

SCHOOL COMMITTEE

(Official Report)

Regular Meeting

September 5, 2017

Called for 6:00 PM in the Dr. Henrietta S. Attles Meeting Room, Cambridge Rindge and Latin School, 459 Broadway, Cambridge, for the purpose of discussing any and all business that may properly come before the Committee.

Members Present: Ms. Bowman, Ms. Dexter, Mr. Fantini, Mr. Harding,
Ms. Kelly, Ms. Nolan, and Mayor Simmons

Also present: Student School Committee Members Juliette Low Fleury and Paul Sullivan

Mayor Simmons in the Chair.

A quorum of the School Committee being present, the Chair called the meeting to order at 6:25 PM.

On a motion by Ms. Nolan, seconded by Ms. Kelly, it was voted to suspend the Rules for a brief overview of the first day of school. The Rules were suspended for the purpose stated. Mayor Simmons mentioned that she had visited three schools with Superintendent Salim and asked him to speak. Dr. Salim shared that it was a great opening of school and he will continue to visit schools over the next few weeks. He mentioned that during the course of the day there was a safety situation that did not affect the schools directly but some schools were placed in "secure and hold". They will use this situation as an opportunity to remind families and staff to revisit the CPS security protocols. He welcomed everyone back to school and thanked principals, teachers, support staff and his team for making this a successful launch.

On a motion by Mr. Fantini, seconded by Ms. Kelly, on the following roll call, it was voted to ratify and confirm the vote taken at today's Executive Session with respect to the approval of the contract with non-union personnel (Dosha Beard): Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan NAY; Ms. Bowman YEA; Ms. Dexter NAY; Mayor Simmons YEA.

1. Public Hearing on the Revisions to the Cambridge Public Schools Rights and Responsibilities Handbook (3 minutes):

The following individuals were heard:

Karen Dobak, Allston St., she referred to an article from the New York Times, September 2, 2017 by David L. Kirk, of the University of California Learning Policy Institute, entitled "Don't Suspend Students, Empathize". She noted that separating from the class is considered a suspension in the Rights and Responsibilities Handbook; there is nothing that holds principals accountable; she would like to see more training of principals around these policies and that we track suspensions by sub-groups and by school; she will write up more detailed comments to share with the Committee

On a motion by Ms. Dexter, seconded by Ms. Nolan, it was voted to suspend the Rules to allow for an additional minute of comment. The Rules were suspended for the purpose stated.

Corinne Espinoza, Chestnut Street, she is a Cambridge parent of a child who graduated in June 2017, she asked the elected officials to abolish the CRLS attendance violation policy; if the record shows too many tardies or absences, the students' grades are reduced by a full letter grade and it is harmful and discouraging to the student; she asks that the Committee to immediately abolish this policy and work on

a better solution for implementation; she indicated that she grew up poor and we need to build policies from the perspective of parents who most need access to teachers and school

On a motion by Ms. Dexter, seconded by Ms. Nolan, it was voted to suspend the Rules to allow for an additional minute of comment. The Rules were suspended for the purpose stated.

On a motion by Ms. Nolan, seconded by Mr. Fantini, it was voted to close the public hearing on the CPS Rights and Responsibilities Handbook.

1a. Public Comment (3 minutes):

Leo Austin-Spooner, Avon Hill St., freshman at CRLS, would like to support item #17-212 regarding October 9th being consistent with the City calendar and changed to Indigenous People's Day on the CPS calendar; this shows Cambridge's dedication to social justice and telling the right side of the story; thanked the Committee in advance for their vote

On a motion by Mr. Fantini, seconded by Ms. Nolan, it was voted to close public comment.

2. Student School Committee Report:

Juliette Low Fleury reported that today was the first day of school. They welcomed the freshman with mentoring. She shared that it was a good day and a good start for a new grade.

Paul Sullivan reported that seniors hit the ground running on the college process. They had a lovely lunch and a nice first day back. Student Government as well as the cast of West Side Story met today. Sports are in full swing.

3. Presentation of the Records for Approval:

On a motion by Ms. Kelly, seconded by Ms. Bowman, it was voted to accept the Minutes of the following meetings:

- Special Meeting, July 24, 2017
- Regular Meeting, July 25, 2017

4. Reconsiderations: None

5. Unfinished Business/Calendar: None

6. Awaiting Reports: None

7. Superintendent's Agenda:

7a. Presentations: None

7b. Innovation Agenda:

7c. Consent Agenda:

On a motion by Mr. Fantini, seconded by Mr. Harding, it was voted to move the entire Consent Agenda forward for discussion and adoption. Ms. Nolan removed **items #17-192, #17-193, #17-198 and #17-206**. Ms. Dexter removed **items #17-195, #17-197 and #17-204**. On the following roll call, the balance of the Superintendent's Consent Agenda was adopted: Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Ms. Bowman YEA; Ms. Dexter YEA; Mayor Simmons YEA.

