

Half Moon Bay High School

Revised School-wide Action Plan

1 Lewis Foster Drive
Half Moon Bay, CA 94019

Cabrillo Unified School District

2013-2019

DEVELOPMENT OF THE SCHOOL-WIDE ACTION PLAN

In August of 2012, the faculty met during our professional development day to review the available data and to begin discussing a school-wide vision and plan for the next six years. We broke out into Pods and began to dream about what we wanted for the high school and where we saw our school community in 2019. Following a brainstorm, we conducted a gallery walk and each staff member identified their top five initiatives that they wanted to drive our WASC Action Plan. The brainstorm and identified action areas were compiled and presented to Academic Council and Leadership Team. Some faculty members began working on initiatives immediately such as the creation of an AVID class. That course was created, included in the Student Planning and Course Selection Guide, and taken to the Cabrillo Board of Education as a discussion item in December. The course received approval January 2013. In addition, funding was approved for this course by the School Site Council. Other initiatives align with our Critical Areas of Need, and there has been ongoing discussion as to our commitment and intention of including them in our Action Plan.

Once the rough draft of the Self-study was completed and reviewed in November of 2012, the staff met both in faculty meetings and during several collaboration days to develop the Action Plan. The Critical Areas of Need were reviewed and various home groups met to determine how and what actions they will take in the next six years to achieve specific goals and address the CAN's. Two professional development days were specifically designated in January and February to continue working on the completion of the Action Plan before presenting it to Academic Council, Leadership Team, and School Site Council for review and approval.

Following the Visiting Committee report delivered in March 2013, the Action Plan was revised to have their recommendations and School-wide Critical Areas for Follow-Up included in the 6-year plan. The following recommendations are included throughout the Action Plan in order to ensure that all goals are met by 2019.

1. While data shows that student performance has increased as a result of past professional development efforts, the Visiting Committee feels that a logical next step in the process should involve a more strategic, school-wide approach to what most impacts student achievement: classroom instructional practices
2. Related to Critical Area for Follow-up #1, the Visiting Committee believes that increased observations, support and reflective feedback of instruction by teachers and administrators will move teaching and learning to the next level at HMBHS.
3. Improve curriculum and supplemental intervention to support ELD/ELL and special needs students, narrow the achievement gap, and provide optimum learning experiences for historically underrepresented students.
4. Continue to develop an array of techniques that help students organize, access, and apply knowledge, including the use of technology

5. Continue collaboration towards common assessments, similar coursework, grading, and aligned planning calendars for all subject areas and between departments.
6. Increase emphasis on vertical articulation.

Action Plan #1: Increase the overall academic success of all students, with a focus on English Language Arts, and place special emphasis upon students within the statistically under-performing subgroup of English Language Learners.

Rationale: As a district and site, we have been concerned with the achievement gap between our high performing subgroup, Caucasian, and our significant subgroups (SED, ELL, SPED, Hispanic/Latino). While most subgroups have made significant gains in the past three years, our ELL subgroup has recently declined. After reviewing the 2011-2012 CST data, it clearly reflects a 16 point decline in the overall ELL API scores. Based on this data, the staff determined that a focus and emphasis on our students classified as ELL would become one of our Critical Areas of Need. Furthermore, this identified need and Action Plan align with several of the goals in our Single Plan for Student Achievement which was adopted and approved by the Cabrillo Board of Education in May 2012.

Supporting 2011-2012 Data:

- Academic Core
- UC/CSU Eligibility
- Student Grades
- CAHSEE Pass/Proficiency Rates
- CST Proficiency Rates
- CELDT Language Proficiency Rates
- Benchmark Examinations

6-YEAR GROWTH TARGETS:

- Increase in the number of students meeting CSU/UC eligibility
- Increase in the number of students completing the Academic Core
- Increase in the number of students performing at proficient or above on the CAHSEE and CST
- Increase the enrollment in upper level Advanced/AP classes of underrepresented subgroups
- Decrease in D/F rates for all subgroups

ESLRS ADDRESSED: Academic Excellence and Excellence in Communication

Monitor Progress Tools:	Report Progress:
• Review and analyze CST and CAHSEE scores in English Language Arts • Benchmark exams/common assessments • Early Assessment program results • CELDT scores • % of students eligible for reclassification to RFEP • Attendance and behavior records • Department curriculum binders: goals/assessments/data reports	• Faculty Meetings • Academic Council • Pods • School site Council • Leadership Team • District Leadership Cabinet meetings and Triennial PLC's • ELAC • School Board Meetings

Action Plan #1: Increase the overall academic success of all students, with a focus on English Language Arts, and place special emphasis upon students within the statistically under-performing subgroup of English Language Learners.

