

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE

MINUTES

Meeting of December 14th, 2020

Approved on January 11th, 2021

A) OPENING PROCEDURES

Note: this meeting was held online using the Zoom platform and was open to the public to attend.

B) CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mr. Gosney called the meeting to order at 2:05 PM.

C) ROLL CALL

Present: John Anderson, Maisha Cole, Sallie DeWitt, Guadalupe Enllana, Don Gosney, Lorraine Humes & Anton Jungherr
[7 members ~ 4 required for a quorum]

Staff Present: Luis Freese, Melissa Payne, Ellen Meija-Hooper & SeungJa Cha

Board Liaison: None appointed.

D) APPROVAL OF AGENDA

After Mr. Jungherr pulled Item J (CBOC Member Information Request Log) the rest of the agenda was approved via consent.

E) B) PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

None

F) ELECTION OF CBOC OFFICERS FOR 2021

Luis Freese conducted the election of officers for 2021

For Chair, Anton Jungherr nominated Don Gosney to continue. With no other nominations, a white ballot was cast.

For Vice Chair, Don Gosney nominated Guadalupe Enllana to continue. With no other nominations, a white ballot was cast.

For Secretary, Don Gosney nominated Anton Jungherr. Mr. Jungherr declined the nomination. Sallie DeWitt nominated John Anderson. With no other nominations, a white ballot was cast.

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D I S T R I C T R E P O R T S

G) **BOND PROGRAM PROJECTS STATUS and FINANCIAL REPORTS**

Mr. Freese presented the project reports and updates:

- 12.14.20 Facilities Master Plan Projects Update
- Michelle Obama School Project Status Report (December)
- Michelle Obama Newsletter (December)
- Richmond HS Newsletter Number 17 (December)
- RHS Critical Needs Project Status Report (December)

Ellen Meija-Hooper presented reports on

- Facilities Master Plan Update
- Facilities Master Plan Prioritization Committee

Melissa Payne presented the financial reports:

- Consolidated Budget Report 11.30.20
- Consolidated Budget Report-2016 Master Plan 11.30.20
- Report #2 Bond Program Spending to Date 11.30.20
- Site Budget Authorization 12.14.20
- Report #13 Bond Program Financial Status 11.30.20
- Report #13A Variance Report 11.30.20
- '20-'21 Accounts Payable Check List 11.30.20

C O M M I T T E E R E P O R T S # 1

H) **2019 ANNUAL REPORT AND UPDATE**

Ms. DeWitt presented the 2019 Annual Report (Rev-3).

Ms. DeWitt also offered a handout with two amendments to the report under consideration:

Proposed amendments:

AMEND 2019 ANNUAL REPORT (Pg 3) shown on *12.14.20 CBOC Agenda (Pg 57)* as follows:

The second paragraph reads (last sentence highlighted):

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- Construction commenced on Wilson Elementary School campus replacement project on August 2, 2019. The community requested changing the name to Michelle Obama School and, in February, 2020, the Board approved the name change. In this report, Michelle Obama School is referred to as Wilson Elementary School to align with 2019 district financial reports. **At the end of 2019, the budget for the Wilson Elementary School replacement project was \$44.1 million.**

Amendment #1: Change last sentence to:

- Construction commenced on Wilson Elementary School campus replacement project on August 2, 2019. The community requested changing the name to Michelle Obama School and, in February, 2020, the Board approved the name change. In this report, Michelle Obama School is referred to as Wilson Elementary School to align with 2019 district financial reports. **At the end of 2019, the bond fund budget for Wilson Elementary School totaled \$44.1 million, including the campus replacement project and other legacy projects.**

The third paragraph reads (last sentence highlighted):

- In 2019, work was done on a seismic upgrade project for the gymnasium at Juan Crespi Middle School. **By the end of 2019, a total of \$6.5 million in bond funds had been allocated to Crespi.**

Amendment #2: Change last sentence to:

- In 2019, work was done on a seismic upgrade project for the gymnasium at Juan Crespi Middle School. **By the end of 2019, a total of \$6.5 million in bond funds had been allocated to Crespi, including critical needs and legacy projects.**

Ms. Humes made a motion to accept the amended Annual Report with Ms. Enllana seconding the motion.

The motion was approved with Enllana, Jungherr, DeWitt, Anderson, Humes and Cole voting in the affirmative with Gosney abstaining. [6-0-1-0]

Ms. Humes presented a proposed schedule for the 2020 Annual Report which will gather and process information starting at the beginning of 2021 and processed as gathered. The goal is to have the Annual Report available

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for review by the CBOC, the Board of Education and the public much earlier than in previous years.