#17-190, Approval of Agreement Regarding Amendment to Cambridge School Committee and the Cambridge Education Association Units A & B Collective Bargaining Agreement for the Period of September 1, 2017 through August 31, 2020: that the School Committee approve the Agreement Regarding Amendment to Cambridge School Committee and the Cambridge Education Association Units A & B Collective Bargaining Agreement for the Period of September 1, 2017 through August 31, 2020 as detailed in the agreement.

#17-191, Approval of Agreement Regarding Amendment to Cambridge School Committee and the Cambridge Education Association Unit E Collective Bargaining Agreement for the Period of September, 2015 through August 31, 2018: that the School Committee approve the Agreement Regarding Amendment to Cambridge School Committee and the Cambridge Education Association Unit E Collective Bargaining Agreement for the Period of September, 2015 through August 31, 2018 as detailed in the agreement.

#17-194, Approval of Revisions to Cambridge Public Schools Uniform Grievance Procedures Policy: that the School Committee approve the Revisions to Cambridge Public Schools Uniform Grievance Procedures Policy, as detailed in the document (second reading).

#17-196, Approval of Revisions to Cambridge Public Schools Policy and Procedures for Prevention and Management of Head Injuries and Concussions in Athletic Activities: that the School Committee approve the Revisions to the Cambridge Public Schools Policy and Procedures for Prevention and Management of Head Injuries and Concussions in Athletic Activities as detailed in the document (first reading) was referred to a second reading.

#17-199, Contract Award: that the School Committee award a contract to the following vendor for Medicaid Reimbursement Claiming Services, funds to be provided from the General Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Public Consulting Group, 148 State Street, 10th Floor, Boston, for the period July 1, 2017 to August 31, 2018, in the amount of \$100,000.00.

#17-200, Contract Award: that the School Committee award a contract to the following vendor for Special Education Services, funds to be provided from the General Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Riverside Community Care, 270 Bridge Street, #301, Dedham, for the period September 1, 2017 to June 30, 2018, in the amount of \$135,000.00.

#17-201, Contract Award: that the School Committee award a contract to the following vendor for Supply and Delivery of Fresh Meat, funds to be provided from the Revolving Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Somerville Live Poultry, Inc., DBA Mayflower Poultry Co., 621 Cambridge Street, Cambridge, for the period:
September 1, 2017 to June 30, 2018 in the amount of \$84,583.50; July 1, 2018 to June 30, 2019 in the amount of \$90,504.34; July 1, 2019 to June 30, 2020 in the amount of \$96,839.64. Total contract: \$271,927.48.

#17-202, Contract Award: that the School Committee award a contract to the following vendor for Interactive Display Hardware, funds to be provided from the General Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Valley Communications, 477 Riverside Avenue, Medford, for the period July 1, 2017 to June 30, 2018, in the amount of \$90,000.00.

#17-203, Contract Award: that the School Committee award a contract to the following vendor for Legal Services, funds to be provided from the General Fund Budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with:

Parker Gallini LLP, 460 Totten Pond Road, Suite 350, Waltham, for the period July 1, 2017 to June 30, 2018 in the amount of \$45,000.00.

#17-205, Grant Award: that the School Committee accept and approve the grant award in the amount and for the period indicated:

Title IIA/Teacher Quality, for the period September 1, 2017 to August 31, 2018, in the amount of \$194,631.00. SC18731.

Description: As part of a comprehensive district initiative that focuses on the preparation, training, recruitment, and retention of highly qualified educators, this grant will provide \$75,000.00 in teacher stipends for the mentoring program for new teachers. The remaining \$119,631.00 will be used for Professional Development, \$22,789.00 of which is allocated to participating private school staff who are served in proportion to their school's enrollment.

On a motion by Ms. Dexter, seconded by Ms. Nolan, it was voted to suspend the Rules to bring up a matter already discussed. The Rules were suspended for the reason stated. Ms. Dexter referred to **item #17-205** and asked if the position of teacher induction coordinator is still funded from Title IIA grant. Dr. Salim responded that they had received guidelines from the Federal Government and were no longer able to fund that position from this grant. Dr. Salim noted that there was a move of that position to the general fund.

#17-207, Grant Award: that the School Committee accept and approve the grant award in the amount and for the period indicated:

Occupational Education Vocational Skills, for the period September 1, 2017 to August 31, 2018, in the amount of \$75,237.00. Project/Grant SC18606.

Description: The Perkins grant will be used to purchase computer hardware and peripherals for CVTE student use in Chapter 74 approved programs, a projection white board, equipment for the Early Education program, and professional development for new CVTE teachers to increase capacity to attract and retain students into programs that are nontraditional by gender.

#17-208, Grant Award: that the School Committee accept and approve the grant award in the amount and for the period indicated:

Nellie Mae Education Foundation, for the period September 5, 2017 to June 30, 2018, in the amount of \$10,000.00. SC18138.

Description: This grant will support Kindergarten quality enhancement through the provision of Professional Development in JK/K Writing and and in using recycled materials in "Maker Sessions" in the JK/K classrooms.