	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
1A	The English Department will continue to closely examine benchmark data from 1st & 3rd quarter benchmarks to improve areas of instruction with the goal of increasing rigor and incorporating more test preparation. This will be accomplished by refining data analysis practices that involve the use of EADMS and by instituting more collaborative time for essay grading and data analysis dependant on funding	Teachers and Department Chair(s)	Release time/\$1,000 PAC PD Fund	Notes from Q1& Q3 data days, collaboration schedule, department meeting agendas/minutes	Biannually 2013-2019	English Department Chair(s), Assistant Principal of C & I
1B	The English Department will align pacing guides and benchmark tests with new national standards – Common Core. Collaborate with other departments to incorporate the ELA common core standards across subject areas;	Teachers and Department Chair(s)	Collaboration time and Super Tuesdays. Department Release Day (PAC PD Fund)	PD Day agendas/notes, collaboration schedule topics	Ongoing Annual department release in January	English Department Chair(s), Assistant Principal of C&I
1C	The English Department will continue to calibrate teacher evaluation of the second quarter writing benchmark so that there is continuity throughout the department.	Teachers and Department Chair(s)	Collaboration time and Super Tuesdays. Department Release Day (PAC PD Fund)	PD Day agendas/notes, collaboration schedule topics	Ongoing	English Department Chair(s), Assistant Principal of C&I
1D	English Department continues to revise and improve our common quarterly writing applications which are given to all students in each grade level.	Dept. Chair and level team teachers	Subject area collaboration and release day	ELA department minutes, student work, ELA benchmark and curriculum binders	Ongoing	Dept. Chair and English teachers
1E	The English Department will revise one quarterly benchmark to meet the	Dept. Chair/English	Subject area collaboration	Department curriculum binders/share drive, department	Fall of 2013-2014	Dept. Chair and English teachers

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
	Common Core Standards and focus on this timed writing prompt as a level team. Develop a corresponding rubric based on Common Core evaluation criteria.	teachers/ Assistant Principal of C&I		minutes/discussion notes, benchmark results/templates, CST results and EAP		
1F	The English Department will research contemporary and multi-cultural literature to expand their literature options in order to increase student engagement in reading and seek board adoption of core literature.	Dept. Chair/English teachers/ Assistant Principal of C&I	Subject area collaboration Lost book funds and local grants	Core novel lists by grade level, literature adoption process	Ongoing	English Department Chair(s), teachers, Assistant Principal of C&I
1G	The English Language Development department will continue to use differentiated curriculum, collaborative learning strategies, and project- based assessments to improve ELL performance. ELD and SAS teachers will continue to follow the vertical alignment with the English Department so that once ELL students are RFEP they will make a successful transition to college prep. English. Starting this Spring ELD and SAS teachers will begin implementing the Achieve3000 program to help increase lexile reading levels of underperforming students.	Department Chair/ Assistant Principal of C&I	Subject Area collaboration Super Tuesdays	District ELA committee agendas/ minutes, articulation notes w/ Cunha, lesson plans, data from Achieve3000, student schedules and transcripts	Spring 2013- Ongoing	Dept. Chair/ Principal/ Superintendent of C & I
1H	Continue Professional Development focus on closing the achievement gap, specifically in the areas of differentiated instruction, teaching academic literacy for English Learner success in the content areas	Teachers, ELD instructor, Assistant Principal C&I	Workshop fees, Release time (PAC funding)	Workshop attendance, Super Tuesday agendas, site professional development plan	Ongoing	Teacher reports to Dept. Chair(s) Assistant Principal of C&I

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
1I	Continue to identify focal students for targeted intervention in Strategic Academic Support classes, credit recovery, AVID, and Adult Education programs during the school year	Counselors Student Placement Team Teacher(s)	Subject area collaboration time	Published list of focal students, passing rate, staff dev. agenda and department minutes. Monitor student progress in credit recovery and academic classes based on grade improvement	Annual enrollment and ongoing evaluation throughout the year	Counselor/Lead teacher/ Assistant Principal of C&I
1J	The revised Freshman Studies course will incorporate study skills and academic vocabulary. This will be achieved by working with the English department and Special Program Resource teachers to reinforce and adopt school-wide intervention strategies in the areas of test taking and study skills.	Dept. Chair/ Assistant Principal of C&I	Subject area collaboration time	Social Studies curriculum guides	Ongoing	Dept. Chair
1K	Special education will continue to provide English Language Arts CAHSEE preparation lessons in their Independent Study curriculum.	Dept. Chair/teachers	Subject area collaboration time	Department curriculum binders/share drive, department minutes/discussion notes, lesson plans, benchmark results, CAHSEE results	Fall of 2012- Ongoing	Dept. Chair/ Assistant Principal of C&I
1L	Basic English classes will continue to work on ELA goals and objectives written into students' IEPs. In addition, the Special Education Department is gradually moving to an inclusion/co-teaching model in English so that 9 th grade English students who would have been previously instructed in a small, self-contained classroom will be mainstreamed into general education classes with support from a Resource Specialist teacher.	Special Education and English Dept. Chairs/teachers	Subject area collaboration time Release time County Office Trainings Professional Development	Department curriculum binders/share drive, department minutes/discussion notes, lesson plans, collaboration agendas, Review of services for students with IEP's, improvement on standardized tests and benchmark exams	Fall of 2013- Ongoing	Dept. Chairs/ Assistant Principal of C&I

