

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE
(Bond Measures D, E and R)
December 12, 2022 at 6 pm
Meeting Minutes
1400 Marina Way South, Richmond CA 94804

Meeting video recording available on YouTube
<https://www.youtube.com/channel/UC9u1R1iSWbHzhieeGC5LvYA/videos>

A. Opening Procedures
B. Call to Order/Pledge of Allegiance

Ms. Humes called the meeting to order in Mr. Anderson's absence at 6:07 pm

C. Roll Call

John Anderson, Sallie DeWitt, Gaia Sonatina, Lorraine Humes, and Jason Lindsey
(5 members with 3 required for quorum)

Members present: Gaia Sonatina, Jason Lindsey, Lorraine Humes

Members absent: John Anderson, Sallie DeWitt

Staff present: Luis Freese, Melissa Payne, Ellen Mejia-Hooper

D. Agenda

In keeping with CBOC Resolution No. 22-04 all items on the agenda are presentations by WCCUSD staff and for other information for general discussion. No action will be taken by the CBOC during this meeting.

a. Reference CBOC Resolution No. 22-04 (attached)

E. Public Comment for items not on the Agenda

Items already on the agenda may not be spoken on in this section. Speakers wishing to address a specific agenda item they must fill out a Speaker Form with the appropriate agenda item listed. Speakers will be allowed three minutes

Public Comments

Anton Jungherr

PRESENTATION

F. Bond Program Project Status and Financial Reports (Luis Freese/Melissa Payne/Ellen Mejia-Hooper)

Presentation on progress of current Bond Projects including newsletters and financial reports

Mrs. Mejia-Hooper presented the projects update.

a. Facilities Master Plan Project Update Consolidated Budget Report

Ms. Humes asked if the district had received federal or state money for HVAC projects. Mrs. Mejia-Hooper responded that we have applied and received several grants under CalShape program. She also discussed some of the conditions of the grants. Ms. Humes also had other questions including clarification on cost mitigation. Mrs. Mejia-Hooper responded.

Public Comments

Don Gosney

Mrs. Payne reviewed the financial reports.

b. Consolidated Budget Report

c. Report 13 Bond Program Financial Status

d. Report 13A Variance Report

e. Report 2 Bond Program Spending to Date

f. AP check list

Ms. Humes had questions that Mrs. Payne addressed.

Public Comments

Anton Jungherr

Don Gosney

g. Status of applicants for CBOC

Mr. Freese stated that we have receive one application.

Ms. Humes had questions for Mr. Freese on the district's recruiting efforts. She reminded that next year several CBOC member's term will be expiring, members that are holding key positions. Mr. Freese responded.

Public Comments

Anton Jungherr

h. Status of WCCUSD Board acceptance of Bond Financial and Bond Audit Performance Audits for FY21

Ms. Humes made several comments on the audits including whether the BOE had accepted the report. Mr. Freese replied that the Board had received the report at the November 2, 2022 Board meeting.

Public Comments

Anton Jungherr

Don Gosney

i. Status of WCCUSD Board approval of revised Board Policy 7214.2 (WCCUSD CBOC)

Ms. Humes reviewed section 2 which stated the committee's intention to suspend future meeting until the Resolution is approved by the Board. Ms. Humes read the letter Mr. Freese sent to Mr. Anderson regarding the Districts response. It read that the committee does not have the authority to disband the committee as this is a District committee. The District will continue to schedule and conduct CBOC meetings until the Board provides direction to staff to proceed otherwise. Ms. Humes had more comments and questions regarding the letter.

Public Comments

Anton Jungherr

Don Gosney

j. Joint WCCUSD Board and CBOC meeting

Ms. Humes stated that she did not know the status of this meeting at this time. Ms. Humes had suggestions regarding the agenda for this meeting that she will discuss with Mr. Anderson.

Ms. Humes asked about parliamentary procedures in regards to the Board pulling items off the agenda.

Public Comments

Don Gosney

Anton Jungherr

DISCUSSION

G. 2021 CBOC Annual Report (Lorraine Humes)

Ms. Humes there was no update at this time.

H. Reference Documents

a. CBOC Information Request Log December 12, 2022

- b. Revised August 15, 2022 Draft Meeting Minutes**
- c. November 14, 2022 CBOC Draft Meeting Minutes**

No action was taken on these items as stated in Agenda Item D of this meeting.

I. Tentative Calendar CBOC Meetings 2023 (attached)

Ms. Humes commented that this item will be tabled until Mr. Anderson returns. She did mention that due to the Joint meeting with the Board, the January 9 meeting will probably be canceled.

J. Next Scheduled Meeting

- a. January 9 ,2023 6 pm (May change subject to scheduling of Joint meeting with WCCUSD Board)**

Ms. Humes commented that the proposed January 9, 2023 CBOC meeting may be canceled due to the Joint meeting being proposed for January 18, 2023.

K. Adjournment

Ms. Humes adjourned the meeting at 7:42 pm.

Disability Information

Upon written request to the district, disability related modifications or accommodations—including auxiliary aids or services—will be provided. Contact the Superintendent's Office at (510) 231-1101 at least 48 hours in advance of the meeting