#17-209, Grant Award: that the School Committee accept and approve the grant award in the amount and for the period indicated:

McKinney Vento Homeless Students, for the period September 1, 2017 to August 31, 2018, in the amount of \$30,000.00. Project/Grant SC18707.

Description: This grant provides referral services and emergency supplies for homeless children and their families, scholarships for summer camps, and training by CPS and community partner agencies for various school staff, including administrators, so all will better understand the issues facing homeless children and families and be able to contribute to their success at accessing services.

#17-210, Grant Award: that the School Committee accept and approve the grant award in the amount and for the period indicated:

Expanded Learning Time, for the period July 1, 2017 to June 30, 2018, in the amount of \$704,350.00. Project/Grant SC18829.

Description: This grant will provide 300 additional hours of instruction/year for all students at the Fletcher-Maynard and ML King Schools. The funding supports stipends for additional working hours for teachers and assistant teachers. The 2.04 FTEs include a .54 FTE position of project coordinator at the FMA and 1.5 FTEs for assistant teachers at the King School (down from 2.0 last year). Other expenses are for field trips.

#17-211, Grant Award: that the School Committee accept and approve the grant award in the amount and for the period indicated:

Special Education Early Childhood Allocation, for the period September 1, 2017 to August 31, 2018, in the amount of \$53,896.00. Project/Grant SC18607/608.

Description: The SPED Early Childhood Allocation grant funds a paraprofessional (1.0 FTE) in inclusionary classrooms, plus instructional materials/supplies and PD.

8. Non-Consent Agenda:

On a motion by Ms. Nolan, seconded by Mr. Harding, it was voted to suspend the Rules to bring **Items #17-192 and #17-193** forward for discussion. The Rules were suspended for the reason stated.

#17-192, Approval of Revisions to Cambridge Public Schools Rights and Responsibilities Handbook: that the School Committee approve the Revisions to Cambridge Public Schools Rights and Responsibilities Handbook as detailed in the document (second reading).

#17-193, Approval of CRLS Handbook 2017-18, including revisions: that the School Committee approve the CRLS Handbook 2017-2018, including revisions, as detailed in the document (second reading).

Ms. Nolan indicated that everyone on this Committee has shared that they would like to improve these policies. She would like to make sure that we are doing the best so that we can get the outcomes we want to ensure attendance and timeliness of attendance. She indicated that she would like to approach this in a comprehensive way to look at best practices and to maybe streamline these policies. Ms. Kelly indicated that she agreed with Ms. Nolan and suggested sending it to the School Climate Sub-Committee and inviting other Members to participate. Ms. Dexter suggested that we need to look at the policies and rewrite the document. She commented that the Committee should vote on this tonight and strike the Attendance Violation Policy (AVP). Mr. Fantini shared that we could pass the policy and pass amendments to the policies at another meeting. He anticipates that the Superintendent and his leadership team will have a discussion. Ms. Bowman agrees to take a step back and review all of our policies. She added that we can't be reactionary in this. We have to figure out how we are going to do the work and engage our administrators, parents and students. Mr. Harding commented that we have to make sure we don't have a level of different expectations for the students most at risk. You are supposed to be in school and take part in the classroom experience. We need to have a more robust policy and not have separate policies for CRLS and one for HSEP. Mayor Simmons suggested having a provisional adoption of these policies tonight. Dr. Salim made three points which are: the changes in the handbook are related to a change in a staff member title; specific changes related to the CRLS 1 to 1 Chromebook policy; and attendance, suspension, and technology use. He added that one thought is to maybe have an Ad Hoc Sub-committee to review the document but pass this policy to move forward for this school year.

Paul Sullivan indicated that it is important to create a timeline. The Attendance Violation Policy comes in place at the end of the semester. This is affecting students now. Ms. Dexter indicated that

this is the only policy that affects grades. She shared that she does not want the Committee to give consent to apply this policy to student grades at this time. Mr. Fantini shared that as Vice-Chair, he will appoint an ad hoc sub-committee and work to create a deadline and get it done in a timely way. Dr. Salim is reluctant to set a timeline without consulting with the high school principal. Ms. Nolan noted this entire policy has a lot of other issues as well. Her preference would be to eliminate suspensions. The AVP could be addressed but there is more time needed to review the entire handbook. The Mayor reminded the Members that they may not take any binding votes after the biennial election. Ms. Dexter feels AVP should be fast tracked. She suggested asking the Deans to bring us back within one month an alternative of this policy and research data of who is being affected by this policy. Mr. Harding asked if there are any legal obligations regarding the attendance policy. Dr. Salim responded that chronic absenteeism implications affect the statewide assessment for attendance. He added that failure to send can involve legal actions with the DA's office relative to students' absences from school. Dr. Salim offered two paths that could happen. Approve the current language and refer to an Ad Hc Sub-Committee to look at more globally and also refer to Dr. Salim to work with Principal Smith specifically regarding the attendance violation policy. Juliette Low Fleury commented that on page 2.1, a parent or guardian must call no later than the morning of the absence. She shared that if parents are not home on that morning they should be able to call the next day. Ms. Bowman suggested a deadline of December to do this and to move forward with a provisional policy and refer to an ad hoc sub-committee with a deadline. Ms. Dexter requested complete assurance from Dr. Salim that students won't be penalized for the attendance violation before it impacts students' grades in January. Dr. Salim responded that there are progress reports that happen over the semester so he is unable to promise. Dr. Salim recommended keeping the policy that is here until we have the substitute. Paul Sullivan added that a lot of students don't show up because they can't and that a 2 minute violation gets the same punishment as 55 minutes late. Four unexcused absences will result in an attendance violation at the end of the term. Mr. Harding noted that many parents may use this policy to motivate their children to go to school. This is a tool to help them.