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
1M	Social Studies will revise EADMS benchmark tests for all levels at the ends of 1 st & 3 rd quarters in order to align with the Common Core Standards.	Dept. Chair/ teachers/ Assistant Principal of C&I	Subject area collaboration and Professional Development Plan	EADMS local assessments, PD Day agendas/notes, collaboration schedule topics	Spring 2013- 2014	Dept. Chair/ teachers/ Assistant Principal of C&I
1N	All departments will continue to transition all pacing guides and benchmark exams to align with the recent adoption of the new common core standards	Dept Chairs, Assistant Principal of C&I	Subject area collaboration	Course syllabi, curriculum guides, lesson plans, benchmark exams, folders in the H:drive	Spring 2013- 2014	Dept. Chair/ teachers/ Assistant Principal of C&I
1O	Departments will begin to collaborate across disciplines to create interdisciplinary projects and writing assignments	Dept. Chair/ teachers/ Assistant Principal of C&I	Subject Area collaboration and Super Tuesday s	Department curriculum binders/share drive, department meeting agendas and minutes/discussion notes,	Fall 2013- ongoing	Dept. Chair/ teachers/ Assistant Principal of C&I
1P	The Science Department will continue to incorporate direct instruction related to reading comprehension, note taking skills from textbook, vocabulary acquisition, academic language. Emphasis is on depth rather than breadth including designing inquiry and analysis-based labs as per common core standards.	Science Dept., Dept. Chair Assistant Principal of C&I	Subject Area collaboration and Super Tuesdays	Course syllabi, School Loop, curriculum guides, lesson plans, classroom observation feedback, written lab reports	Ongoing	Dept. Chair/ teachers/ Assistant Principal of C&I
1Q	The Music Department will continue to incorporate the study of genre, theme, foreshadowing, and history/culture into all music classes and participate in the implementation of the Common Core Standards by collaborating with teachers in other departments on projects and writing	Dept. Chair/ Assistant Principal of C&I	Subject Area collaboration	Course syllabi, curriculum guides, lesson plans, meeting minutes and agendas	Ongoing	Dept. Chair/ Assistant Principal of C&I

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
	assignments.					
1R	The Art Department will continue to develop daily writing in all entry level courses and begin to align writing prompts and processed pieces to the Common Core Standards.	Dept. Chair/ teachers/ Assistant Principal of C&I	Subject Area collaboration	Course syllabi, School Loop, curriculum guides, lesson plans, meeting minutes and agendas	Ongoing	Dept. Chair/ Assistant Principal of C&I
1S	The World Language Department will learn what the CAHSEE essay writing format is so that written assignments within the department can mirror the CAHSEE's format and reinforce the skills required to pass.	Dept. Chair/ teachers/ Assistant Principal of C&I	Subject Area collaboration	Course syllabi, lesson plans, meeting minutes and agendas	Fall 2013- Ongoing	Dept. Chair/ Assistant Principal of C&I
1T	In order to implement the Common Core Standards, the Physical Education Department will continue the classroom unit in Core 1-2 which involves reading, writing, and discussion about health, physical exercise, and nutrition.	Dept. Chair/ teachers/ Assistant Principal of C&I	Subject Area collaboration	Course syllabi, School Loop, curriculum guides, lesson plans	Ongoing	Dept. Chair/ Assistant Principal of C&I
1V	Continue to fund site bilingual liaison to help provide and communicate valuable information to parents regarding their students' academic progress, the English Language Learner Pathway toward College Readiness, college entrance information, financial aid, graduation criteria, and reclassification.	Bilingual Liaison/ Assistant Principal of C&I	Categorical Funds	Liaison parent communication logs, conference reports, ELAC minutes	Ongoing	School Site Council/Principal
1W	Align the ELD pacing guide to the Common Core and then to ELA. Teachers will refine their quarterly benchmark exams, organize the	ELD and ELA Department Chairs/ Assistant	Subject Area collaboration	Curriculum maps, pacing guides, common assessments, data templates, data discussion notes, unit plans	Spring 2013- 2014	Dept. Chairs/ Assistant Principal of C&I

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
	results, analyze the data, and reflect upon teaching practices	Principal of C&I				
1X	Continue providing additional English Language Development support section for level 2 and 3 and Strategic Academic Support (zero period for ELL who have been RFEP). ELD, social studies SDAIE, and SAS teachers are beginning to use the Achieve3000 program.	Principal	Categorical funding and district allocated sections	Master schedule, ELD curriculum binders/share drive, benchmark exams and pacing guides for these classes	Ongoing	Principal
1Y	Continue using EADMS to collect longitudinal data that is disaggregated for English Learners for the CST, CAHSEE, CELDT and benchmark exams across core content areas.	Department Chairs/Teachers/ Assistant Principal of C&I	Subject Area collaboration Super Tuesdays	Data analysis reports in department binders, agendas and department meeting minutes	Ongoing	Dept. Chairs/ Assistant Principal of C&I
1Z	Focus staff development on SDAIE strategies to support ELL's in the mainstream content areas	Department Chairs/ Leadership Team/ Principal	Subject Area collaboration Super Tuesdays	Professional Development Plan, PD agenda, staff survey, professional development evaluation	Fall of 2013-ongoing	Department Chairs/Leadership Team/ Principal
1AA	Use zero period strategic Academic Support class for ELL students to improve transition of long term ELL's into mainstream college prep classes in all content areas with an emphasis on English and Math. Prepare students who have yet to pass the CAHSEE for the exam.	Counselors/ Assistant Principal of C&I	Categorical funding or general funds for section allocation	Master schedule, resource teacher, counselor monitoring, grades	Annually	Principal
1BB	Award the Seal of Biliteracy	Counselors/ Bilingual Resource Counselor	County and district office	Board agenda, transcripts	Annually	Principal/ Assistant Superintendent of C & I
1CC	Collaborate with migrant education	Counselors,	Migrant Ed	Monitor student progress and	Ongoing	PASS teacher,

