutive or 5 total) Parent/Guardian Contact by Teacher; Documentation by School Social Worker; Code in PowerSchool SAIP Completion	(After 7 total absences) Student Attendance Intervention Plan; School Social Worker conference with teacher and parent/guardian and administration; SAIP REVIEW Completion	(After 10 absences) Review Student Attendance Intervention Plan; Parent/Guardian Conference; Truancy Intervention Hearing; Refer to District Office Attendance Office
390	Unauthorized Device	Failure to adhere to the authorized time of use outlined in the district's electronic device policy. Unauthorized devices shall be defined as any device, that is not district-issued, that has the capability of electronically sending, receiving, storing, recording, reproducing, and/or displaying information and data. Examples of electronic devices include, but are not limited to, computers, tablets, e readers, portable media players, drones, video gaming systems, GPS instruments, digital cameras, and camcorders.	Electronic Device confiscated by school administration or district administration (returned at end of day), Parent/Legal Guardian Contact by Administrator	Electronic Device confiscated by school administration or district administration, Returned during Parent/Legal Guardian Conference with Administrator	Electronic Device Confiscated by school administration or district administration, Returned during Parent/Legal Guardian Conference with Administrator, Up to 2 days ISS or OSS
030	Violation of Class Rules	Any violations of teacher class rules and procedures	Teach and Model Appropriate School Behavior; Parent/Guardian Contact by Teacher	Reteach Expectations by Teacher; Classroom Behavior Plan; Parent/Guardian Contact by Administrator	Up to 2 days ISS/OSS or mandatory parent observation 1 day with required end of day admin/teacher/parent conference

Administrative Interventions Include, but are not limited to:
 Administrative conference ▪ Lunch intervention ▪ After school intervention ▪
 Conditional ISS ▪ Conditional Searches ▪ Loss of Privileges ▪ Mediation ▪ Mentor ▪
 Reflection Sheet ▪ Community Service ▪ Student / Teacher mediation/conference
 ▪ Parent/Guardian observation

Loss of Privileges Include, but are not limited to: Loss of hallway passes/require escort • Loss of assembly time • Silent Lunch • Loss of school sponsored (non-PBIS) activity • Loss of technology (non-instructional time) • Loss of ability to attend school school-sponsored events outside of normal school hours • Loss of reinforcer **Recess cannot be taken as a consequence**

This student code of conduct matrix, designed to support districts in applying consequences more consistently, was adapted from similar documents used in the Beaufort County School District, Charleston County School District, Chesterfield County School District, DeKalb County School District, Greenwood School District 50, and Richland School District Two and Lexington/Richland School District Five student code of conduct handbooks. Guideline sanctions are provided herein; however, school administrators may use professional discretion to impose more or less severe disciplinary actions based on mitigating or aggravating factors and in accordance with Board policy and administrative regulations.

RHSD K - 2nd grade: Discipline Matrix | Level 2

Disruptive Conduct

Disruptive conduct is defined as those activities engaged in by student(s) which are directed against persons or property, and the consequences of which tend to endanger the health or safety of oneself or others in the school. Some instances of disruptive conduct may overlap certain criminal offenses, justifying both administrative sanctions and court proceedings. The provisions of this regulation apply not only to within-school activities, but also to student conduct on school transportation vehicles, and during other school sponsored activities. **Law Enforcement will be contacted as appropriate for any infraction that violates state and/or federal laws.**

School administrators may use professional discretion to impose more or less severe disciplinary actions based on mitigating or extenuating factors and in accordance with Board policy and administrative regulations. Parents must be notified by the end of the school day for all infractions. Any student with 3 or more days of OSS will be placed on a Behavioral Contract.