Ms. Dexter offered a substitute motion to suspend the Attendance Violation Policy from the CRLS Student Handbook and the Rights and Responsibilities Handbook and to pass both handbooks without this policy.

Mr. Fantini offered a substitute motion, seconded by Mr. Harding, that an Ad Hoc Sub-Committee be appointed by the Vice-Chair of the School Committee to look at the Attendance Violation Policy (AV policy) with a view towards having a recommendation by December 2017. On the following roll call, Mr. Fantini's substitute motion was adopted: Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Ms. Bowman YEA; Ms. Dexter NAY; Mayor Simmons YEA. Mayor Simmons noted that since Mr. Fantini's substitute motion passed, it nullifies the previous substitute motion.

On the following roll call, **Items #17-192 and #17-193** were adopted: Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Ms. Bowman YEA; Ms. Dexter NAY; Mayor Simmons YEA.

#17-195, Approval of Revisions to Cambridge Public Schools Non-Discrimination Policy and Prohibition Against Sexual Harassment: that the School Committee approve the Revisions to Cambridge Public Schools Non-Discrimination Policy and Prohibition Against Sexual Harassment, as detailed in the document (second reading).

Ms. Dexter offered an amendment to **item #17-195**: any romantic or sexual relationship between students and adults in CPS schools is strictly prohibited and not allowed under any circumstance regardless of the student's age or whether or not the student is legally a minor. These relationships are considered sexual abuse whether the adult behavior is unwanted or not.

Attorney MacFarlane reviewed the language of Ms. Dexter's proposed amendment and recommended the following wording: All CPS employees are prohibited from engaging in any romantic or sexual relationship between students and adults regardless of a student's age.

On the following roll call, **item #17-195** was adopted as amended to include the language, "All CPS employees are prohibited from engaging in any romantic or sexual relationship between students and adults regardless of a student's age": Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Ms. Bowman YEA; Ms. Dexter YEA; Mayor Simmons YEA.

#17-197, Special Needs Contracts for Day and Residential Program Services not Available from the Cambridge School Department: that the School Committee award contracts to the institutions as detailed in the list in amounts not to exceed the shown rates, having been approved by the Operational Services Division of the Commonwealth of Massachusetts, funds to be provided from the General Fund Budget and/or Grant Fund Budget.

	<u># Active Contracts</u>	<u>Amount</u>
Day	26	\$2,131,692.84
Residential	2	\$352,113.93
45 Day Program	0	
Total	28	\$2,483,806.77

Ms. Dexter asked if the number of day placements was increasing this year. Dr. Salim responded that we are projecting similar numbers as last year. Ms. Spinner and Ms. Spera were invited to speak on this. Ms. Spinner noted this recommendation pertains to this fiscal year. This is the third batch of contracts being approved for this school year. This keeps the Committee apprised of the cumulative contracts approved by you for this fiscal year. On the following roll call, **item #17-197** was adopted: Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Ms. Bowman YEA; Ms. Dexter YEA; Mayor Simmons YEA.

#17-198, Contract Award: that the School Committee award a contract to the following vendor for Vocational Student Transportation Services, funds to be provided from the General Fund Budget, Chapter 30B of the laws of the commonwealth of Massachusetts having been complied with:

J.S.C. Transportation Services, 224 Calvary Street, Waltham, for the period August 29, 2017 to June 30, 2018, in the amount of \$27,000.00.

Ms. Nolan asked about our obligations for our students who attend out of district vocational programs. Dr. Salim indicated that we are obligated to do this. It was asked if there is public transportation available for these students. Mr. Maloney, COO, responded that it's not always simple to use public transportation based on the location of the programs. Mr. Harding asked if there is a better way to cost share this since this is just transportation for one student. Dr. Salim added that there is no cost sharing provision. Mr. Maloney noted that in the past we have tried to couple up with other communities but when you have only one student attending the program, the unit cost increases. On the following roll call, **item #17-198** was adopted: Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Ms. Bowman YEA; Ms. Dexter YEA; Mayor Simmons YEA.