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
	to provide services including credit recovery through the PASS program and additional tutoring and support for these students.	Migrant Ed, PASS program teacher	funding	attendance in PASS credit recovery programs and HMBHS courses.		Migrant Ed
1DD	Counselors audit transcripts and grade reports to identify high needs students, monitor progress, and implement interventions as necessary. ELL students are connected with appropriate services.	Counselors	Subject Area collaboration Summer release days	Monitor student progress in credit recovery and academic classes based on grade improvement, document meetings and other interventions in Infinite Campus.	Ongoing, but scheduled at the start of the year, 1st quarter, and semester grading periods.	Counselors
1EE	Organize college fair field trip for Latino students in 11 & 12th grades.	Counselors	College fair funding/ Title III funds	Attendance records, College application and attendance rates.	Annually	Counselors/Principal
1FF	Continue to offer an AVID course to meet the needs of students, primarily those who are first generation college bound	Counselors, Principal	Categorical funds	Student enrollment, data collection for students UC/CSU eligible, enrollment data and tracking for college	Ongoing	Counselors/Principal
1GG	Continue to consider and explore alternative bell schedules to possibly provide more instructional time to meet the needs of all learners	Leadership Team/Pods	Faculty Meetings/Leadership Team meetings/School visitations (PAC PD funds)	Meeting minutes and agendas	Began Fall of 2012- Ongoing	Leadership Team/Principal
1HH	Per the Visiting Committee's recommendation, we will create a strategic, school-wide approach to what most impacts student achievement: classroom instructional practices. This approach will include increased observations, support and reflective	Administrative team, Leadership Team, Academic Council	Leadership Team and Academic Council meetings Super Tuesdays Collaboration	Meeting minutes and agendas, rubric/tool for providing feedback about instruction, data produced from observations	Begin spring of 2013- ongoing	Leadership Team/Academic Council/Administrative Team

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
	feedback of instruction by teachers and administrators in order to move teaching and learning to the next level at HMBHS.		time PAC PD funds/ release time			
1II	Per the WASC visiting committee recommendations, HMBHS faculty will improve curriculum and supplemental intervention to support ELD/ELL and special needs students, narrow the achievement gap, and provide optimum learning experiences for historically underrepresented students.	Department Chairs/ Specialized Program teachers/ Principal	Super Tuesdays Collaboration time Conferences and workshops	Meeting minutes, department binders, data and benchmark analysis outcomes	Ongoing	Department Chairs/Principal
1JJ	Per the WASC visiting committee recommendations, HMBHS faculty will continue to develop an array of techniques that help students organize, access, and apply knowledge, including the use of technology.	Department Chairs/ teachers/Assistant Principal of Technology	Super Tuesdays Collaboration time Conferences and workshops Bond Measure S Funds and resources	Meeting minutes, department binders, conference agendas, Measure S fund allocations and reports	Fall 2013-ongoing	Department Chairs/Assistant Principal of Technology
1KK	Per the WASC visiting committee recommendations, HMBHS faculty will continue collaboration towards common assessments, similar coursework, grading, and aligned planning calendars for all subject areas and between departments. In addition, a greater emphasis will be	Department Chairs/Assistant Principal of C & I/Assistant Superintendent of C & I/Principals	Super Tuesdays Collaboration time Title II funding	Department meeting minutes, curriculum committee meeting minutes, department binders, collaboration and Super Tuesday agendas, common assessments, syllabi, curriculum maps, pacing guides	Ongoing	Principals district-wide and Assistant Superintendent of C & I

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
	placed on vertical articulation district-wide.	district-wide	and curriculum committee stipends			

Action Plan #2: Increase the math achievement levels on the math CST and CAHSEE for all students, while placing a special focus on our significant subgroups such as ELL, SPED, and SED.

Rationale: Our school has posted slight gains on the math CST's over the past three years when comparing by subject test. Overall, the percent scoring proficient and advanced has seen an increase of 7%. However, there has been a slight decline in student performance overall by our significant subgroups. For example SPED decreased the number scoring proficient and above by 2.8%, and ELL decreased the number scoring proficient and above by 1.47%. In addition, our district has placed an emphasis on SMART goals to improve student performance in math. We are currently in the process of looking at data and aligning curriculum K-12 in our district math committee.