Level 2 Code	Infraction	Definition	1st Offense	2nd Offense	3rd Offense
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003	Bite/Pinch/Spit	To cut, wound, or tear with the teeth; to constrict or squeeze painfully; to eject saliva from the mouth	Warning and phone call to parents	Loss of privileges Up to 1 day ISS/OSS or mandatory parent/admin conference	Up to 2 days ISS/OSS or mandatory parent observation 1 day with a required end of day admin/teacher/parent
407	Confrontation/ Altercation	An incident which involves one or several offenders who engage in verbal communication in which abusive, profane, obscene or hurtful comments are made toward one or more than one that results in conflicts	Meet with school admin and notification to parents	Removal of class for an extended period of the day and notification to parents	Up to 2 days ISS or OSS
004	Contraband	A property, other than which is unlawful to produce or possess, which, as defined by local school rules, is prohibited on school premises has in the past led to bodily injury or disruption of school operations. Examples: magazines, materials to promote discriminatory practices/speech, lighters, chemicals	Notification to parent and confiscate item. Parent may pick up item from school at agreed upon time	Confiscate item and removal from classroom for designated period of time at admin's discretion	Up to 3 Days ISS or OSS
652	Cyberbullying *Gavin's Law	Is bullying; willful harassment and intimidation that takes place through digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, Text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can include sharing personal or private information about someone else causing embarrassment or humiliation	Refer to Board Policy JICFAA Ensure that the offense meets the definition of bullying. Student should become a day user with the device if cyberbullying took place using the district's assigned device. School officials can only address cyberbullying that happened off school property if it disrupts the learning environment directly. Up to 2 days ISS Parent conference	2-3 Days OSS	3-5 Days OSS
009	Fighting	An incident that involves two or more students with mutual physical contact	3-5 days ISS or OSS	Up to 2 Days OSS	Up to 3 Days OSS

012	Harassment	Any threatening or insulting action which negatively impacts another person's emotional or mental well being which is due to race, disability, gender, religion, national origin, sexual orientation, or any other discriminatory factors of the victim	Notification to parents Refer to Board Policy: AR-JICDA-R for specific Code of Conduct enforcement procedures. Up to 2 days ISS or OSS Parent Conference	1-3 Days OSS	3-5 Days OSS
014	Hit/Kick/Push	Student engages in actions involving physical contact with, or strike with foot or feet; to apply pressure against.	Warning and notification to parents	Separation from the victim for a designated period of time Loss of privileges (i.e., may not participate in specific activities) 1 day ISS or OSS	Up to 2 Days OSS
015	Inappropriate Affection	Student engages in inappropriate verbal and/or physical gestures/contact of a sexual nature with another student that is either consensual or non-consensual; display of public affection	Notification to parents and investigate to determine the possibility of Title IX violation. If investigated, and Title IX violation is unfound; school consequences can still be enforced. (Ex. mutual physical contact) Administrative action may include a warning or Loss of privileges for 1st offense.	Notification to parents and investigate to determine the possibility of Title IX violation. If investigated, and Title IX violation is unfound; school consequences can still be enforced. (Ex. mutual physical contact) Administrative action may include a warning, loss of privileges Up to 2 Days ISS or OSS	Notification to parents and investigate to determine the possibility of Title IX violation. If investigated, and Title IX violation is unfound; school consequences can still be enforced. (Ex. mutual physical contact) Administrative action may include a warning or loss of privileges 1-3 Days OSS
022	Inappropriate Physical Contact	Behavior which infringes on the personal space of another person; <u>not sexual in nature</u> Ex. Pantsing (Possible Title IX)	Notification to parents and separate from victim	Loss of privileges Parent/Admin Conference	Up to 2 days ISS or OSS

020	Major Disruption	Student engages in behavior that causes a significant interruption to the learning environment or threatens the health and safety of others. Examples of such include but not limited to throwing chairs/desks, yelling at teacher, or pulling a fire alarm.	Notification to parents and immediate removal from the classroom. Further investigation required to determine if law enforcement should be contacted. Administrative action should be reflective of investigation results. This may include OSS but should be at the discretion of the administrator based on previous infractions.	1-3 days OSS	3-5 days OSS
290	Obscene Gesture	A movement or position of the body, especially of the hands or arms, that is considered exceedingly offensive or vulgar in some particular cultures towards another student.	Verbal warning and notification to parents If sexual in nature, follow Title IX protocol. Otherwise, proceed as specified.	Notification to parents and removal from classroom for remainder of the day	Up to 2 days ISS or OSS
270	Refusal to Obey/Defiant	Refusal to comply with teacher/adult given directions or instructions; response is talking back and/or calling the adult names, and/or requires restraint from trained staff members; failure to follow repeated directions	Notification to parents Loss of privileges Room clear if major disruption	Notification to parents and removal from the classroom for the remainder of the day	Up to 2 days ISS or OSS
025	Sex Violation Possible Level 3	The act of touching, groping, slapping, or any other physical contact of a sexual nature made with another person, whether unwanted or wanted	1 - 3 days OSS Refer to District Title IX Coordinator Behavior Contract	3-5 Days OSS Refer to District Title IX Coordinator prior to providing consequences Possible recommendation for Alternative Placement	5-10 days OSS; Refer to District Title IX Coordinator prior to providing consequences Recommendation for Alternative Placement
740	Stolen Property	Having in possession goods obtained by larceny, by stealing, by robbing, by theft; something unlawfully taken from its rightful owner (Less than \$2000 in damages. Greater than \$2000 moves to Level 3 offense- theft.)	Parent/Guardian Contact by Teacher; Loss of privileges; Restitution/Community Service	Parent/Guardian Conference; Loss of privileges; Restitution/Community Service	Parent/Guardian Conference; Restitution/Community Service; Loss of privileges; Up to 3 Days ISS

