

Mansfield Township Board of Education



Thursday, December 11, 2025

7:00 p.m.

Call to Order - Alison Lorentson, President

Roll Call - Megan Sliker, Substitute Board Secretary

Mansfield Township Board of Education

Alison Lorentson, President	Judy Irwin	Jennifer Rosenblum
Linda Watters, Vice President	Jonathan Lemp	Richard Stewart
Sean Breheney	Jonathan Rood	James J. Winand

Pledge of Allegiance - Alison Lorentson

Executive Session - If needed

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- ☐ *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- ☐ *Pending Litigation*
- ☐ *Personnel Matters*
- ☐ *Matters of Attorney/Client Privilege*
- ☐ *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise;

and **BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Approval to go into Executive Session,

Motion by _____, seconded by _____ to move to Closed Session at _____ (time) for approximately _____ minutes. Action will / will not be taken upon return to open session. Voice Vote.

Reconvene to Open Session

Motion by _____, seconded by _____ to return to Open Session at _____ (time). Voice Vote.

President's Announcement

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the District website and in the Mansfield Township Municipal Building, and sent to the following newspapers: *The Express Times and Star Ledger*.

President's Report - Alison Lorentson

Superintendent's Report - Diana Mai

- HIB Self-Assessment Report 2024-2025 School Year
- GEOY Educator of the Year

Administrators' Reports

- Principal's Report- Noreen Matias

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Public Comment - Agenda Items Only

Public Comment on Agenda Items Only, in accordance with Board Policy 6130 which is available for review on our website, will be heard at this time. Each speaker must state their name, address, and group affiliation, if applicable. Comments are limited to 3 minutes per person.

The Board bears no responsibility for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Consent Agenda - Recommended Action(s)

Board Member: Linda Watters

Approval of Minutes and Reports

1. Motion to approve the open and closed session **minutes** of the November 20, 2025 Regular meeting.
2. Motion to receive/approve the **HIB Report Cases**, as presented, as recommended by the Superintendent.

Month/Year	HIB #	Founded (Y/N)	Remediation (Y/N)	Discipline (Y/N)	Counseling (Y/N)
July 2025	none				
Aug. 2025	none				
Sept. 2025	none				
Oct. 2025	none				
Nov. 2025	none				
Dec. 2025					
Jan. 2025					
Feb. 2025					
Mar. 2025					
Apr. 2025					
May 2025					
June 2025					

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheny					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Jennifer Rosenblum									

Approval Agenda

Chair: Linda Watters

Education/Policy Committee - Recommended Action(s):

1. Motion to approve a **Special Education Tuition Contract** with Frankford Township Board of Education for the provision of out of district educational services and accompanying related services for Student #9080183180, effective November 24, 2025 to June 30, 2026, at a prorated annual cost of \$61,907.72, as recommended by the Superintendent.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Jennifer Rosenblum									

Approval Agenda

Chair: James Winand

Personnel Committee - Recommended Action(s)

1. Motion to approve placement of Employee ID# 56175227 on **Administrative Leave**, with pay, as recommended by the Superintendent, effective December 11, 2025.
2. Motion to approve the **Resignation** of Stephanie Albiani, Special Education Teacher, effective 11/24/2025, as recommended by the Superintendent.
3. Motion to approve the **appointments and transfers** of the below staff members, as presented, as recommended by the Superintendent.

Employee	Position	Salary/Guide Step	Effective Date
Kristi Putignano	Provisional Teacher Mentor - J.Miller	Paid by Mentee	01/05/2026

4. Motion to **rescind the appointment** of Grant Brensinger as Clerical Assistant, as recommended by the Superintendent.
5. Motion to approve the below staff requests for **Professional Development**, as recommended by the Superintendent.