Supporting 2011-2012 Data:

- CAHSEE Pass/Proficiency Rates
- CST Proficiency Rates
- Student Grades
- Benchmark Examinations

6-YEAR GROWTH TARGETS:

- Increase in the number of students performing at proficient or above on the CAHSEE math and math CST
- Increase the enrollment in upper level Advanced/AP classes of underrepresented subgroups
- Decrease in D/F rates for all subgroups

ESLRS ADDRESSED: Academic Excellence

Monitor Progress Tools:	Report Progress:
• The annual California Standards Test in Math • CAHSEE Census results • Benchmark exams/common assessments • Department curriculum binders: goals/assessments/data reports • Review and analyze CST and CAHSEE scores in math. • Early Assessment Program results • CSM placement exam and reports • Student placement reports	• Faculty Meetings • Academic Council • Pods • School site Council • Leadership Team • District Leadership Cabinet meetings and Triennial PLC's • ELAC • School Board Meetings

Action Plan #2: Increase the math achievement levels on the math CST and CAHSEE for all students, while placing a special focus on our significant subgroups such as EL, SPED, and SED.

	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
2A	The Math department will utilize professional development training to help plan collaboration time for aligning curriculum to the Common Core Standards. Teachers will align pacing guides to the Common Core Standards, refine benchmark exams, analyze results and reflect upon teaching practices. Teachers will continue to expand the use of EADMS for local/state assessment analysis.	Department Chair/ Teachers/ Assistant Principal of C & I	Subject Area collaboration/Super Tuesdays CEF/PAC Funds	Curriculum maps, pacing guides, common assessments, data templates, data discussion notes, department curriculum binders, department agendas, benchmark results/templates, CST and EAP results, Professional Development Plan.	Spring 2013- Ongoing	Math Department Chair, Assistant Principal of C & I
2B	Continue after school tutor center with a math emphasis by expanding math tutoring to four days a week.	Math Department Chair/Tutor Center Director	BAC/PAC funds	Tutor center sign in sheets, D/F lists, % of students repeating math course, % of students moving on to next level	Fall 2013- Ongoing	Math Department Chair, Tutor Director, Head Counselor
2C	Offer an Intensive Summer Intervention class for targeted Algebra Readiness students to bridge students to Algebra 1	Teachers/ Middle and HMBHS Principals/Counselors Summer School Principal	Categorical Funds	Master schedule (students transitioning out of Algebra Readiness, grade reports, CST)	Annually pending funding availability	Summer School Principal/Counselors
2D	Continue to offer College Prep Math course that ensures students are able to complete college level math coursework. Work with counselors on student enrollment.	Teachers/Math Department Chair/ counselors	General fund section allocation	Master schedule, Curriculum binders, unit plans, lesson plans, benchmark results	Fall 2013- Ongoing	Department Chair/Principal
2E	Continue to expand our math course offerings with Advanced Algebra II, Advanced Pre-Calculus, AP Calculus BC, Enhanced Algebra 1, and Enhanced Geometry. These are all UC/CSU A-G approved or in the process. The AP Calculus BC	Department Chair/ Teachers/ Assistant Principal of C & I	Subject Area collaboration/Super Tuesdays	Master schedule, Board agenda, curriculum binders, unit plans, lesson plans	Expected completion date: Fall 2013	Department Chair/ Teachers/ Assistant Principal of C & I

Action Plan #2: Increase the math achievement levels on the math CST and CAHSEE for all students, while placing a special focus on our significant subgroups such as EL, SPED, and SED.

	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
	course is in the process of going through the College Board Audit.					
2F	Continue to offer AP Statistics and AP Calculus to 2 sections each	Department Chair/ Teachers Assistant Principal of C & I	General fund section allocation and Academic Fund (PAC)	Master schedule, course guide	Ongoing	Math Department Chair and Assistant Principal of C & I
2G	The Math department will continue its' monthly student recognition program called "Mathletes"	Department Chair/ Teachers	PAC	Class recognition boards, student surveys, grade reports, CST and benchmark results	Ongoing	Department Chair/ Teachers
2H	The Special Education department will continue to provide Math CAHSEE preparation lessons in their Independent Study curriculum.	Dept. Chair/teachers	Subject area collaboration time	Department curriculum binders/share drive, department minutes/discussion notes, lesson plans, benchmark results, CAHSEE results	Fall of 2012- Ongoing	Dept. Chair/ Assistant Principal of C&I
2I	The Special Education department will continue to team with the math department to provide a fully implemented math pathway for students who were previously instructed in a Basic Math class taught solely by a Resource Teacher. This pathway will now be designated as "Enhanced." The Department Chair will be seeking UC/A-G approval.	Special Education and Math Dept. Chairs/teachers	Subject area collaboration time Release time County Office Trainings Professional Development	Department curriculum binders/share drive, department minutes/discussion notes, lesson plans, collaboration agendas, Review of services for students with IEP's, improvement on standardized tests and benchmark exams	Fall of 2011- Ongoing Spring 2013 for UC/A-G approval of the "Enhanced" math classes	Dept. Chairs/ Assistant Principal of C&I
2J	Continue to award "grade bumps" for proficient and advanced scores on the CST.	Department Chair/ Teachers	Subject Area collaboration	CST results and trend data	Annually in the fall	Department Chairs/Assistant Principal of C & I
2K	The Science department will	Department Chair/	Subject Area	Curriculum maps, department	Ongoing	Science and Math