027	Threat	Student engages in verbal communication that provides intention to deliberately inflict pain, injury, damage or other negative action on someone as retribution for something done or not done. that states intent to cause physical or emotional harm	Complete threat assessment for threat against others. This must be completed by the administrator. Contact law enforcement if needed Possible OSS may be necessary	Complete threat assessment for threat against others. This must be completed by the administrator. Contact law enforcement if needed 1-3 days OSS	Complete threat assessment for threat against others. This must be completed by the administrator. Contact law enforcement if needed 3-5 days OSS
230	Tobacco Violation	The use of smoking cigarettes, e-cigarettes, vapes, cigars, and all similar products.	Parent notification and Up to 2 days OSS. Schedule parent conference with administration. Confiscate tobacco item. Inform SSO/SRO and ask them to talk to the student about the vaping laws.	1-3 days OSS Confiscate tobacco item. Schedule parent conference with administrator upon student's return to school.	3-5 Days OSS
760	Vandalism	Student participates in an activity that results in the destruction or disfigurement of school or other's property.	Notification to parents; restitution for damages and Loss of privileges	Up to 2 days ISS or OSS Restitution for damages	1-3 days OSS Restitution
789 Sub Code: OBJ Misc. Objects	Weapons: Misc Objects	Weapons such as: toy guns, toy cap guns, toy pellet guns, bullet, nerf guns, and other devices that do not inflict injury	Confiscation; Review School District's Safe School Act; Parent/Guardian Conference	Confiscation; Review School District's Safe School Act; Parent/Guardian Conference; Up to 1 day ISS	Confiscation; Review School District's Safe School Act; Parent/Guardian Conference; Referral to Outside Agency; Up to 3 Days ISS

Administrative Interventions Include, but are not limited to:

- Administrative conference
- After school intervention
- Conditional ISS
- Lunch intervention
- Student/Teacher conference
- Mediation
- Work Detail
- Parent/Guardian observation
- Mentor

Loss of Privileges Include, but are not limited to:

- Silent Lunch
- Loss of technology (non-instructional time)
- Loss of assembly time
- Loss of school sponsored (non-PBIS) activity **Recess cannot be taken as a consequence**

This student code of conduct matrix, designed to support districts in applying consequences more consistently, was adapted from similar documents used in the Beaufort County School District, Charleston County School District, Chesterfield County School District, DeKalb County School District, Greenwood School District 50, and Richland School District Two and Lexington/Richland School District Five student code of conduct handbooks. Guideline sanctions are provided herein; however, school administrators may use professional discretion to impose more or less severe disciplinary actions based on mitigating or aggravating factors and in accordance with Board policy and administrative regulations.

RHSD K - 2nd grade: Discipline Matrix | Level 3

Criminal Conduct

Criminal or obscene conduct is defined as those activities engaged in by student(s) which result in violence to oneself or another's person or property or which pose a direct and serious threat to the safety of oneself or others in the school. When school officials have a reasonable belief that students have engaged in such activities, then these activities usually require administrative actions which result in the immediate removal of the student from the school, the intervention of the School Resource Officer or other local law enforcement authorities, and/or action by the local school board. The provisions of this regulation apply not only to within-school activities, but also to student conduct on school transportation vehicles, and during school-sponsors activities. **Law Enforcement will be contacted as appropriate for any infraction that violates state and/or federal laws.**

School administrators may use professional discretion to impose more or less severe disciplinary actions based on mitigating or extenuating factors and in accordance with Board policy and administrative regulations. Parents must be notified by the end of the school day for all infractions. Any student with 3 or more days of OSS will be placed on a Behavioral Contract.