#17-204, Grant Award: that the School Committee accept and approve the grant award in the amount and for the period indicated:

Title IV/Student Support and Academic Enrichment, for the period September 1, 2017 to August 31, 2018, in the amount of \$30,912.00. Project/Grant SC18732.

Description: A new grant that is part of the federal Every Student Succeeds Act (ESSA), Title IV will be flexed into the district's Title IIA grant to provide stipends for Mentor teachers working with new teachers beginning their careers in CPS. The Mentoring program is part of a comprehensive district program focusing on the preparation, training, recruitment, and retention of highly qualified educators.

Ms. Dexter noted that this grant pertains to mentor teachers. She asked how often these mentor teachers are out of the classrooms. She wanted to know if this happens in the schools where we have coaches. Dr. Salim indicated that this is a State requirement that mentors are provided for all

first year teachers. This is in addition to coaching support. On the following roll call, **item #17-204** was adopted: Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Ms. Bowman YEA; Ms. Dexter YEA; Mayor Simmons YEA.

#17-206, Grant Award: that the School Committee accept and approve the grant award in the amount and for the period indicated:

Title I Distribution, for the period September 1, 2017 to August 31, 2018, in the amount of \$1,058,790.00. Project/Grant SC18604.

Description: Eight elementary schools are eligible for Title I services in FY 18. These funds will provide academic, instructional, and support services for low-achieving students in either reading or math, professional development activities for staff, support for parent involvement activities, as well as supplies and materials. Grant funds support the Program Coordinator (1.0) and Family Liaison (.75), plus 6.47 FTEs for teachers in Title I schools. An allocation of \$30,000.00 is also made for three middle schools to provide direct services to low-achieving students outside of the school day. In addition, 1% of the grant supports family engagement activities. The grant also serves eligible Cambridge students attending private schools.

Ms. Nolan asked what the basis is for distributing this funding among the schools. Ms. Nolan placed **#17-206** on the Calendar.

On a motion by Ms. Nolan, seconded by Ms. Bowman, it was voted to suspend the Rules for Ms. Nolan to request unanimous consent to withdraw her action of placing **item #17-206** on the Calendar. The Rules were suspended for the purpose stated. Ms. Nolan requested a back-up report for **item #17-206**. On the following roll call, Ms. Nolan received unanimous consent to withdraw her previous action on **item #17-206**: Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Ms. Bowman YEA; Ms. Dexter YEA; Mayor Simmons YEA.

On the following roll call, **item #17-206** was adopted: Mr. Fantini YEA; Mr. Harding YEA; Ms. Kelly YEA; Ms. Nolan YEA; Ms. Bowman YEA; Ms. Dexter YEA; Mayor Simmons YEA.

9. School Committee Agenda (Policy Matters/Notifications/Requests for Information):

Mr. Fantini in the Chair 7:56 pm. Mayor Simmons in the Chair 7:58 pm.

On a motion by Ms. Kelly, seconded by Ms. Nolan, it was voted to move the entire School Committee Agenda forward for discussion and adoption.

#17-212, Joint Motion by Ms. Kelly, Ms. Nolan and Mayor Simmons, that in keeping with the City of Cambridge calendar, the second Monday of October, an official State holiday, be renamed Indigenous People's Day and that October 1 be recognized as the Italian Heritage Day on the Cambridge Public School District calendar.

That the Cambridge Public School District recognize and support the teaching of Indigenous People's history and Italian-American history with emphasis on both groups' experience in Massachusetts and New England.

Ms. Kelly spoke in support of this motion and how it is important to understand our own history in Massachusetts and in New England regarding Indigenous people. Mr. Fantini offered an amendment to this motion have Italian Heritage Day acknowledged on the same day as Indigenous People's day. Mr. Fantini's amended motion failed for lack of a second. On a voice vote, **item #17-212** was adopted with Mr. Fantini recorded as present.

#17-213, Joint Motion by Ms. Kelly and Mayor Simmons, that the Superintendent update the School Committee on the implementation of "Non-Discrimination on the Basis of Gender Identity Policy" (approved in a second reading by School Committee on August 11, 2015) by October 20, 2017.

In keeping with the School Committee and School District's desire to create a safe and supportive environment for all students, please review the implementation of the following: student use of chosen name and pronoun; transition plan meetings with students and families; accessibility for all school community members to gender neutral restrooms, gender neutral locker rooms, and changing facilities in all present school buildings and in plans for future buildings; and the education and training offered to students and professional development for staff.

Ms. Kelly noted there are areas of concern expressed. She wanted to review this to see what progress has been made with these issues. Mr. Harding noted that some of the older community members do not understand the reason for gender neutral restrooms. He suggests figuring out a better way to communicate and explain the significance of the policy. On a voice vote, **item #17-213** was adopted.

#17-214, Joint Motion by Mayor Simmons and Ms. Dexter, that whereas CPS values equity and joyous, real world learning experiences; and

Whereas field trip fees are a financial strain for some families but not others; and

Whereas asking to have fees waived is embarrassing for many parents and students;

The Committee requests from the administration an estimate of the annual cost of CPS financing all field trips without parents paying any of the costs.