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
	continue to identify and embed essential math standards into their content instruction in all science courses	Science Teachers	collaboration/Super Tuesdays	minutes, unit plans, exams, and lab reports, Professional development plan and meeting minutes		Department Chairs/Assistant Principal of C & I
2L	The Music department will incorporate direct instruction of mathematical concepts as it relates to musical metering	Department Chair/ Music Teacher	Subject Area collaboration	Lessons plans, collaboration and department meeting notes	Ongoing	Art Department Chair
2M	Art and Industrial Arts departments will integrate math skills into the curriculum for use in entry level courses at least once per quarter	Department Chair/ Art Teachers	Subject Area collaboration	Lessons plans, collaboration and department meeting notes	Ongoing	Art Department Chair
2N	Explore the option of a math placement exam as an additional pre-requisite to ensure that students are correctly placed into classes, and therefore, will experience academic success.	Department Chair/ Teachers	Subject Area collaboration	Collaboration and department meeting notes, Student Planning Guide	Spring 2013 with implementation Fall/January 2014	Department Chairs of math and Counseling/Assistant Principal of C & I
2O	Counselors will encourage math tutoring and remind students of the importance of doing well on the CST's to earn grade bumps.	Counselors	No additional funding required	PLP agendas, individual student meetings as documented in Infinite Campus	Ongoing	Counselors
2P	During course registration and PLPs, counselors highly recommend that students take 4 years of math, although only 3 years are required.	Counselors	No additional funding required	Increased enrollment in higher level math courses (Algebra II and higher), master schedule	Ongoing	Department Chairs/Assistant Principal of C & I
2Q	Per the Visiting Committee's recommendation, we will create a strategic, school-wide approach to what most impacts student achievement: classroom instructional practices. This approach will include increased	Administrative team, Leadership Team, Academic Council	Leadership Team and Academic Council meetings Super Tuesdays Collaboration time	Meeting minutes and agendas, rubric/tool for providing feedback about instruction, data produced from observations	Begin spring of 2013-ongoing	Leadership Team/Academic Council/Administrative Team

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
	observations, support and reflective feedback of instruction by teachers and administrators in order to move teaching and learning to the next level at HMBHS.		PAC PD funds/release time			
2R	Per the WASC visiting committee recommendations, HMBHS faculty will improve curriculum and supplemental intervention to support ELD/ELL and special needs students, narrow the achievement gap, and provide optimum learning experiences for historically underrepresented students.	Department Chairs/Specialized Program teachers/Principal	Super Tuesdays Collaboration time Conferences and workshops	Meeting minutes, department binders, data and benchmark analysis outcomes	Ongoing	Department Chairs/Principal
2S	Per the WASC visiting committee recommendations, HMBHS faculty will continue to develop an array of techniques that help students organize, access, and apply knowledge, including the use of technology.	Department Chairs/teachers/Assistant Principal of Technology	Super Tuesdays Collaboration time Conferences and workshops Bond Measure S Funds and resources	Meeting minutes, department binders, conference agendas, Measure S fund allocations and reports	Fall 2013-ongoing	Department Chairs/Assistant Principal of Technology
2T	Per the WASC visiting committee recommendations, HMBHS faculty will continue collaboration towards common assessments, similar coursework, grading, and aligned planning calendars for all subject areas and between departments. In addition, a greater emphasis will be placed on vertical articulation district-wide.	Department Chairs/Assistant Principal of C & I/Assistant Superintendent of C & I/Principals district-wide	Super Tuesdays Collaboration time Title II funding and curriculum committee stipends	Department meeting minutes, curriculum committee meeting minutes, department binders, collaboration and Super Tuesday agendas, common assessments, syllabi, curriculum maps, pacing guides	Ongoing	Principals district-wide and Assistant Superintendent of C & I

Action Plan #3: Increase the graduation rate among all identified cohorts, and continue focusing on an increase in the number of students who are UC/CSU eligible.

Rationale: With the change in how we are now being assessed in terms of our Adequate Yearly Progress and the move to ranking based on graduation cohort rates, we have decided to create a 6-year plan to address our graduation rate. This portion of the Action Plan addressed our ESLRs in their entirety. We are dedicated to ensuring that our students have the best post-secondary options available to them. These are dependent upon receiving a high school diploma in addition to being UC/CSU eligible. We will continue to focus on that as a subset of this portion of the plan.