Level 3 Code	Infraction	Definition	1st Offense	2nd Offense	3rd Offense
680	Alcohol/Liquor Law Violation	Student found to be in possession of or under the influence of alcohol will be suspended from school.	Law enforcement should be contacted. 5 days OSS	5-10 days OSS	N/A
500	Arson	Student plans and/or participates in malicious damage of property by fire	Notification to parents Contact law enforcement. 5 days OSS	5-10 days OSS	N/A
510	Assault, Aggravated	An attempt to inflict offensive physical contact or bodily harm on a person using a weapon or object that is used as a weapon to that could result in immediate danger or harm if contact is made	Notification to parents and OSS Contact law enforcement. 5 days OSS	5-10 days OSS	N/A

520	Assault, Simple	An unprovoked physical attack by one person upon another where the offender neither uses nor displays a weapon and the victim does not suffer obvious severe or aggravated bodily injury FROM STATE MANUAL: An unlawful act of violent injury to another, unaccompanied by any circumstances of aggravation.	Review Expectations by Administrator; Loss of privileges; Parent/Guardian Conference involving School Administration; 5 days OSS	Review Expectations by Administrator; Parent/Guardian Conference with School Administration; 5-10 days OSS	Parent/ Guardian Conference involving SRO; Up to 3 Days OSS
260	Bomb Threat	Indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity	Parent/Guardian Conference with Administrator; Contact SRO/Local Law Enforcement Agency, Parent/ Guardian Conference; Referral to Outside Agency; Threat Assessment; 5 days OSS	Parent/Guardian Conference by Administrator; Contact SRO/Local Law Enforcement Agency, Parent/Guardian Conference, Referral to Outside Agency; Threat Assessment with Team; 5-10 days OSS	Parent/Guardian Conference with Administrator; Contact SRO/Local Law Enforcement Agency, Parent/Guardian Conference; Referral to Outside Agency; Threat Assessment with Team; Up to 5 Days OSS
651	Bullying	Is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. It includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.	Ensure that the offense meets the definition of bullying. 5 days OSS Parent conference should be requested.	5-10 days OSS	N/A
540	Burglary	Using force to illegally enter into a structure for the purpose of stealing or committing some other crime	Contact law enforcement 5 days OSS	5-10 days OSS	N/A

570	Drug Distribution	It is unlawful for any person (1) to manufacture, distribute, dispense, deliver, or purchase; or to aid, abet, attempt, or conspire to manufacture, distribute, dispense, deliver, or purchase; or to possess with intent to manufacture, distribute, dispense, deliver, or purchase a controlled substance and (2) to create, distribute, dispense, deliver, or purchase; or to aid, abet, attempt, or conspire to create, distribute, dispense, deliver, or purchase; or to possess with intent to distribute, dispense, deliver, or purchase a counterfeit substance	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; 5 Days OSS; Referral to Drug and Alcohol Intervention Program	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; 5-10 days OSS; Referral to Drug and Alcohol Intervention Program	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; Up to 10 Days OSS; Referral to Drug and Alcohol Intervention Program
585	Drug Paraphernalia	Paraphernalia” as “any instrument, device, article, or contrivance used, designed for use, or intended for use in ingesting, smoking, administering, manufacturing, or preparing a controlled substance and does not include cigarette papers and tobacco pipes but includes, but is not limited to: (a) metal, wooden, acrylic, glass, stone, plastic, or ceramic marijuana or hashish pipes with or without screens, permanent screens, hashish heads, or punctured metal bowls; (b) water pipes designed for use or intended to use with marijuana, hashish, hashish oil, or cocaine; (c) carburetion tubes and devices; (d) smoking and carburetion masks; (e) roach clips; (f) separation gins designed for use or intended for use in cleaning marijuana; (g) cocaine spoons and vials; (h) chamber pipes; (i) carburetor pipes; (j) electric pipes; (k) air-driven pipes; (l) chilams; (m) bongs; (n) ice pipes or chillers.	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; 5 days OSS; Referral to Drug and Alcohol Intervention Program	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; 5-10 days OSS; Referral to Drug and Alcohol Intervention Program	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; Up to 5 Days OSS; Referral to Drug and Alcohol Intervention Program