Employee	Event/Provider	Date(s)	District Cost
Diana Mai	TechSpo Conference (Presenter)	1/29/26-1/30/26	\$0
Noreen Matias	TechSpo Conference (Presenter)	1/29/26-1/30/26	\$325-Registration \$149.56 - Hotel \$120.54 - Mileage
Selena Donaldson	NJ Library Association Winter Conference	2/17/26 - 2/19/26	\$370.00 Registration \$217.34 - Hotel \$136.30 Mileage

6. Motion to approve the below staff requests for **Tuition Reimbursement**, as recommended by the Superintendent.

Employee	School/Course	Date(s)	District Cost
Noreen Matias	Centenary University GED-735 -OL-Technology	1/20/26 to 5/11/26	\$1,719.00
Erin Burton	Teaching Channel OL-5838 The Challenging Child : Strategies for Early Childhood Classroom	12/15/25 to 4/15/26	\$440.10
Erin Burton	Teaching Channel OL-5544 Guide to Oppositional Defiant Disorder	12/15/25 to 4/15/26	\$440.10
Kristen Endrizzi	Centenary University, GED 655 Diagnosis & Correction : Elementary & Adolescent Literacy	1/20/26 to 5/11/26	\$2,148.90

7. Motion to approve the below placements of **Student Teachers/Student Observation Hours** for the 2025-2026 school year, as presented, as recommended by the Superintendent.

Student	School/Experience	Date(s)	Cooperating Teacher
Olivia Chomut	East Stroudsburg University, Externship with Speech and Language	1/5/26 to 3/30/26	Matthew Magnuson

8. Motion to approve the below **Leaves of Absence** as recommended by the Superintendent.

Employee	Type of Leave	Date(s)
21997499	Paid Medical Leave / FMLA	01/09/2026 - 02/07/2026

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Jennifer Rosenblum									

Township Liaison Agenda

Township Chair: Jennifer Rosenblum

Township Committee - Recommended Action(s):

1. No requested action/update as needed.

Approval Agenda

Chair: Judy Irwin

Facilities/Finance Committee - Recommended Action(s)

1. Motion to approve the **Revised Bill List** for the period of October 17, 2025 through November 20, 2025, as presented, in the amount of \$1,070,555.50, as recommended by the Superintendent.
2. Motion to approve the **payment of bills** for the period of November 21, 2025 through December 11, 2025, as presented, in the amount of \$792,107.59, as recommended by the Superintendent.
3. Motion to acknowledge receipt of the monthly certification of the Board Secretary for **October 2025**, and after review of the **Board Secretary's and October 2025 Treasurer's Reports**, certify that no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10 (c) 3 and 4, and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year, and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).
4. Motion to acknowledge that there were no line item **transfers** for October and November 2025.
5. Motion to accept the 2024-2025 **Annual Comprehensive Financial Report** as follows:

WHEREAS, the Board of Education has received and reviewed the 2024–2025 Annual Comprehensive Financial Report (ACFR) as prepared by the District's Business Office and independent auditors; and

WHEREAS, the independent audit of said report has been completed in accordance with applicable auditing standards; and

WHEREAS, the auditors have issued their opinion with **no recommendations, findings, or material weaknesses**, indicating that the District's financial statements fairly represent the financial position and operations of the District; and

WHEREAS, the Board of Education recognizes the importance of sound fiscal management, transparency, and compliance with state and federal reporting requirements;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby accepts the 2024–2025 Annual Comprehensive Financial Report as presented; and

BE IT FURTHER RESOLVED that the Board expresses its appreciation to the District administration and staff for their continued commitment to fiscal responsibility and accurate financial reporting.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				

Jennifer Rosenblum									
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Public Comment

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New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

Future Board Meeting Dates:

Monday, January 5, 2026 - Reorganization Meeting (Snowdate: Wednesday, January 7, 2026)

Executive Session (if needed)

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- ☐ *Matters rendered confidential by Federal Law, State Law, or Court Rule*
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- ☐ *Personnel Matters*
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Approval to go into Executive Session

Motion by _____, seconded by _____ to move to Closed Session at _____ (time) for approximately _____ minutes. Action will / will not be taken upon return to open session. Voice Vote.

Reconvene to Open Session

Motion by _____, seconded by _____ to return to Open Session at _____ (time). Voice Vote.

Adjournment

Recommended Action - Motion to adjourn the meeting.

Motion by _____, seconded by _____ to Adjourn the meeting at _____ (time). Voice Vote.