Ms. Humes also repeated her request for the District to provide the CBOC with an account for Zoom meetings or through some other meeting sharing application (Google Meet?). Mr. Freese replied that he would look into what the District can provide.

C B O C R E P O R T S

C O N S E N T I T E M S

I) ADOPTION OF MINUTES

Approved with no objection:

11.09.20 CBOC Draft Minutes

J) CBOC MEMBER INFORMATION REQUEST LOG

Mr. Jungherr spoke on Item #147 on Page 195 of the Agenda Packet to address a request for information made 10 weeks prior. Mr. Jungherr also reference Item #149 on Page 196 of the Agenda Packet which requested information 6 weeks prior to this meeting.

Mr. Gosney requested of Mr. Freese that these requests be addressed by the end of the week (12/18). Staff confirmed that they could at least provide an update.

K) APPROVED RECOMMENDATIONS LOG

Approved with no objection:

12.14.20 CBOC Approved Recommendations

C O M M I T T E E R E P O R T S # 2

L) MEMBERSHIP

Mr. Gosney presented:

12.14.20 CBOC Attendance Review

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M) MEMBERSHIP ROSTER

Mr. Gosney presented:

12.14.20 CBOC Roster

Mr. Gosney reported that the CBOC roster was down to only seven members and that efforts need to be made to fill the unfilled positions.

N) CHAIRPERSON REPORTS

Mr. Gosney noted his report to the Board, which was included in the agenda packet.

12.09.20 Chair Report

Mr. Gosney spoke about some of the problems he envisioned with regards to proposed changes that the new Board of Education has mentioned that would severely limit the ability of the CBOC to perform the oversight of the Bond Program in the future.

O) AUDIT SCHEDULES

Mr. Jungherr presented an update on the relevant dates surrounding the 2020 Financial and Performance Audits.

Mr. Jungherr expressed his severe disapproval of the response provided by Eide Bailey regarding firm credentials and performance and asked Mr. Nathan Edelman to provide follow-up information and documentation on (1) the firm's peer review report, (2) details on how the firm was engaged, since the services were not subject to an RFP, and (3) a response to issues related to the firm's audit of the Vallejo USD.

Mr. Jungherr believed that the responses were nonresponsive, superficial and inadequate. [See attached responses]

Through the Chair, Mr. Jungherr requested from staff a more thorough response sent to the full CBOC. Mr. Freese responded that he would try to provide an update by the end of the week (12.18).

P) MEASURE R POTENTIAL BOND ISSUANCE SCHEDULE

Mr. Jungherr presented a report provided by KNN at the Board meeting of November 4th advising that there might be an issuance of Measure R bonds in March of 2021.

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Mr. Jungherr expressed his opinion that, since there is no need for the funds at this time, that the sale would be in violation of applicable laws and codes.

Mr. Freese responded that since this was a financial matter and not under his control, he couldn't speak with authority but he did not believe that there would be a sale at that time.

Mr. Gosney said that he would reach out to Dr. Wold for a clarification.

Q) CALENDAR

The CBOC members and staff discussed dates that would best for CBOC meetings in 2021. The working calendar listed holidays, personal conflict dates and District conflicts so the meeting dates would be more conducive to full attendance. The accepted meeting dates are:

J a n 1 1	A p r 1 2	A u g 9
F e b 8	M a y 1 7	S e p t 1 3
M a r 0 8	J u n 1 4	S e p t 2 9
		(proposed joint meeting)
M a r 3 1	J u l 1 2	O c t 1 8
(proposed joint meeting)		
N o v 0 8	D e c 1 3	

R) FUTURE AGENDA TOPICS

Mr. Jungherr requested an update and discussion with the Board's efforts to amend BP9270 (Conflict of Interest). Mr. Jungherr's concern was that what was on the Board Agenda for the 16th did not address Item #76 from the Forensic Accounting Investigation.

S) ADJOURNMENT

Before the meeting was adjourned at 4:27 PM, the CBOC and staff expressed their appreciation and thanks for Cameron Moore's time on the CBOC and as CBOC Secretary.

It was pointed out that Mr. Moore also served as a CBOC representative on the Forensic Accounting Investigation Implementation Task Force but since his resignation from the CBOC, the CBOC representation on this task force needed to be filled. Mr. Gosney pointed out that when the task

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force was created, a seat was reserved for someone from the CBOC but it was not the purview of the CBOC to select someone who that person might be. Mr. Gosney recommended that if anyone wanted to be considered for this position, they should petition the Board for consideration.

NEXT SCHEDULED CBOC MEETING:**January 11, 2021**

Submitted by CBOC Chair Don Gosney
01.07.21