580	Drug Possession	Student is in possession of drugs on school property. "Drug" means any controlled substance, controlled substance analogue, marijuana, alcohol, legend drug or any other substance the possession or use of which is regulated in any manner by any governmental authority, including the school system	Notification to parents and 5 days OSS Contact law enforcement and 5 days OSS	5-10 days OSS	N/A
575	Drug Usage	The use or being under the influence of an illegal substance; solicitation of any chemical compound or material which is categorically not permitted on school grounds or at school related activities such as prescription or nonprescription medication; being under the influence of unauthorized legal or any illegal substances	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; 5 Days OSS; Referral to Drug and Alcohol Intervention Program	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; 5-10 days OSS; Referral to Drug and Alcohol Intervention Program	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; Up to 5 Days OSS; Referral to Drug and Alcohol Intervention Program
350	Fire Alarm	In the absence of an emergency, to activate or set off a fire signal indicating the presence of a fire emergency	Review Expectations by Teacher; Loss of privileges; Parent/Guardian Contact by Administrator; Law/Fire Personnel Conference with Student 5 days OSS	Review Expectations by Teacher; Parent/Guardian Conference Loss of privileges; 5-10 days OSS	Support from School Based Student Services Team; Parent/Guardian Conference with BMS/SRO; Up to 3 Days OSS
010	Fireworks	Possession and/or detonation	Immediate removal from school for the remainder of the school day. 5 days OSS Contact law enforcement	5-10 days OSS	

550	Forgery/ Counterfeit	<p>Purposely signing another person's name or altering, copying, or imitation of something, without authority or right, with the intent to deceive or fraud by passing the copy or thing altered or imitated as that which is original or genuine; or the selling, buying, or possession of an altered, copied, or imitated thing with the intent to deceive or defraud FROM STATE MANUAL: To falsely make, forge, or counterfeit; cause or procure to be falsely made, forged, or counterfeited; or willfully act or assist in the false making, forging, or counterfeiting of any writing or instrument of writing.</p>	Parent/Guardian Contact by Teacher; Loss of privileges; 5 days OSS	Parent/Guardian Conference 5-10 days OSS	Parent/Guardian Conference Loss of privileges; Up to 3 Days ISS
250	Gang Activity	<p>Any group of individuals or organizations, whether formal or informal, which advocate or promote activities threatening the safety or well being of persons or property on school grounds or disrupt the school environment are harmful to the educational process. The existence of such group of individuals associated may be established by evidence the use of hand signals, graffiti or the presence of any apparel, jewelry, accessory or manner of grooming that, by virtue of its color, arrangement, trademark, symbol or any other attribute indicates or implies membership or affiliation with a group that presents a clear and present danger contrary to the school environment and educational objectives; and incidents involving initiations, hazings, intimidations or related activities of group affiliations that are likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to students.</p>	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; 5 days OSS	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; 5-10 days OSS	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; Recommendation for Alternative Placement; Up to 10 Days OSS

640	Homicide	The killing of one human by another, not including manslaughter or attempted murder	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; Recommendation for Expulsion. 5 days OSS	Parent/Guardian Contact by Administrator Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; Recommendation for Expulsion. 5-10 days OSS	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; Recommendation for Expulsion
019	Indecent Exposure	When a person exposes his person, or the private parts thereof, in any public place where other people are present and could be offended.	Notification to parents and investigate to determine the possibility of Title IX violation. 5 days OSS If investigated, and Title IX violation is unfound; school consequences can still be enforced. (Ex. playground show and tell of private area) Administrative action may include a warning or Loss of privileges for 1st offense.	5-10 days OSS	
670	Larceny/Theft	(§16-13-30) (A) Simple larceny of any article of goods, choses in action, bank bills, bills receivable, chattels, or other article of personality of which by law larceny may be committed, or of any fixture, part, or product of the soil severed from the soil by an unlawful act, or has a value of two thousand dollars or less, is petit larceny, a misdemeanor, triable in the magistrates court or municipal court, notwithstanding the provisions of Sections 22-3-540, 22-3-545, 22-3-550, and 14-25-65	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Protective Services & DSS; Referral to Outside Agency; 5 days OSS	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Protective Services & DSS; Referral to Outside Agency; 5-10 days OSS	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Protective Services & DSS; Referral to Outside Agency; Up to 5 Days OSS