On a voice vote, **item #17-214** was adopted.

On a motion by Ms. Dexter, seconded by Ms. Nolan, it was voted to suspend the Rules to bring up an item which was already adopted. The Rules were suspended to bring back **item #17-214** for discussion. Ms. Dexter commented that we shouldn't ask students to pay fees for curricular activities when they don't pay for extra-curricular activities. She asked the Superintendent when the Committee could receive the estimate of the costs. Mr. Maloney responded that they should have a first estimate in October. Mayor Simmons shared that she does not want these extraordinary field trips to stop if a school is working on a way to fund these trips. Mr. Harding noted that we have to make sure we are doing the due diligence of the potential of these costs. He suggested reviewing what the global budget implications would be and what the process would be to make this happen. Mayor Simmons confirmed that this is in no way an impediment to stop these trips and the schools from fundraising.

On a voice vote, **#17-215**, Report of August 23, 2017 Buildings and Grounds Sub-Committee Meeting was accepted as presented:

**Meeting of the Buildings & Grounds Sub-Committee
School Committee Conference Room
August 23, 2017
5:00 PM**

Called for the purpose of finalizing the district's rental/leasing agreement.

Members Present: Ms. Bowman, Chair; Mr. Fantini, Ms. Nolan

Also present: Ms. Claire Spinner, Chief Financial Officer; Mr. James Maloney, Chief Operating Officer; Vedad Konjic, Facilities Manager

A quorum of the Sub-Committee being present, Ms. Bowman called the meeting to order at 5:00 PM. Ms. Bowman read the call of the meeting and explained since this is the only item on the agenda, there will be a discussion by the Members and the administration, after which time the public can speak on this item during public comment.

Ms. Bowman turned the meeting over to Ms. Spinner who distributed a rewritten proposed policy, and explained that after speaking with our Legal Counsel, the Committee of the Whole will vote on the policy

of the district's rental/leasing agreement (on file in the School Committee office). She also passed out guidelines and procedures with edits, that have to do with policy usage, and the policy that is currently in effect (on file in the School Committee office). She is proposing tonight, that the policy presented here, will have the new language added to it, the old language will have X's marked through it. The Members will also vote to adopt the new fee schedule, which is separate from the policy and includes the new King/Putnam auditorium. Ms. Spinner stated that there will be more tweaking to the guidelines and procedures to make sure CPS will be using the system as efficiently and effectively as possible. Mr. Maloney stated that there is not sufficient upkeep and care of our theaters. There have been many complaints and concerns from principals, teachers, and VPA regarding the use of their equipment by outside users. These issues will continue to be discussed with Visual and Performing Arts.

It was made clear that the guidelines and procedures are not up for a vote. There will be an online CPS Facility Scheduler Calendar in the near future. It was indicated that the first two pages of the draft of the policy have most of the changes. There is a new section on building availability. A total of four documents were passed out from Ms. Spinner (on file in the School Committee office). There is still a question of having a CPS staff present when outside users want to use our tech equipment. Having a tech person present would help prevent damage to our equipment going forward.

There were discussions around the following questions, comments and concerns:

- 50 or more people at an event on the weekend require a custodian on duty
- Use of the kitchen will need a kitchen staff on duty
- Technician required when outside users are in our theatres
- Procedures and Guidelines category II was created to address the fee issue for sports groups and other teams
- There is no deliberate intention to change existing practices for after school programs
- Security and/or custodial details

It was noted that the largest change is the introduction of technology in our school schools. Ms. Spinner indicated that she looked at what other districts are using to help write these terms and conditions. Of course there will be bumps and every organization will have to be looked at individually, minor modifications may be possible.

Mr. Fantini stated that this is a good policy; however he wants to make sure that the school athletic and recreation departments have priority over the city users for sports events. It was brought up that the CRLS Gym (War Memorial) is not part of the facilities agreement that the school department provides permits for or controls for outside users. War Memorial is co shared by the City. Although we are the primary users, the City does the permits for the community to use the War Memorial facility. There is usually no problem unless a coach waits to the last minutes to ask for an additional practice or event.

Mr. Fantini raised the following issues:

- CPS should not have to pursue community users for payment; he wants the payments to be prior to the event
- Should users buy liability insurance? Ms. Spinner stated that the system that CPS purchased assumes that the users have insurance certificates
- Concerns re custodians being paid more than once during a shift - Mr. Maloney agreed to look into it
- Police detail for organizations that charge an admission – Mr. Maloney stated that he will look into it and will work out some language on it. Usually, this issue only comes up at CRLS

Ms. Bowman asked if they can allot the police detail issue to the number of people in attendance. After the police presence was discussed; the consensus was to take out the police detail unless the Superintendent deems appropriate.