Supporting 2011-2012 Data:

- Academic Core
- UC/CSU Eligibility
- Student Grades
- CAHSEE Pass Rate
- Counseling PLP's
- Senior Exit Survey

6-YEAR GROWTH TARGETS:

- Increase in the number of students meeting CSU/UC eligibility
- Increase in the number of students completing the Academic Core with C's or above
- Increase in the number of students who pass the Census CAHSEE on the first attempt
- Increase the overall enrollment in upper level Advanced/AP classes with a special emphasis placed on underrepresented/subgroups populations
- Improve rigor in 9th and 10th grade feeder courses to improve student success and matriculation in upper level Advanced/AP courses

ESLRS ADDRESSED: Academic Excellence, Citizenship, and Excellence in Communication

Monitor Progress Tools:	Report Progress:
• Transcript analysis/tracking of graduating seniors/Infinite Campus query • Annual senior exit surveys, • Annual PLP survey • Discipline (Attendance/suspension) data • EAP, EPT (CSU placement test) • Secure funding and implement Naviance to track senior acceptance • Staff, student and parent surveys	• % of students in the following subgroups enrolled in college prep and advanced coursework: Caucasian, Hispanic/Latino, English Language Learner, Students with disabilities, Socio-Economically disadvantaged • Analyze survey data on an annual basis • Query and track graduating senior acceptance and enrollment into 2 and

• Disaggregated Data reports from the adopted data analysis tool • The aligned/combined long range School Wide Action Plan/Site Plan • District/site professional development plan • Revised ESLRs and corresponding rubric • Continue to increase student recognition through the Renaissance model • Professional development surveys	4-year colleges and universities
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Action Plan #3: Increase the graduation rate among all identified cohorts, and continue focusing on an increase in the number of students who are UC/CSU eligible.

	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
3A	Continue to Implement the English Language Learner Pathway towards College Readiness (a 4 year course of study designed to make English Language Learners CSU eligible upon graduation) Pathway design also includes: • Use zero period English Language Learner Development support class for “long term” ELL students (Strategic Academic Support) • Articulate with Cunha to provide services for ELL students and provide a system they buy into. • Additional English Language Development support section for ELD level 2	Middle and HMBHS Principals/Counselors/ELD Department Chair	Super Tuesday for articulation with Cunha/section allocation with general and categorical funding	Personal Learning Plans evaluated annually by counseling and Resource Teacher, Master schedule, grade reports, % repeating content area courses, attendance	Ongoing	Principal/Counseling Department Chair
3B	English department will institute stronger vertical alignment between advanced and AP courses. Increase rigor at lower levels to better prepare students for the writing and abstract thinking demands of AP. Continue to prepare students for success on the EAP assessment.	Department Chair/ Teachers	Subject Area collaboration/Super Tuesdays/Release Day (PAC PD funds)	English department agendas, minutes, writing calibration analysis, Master schedule, UC/A-G approval notification, placement test, EAP, and AP results	Ongoing	Department Chairs/Assistant Principal of C & I
3C	Continue offering Spanish for Spanish Speakers levels 1 and 2 to	Department Chair/ Teachers	General funds section allocation	Master schedule, PLP monitoring, % of students on	Ongoing	Department Chairs/Assistant

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
	strengthen literacy skills and prepare Latino students for earlier access to AP Spanish 4 and 5 and to achieve the Seal of Biliteracy.			college prep track for science		Principal of C & I
3D	Continue to expand 9 th grade science enrollment by offering UC/CSU A-G approved Earth science course for incoming 9 th graders. Collaboration with middle school counselors and science teachers will aid in appropriate placement of students.	Department Chairs/Assistant Principal of C & I	General funds section allocation	Master schedule, course description guide, EAP for math, % CSU/UC eligibility	Ongoing	Department Chairs/Assistant Principal of C & I
3E	Continue to offer our math course offerings with Advanced Algebra II, Advanced Pre-Calculus, and AP Calculus BC. These are all UC/CSU A-G approved or in the process. The AP Calculus BC is in the process of going through the College Board Audit.	Department Chairs/Assistant Principal of C & I	General funds section allocation	Master schedule, course description guide, EAP for math, % CSU/UC eligibility	Ongoing	Department Chairs/Assistant Principal of C & I
3F	Continue to offer UC and college board approved science electives such as Marine Ecology, AP Environmental Science, AP Biology, Physics, and AP Physics	Science Department chair/ teachers/ Assistant Principal of C & I	AP workshop and summer institutes (PAC and AP funds)	AP audit, master schedule	Ongoing	Department Chairs/Assistant Principal of C & I
3G	Special education will continue to provide specialized academic instruction to students and will continue the IEP process to provide for the least restrictive environment.	Special Education Department chair/Case managers/Counselors/ Resource Teachers	IEP release days Collaboration Time	Student IEP's, transcript audits, master schedule, student schedules, lesson plans	Ongoing	Department Chair/Assistant Principal of C & I
3H	Counseling & parent sponsored	Counselors, PAC,	Migrant Education	Parent attendance at events	Annually	Counseling