700	Other Offenses (Serious)	Other acts of criminal conduct as set forth in State and Federal Law not covered in the existing list of codes; includes offense(s) committed off-campus that is deemed serious enough by the state regulations to be a danger to the school environment.	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; 5 days OSS	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency; District Student Services & DSS; Referral to Outside Agency; 5-10 days OSS	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; Up to 5 Days OSS
710	Pornography	Possession of or distribution of sexually explicit material	Notification to parents and confiscate material. 5 days OSS	5-10 days OSS and parent conference upon student's return to school Possible Title IX	
295	Sexting *Gavin's Law	Creating, possessing, or sharing nude, partially nude, or other sexually explicit or suggestive images, videos, or visual representations using non-digital means (e.g., printed materials) or electronic communication, including but not limited to texting, emailing, or posting on social media platforms. These acts are prohibited whether or not the subjects of the images, videos, or visual representations consent to their being created, possessed, or shared.	Parent/Guardian Conference with School Based Student Services Team; Loss of privileges; Referral to Outside Agency; 5 days OSS; Refer to District Title IX Coordinator	Parent/Guardian Conference; Threat Assessment with team Contact DSS; Referral to Outside Agency; 5-10 days OSS; Refer to District Title IX Coordinator	Parent/Guardian Contact; Contact SRO/Local Law Enforcement Agency, District Protective Services & DSS; Referral to Outside Agency; Up to 8 Days OSS; Refer to District Title IX Coordinator
715	Sexual Extortion *Gavin's Law	A person commits the offense of felony sexual extortion if the actor intentionally and maliciously threatens to release, exhibit, or distribute a private image of another in order to compel or attempt to compel the victim to do any act or refrain from doing any act against his will, with the intent to obtain additional private images or anything else of value. Except as provided in subsections (C) and (D), a person convicted of felony sexual extortion must be imprisoned.	Parent/Guardian Conference; Loss of privileges; Referral to Outside Agency; 5 days OSS; Refer to District Title IX Coordinator	Parent/Guardian Conference; Threat Assessment with team Contact DSS; Referral to Outside Agency; 5-10 days OSS; Refer to District Title IX Coordinator	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Protective Services & DSS; Referral to Outside Agency; Up to 10 Days OSS; Refer to District Title IX Coordinator

013	Sexual Harassment	<p>Harassment on the basis of sex includes sexual harassment or bullying and gender-based harassment or bullying. It is unwelcome conduct of a sexual nature, such as unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Gender based harassment or bullying is nonsexual intimidation or abusive behavior toward a student based on the student's actual or perceived sex, including harassment based on gender identity, gender expression, and nonconformity with gender stereotypes. Harassing conduct may take many forms, including verbal acts and name calling, as well as non-verbal behavior, such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating. The conduct can be carried out by school employees, other students, and non-employee third parties. Both male and female students can be victims of harassment or bullying on the basis of sex, and the harasser or bully and the victim can be of the same sex. Bullying on the basis of sex constitutes sexual harassment.</p>	<p>Parent/Guardian Conference with School Administration and BMS; Threat Assessment with Team; 5 days OSS; Refer to District Title IX Coordinator</p>	<p>Parent/Guardian Conference with School Administration; Threat Assessment with Team Contact DSS; Referral to Outside Agency 5-10 days OSS; Refer to District Title IX Coordinator</p>	<p>Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Protective Services & DSS; Referral to Outside Agency; Up to 5 Days OSS; Refer to District Title IX Coordinator</p>
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610	Sexual Offense (Forced)	Any sexual act directed against another person, forcibly and/or against that person's will, or not forcibly or against the person's will where the victim is incapable of giving consent. This definition includes forcible rape, forcible sodomy, sexual assault with an object (to use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will, or not forcibly or against the person's will where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity), and/or forcible fondling (child molesting)	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; 5 Days OSS; Refer to District Title IX Coordinator	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to outside agency; 5-10 days OSS; Refer to District Title IX Coordinator	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; Up to 8 Days OSS; Refer to District Title IX Coordinator
690	Sexual Offense Non-Forced	Unlawful, unforced sexual acts or indecent exposure that is overtly sexual in nature, or other sexually inappropriate behavior	Parent/Guardian Conference; Loss of privileges; Referral to Outside Agency; 5 days OSS; Refer to District Title IX Coordinator	Parent/Guardian Conference; Threat Assessment with team Contact DSS; Referral to Outside Agency; 5-10 days OSS; Refer to District Title IX Coordinator	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Protective Services & DSS; Referral to Outside Agency; Up to 8 Days OSS; Refer to District Title IX Coordinator
025	Sexual Violation	Participating in a sex act.	Immediate removal from the classroom and notification to parents that investigation is ensuing. Contact Title IX Coordinator prior to providing consequences Up to 5 days OSS- Possible referral to Alt Placement	5-10 days OSS Contact Title IX Coordinator prior to providing consequences Referral to Alt Placement	N/A
760	Vandalism	Student participates in an activity that results in the destruction or disfigurement of school or other's property	Notification to parents; restitution for damages and Loss of privileges 5 days OSS	5-10 days OSS and restitution for damages	OSS