Ms. Nolan raised the following issues:

- Wants to make sure we do not under or over charge our citizens of Cambridge, in particular our parent organizations
- Clarity around using the cafeteria only and not the kitchen: Use of the kitchen with the cafeteria changes the category of usage and having food triggers the need for a custodian
- Security requirement after 5:00 pm
- Check after a year to see how many users have stopped using our facilities
- Proof of 50% Cambridge residency
- Showing favoritism to Cambridge organizations
- Clarification in category III non-profit businesses vs. Category IV profit businesses
- What commercial use means as it relates to “Commercial Use is prohibited” – no pop up restaurants or anything that has a strong commercial theme over an educational theme
- Technology as it relates specifically to Breakthrough
- Suggestion that the users provide certified techs

There were discussions regarding Leslie and Google as it relates to the wide range of charging flexibilities and the grey areas of location scouts for movies. Ms. Bowman suggested that we compare our agreements to how we solidify our relationships with our partners. Ms. Spinner reiterated that the Guidelines and Procedures are not up for a vote. Mr. Maloney agreed with Ms. Bowman about re visiting the agreements as they relate to our partners. Mr. Maloney acknowledged that nonprofits are welcome to use our facilities but should not use our technology; the biggest issues are with our auditoriums, kitchens, libraries, and VPA. The highest concern is in our schools with the newest equipment.

Ms. Nolan exited the meeting at 6:05 pm.

Ms. Bowman has two suggestions:

- Auditorium – would it be possible to have training for outsiders to have professional certified technical training for one or more schools
- Create a form for the 50% partnership

Ms. Spinner explained that there is an application process for users to establish an account that includes uploading a form regarding 50% partnership; this will help decide which category users will belong to.

The floor was opened for public comment.

- David Bass, North Cambridge Family Opera (NCFO), thanked everyone for the opportunity to express his thoughts and stated that they have a great relationship with the Peabody school and he would like that to continue. NCFO currently pays over \$10,000.00 per year in what are mostly custodian fees. They don't pay for specialist or rental fees. Because they don't actually turn a profit, he is concerned they are going to be priced out, which would harm the partnership on both sides. He mentioned that half of the lights in the Peabody auditorium belong to NCFO and they allow the school to use them. The benefit of leaving the lights up is to keep them from loading in and unloading. The video projector belongs to NCFO also as do thousands of dollars in audio equipment and wireless mics. Mr. Bass also informed everyone that NCFO has built a set of stairs to go on the stage and a stage extension. The Peabody school often borrows their platform and sets. He stated that they give and get a lot. He is asking for a way to get a waiver so their relationship can continue. Storage of costumes and set pieces was brought up. Mr. Maloney stated that he is completely unaware of all of what Mr. Bass has informed us of and will be in touch with the principals at the schools. Mr. Maloney stated that what has been going on is in actuality a violation of state law. It was brought up that using a school facility for storage of equipment for non-school events is illegal and may be in violation of a fire code. It was brought up that the policy is meant for long term storage, not short term or temporary storage. Two weekend performances at a time, during the period of a performance probably should be permitted. Mr. Maloney asked that Mr. Bass put his concerns in an email to himself and Ms. Spinner and they will follow up on them. Mr. Bass asked that we provide flexibility to recognize

the benefit that certain organizations bring. Mr. Fantini asked if certain fees can be waived according to certain relationships. Mr. Maloney and Ms. Spinner are both reluctant to agree to that.

Public comment was closed.

Next Steps: using the amended language for the policy and the fee schedule, move forward to the Committee of the Whole for a vote of adoption at a future Regular Meeting.

Ms. Bowman motioned, Mr. Fantini seconded to adjourn.
Meeting adjourned at 6:30 PM

Dosha Beard
Confidential Secretary to the School Committee

Documents Submitted > (on file in the School Committee office)

- Rewritten proposed policy File: KF
- CPS Guidelines and Procedures
- APPENDIX 1: Fees for Use of School Facilities During Non-school Hours
- Existing Policy File: KF Adopted: June 5, 2001

10. Resolutions (letters of congratulations, letters of condolence):

On a voice vote, the following motions were adopted:

#17-216, Motion by Mr. Harding, that the School Committee goes on record in expressing its congratulations to:

Lieutenant Leonard J. DiPietro promoted to the rank of Deputy Superintendent
- He will now serve as the Criminal Investigations Section Commander and oversee the Criminal Investigations Section, Crime Analysis Unit and Crime Scene Services.

Lieutenant Robert Lowe, Sr. promoted to the rank of Deputy Superintendent
- He will serve as the First Platoon Operations Commander and oversee the Community Services Unit and Bike Patrol.

Lieutenant Pauline M. Wells promoted to the rank of Deputy Superintendent
- She will serve as the Administrative Services Commander and oversee the Records Management Unit, Off-Duty Employment Office, Police Prosecution Unit, Facility Maintenance Unit, Property & Evidence Unit and Fleet Maintenance Unit.

11. Announcements:

Mr. Fantini requested that any School Committee Member interested in being on the Ad-Hoc Sub-Committee to look at the Attendance Violation Policy (AV policy) to please notify him.