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
	parent education nights, including College Night, Financial Aid Night, Scholarship Night and ELAC meetings and Spanish Speaking Parents Back-to-School Night. Spanish translation is provided for all parent events.	community based organizations for presentations & resources	funding for speakers at ELAC meetings			department chair/Assistant Principal of C & I
3I	Counseling department holds application workshops throughout application filing period as part of senior PLP workshops	Counselors	BAC/PAC	Event attendance, parent surveys/feedback, PLP logs, Agendas, announcements, parent surveys	Annually each fall	Counseling department chair/Assistant Principal of C & I
3J	Improve school culture and climate-continue to enhance freshman orientation with more student and parent involvement, support the re-organization of student government to empower student voice and participation, adopt the renaissance program	Counselors/Leadership class/Activities Director/ Assistant Principal of Pupil Services	Release time in the summer	School spirit and school climate survey, orientation feedback, senior exit survey	Annually each August	Counselors/Activities Director/ Assistant Principal of Pupil Services
3K	Continue to offer BAC/PAC homework hangout/tutor center staffed by credentialed faculty 4-5 days per week	Teachers/Tutor Center Director/Principal	BAC/PAC	Sign in sheets, eligibility rosters	Ongoing	Tutor Center Director/Principal
3L	Begin cross planning for Art curriculum within technology courses and developing digital design/graphic design pre-requisite course within the web/animation pathway	Department chair/teachers/Assistant Principal of Technology	Subject Area collaboration/Super Tuesdays	Curriculum maps, department minutes, unit plans, exams, digital projects, Professional development plan and meeting minutes	Fall 2013-projected completion 2015	Department chair/Assistant Principal of C & I
3M	Continue to grow and enhance PLP program for continued monitoring	Counselors	Subject Area collaboration/Super	PLP curriculum map, dept agendas, student surveys	Ongoing	Department chair/Assistant

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
	of progress and student empowerment through information and self-exploration.		Tuesdays			Principal of C & I
3N	Transition to a standards based 9 th grade core and 10 th grade core in order to heighten standards based achievement in Physical Education.	Department chair/teachers/Assistant Principal	Subject Area collaboration/Super Tuesdays	Master schedule, PE curriculum guides	Ongoing	Department chair/Assistant Principal of C & I
3O	Create and implement a rubric to assess student achievement on the new ESLRs.	Leadership Team/Pods/Department Chairs/Principal	Faculty and Team-designated meeting time	Meeting team agendas, minutes, and sign-in sheets	Fall 2013-2014	Leadership Team/Principal
3P	Intensive Summer Intervention for targeted Algebra Readiness students to bridge students to Algebra 1	Teachers/ Middle and HMBHS Principals/Counselors/ Summer School Principal	Categorical Funds	Master schedule (students transitioning out of Algebra Readiness, grade reports, CST)	Annually pending funding availability	Summer School Principal/Counselors
3Q	Continue zero period credit recovery during the school year to maintain both UC/CSU eligibility and graduation eligibility	Resource teacher/ Assistant Principal of C & I	Categorical Funding and general fund section allocation	% UC/CSU eligibility tracking, graduation track monitoring and AVENTA pass rate monitoring by counseling, master schedule	Ongoing	Counseling Department chair/Assistant Principal of C & I
3R	Continue to offer a credit recovery program during summer session to ensure students remain on track for graduation and college eligibility	Principal/Counselors/ Summer School Principal	Categorical Funds	Graduation rate, UC/CSU eligibility data, transcript audits	Annually pending funding availability	Summer School Principal/Counselors
3S	Continue to implement comprehensive senior exit surveys and PLP surveys for each grade level; modify survey based on student/teacher/counselor feedback	Counseling Department chair/ Counselors/ Assistant Principal of C & I	PLP days	Survey results, survey reports	Annually in the spring	Counseling Department chair/Assistant Principal of C & I
3T	Referrals to SOY, El Centro, CMH for counseling and social/emotional	Counseling	One-on-one counseling	Survey results, event sign in sheets, discipline records on	Ongoing	Counseling

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	Tasks	Responsible Person(s)	Resources	Assessment of Improvement	Timeline	Reporting
	support and collaborate regularly with these entities	Department chair/ Counselors/ Assistant Principal of C & I	sessions/SOY funding through Pyramid Alternatives	bullying behavior/student conflicts, conflict resolution logs		Department chair/Assistant Principal of C & I
3U	Partner with Talk, Listen, Community (TLC), a community collaborative, to bring relevant Education workshops to the Coastsides.	Counseling Department chair	Evening commitments	Attendance at TLC events and number of events held. Participation of TLC in site based events.	Ongoing	Counseling Department chair
3V	The Counseling departments will continue to sponsor Challenge Day to address school climate, bullying, tolerance, and school safety	Counselors/School Site Council/Principal	School Site Council and PAC funds	Event participation, activity agendas, development of ongoing programming after event	Annually, ideally in 1 st semester	Counseling Department chair/Principal
3W	Consider an alternative credit recovery program and options to better meet the needs of students and to provide more academic rigor to the recovery program concept.	Department Chairs	Collaboration time	Meeting minutes and agendas	Fall of 2013- Ongoing	Department Chairs/Principal
3X	Per the WASC visiting committee recommendations, HMBHS faculty will improve curriculum and supplemental intervention to support ELD/ELL and special needs students, narrow the achievement gap, and provide optimum learning experiences for historically underrepresented students.	Department Chairs/Specialized Program teachers/Principal	Super Tuesdays Collaboration time Conferences and workshops	Meeting minutes, department binders, data and benchmark analysis outcomes	Ongoing	Department Chairs/Principal