770	Vehicle theft	To steal from or possess a vehicle without permission of the owner	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; 5 days OSS	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency; District Student Services & DSS; Referral to Outside Agency; 5-10 days OSS	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; Up to 8 Days OSS
789	Weapons Offense from the State Dept	Weapons or objects used as weapons on another person or persons including possession, handling, transmission, use or attempt to use.	Possession of a weapon as defined in this policy may subject the student to suspension or expulsion and referral to law enforcement. Conduct a Threat to Others assessment to determine intent. Note: Look-a-like weapons will be treated as a real weapon.	N/A	N/A
789 Subcode 787 or 788	Weapons: Discharged Firearm	A discharged handgun, rifle or shotgun	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services; Up to 10 Days OSS; Recommend for Expulsion	N/A	N/A
789 Sub code:782 or 783	Weapons: Firearm	A rifle, shotgun, handgun with or without ammunition Devices designed to expel a projectile, grenade, explosive	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services; Up to 10 Days OSS; Recommend for Expulsion	N/A	N/A
789 Sub code:781	Weapons: Handguns	A handgun with or without ammunition	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services; Up to 10 Days OSS Recommend for Expulsion	N/A	N/A
789 Sub code:786	Weapons: Knife Blade Less than 2"	A knife with a blade of less than 2 inches	Parent/Guardian Conference with School Based Student Services Team; Contact District Student Services; Up to 3 Days OSS	Parent/Guardian Conference Contact District Protective Services; Referral to Outside Agency; Up to 3 Days OSS	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Protective Services & DSS; Referral to Outside Agency; Up to 7 Days OSS

789 Sub code:785	Weapons: Knife Blade more than 2.5”	A knife with a blade of more than 2.5 inches	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to outside agency; Up to 10 OSS Recommend for ALT Placement	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; Up to 10 Days OSS; Recommendation for Expulsion	Parent/Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services & DSS; Referral to Outside Agency; Up to 10 Days OSS; Recommendation for Expulsion
789 Sub code:780	Weapons: Other	Pellet gun, paintball gun, stun gun, BB gun, flare gun, nail gun, or airsoft gun or any other type of weapon, devices or object which may be used to inflict bodily harm or death. This also includes, but not limited to tasers, dirks, slingshots, bludgeons, blackjacks, Chinese star, razors (including straight or retractable razor), ice pick, metal knuckles, box cutters, nunchucks, spiked glove, spiked wristband, any mace derivative, tear gas device, or pepper spray	Parent/Guardian Conference; 10 Days OSS; Recommendation for Expulsion; Contact SRO/Local Law Enforcement Agency; Contact District Student Services & DSS.	Parent/Guardian Conference; 10 Days OSS; Recommendation for Expulsion; Contact SRO/Local Law Enforcement Agency; Contact District Student Services & DSS.	Parent/Guardian Conference; 10 Days OSS; Recommendation for Expulsion; Contact SRO/Local Law Enforcement Agency; Contact District Student Services & DSS.

This student code of conduct matrix, designed to support districts in applying consequences more consistently, was adapted from similar documents used in the Beaufort County School District, Charleston County School District, Chesterfield County School District, DeKalb County School District, Greenwood School District 50, and Richland School District Two and Lexington/Richland School District Five student code of conduct handbooks. Guideline sanctions are provided herein; however, school administrators may use professional discretion to impose more or less severe disciplinary actions based on mitigating or aggravating factors and in accordance with Board policy and administrative regulations.