Mayor Simmons acknowledged Lisa Rosenberg who is filing in at this meeting for CEA President Dan Monahan.

Ms. Kelly announced "Meet Your Neighbor Day" on Sunday, September 17, 2017 which is convened by the Cambridge Peace Commission in partnership with the Citizens' Committee on Civic Unity. It involves planning something that you can do to bring your neighbors together.

Ms. Nolan invited people to visit 184 Huron Ave. to find a free library in front of her house.

Mayor Simmons announced the Senior Service Provider Meeting, the Tenant Town Hall Meeting and the CCTV backyard barbeque.

12. Late Orders:

On a voice vote, the following motions were adopted:

Motion by Mayor Simmons, seconded by Mr. Harding, that the School Committee goes on record in congratulating Branville G. Bard, Jr., newly appointed Commissioner for the City of Cambridge Police Department and welcomes him to Cambridge.

Motion by Mayor Simmons, seconded by Ms. Nolan, that the School Committee goes on record in expressing its congratulations and acknowledging School Committee Member Reverend Bowman for the extraordinary sermon she preached at St. Paul AME Church.

Motion by Ms. Nolan, seconded by Mr. Fantini, that the School Committee hereby goes on record in expressing its congratulations to the following RSTA Culinary students and instructor on winning first place in the best burger category at the Cambridge Chamber of Commerce "Char & Bar" Wars this summer:

Rick McKinney, Instructor
Hadari Binda
Yanitza Calderon
Jazlynn Mables
Ryan McCann
Jose Mendoza
Mahkeida Goncalves-Charles

Motion by Ms. Nolan, seconded by Ms. Bowman, that the School Committee hereby goes on record in expressing its congratulations to CRLS student Jonas Hansen on winning the National Gold Medal at the Summer National Fencing Tournament.

Late Motion by Mayor Simmons, seconded by Mr. Harding:

RESOLVED: The School Committee formally goes on record in opposing the Trump Administration's announcement that Deferred Action for Childhood Arrivals, otherwise known as DACA, shall be ended in six months, recognizing that this misguided and hurtful action will not strengthen the county, and will only move to punish those young people who have committed no crimes, and have largely only ever known the United States as their home; and be it further

RESOLVED: The School Committee stands in solidarity with Attorney General Maura Healy in her efforts to sue the Trump Administration over its moves to abolish DACA, and we vow to do everything in our power to protect the DREAMers among us.

Ms. Nolan offered an amendment to Mayor Simmons motion, seconded by Ms. Bowman, that we encourage our congressional delegation to fight with all vigor to stop this action and that a copy of this resolution be forwarded to the State and Congressional Delegations as well as Governor Baker. Mr. Harding commented that this is a question of human decency. He shared that he is glad we are sending a message to the community. Ms. Bowman asked to go on record as a clergyperson and commented that this was immoral. She indicated that she wants to support this resolution from a legal and policy perspective but also from an interfaith perspective.

On a voice vote, Mayor Simmons' late motion was adopted as amended:

RESOLVED: The School Committee formally goes on record in opposing the Trump Administration's announcement that Deferred Action for Childhood Arrivals, otherwise known as DACA, shall be ended in

six months, recognizing that this misguided and hurtful action will not strengthen the county, and will only move to punish those young people who have committed no crimes, and have largely only ever known the United States as their home; and be it further

RESOLVED: The School Committee stands in solidarity with Attorney General Maura Healy in her efforts to sue the Trump Administration over its moves to abolish DACA, and we vow to do everything in our power to protect the DREAMers among us; and be it further

RESOLVED: The School Committee encourages our congressional delegation to fight with all vigor to stop this action; and be it further

RESOLVED: That a copy of this resolution be forwarded to the State and Congressional Delegations as well as Governor Baker.

Distributed Back-up Documents/Handouts:

✓ Comments read by Leo Austin-Spooner during public comment

E-mail communications received:

- Email from Angeline Uyham re Design Lab Videos
- Email from Dr. Lloyd Sheldon Johnson re Committee Meeting, July 24, 2017
- Email from Lauren Gibbs re Recruit at HBCUs and HSIs for teachers for CPSD and CRLS
- Email from Lauren Gibbs re Make education better for black and brown students: multi-racial students do as well as whites on tests
- Email from Annette Valdez DiMaggio re Amigos School native enrollment
- Email from Kester Messan re Register Forum letters
- Email from Patrick Barton re First day of school 25 mph
- Email from Anita D. McClellan re September 5, 2017 Agenda Item #17-212 – October 1 District calendar designation
- Email from Anita D. McClellan re SC September 5 Motions, #17-192, #17-193, #17-195
- Email from Jill R. Crittenden re September 5, 2017 Agenda Item #17-212 – October 1 District calendar designation

The communications are on file in the Office of the Executive Secretary to the School Committee and can be viewed.

On a motion by Ms. Bowman, seconded by Ms. Dexter, it was voted to adjourn (8:45 PM).

Judith T. Martin
Executive Secretary to the School Committee